

ORIGINAL

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
REGULAR BOARD MEETING
TUESDAY, JANUARY 6, 2015**

1. Call to Order

The Regular Board Meeting of Tuesday, January 6, 2015 was called to order by Mayor Edwenna Perkins at 8:18 p.m., in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

2. Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris, M. Rogers, M. Lightford, and R. Rivers.

Absent: None. **There being a Quorum Present, the Meeting was called to order.**

Staff Attendance:

David Myers, Acting Village Manager
Michael Jurusik, Village Attorney
Craig Bronaugh, Fire Chief
Valdimir Talley Jr., Chief of Police
Elijah Willis, Deputy Chief of Police
John West, Public Works Director
Lanya Satchell, Finance Director
JoAnn Murphy, Deputy Village Clerk

3. Invocation: Chief Talley gave the Invocation.

4. Pledge of Allegiance to the Flag

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

5. Oaths, Reports, Proclamations, Announcements and Appointments

A. Mayor's Report: None

B. Manager's Report: None

C. Finance Committee and Management Report(s):

1. Village of Maywood Detailed Revenue and Expense Report for six (6) Periods Ending October 31, 2014.

Discussion: Trustee Ealey-Cross questioned items #15-60-55400 (telephone), #41-51-40200 (all overtime), #41-52-40200 (all overtime), #72-33-40200 (all overtime), #75-35-30440 (citizens corp grant), and #75-38-40100 (salary – IDNR grant). Regarding #15-60-55400 Ms. Satchell stated there have been revisions on the account since October, believes the charges are for internet services during the transition from ATT to Comcast and stated services were not suspended during the repairs of the building (200 bldg). Trustee Ealey-Cross requested a report of the last 12 months charges on the item (telephone). Regarding #41-51-40200, #41-52-40200 and #72-33-40200 Mr. West stated there were many repairs done this year requiring overtime, such as b-box repairs, water and sewer breaks, generator repairs, and

work that could only be done on the weekends. Mr. Myers confirmed Mr. West's statements and stated a budget amendment will be presented to the Board in approximately four (4) weeks. Regarding #75-35-30440 Ms. Satchell stated this item was revenue received from the Citizens Cop Grant and #72-33-40200 was for salaries and FICA taxes. Mayor Perkins, Trustee(s) Ealey-Cross and Dorris stated additional comments, questions and/or concerns. Mayor Perkins, Mr. Myers and Ms. Satchell responding to their concerns.

2. Village of Maywood Open Invoice Report as of January 2, 2015.

Discussion: None

6. Approval of minutes for the Regular Meeting of the Board of Trustees for December 2, 2014, and December 16, 2014. Approval of minutes for the Public Hearing 2014 Real Estate Tax Levy Tuesday, December 2, 2014.

A. Approval of Regular Board Meeting minutes for Tuesday, December 2, 2014.

MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE LIGHTFORD FOR THE APPROVAL OF THE MINUTES OF THE DECEMBER 2ND REGULAR BOARD MEETING.

Discussion: Trustee Ealey-Cross again raised concerns regarding the legality of the Manager calling the meeting to order as indicated in Item 6A. Mr. Myers, Clerk Mims, Mayor Perkins and Trustee Rogers responded to her concerns.

Ayes: Mayor Edwenna Perkins, Trustee(s) A. Jaycox, A. Dorris, M. Rogers and M. Lightford

Nays: Trustee C. Ealey-Cross

Abstain: Trustee R. Rivers

Absent: None

MOTION CARRIES

B. Approval of Public Hearing 2014 Real Estate Tax Levy minutes for Tuesday, December 2, 2014.

MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE LIGHTFORD FOR THE ACCEPTANCE OF THE MINUTES FOR THE DECEMBER 2ND PUBLIC HEARING FOR THE 2014 REAL ESTATE TAX LEVY.

Discussion: Trustee Ealey-Cross questioned Item 3 regarding noting the paper in which the public notice was published. She also noted under Item 4A discussion, line 3, a typographical error and questioned the grammar, and questioned if the last sentence under the first paragraph of Item 4B was verbatim. Mr. Myers responded the notice was published in the Sun-times and it is noted under Item 4. Deputy Clerk Murphy stated the publication was not noted under Item 3 because it was not stated by the Clerk at the meeting and the grammar is as it was stated. Clerk Mims responded the sentence was not verbatim. An amended motion follows.

MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE LIGHTFORD TO ACCEPT THE TYPOGRAPHICAL AMENDMENTS AND NOT THE ADDED INFORMATION.

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None
MOTION CARRIES

C. Approval of Regular Board Meeting minutes for Tuesday, December 16, 2014.

MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE JAYCOX FOR THE ACCEPTANCE OF THE REGULAR BOARD MEETING MINUTES FOR TUESDAY, DECEMBER 16th.

Discussion: Trustee Ealey-Cross requested the word "level" be added to Item 11B discussion, 3rd line, after the word "even". An amended motion follows.

MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE JAYCOX TO ACCEPT THE ABOVE AMENDMENT.

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

7. Approval of Warrants

A. Warrant List No. 200383 for the Village of Maywood - Expenditures total through January 2, 2015 in the amount of \$1,147,531.39.

MOTIONED BY TRUSTEE JAYCOX AND SECONDED BY TRUSTEE DORRIS TO APPROVE THE WARRANT LIST NO. 200383 FOR EXPENDITURES TOTAL THROUGH JANUARY 2, 2015 IN THE AMOUNT OF \$1,147,531.39.

Discussion: Trustee Ealey-Cross asked if there were funds to pay these items. Ms. Satchell stated there were no funds to pay any items on the warrant list. Trustee Rogers stated it was not unusual that items are approved for payment when funds become available. Trustee Jaycox reiterated Trustee Rogers statement. Ms. Satchell later (after Item 9D) corrected her statement advising the Board these items have already been paid.

Ayes: Mayor Edwenna Perkins, Trustee(s) A. Jaycox, A. Dorris, M. Rogers, M. Lightford, and R. Rivers

Nays: Trustee C. Ealey-Cross

Abstain: None

Absent: None

MOTION CARRIES

8. Old Business:

- A. Trustee Ealey-Cross stated she is waiting on the below items.
1. Written statement from Klein, Thorpe, and Jenkins, LTD (Village Attorneys) indicating a meeting can be called to order by the Village Manager.
 2. Managers letter regarding the 2013 audit.
 3. Current status of the 200 Building regarding water pockets and heat on the 2nd floor.
 4. An overall report including total dollars charged for auto repairs in Public Works for the year including a copy of the warranties on the new trucks recently purchased.

Note: Mayor Perkins left the meeting due to illness. Trustee Rogers updated the public regarding the situation.

MOTIONED BY TRUSTEE LIGHTFORD AND SECONDED BY TRUSTEE DORRIS THAT THE BOARD RECESS FOR A MOMENT IN THE CASE OF THIS EMERGENCY. (9:17 P.M.)

Discussion: None

Ayes: Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: Mayor Edwenna Perkins

MOTION CARRIES

REGULAR BOARD MEETING RECONVENED:

MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE RIVERS THAT THE BOARD RECONVENE. (9:32 P.M.)

Discussion: Trustee Ealey-Cross questioned if there was a reason why they couldn't just adjourn. Trustee Rivers stated they had business to take care of.

Ayes: Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: Mayor Edwenna Perkins

MOTION CARRIES

MOTIONED BY TRUSTEE RIVERS AND SECONDED BY TRUSTEE LIGHTFORD TO NOMINATE TRUSTEE AUDREY JAYCOX TO BE THE MAYOR PRO TEM TO CONDUCT THE BUSINESS.

Discussion: None

Ayes: Trustee(s) C. Ealey-Cross, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: Trustee A. Jaycox

Absent: Mayor Edwenna Perkins

MOTION CARRIES

Trustee Audrey Jaycox proceeded to take her place as President Pro tem.

8. Old Business – continued

A. (continued) Trustee Ealey-Cross restated the above 4 items and continued, adding the below items.

5. A copy of the letter from the Comptroller's office regarding the 2012 and 2013 Tax Increment Financing (TIF) Reports.
6. The total amount payable to Triggs Construction for roadway improvement on the Washington Boulevard Project between 2nd Avenue and 6th Avenue.

Mr. Myers stated he is working on the manager's letter which will be presented to the Board this month, the 200 building is up and running and staff is looking into a dry system, insulation and sealing drafts on the 3rd floor. Regarding the 2nd floor heating issues he stated he will have to check with Mr. West regarding the status. Mr. Myers also stated he provided the numbers for Triggs Construction as well as the letter regarding the TIF reports, but that he would provide them

again along with the report regarding the Public Works auto repairs. Ms. Satchell asked for clarification on the year (fiscal or calendar) in question for the auto repair report. Trustee Ealey-Cross clarified she would like the report to cover the calendar year.

9. Consideration to Approve Omnibus Agenda

Trustee Ealey-Cross pulled Items 9D, 9E, and 9H from the Omnibus Agenda.

- A. MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE DORRIS FOR THE APPROVAL OF: A. CONSIDERATION TO APPROVE THE PAYMENT TO ACCU-TRON COMPUTER SERVICE FOR THE MONTH OF JANUARY IN THE AMOUNT OF \$6,300.00, B. THE APPROVAL FOR THE PAYMENT TO ALLIED WASTE FOR WASTE REMOVAL SERVICES IN THE AMOUNT OF \$254,129.81, C. THE APPROVAL FOR COMCAST FOR PHONE SERVICE FOR THE MONTH OF DECEMBER IN THE AMOUNT OF \$9,038.22, F. THE APPROVAL FOR NATIONAL SALT COMPANY FOR INVOICE #3053 DATED NOVEMBER 22nd IN THE AMOUNT OF \$9,765.80, AND G. THE APPROVAL FOR PAYMENT TO PITNEY BOWES FOR INVOICE DATED DECEMBER 8th IN THE AMOUNT OF \$17,141.93.**

Discussion: None

Ayes: President Pro Tem Jaycox, Trustee(s) C. Ealey-Cross, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: Mayor Edwenna Perkins

MOTION CARRIES

- B. Item D – Consideration to approve payment to Klein, Thorpe & Jenkins for general legal service fees in the month of November 2014 in the amount of \$7,335.00.**

MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE LIGHTFORD FOR THE APPROVAL OF PAYMENT TO KLEIN, THORPE & JENKINS FOR LEGAL SERVICE FEES IN THE MONTH OF NOVEMBER 2014 IN THE AMOUNT OF \$7,335.00.

Discussion: Trustee Ealey-Cross made comments, raised questions and/or concerns regarding the first item (review of travel reimbursement), fourth item (2013 litigation audit letter), and ninth item (FOIA re suicide) on page 1, and the first item (IMET fraud case) on page 3 of Statement #173358, as well as other concerns. President Pro Tem Jaycox and Mr. Myers responded to her concerns. Comments are available upon request at the Clerk's office. Trustee Rogers requested the question be called.

Ayes: President Pro Tem Jaycox, Trustee(s) A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: Trustee C. Ealey-Cross

Abstain: None

Absent: Mayor Edwenna Perkins

MOTION CARRIES

- C. Item E - Consideration to approve payment to Klein, Thorpe & Jenkins for legal services (economic development, employment matters, labor and litigation) rendered in the month of November 2014 in the amount of \$26,640.75.**

MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE LIGHTFORD THAT WE CONCUR WITH THE RECOMMENDATIONS OF THE VILLAGE

MANAGER AUTHORIZING PAYMENT TO KLEIN, THORPE & JENKINS FOR LEGAL SERVICES IN THE AMOUNT OF \$26,640.75.

Discussion: Trustee Ealey-Cross made comments and brought up concerns regarding the invoiced items concerning economic development, employment and labor, and litigation matters not being separated but lumped together. Mr. Myers stated each item is identified for every entry. Attorney Jurusik stated every one of his bills is itemized; there are 21 different billing codes with items further separated. He stated comments made by the Trustee are absolutely wrong and misleading, and invited the public to come up and view the documentation included in the Board packet. Trustee Ealey-Cross encouraged residents to request copies of bills and contracts because that will tell them what is going on in the Village and how the money is being spent.

Ayes: President Pro Tem Jaycox, Trustee(s) A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: Trustee C. Ealey-Cross

Abstain: None

Absent: Mayor Edwenna Perkins

MOTION CARRIES

D. Item H – Consideration to approve payment to SMT Architects for providing architectural services for the Police Station Roof Repair Project in the amount of \$7,150.00

MOTIONED BY TRUSTEE RIVERS AND SECONDED BY TRUSTEE LIGHTFORD FOR CONSIDERATION TO APPROVE PAYMENT TO SMT ARCHITECTS FOR PROVIDING ARCHITECTURAL SERVICES FOR THE POLICE STATION ROOF REPAIR PROJECT IN THE AMOUNT OF \$7,150.00

Discussion: Trustee Ealey-Cross questioned if the roof repair will cover all sections needing repair, the time frame for repair, and clarification on whether this is for patch work or for the full roof. Mr. Myers stated the work will be for the entire roof, the architectural services are needed to prepare a Request for Proposal (RFP) where specifications are noted through drawings so the Village knows what it will be paying for, and stated the architect will be on site to monitor that the work is being done according to those specifications. Trustee Rogers noted the importance and benefits of these professional services.

Ayes: President Pro Tem Jaycox, Trustee(s) A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: Trustee C. Ealey-Cross

Abstain: None

Absent: Mayor Edwenna Perkins

MOTION CARRIES

Note: Ms. Satchell apologized for giving incorrect information sighting it was due to several distractions. She clarified the Warrant List items have already been paid and it is the Omnibus items that have not been paid of which funds are not available at this time. Ms. Satchell also stated the open invoice report is for the Boards review. Mr. Myers clarified the roof repair item is paid out of the St. Charles TIF fund.

10. New Business:

A. Consideration to extend the Vehicle Sticker due date until January 9, 2015.

MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE RIVERS TO EXTEND THE VEHICLE STICKER DUE DATE TO JANUARY 9, 2015.

Discussion: Trustee Lightford questioned the number of days for the extension and if the residents know this is being extended. President Pro Tem Jaycox sought clarification on what was being extended. Trustee Ealey-Cross questioned how the public is going to be notified and suggested taking the extension out two weeks due to online services not being available for

awhile. Mr. Myers stated the extension is for the waiving of late fees, the residents are notified as they come in and he has no plans to send out a robo-call. Trustee Rogers clarified that this is actually for 9 days which the manager implemented, with this motion formalizing that action. He felt the 9 day extension is fair when speaking of revenue, and suggested not advertising it so it doesn't encourage people not to take care of things within the timeframe allowed.

Ayes: President Pro Tem Jaycox, Trustee(s) A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: Trustee C. Ealey-Cross

Abstain: None

Absent: Mayor Edwenna Perkins

MOTION CARRIES

B. A Resolution approving an Addendum Agreement between the Village of Maywood and the Illinois Department of Transportation for LED traffic signals, to add the intersection at 25th Avenue and Lexington Drive.

MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE DORRIS THAT THE RESOLUTION APPROVING AN ADDENDUM AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND IDOT (THE ILLINOIS DEPARTMENT OF TRANSPORTATION) FOR LED TRAFFIC SIGNALS THAT THEY BE ADDED TO THE LIST TO INCLUDE THE INTERSECTION AT 25TH AVENUE AND LEXINGTON DRIVE.

Discussion: None

Ayes: President Pro Tem Jaycox, Trustee(s) C. Ealey-Cross, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: Mayor Edwenna Perkins

MOTION CARRIES

C. An Addendum Agreement between the Village of Maywood and the Illinois Department of Transportation for LED traffic signals to add the intersection at 25th Avenue and Lexington Drive.

MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE JAYCOX THAT THE ADDENDUM AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND IDOT (ILLINOIS DEPARTMENT OF TRANSPORTATION) FOR LED TRAFFIC SIGNALS TO ADD THE INTERSECTION AT 25TH AVENUE AND LEXINGTON.

Discussion: None

Ayes: President Pro Tem Jaycox, Trustee(s) C. Ealey-Cross, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: Mayor Edwenna Perkins

MOTION CARRIES

11. Public Comments

Comments from the Public – Comments were made by the following individuals: P. James. Comments are available upon request in the Clerk's Office.

Response to Public Comments – Mr. Myers responded to Public Comments. Comments are available upon request in the Clerk's Office.

12. Executive Session:

MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE DORRIS TO RECESS TO EXECUTIVE SESSION AT 10:19 P.M. FOR THE PURPOSE OF DISCUSSING:

- Appointment, Employment, Compensation of Village Manager Candidate(s)
- Appointment, Employment, Compensation and Performance of Village Employees
- Pending Litigation

Discussion: None

Ayes: President Pro Tem Jaycox, Trustee(s) C. Ealey-Cross, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: Mayor Edwenna Perkins

MOTION CARRIES

REGULAR BOARD MEETING RECONVENED:

Call to Order

The Regular Board Meeting of Tuesday, January 6, 2015 was called to order by President Pro Tem Jaycox at 11:40p.m., in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

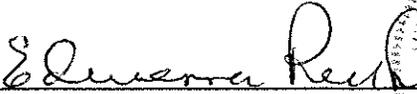
Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** President Pro Tem Jaycox, Trustee(s) C. Ealey-Cross, A. Dorris, M. Rogers, M. Lightford and R. Rivers. **Absent:** Mayor Edwenna Perkins, **There being a Quorum Present, the Meeting was called to order.**

Adjournment

President Pro Tem Jaycox and the Board of Trustees adjourned the January 6, 2015, Regular Board Meeting with a Motion by Trustee Rogers and a Second by Trustee Dorris at 11:40 p.m. in the Village of Maywood Council Chambers.

The vote was affirmed unanimously by the Board of Trustees at 11:40 p.m.


Edwenna Perkins, Mayor


Viola Mims, Village Clerk

Cc: Mayor Edwenna Perkins
Board of Trustees
Village Clerk, Viola Mims
Acting Village Manager, David Myers