

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
REGULAR BOARD MEETING
TUESDAY, JULY 2, 2013**

1. Call to Order

The Regular Board Meeting of Tuesday, July 2, 2013 was called to order by Mayor Edwenna Perkins at 7:00 p.m., in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

2. Roll Call

Upon roll call by Leonor Sanchez, Deputy Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers **Absent:** None. **There being a Quorum Present, the Meeting was called to order.**

Staff Attendance:

William Barlow, Village Manager
David Myers, Assistant Village Manager
John West, Public Works Director
Lanya Satchell, Finance Director
Craig Bronaugh, Fire Chief
Elijah Willis, Interim Police Chief
Michael Jurusik, Village Attorney

3. Invocation: Pastor Malone McGee gave the Invocation.

4. Pledge of Allegiance to the Flag

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

5. Oaths, Reports, Proclamations, Announcements and Appointments

Mayor Perkins thanked the residents for attending the board meetings and their continued participation in their government. Mayor Perkins responded to comments regarding correspondence sent by her office to all the commissioners requesting their resignation to their perspective appointment. She clarified the reason was to clear the record and to move forward with our town. She requested a moment of silence for the deceased.

Trustee Jaycox thanked the Police Department and Fire Department for their prompt and professional response to her mother's passing. She thanked the staff and residents who attended her funeral arrangements.

A. Mayor's Report:

Mayor Perkins proposed the approval of an Ordinance establishing the Office of Inspector General for the Village of Maywood. Mr. Barlow read the Ordinance to the public and Attorney Cara Smith from the Cook County Sheriff's Department gave a brief presentation on the free services provided by the Sheriff's Office.

Trustee Rivers commented these items generally go before the Legal, License and Ordinance Committee for an in depth discussion prior to approval. There was a brief discussion regarding other municipalities that are considering or have been approved by the Office of Inspector General.

MOTIONED BY, TRUSTEE ROGERS AND SECONDED BY, TRUSTEE JAYCOX TO TABLE AN ORDINANCE ESTABLISHING THE OFFICE OF INSPECTOR GENERAL TO THE LEGAL LICENSE AND ORDINANCE COMMITTEE OF JULY 10, 2013

Discussion: None

Ayes: Trustee(s) A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: Mayor Perkins

Abstain: None

Absent: None

MOTION CARRIES

B. Manager's Report:

Jason Coyle, Partner from Baker Tilly Virchow Kraus provided a brief report on the 2010 audit.

C. Finance Committee and Finance Management

1. Revenue and Expense Report - Mayor Perkins questioned why there were no funds allocated to the Maywood Festival. Mr. Barlow responded that it is part of the Special Events Budget.
2. Open Invoices Report as of June 26, 2013 – No questions or comments were made by the Board.

6. Public Comments

- A. Comments from the Public – Comments were made by the following residents L. Robinson, D. Wade, G. Woll, M. Pinkney, A. Shelly, C. Jossell, I. Brandon, D. Rone, W. Kyle, G. Clay, J. Stenson, R. Johnson and D. Lane-Thomas and are available upon request in the Clerk's Office
- B. Response to Public Comments – Mr. Barlow, Mayor Perkins, Trustee Dorris, Trustee Jaycox and Deputy Clerk Sanchez responded to Public Comments and are available upon request in the Clerk's Office

7. Approval of the following Minutes:

- A. **MOTIONED BY, TRUSTEE RIVERS AND SECONDED BY, TRUSTEE DORRIS TO APPROVE THE JUNE 18, 2013 BOARD MEETING MINUTES**
Discussion: None
Ayes: Mayor Edwenna Perkins, Trustee(s) A. Dorris, M. Rogers, M. Lightford and R. Rivers
Nays: None
Abstain: Trustee A. Jaycox
Absent: None
MOTION CARRIES

8. Approval of Warrants – Warrants List No. 200351 through June 26, 2013

- A. Approval of Expenditures - \$364,938.61
MOTIONED BY, TRUSTEE ROGERS AND SECONDED BY, TRUSTEE JAYCOX TO APPROVE THE WARRANT LIST #200351 IN THE AMOUNT OF \$364,938.61 AS FUNDS BECOME AVAILABLE
Discussion: None
Ayes: Mayor Edwenna Perkins, Trustee(s) A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers
Nays: None
Abstain: None
Absent: None
MOTION CARRIES

9. Old Business- None**10. Consideration to Approve Omnibus Agenda**

- MOTIONED BY, TRUSTEE RIVERS AND SECONDED BY, TRUSTEE LIGHTFORD TO APPROVE THE FOLLOWING OMNIBUS AGENDA ITEMS: A-U WITH THE EXCEPTION OF 10U**
Discussion: Attorney Jurusik requested to pull item 10U.
Ayes: Mayor Edwenna Perkins, Trustee(s) A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers
Nays: None
Abstain: None
Absent: None
MOTION CARRIES

- A. Consideration to approve payment to Accu-Tron Computer Systems, Inc. in the amount of \$6,300.00 for Computer Consulting Services for the month of July 2013.

- B. Consideration to approve payment for AFCO in the amount of \$57,734.11 for the 2nd of 9 installment payments for general liability insurance payment - invoice dated 06/13/2013.
- C. Consideration to approve payment to AT&T in the amount of \$5,927.07 for telephone account 708 R06-0276 276 9 for the periods of 5/17/13 – 6/16/13.
- D. Consideration to approve payment to AT&T in the amount of \$5,067.08 for Optiman services on telephone account 708 R06-3797 797 8 for the periods of 5/17/13 – 6/16/13.
- E. Consideration to approve payment to AT&T in the amount of \$5,379.31 for telephone account 708 R06-2981 938 6 for the periods of 5/17/13 – 6/16/13.
- F. Consideration to approve payment for ComEd in the amount of \$13,145.74 for electric services provided for the Village of Maywood.
- G. Consideration to approve payment to Current Technologies in the amount of \$9,695.00 for invoice #709223 dated 11/01/12 for the Village of Maywood Sky Cam Monthly Maintenance Agreement.
- H. Consideration to approve payment to Illinois Council of Police & Sheriffs in the amount of \$61,935.28 for health and dental insurance for the month of July 2013 – invoice #2247.
- I. Consideration to approve payment for I.E.P.A. in the amount of \$20,000.00 for Annual NPDES Permit Fee Billing Notice for the period of July 1, 2013 through June 30, 2014.
- J. Consideration to approve payment for SMT Architects, P.C. in the amount of \$6,475.00 for architectural services rendered in accordance with agreement dated March 5, 2013.
- K. Consideration to approve payment for Standard Equipment Company in the amount of \$5,637.33 for repair, parts, service and labor – invoice #A36256 dated 5/31/13.
- L. Consideration to approve payment to Wigitt's Truck Service in the amount of \$7,234.01 for maintenance, repair, parts and service for the Village of Maywood Public Works Department Vehicles.
- M. Consideration to approve payment for Blue Cross Blue Shield in the amount of \$222,637.30 for Health Insurance for the period of 07-01-2013 to 08-01-2013.
- N. Consideration to approve payment for Klein, Thorpe and Jenkins in the amount of \$20,244.37 for legal services rendered through the month of May 2013.
- O. Consideration to approve payment for Klein, Thorpe and Jenkins in the amount of \$15,500.50 for Legal Retainer Services rendered during the month of May 2013.

- P. Façade Program Application – Art’s Liquor, 817 West Roosevelt Road. An application for the Village’s business façade program will be considered.

MOTION: to accept the façade program application for Art’s Liquor, 817 West Roosevelt Road in the amount of \$1,720.

- Q. Resolution - Proposed ANLAP property sale - 825 S. 14th Avenue

MOTION: Adopt the Resolution approving the proposal for the sale of property at 825 S. 14th Avenue as presented.

- R. Resolution - Use of Medical Cannabis Trial Pilot Program. The Illinois Legislature has passed a bill that would allow the dispersal of medical marijuana in the test program. Legislation will be required to regulate a marijuana business attempts to locate in the community.

MOTION: to adopt the proposed Resolution requesting that the Village’s Plan Commission study the matter of dispersal of medical marijuana in the Village.

- S. Resolution - Approving and authorizing the execution of a water tank maintenance contract between the Village of Maywood and Utility Service Co., Inc with a cover memo dated June 27, 2013 from Klein, Thorpe and Jenkins, Ltd.

MOTION: to approve the proposed agreement with Utility Service Co., Inc for maintenance of St. Charles water tower project with an initial payment of \$364,026.00 and to be paid out of the St. Charles Tiff Fund and additional payments of \$24,170 to be paid out of the Water Fund.

- T. Proposed joint 13th Avenue Project with Broadview. It is proposed that the Villages of Broadview and Maywood work together to secure financing for the improvement of 13th Avenue, between Bataan Drive and Roosevelt Road.

MOTION: to authorize the Mayor to sign the proposed joint letter with the Village of Broadview for State financial assistance for the repair of 13th Avenue.

- U. Sewer collapse repairs. Proposals for the repair of two sewer collapses in the community will be presented by the Public Works Director.

MOTION: To accept the proposals from Hackie Cement for the performance of sewer collapse repairs in the Village in the amount of \$20,500.

PULLED ITEMS: 10U

MOTIONED BY, TRUSTEE ROGERS AND SECONDED BY, TRUSTEE JAYCOX TO WAIVE THE BID PROCESS AND AWARD A CONTRACT TO HACKIE CEMENT FOR THE REPAIR OF TWO SEWER COLLAPSES NOT TO EXCEED \$20,500.00

Discussion: Attorney Jurusik reported these two proposals individually fall below the \$10,000 threshold but the vendor has indicated that there might be some unforeseen conditions and requested to award the bid at \$20,500.00

Ayes: Mayor Edwenna Perkins, Trustee(s) A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

11. New Business:**A. A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN EMPLOYMENT AGREEMENT FOR THE POSITION OF VILLAGE MANAGER (WILLIAM P. BARLOW)**

There was a consensus to discuss this item after Executive Session.

B. MOTIONED BY, TRUSTEE RIVERS AND SECONDED BY, TRUSTEE DORRIS TO APPROVE AN ORDINANCE AMENDING SECTION 30.32 (RULES) OF CHAPTER 30 (ADMINISTRATION) OF THE MAYWOOD VILLAGE CODE RELATIVE TO THE ORDER OF BUSINESS AT VILLAGE BOARD MEETINGS

Discussion: Mr. Barlow questioned if this would also affect the Legal, License and Ordinance Committee Meeting. Attorney Jurusik responded that there is not a set agenda for the LLOC Meeting. Trustee Dorris recommended to have the LLOC meeting maintain the current order of business.

Ayes: Trustee(s) A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: Mayor Perkins

Abstain: None

Absent: None

MOTION CARRIES

C. MOTIONED BY, TRUSTEE RIVERS AND SECONDED BY, TRUSTEE DORRIS TO WAIVE THE NORMAL PROCUREMENT PROCESS AND CONTRACT WITH RONALD POWELL FOR THE NEW ENTRY MARKER PROGRAM IN THE AMOUNT OF \$9,225.00 TO BE PAID FROM THE SPECIAL EVENTS FUND

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

12. Executive Session:**MOTIONED BY, TRUSTEE ROGERS AND SECONDED BY, TRUSTEE DORRIS TO RECESS TO EXECUTIVE SESSION at 9:13 P.M.FOR THE PURPOSE OF DISCUSSING:**

- *consider appointment employment and compensation of Village officials*

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

REGULAR BOARD MEETING RECONVEED:**Call to Order**

The Regular Board Meeting of Tuesday, July 2, 2013 was called to order by Mayor Edwenna Perkins at 10:14p.m., in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

Roll Call

Upon roll call by Leonor Sanchez, Deputy Village Clerk, the following answered **Present:** Mayor Edwenna Perkins., Trustee(s) A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers **Absent:** None. **There being a Quorum Present, the Meeting was called to order.**

MOTIONED BY, TRUSTEE ROGERS AND SECONDED BY, TRUSTEE RIVERS TO APPROVE A RESOLUTION AUTHORIZING THE EXECUTION OF AN EMPLOYMENT AGREEMENT FOR THE POSITION OF VILLAGE MANAGER (WILLIAM P. BARLOW, III) INCLUDING THE DRAFT EMPLOYMENT AGREEMENT FOR THE POSITION OF VILLAGE MANAGER (WILLIAM P. BARLOW III)

Discussion: None

Ayes: Trustee(s) A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: Mayor Edwenna Perkins

Abstain: None


Absent: None

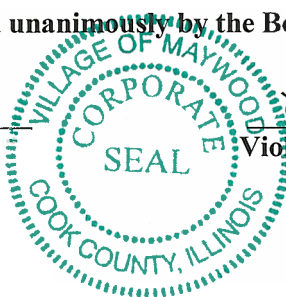
MOTION CARRIES


ADJOURNMENT:

Mayor Edwenna Perkins and the Board of Trustees adjourned July 2, 2013 Regular Board Meeting with a Motion by, Trustee Dorris and Seconded by, Trustee Rivers at 10:15 p.m. in the Village of Maywood Council Chambers.

The vote was affirmed unanimously by the Board of Trustees at 10:15 P.M.


Edwenna Perkins, Mayor




Viola Mims, Village Clerk