

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES ORIENTATION /SPECIAL BOARD MEETING
SATURDAY, SEPTEMBER 28, 2013
VILLAGE BOARD ROOM
125 SOUTH FIFTH AVENUE
MAYWOOD, ILLINOIS**

1. Call to Order

The Special Board Meeting of Saturday, September 28, 2013 was called to order by Mayor Edwenna Perkins, 9:30 a.m., in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

2. Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox, M. Rogers, M. Lightford and R. Rivers. **Absent:** Trustee A. Dorris. **There being a Quorum Present, the Meeting was called to order.**

Staff Attendance:

William Barlow, Village Manager
Michael Jurusik, Village Attorney

3. Items Contained in the Orientation Binder for Discussion:

Select Portions of the Maywood Village Code:

- A. Chapter 30: VILLAGE ADMINISTRATION
- B. Chapter 31: DEPARTMENTS, BOARDS AND COMMISSIONS
- C. Chapter 34: FAIR EMPLOYMENT PRACTICES
- D. Chapter 35: PERSONNEL MATTERS
- E. Chapter 36: FINANCE AND TAXATION

Attorney Jurusik provided an overview of topics A - E and discussed the related materials contained in the binder. Afterwards, the Village Officials and Attorney Jurusik discussed generally the topics and related materials in the binder.

Articles by Klein, Thorpe and Jenkins, Ltd. and Illinois Statutes:

- F. Overview of Municipal Forms of Government (KTJ)
- G. Summary of the Open Meetings Act (KTJ)
- H. Summary of General Law on Voting by Elected Officials (KTJ)
- I. Identifying and Avoiding Conflicts of Interest: Summary of the Law (KTJ)

Attorney Jurusik provided an overview of topics F - I and discussed the related materials contained in the binder. Afterwards, the Village Officials and Attorney Jurusik discussed generally the topics and related materials in the binder.

Other Items:

- J. Tax Levy and Budget Flow Charts
- K. Understanding the Mayor's Office in Council-Manager Cities (Article)
- L. Time Off for Official Meetings Act (state law)
- M. Personnel Manual

- N. Robert's Rules of Order Summary
- O. Civility
- P. Inspector General Ordinance (Village Ordinance)

Attorney Jurusik provided an overview of topics J - P and discussed the related materials contained in the binder. Afterwards, the Village Officials and Attorney Jurusik discussed generally the topics and related materials in the binder.

4. Public Comments

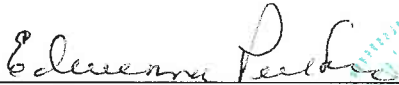
- A. Comments from the Public – Comments were made by the following individuals:
L. Redmond and are available upon request in the Clerk's Office.

- B. Response to Public Comments – Mr. Barlow, Attorney Jurusik and Trustee Rogers responded to Public Comments. Comments are available upon request in the Clerk's Office.

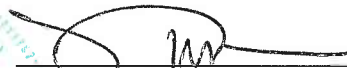
Adjournment

Mayor Edwenna Perkins and the Board of Trustees adjourned September 28, 2013 Special Board Meeting with a Motion by, Trustee Ealey-Cross and Seconded by, Trustee Jaycox at (not noted (apx. 2:15)) p.m. in the Village of Maywood Council Chambers.

The vote was affirmed unanimously by the Board of Trustees at (not noted (apx 2:15)) P.M.



Edwenna Perkins, Mayor



Viola Mims, Village Clerk

