

**VILLAGE OF MAYWOOD  
BOARD OF TRUSTEES ORIENTATION /SPECIAL BOARD MEETING  
SATURDAY, SEPTEMBER 28, 2013  
VILLAGE BOARD ROOM  
125 SOUTH FIFTH AVENUE  
MAYWOOD, ILLINOIS**

**1. Call to Order**

The Special Board Meeting of Saturday, September 28, 2013 was called to order by Mayor Edwenna Perkins, 9:30 a.m., in the Council Chambers at 125 South 5<sup>th</sup> Avenue, Maywood, IL 60153.

**2. Roll Call**

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox, M. Rogers, M. Lightford and R. Rivers. **Absent:** Trustee A. Dorris. **There being a Quorum Present, the Meeting was called to order.**

**Staff Attendance:**

William Barlow, Village Manager  
Michael Jurusik, Village Attorney

**3. Items Contained in the Orientation Binder for Discussion:**

**Select Portions of the Maywood Village Code:**

- A. Chapter 30: VILLAGE ADMINISTRATION
- B. Chapter 31: DEPARTMENTS, BOARDS AND COMMISSIONS
- C. Chapter 34: FAIR EMPLOYMENT PRACTICES
- D. Chapter 35: PERSONNEL MATTERS
- E. Chapter 36: FINANCE AND TAXATION

Attorney Jurusik provided an overview of topics A - E and discussed the related materials contained in the binder. Afterwards, the Village Officials and Attorney Jurusik discussed generally the topics and related materials in the binder.

**Articles by Klein, Thorpe and Jenkins, Ltd. and Illinois Statutes:**

- F. Overview of Municipal Forms of Government (KTJ)
- G. Summary of the Open Meetings Act (KTJ)
- H. Summary of General Law on Voting by Elected Officials (KTJ)
- I. Identifying and Avoiding Conflicts of Interest: Summary of the Law (KTJ)

Attorney Jurusik provided an overview of topics F - I and discussed the related materials contained in the binder. Afterwards, the Village Officials and Attorney Jurusik discussed generally the topics and related materials in the binder.

**Other Items:**

- J. Tax Levy and Budget Flow Charts
- K. Understanding the Mayor's Office in Council-Manager Cities (Article)
- L. Time Off for Official Meetings Act (state law)
- M. Personnel Manual

- N. Robert's Rules of Order Summary
- O. Civility
- P. Inspector General Ordinance (Village Ordinance)

Attorney Jurusik provided an overview of topics J - P and discussed the related materials contained in the binder. Afterwards, the Village Officials and Attorney Jurusik discussed generally the topics and related materials in the binder.

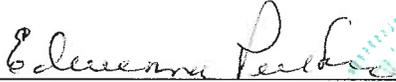
**4. Public Comments**

- A. Comments from the Public – Comments were made by the following individuals: L. Redmond and are available upon request in the Clerk's Office.
- B. Response to Public Comments – Mr. Barlow, Attorney Jurusik and Trustee Rogers responded to Public Comments. Comments are available upon request in the Clerk's Office.

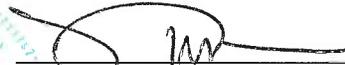
**Adjournment**

Mayor Edwenna Perkins and the Board of Trustees adjourned September 28, 2013 Special Board Meeting with a Motion by, Trustee Ealey-Cross and Seconded by, Trustee Jaycox at (not noted (apx. 2:15)) p.m. in the Village of Maywood Council Chambers.

**The vote was affirmed unanimously by the Board of Trustees at (not noted (apx 2:15)) P.M.**



Edwenna Perkins, Mayor



Viola Mims, Village Clerk

