

**VILLAGE OF MAYWOOD  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
TUESDAY, MARCH 1, 2016**

**ORIGINAL**

**1. Call to Order**

The Regular Board Meeting of Tuesday, March 1, 2016 was called to order by Mayor Edwenna Perkins at 7:00 p.m., in the Council Chambers at 125 South 5<sup>th</sup> Avenue, Maywood, IL 60153.

**2. Roll Call**

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon (7:06 p.m.), A. Dorris, M. Rogers, M. Lightford and R. Rivers (7:05 p.m.). **Absent:** None. **There being a Quorum Present, the Meeting was convened.**

**Staff Attendance:**

Willie Norfleet, Jr., Village Manager  
David Myers, Asst. Village Manager / Director of Community Development  
Michael Jurusik, Village Attorney  
Craig Bronaugh, Fire Chief  
Valdimir Talley, Jr., Chief of Police  
Elijah Willis, Deputy Chief of Police  
Lanya Satchell, Finance Director  
Connie Thompkins, Administrative Clerk

**3. Invocation:** Ms. Loretta Robinson gave the Invocation.

**4. Pledge of Allegiance to the Flag**

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

**5. Oaths, Reports, Proclamations, Announcements and Appointments**

Mr. Norfleet announced the Maywood Fire Departments Bottled Water Drive for Flint, Michigan. Packaged cases of water can be dropped off at the fire station at 700 St. Charles Rd., now through March 30, 2016. For more information please call (708)343-5595. Mayor Perkins, Clerk Mims and Trustee Dorris made additional announcements of interest to the community.

**A. Mayor's Report and Theme: "A SHIFT IS COMING; THINGS ARE CHANGING IN OUR FAVOR WHEN THE PEOPLE GET A MIND TO WORK."**

**1. Approval to re-appoint Mr. Edwin Walker III to the Economic Development Commission.**

**MOTIONED BY TRUSTEE YARBROUGH AND SECONDED BY TRUSTEE BRANDON THAT MR. EDWIN WALKER III (EDWIN WALKER IV) BE APPROVED FOR THE ECONOMIC DEVELOPMENT COMMISSION.**

**Discussion:** None

**Ayes:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, and R. Rivers.

**Nays:** None

**Abstain:** Trustee M. Lightford

**Absent:** None  
**MOTION CARRIES**

**2. Approval to appoint Mr. Rolando Villegas to the Liquor License Commission.**

**MOTIONED BY TRUSTEE BRANDON AND SECONDED BY TRUSTEE YARBROUGH TO APPROVE THE APPOINTMENT OF MR. ROLANDO VILLEGAS TO THE LIQUOR LICENSE COMMISSION.**

**Discussion:** Trustee Dorris requested Trustees ensure applicants understand what commission they are being recommended for. Clerk Mims noted the reference to the Maywood Housing Authority should have been crossed out after clarification was made on the recommended commission for Mr. Villegas. Trustee Lightford noted his concerns regarding appointments, lack of various commission meetings and short notice on recommendations in which he could not continue to vote for. Mayor Perkins stated Commissions will be submitting their minutes to the Manager's and Clerk's office, it is not for her to monitor meeting schedules, there has been an appointment recommended by Trustee Lightford and she spoke with Mr. Walker regarding the Economic Development Commission meetings.

**Ayes:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers.

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**3. Approval to appoint Vincent Fields to the Traffic and Safety Commission.**

**MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE ROGERS TO APPOINTMENT VINCENT FIELDS TO THE TRAFFIC AND SAFETY COMMISSION.**

**Discussion:** None

**Ayes:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers and M. Lightford.

**Nays:** Trustee R. Rivers

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**4. Approval to appoint Jacqueline T. Fowler to the Traffic and Safety Commission.**

**Discussion:** Trustee Brandon noted Ms. Fowler assists with weekly meal preparation for the Senior's Club.

**MOTIONED BY TRUSTEE BRANDON AND SECONDED BY TRUSTEE DORRIS TO APPOINT MS. JACQUELINE T. FOWLER TO THE TRAFFIC AND SAFETY COMMISSION.**

**Discussion:** Trustee Rivers noted none of his commission recommendations have been brought in front of the Board and requests the Mayor consider them. Mayor Perkins noted she asked last week for recommendations and no Board member contacted her with anyone, all the information on the current recommendations to the Board were in the packet given out last week, and advised all to resubmit any applications to Mr. Norfleet. Mr. Norfleet

stated he would forward them to the Mayor's office with the Mayor then stating she would forward them to the Clerk's office.

**Ayes:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers and M. Lightford.

**Nays:** Trustee R. Rivers

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

## **B. Manager's Report:**

### **1. Consideration for Charles Smith and Sandra Drake at CS Insurance Strategies to discuss the insurance renewal projections for the Village of Maywood.**

Mr. Charles Smith and Sandra Drake of CS Insurance Strategies presented their proposal for the upcoming health insurance renewal period. They noted a loss ratio of 31% in 2013, to a loss ratio of 96% in 2015, which is the contributing factor for a 10% increase to the Village negotiated down from a 14.27% increase, and noted other attempts for quotes came back non-competitive. They noted the need for a wellness program which would include bio-metric screenings they hope to extend to the community at large, and the recommendation to move the network to the Blue Cross Select PPO. Details are available upon request at the Clerk's office.

**Discussion:** Trustee Rivers questioned if referrals would be needed. Mr. Smith noted this would be a seamless transition between networks. Trustee Rogers questioned how soon they would be able to setup the information sessions, wellness rush and the pool event. Ms. Drake stated the information sessions could take place throughout the month of March and into April. Mr. Smith stated the "wellness rush" is open enrollment which they would take care of first, then a summer event for the community. Trustee Dorris questioned if notes will be put in with the employee checks. Mr. Smith noted there will be no changes to the insurance the employees receive unless they choose to participate in the new network. Mr. Norfleet stated an open house forum will be held. Mr. Smith noted life insurance will be offered with the opportunity to purchase life insurance up to \$150,000.00 including the ability to purchase for immediate family members. Trustee Rivers questioned if there is a cost factor in not participating in the wellness program. Mr. Smith stated not at this time but should be implemented in the future using the example of \$50 toward monthly premiums.

### **2. I290 Update**

Mr. Myers noted the second Advisory Working Group meeting took place on February 25<sup>th</sup> with Illinois Department of Transportation (IDOT) presenting various options and indicating they will have new proposals at the next meeting taking place on Thursday, March 24, 2016 at 6:00 at the Multi-purpose Building. Mr. Myers also noted a joint meeting will be held with IDOT, Staff, the Mayor and one Trustee at Meal of the Day Café in the Eisenhower Tower on Thursday, March 10, 2016 at 2:00 p.m. **Note:** This matter was discussed prior to Item 5A.

**Discussion:** Trustee(s) Lightford and Dorris noted they were in attendance at the meeting and noted their position of keeping all ramps open.

## **C. Finance Management Report(s):**

### **1. Open Invoices Report for the Village of Maywood as of February 25, 2016**

**Discussion:** None

**6. Approval of the minutes for the Village Board of Trustees Meeting Tuesday, February 16, 2016.**

**MOTIONED BY TRUSTEE BRANDON AND SECONDED BY TRUSTEE DORRIS TO APPROVE THE MINUTES FOR THE VILLAGE BOARD OF TRUSTEE'S MEETING FOR TUESDAY, FEBRUARY 16, 2016.**

**Discussion:** Mayor Perkins questioned Item C5, first sentence regarding, "... the Village is now caught up on all outstanding audits." Ms. Satchell stated this was correct regarding all our financial audits. Mayor Perkins further questioned about the Tax Increment Financing (TIF) Districts not being turned in on time. Ms. Satchell stated all are completed and filed, noting the only outstanding audits are single audits pertaining to grant money in 2013.

**Ayes:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Lightford and R. Rivers.

**Nays:** None

**Abstain:** Trustee M. Rogers

**Absent:** None

**MOTION CARRIES**

**7. Approval of Warrants**

**A. Warrant List No. 200407 for the Village of Maywood - Expenditures total through February 25, 2016, in the amount of \$504,929.86.**

**MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE YARBROUGH TO APPROVE WARRANT LIST NO. 200407 FOR THE VILLAGE OF MAYWOOD - EXPENDITURES TOTAL THROUGH FEBRUARY 25, 2016, IN THE AMOUNT OF \$504,929.86.**

**Discussion:** Trustee Brandon questioned check #88075 (Phillip Seed) and asked when the event took place. Mr. Norfleet responded this event took place in February and that invitations were drawn up. Mayor Perkins questioned check #88055 (Clavio's Café) stating the check request was for approximately \$400.00 not \$874.50. Ms. Satchell stated the Mayor's request was for \$400.00 but the company invoiced the Village because the other party had not paid the balance and that Trustee Brandon is in receipt of a check made payable to Clavio's from the partnering sponsor. Trustee Brandon stated he spear headed the event but this was a joint effort between the Mayor and Oak Street Health and the invoice submitted was submitted by the Mayor with the check request. Mayor Perkins, Attorney Jurusik, Ms. Satchell, Trustee(s) Dorris, Rivers, Brandon, Lightford and Yarbrough made additional comments, questions or concerns.

**Ayes:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**8. Old Business:**

**A. National League of Cities Youth Delegation**

Trustee Rivers noted he would like the Board's opinion on the Youth Delegation to be on record.

**MOTIONED BY TRUSTEE RIVERS AND SECONDED BY TRUSTEE LIGHTFORD FOR THE BOARD TO OFFICIALLY SANCTION THE WASHINGTON DC TRIP TRUSTEE BRANDON IS ORGANIZING.**

**Discussion:** Trustee Dorris questioned if waivers were in place. Trustee Rogers requested an update noting he will be at the convention and willing to assist with the Youth Delegation. Trustee Brandon noted all has been arranged, including training, chaperones, necessary paperwork hand delivered to the parents, with all outstanding items scheduled to be completed by Friday. Mayor Perkins made note this program has been in place for years and this is the first time a Trustee has ever tried to do something for our youth. Various comments were made by Clerk Mims, Mayor Perkins, Attorney Jurusik, Trustee(s) Rivers and Yarbrough. An amended motion follows.

**MOTIONED BY TRUSTEE RIVERS AND SECONDED BY TRUSTEE BRANDON THAT IT BE PUT ON THE AGENDA FOR CONSIDERATION BY THIS BOARD, WHETHER OR NOT TO APPROVE THIS TRIP AS LONG AS THE VILLAGE BE NOT HELD LIABLE, AT THE NEXT LEGAL, LICENSE AND ORDINANCE COMMITTEE(LLOC) MEETING.**

**Discussion:** None

**Ayes:** Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Lightford and R. Rivers

**Nays:** Mayor Edwenna Perkins

**Abstain:** Trustee M. Rogers

**Absent:** None

**MOTION CARRIES**

**B. Over Budgeted Items**

Mayor Perkins noted a report placed in a yellow envelope on the dais of items not reviewed or signed off by the Mayor and Trustee's office that indicate various charges which she did not submit, such as \$16,120.00 for video recording, \$496.83 for audio recording, and \$297.50 for phone service, because these items are not associated with the Mayor and Trustees. **Note:** This item was discussed after Item 10A

**Discussion:** Trustee Rogers reminded the Mayor that this topic was moved for discussion at the next LLOC. He also noted the difference between personal allotments, which he is not interested in managing, and items that impact the totality of the Board, in which he feels must be handled by the Board. Mayor Perkins noted she wanted to submit this information to give everyone a chance to review it prior to the meeting.

**C. Street Cameras**

Chief Talley offered his apologies for bringing this up at this time but he just received an updated report that has been of interest to the residents and it concerns contract renewal which is up today. He called up Chris Moomey of Current Technologies, Inc. to read a report, effective February 29, 2016, on the system status that includes 69 cameras, with 63 cameras being active. He noted cameras at Lake St. and First Avenue are inoperable due to a pole being knocked down with power not available at another and 13 other cameras that are covered under the agreement need to be replaced but are partially functioning. Mr. Moomey noted the reason he came to the meeting is to inform the Board that the Village is behind by 4 months in paying on the maintenance agreement and that his company will be proceeding to terminate the contract in which the Village would have to pay for replacement parts and services. **Note:** This item was discussed after Item 11.

**Discussion:** Mayor Perkins stated she was unaware of the lack of payment. Attorney Jurusik stated he would have to take a look at the contract but reiterated the situation as outlined by Mr. Moomey noting he was sure there was a termination provision for both parties. Mayor Perkins and Trustee Yarbrough stated the Board had approved payments. Mr. Norfleet stated he was aware they were behind in the payments but did not know how far.

**MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE ROGERS TO MOVE THIS MATTER TO THE NEXT LLOC MEETING FOR FURTHER DISCUSSION AND WITH STAFF RECOMMENDATIONS.**

**Discussion:** None

**Ayes:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers and M. Lightford.

**Nays:** Trustee R. Rivers

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**9. Omnibus Agenda**

- A. MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE BRANDON FOR THE APPROVAL OF THE OMNIBUS AGENDA ITEMS A – N. A. APPROVAL OF PAYMENT TO EXTREME HEATING AND COOLING FOR THE REPLACEMENT OF HEATING AND AIR CONDITIONING UNIT FOR OPERATION UPLIFT LOCATED AT 104 S. 5TH AVENUE, MAYWOOD, IL IN THE AMOUNT OF \$6,789.00 FUNDED BY THE EXPIRED ST. CHARLES TIF HELD WITH CHICAGO TITLE, B. APPROVAL OF AN ORDINANCE AUTHORIZING THE CREATION AND ISSUANCE OF A CLASS C LIQUOR LICENSE (TEMPORARY SPECIAL EVENT LIQUOR LICENSE FOR NON-VILLAGE OWNED PROPERTY) MAYWOOD FINE ARTS ASSOCIATION - 25 NORTH 5TH AVENUE (SPECIAL EVENT DATE: MARCH 5, 2016 TO MARCH 6, 2016, C. APPROVAL OF A QUOTE RECEIVED FROM NEENAH FOUNDRY COMPANY TO SUPPLY REPLACEMENTS FOR THE MISSING SETS OF TREE GRATES ON LAKE STREET AND THE "NO" HUNDRED BLOCK OF NORTH 5TH AVENUE. THE TREE GRATES QUOTED AMOUNT FOR SIX (6) SETS IS PRICED AT \$1,055/SET AND THE QUOTED AMOUNT FOR TWO (2) EACH IS PRICED AT \$585.00 EACH FOR A TOTAL PURCHASE OF \$7,500, D. APPROVAL OF WAIVER OF THE BID PROCESS IN LIEU OF SOLICITATION OF COMPETITIVE PROPOSALS AND AWARD A CONTRACT TO ACME DOOR (LOW COST PROPOSAL) IN THE AMOUNT OF \$19,985.00 BASED ON A QUOTE DATED 12/30/2015 FOR REPLACEMENT OF ENTRANCE DOORS AT MAYWOOD VILLAGE HALL (40 MADISON STREET), E. APPROVAL FOR VICTORIA HAAS TO HOST A CIVIL WAR LIVING HISTORY EVENT ON THE GROUNDS OF THE VILLAGE-OWNED MAYWOOD HOME FOR SOLDIERS' WIDOWS AT 224 NORTH 1ST AVENUE SATURDAY, MAY 14, 2016 FROM 10:00 A.M. TO 4:00 P.M., F. APPROVAL OF RESOLUTION APPROVING THE SALE AND REDEVELOPMENT OF REAL PROPERTY COMMONLY KNOWN AS 1318 ST. CHARLES ROAD PURSUANT TO THE TAX REACTIVATION PROGRAM OF THE VILLAGE OF MAYWOOD - ARTURO CHAVEZ D/B/A PROGRESSIVE ROOFING, G. APPROVAL OF PAYMENT TO ALLIED WASTE SERVICE FOR GARBAGE SERVICE FOR THE MONTH OF JANUARY 2016 IN THE AMOUNT OF \$152,216.00, H. APPROVAL OF PAYMENT TO AMALGAMATED BANK OF CHICAGO FOR THE VILLAGE OF MELROSE PARK SERIES 1998A BOND DUE FOR OCTOBER 2015 THROUGH MARCH 2016 IN THE AMOUNT OF \$108,399.30, I. APPROVAL OF PAYMENT TO BLUE CROSS BLUE SHIELD**

**FOR HEALTH INSURANCE PREMIUMS FOR THE MONTH OF MARCH 2016 IN THE AMOUNT OF \$240,288.06, J. APPROVAL OF PAYMENT TO CHICAGO COMMUNICATIONS, LLC FOR RADIO EQUIPMENT FOR THE VILLAGE OF MAYWOOD POLICE DEPARTMENT IN THE AMOUNT OF \$13,125.00, K. APPROVAL OF PAYMENT TO COMCAST BUSINESS FOR RECURRING TELEPHONE/ETHERNET SERVICES AT THE FIRE DEPARTMENT, POLICE STATION, 200 BUILDING AND VILLAGE HALL IN THE AMOUNT OF \$18,480.67, L. APPROVAL OF PAYMENT TO ILLINOIS COUNCIL OF POLICE & SHERIFFS FOR HEALTH AND DENTAL INSURANCE PREMIUMS FOR THE MONTH OF MARCH 2016 IN THE AMOUNT OF \$70,036.37, M. APPROVAL OF KONICA MINOLTA BUSINESS SOLUTIONS SEMI-ANNUAL INVOICE FOR MAINTENANCE AGREEMENT COVERING THE BILLING PERIOD OF 07/01/15 THROUGH 12/31/15 WHICH INCLUDE LABOR, PARTS, DRUMS, STAPLES AND SUPPLIES AND EXCLUDES PAPER IN THE AMOUNT OF \$8,979.06, AND N. APPROVAL OF THE VILLAGE OF MELROSE PARK WATER SERVICES PROVIDED 12/25/15 THROUGH 01/24/16 FROM THE VILLAGE OF MELROSE PARK IN THE AMOUNT OF \$64,728.44.**

**Discussion:** None

**Ayes:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**10. New Business:**

- D. Consideration to approve 10% increase for Health Insurance and 9.5% increase for Dental Insurance with Blue Cross Blue Shield of Illinois as presented by CS Strategies.**

**MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE LIGHTFORD TO APPROVE 10% INCREASE FOR HEALTH INSURANCE AND 9.5% INCREASE FOR DENTAL INSURANCE WITH BLUE CROSS BLUE SHIELD OF ILLINOIS AS PRESENTED BY CS STRATEGIES.**

**Discussion:** None

**Ayes:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**11. Public Comments**

Clerk Mims reiterated the three minute rule to the public.

**Comments from the Public** – Comments were made by the following individuals: G. Clay and L. Robinson. Comments are available upon request in the Clerk's office.

**Response to Public Comments** – Mayor Perkins, Mr. Norfleet and Trustee Dorris responded to public comments. Comments are available upon request in the Clerk’s office.

**12. Executive Session:** None

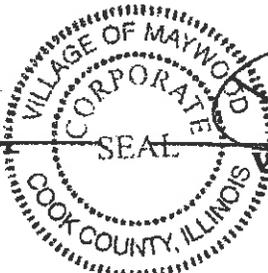
**Adjournment**

Mayor Perkins and the Board of Trustees adjourned the March 1, 2016, Regular Board Meeting with a Motion by Trustee Dorris and a Second by Trustee Brandon at 9:17 p.m. in the Village of Maywood Council Chambers.

**The vote was affirmed unanimously by the Board of Trustees at 9:17 p.m.**

  
Edwenna Perkins, Mayor

  
Viola Mims, Village Clerk



Cc: Mayor Perkins  
Board of Trustees  
Village Clerk, Viola Mims  
Village Manager, Willie Norfleet, Jr

Scribe: J. Murphy, Deputy Clerk