

**VILLAGE OF MAYWOOD  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
TUESDAY, OCTOBER 6, 2015**

ORIGINAL

**1. Call to Order**

The Regular Board Meeting of Tuesday, October 6, 2015 was called to order by Mayor Edwenna Perkins at 7:00 p.m., in the Council Chambers at 125 South 5<sup>th</sup> Avenue, Maywood, IL 60153.

**2. Roll Call**

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers. **Absent:** None. **There being a Quorum Present, the Meeting was convened.**

**Staff Attendance:**

Willie Norfleet, Jr., Village Manager  
David Myers, Asst. Village Manage / Director of Community Development  
Michael Marris, Village Attorney  
Craig Bronaugh, Fire Chief  
Theodore Yancy, Police Commander  
John West, Public Works Director  
JoAnn Murphy, Deputy Village Clerk  
Mark Lucas, Village Engineer  
Karl Palmquist, Planning / Zoning Officer

**3. Invocation:** Ms. Loretta Robinson gave the Invocation.

**4. Pledge of Allegiance to the Flag**

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

**5. Oaths, Reports, Proclamations, Announcements and Appointments**

**Announcements:** Mayor Perkins noted she requested a line item be placed on the agenda indicating "A shift is coming; things are changing in our favor when the people get a mind to work.", but it did not happen. Trustee Brandon noted the Community Wide Prayer for Maywood on Saturday, October 10, 2015, beginning at 12:00 p.m. at 5<sup>th</sup> Ave. and St. Charles Rd., and a Maywood Health Fair tentatively set for November 21, 2015, with details to follow. Mayor Perkins, Trustee Brandon and Trustee Dorris made additional announcements of interest to the community.

**A. Mayor's Report:**

**1. Consideration to appoint Cheryl Ealey-Cross to the Board of Fire and Police Commission.**

Mr. Norfleet noted this item is removed from the agenda because should not have been place on it. The Board voiced no opposition to this decision.

**B. Manager's Report:**

**1. Bid Opening for the Washington Boulevard Improvements Project (6<sup>th</sup> Avenue through 9<sup>th</sup> Avenue) road construction and consideration of award of contract for the project.**

**The lowest responsive bidder was J. Nardulli Concrete Contractors from Cicero, Illinois.**

Mr. Norfleet passed out background information on J. Nardulli Concrete and their work in the Village. Mr. Lucas presented Hancock Engineering's findings and recommendation on the bid results for the Washington Boulevard Improvement Project- 6<sup>th</sup> Avenue to 9<sup>th</sup> Avenue noting fifteen (15) perspective bidders picked up the proposal and nine (9) actually submitted proposals. He noted the three lowest bidders as J. Nardulli Concrete - \$508,368.00, Chicagoland Paving Co. - \$509,900.00, and Brothers Asphalt, Inc - \$524,164.50, with an engineer's estimate of \$520,000.00. He stated J. Nardulli informed him once the contract is awarded and he submits his bond and insurance, they could begin work as soon as next week with a completion date of November 30, 2015, and stated they do not anticipate any issues with underground utilities, concrete or paving of the area.

**MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE YARBROUGH TO CONCUR WITH THE RECOMMENDATIONS OF THE VILLAGE ENGINEER AND ACCEPT THE LOWEST RESPONSIBLE BID IN THE AMOUNT OF \$508,368.00, AWARDING THE CONTRACT TO J. NARDULLI FOR THE WASHINGTON BOULEVARD IMPROVEMENT PROJECT WHICH IS COMMUNITY DEVELOPMENT BLOCK GRANT (CBDG) PROJECT NO. 1406-014.**

**Discussion:** Trustee Rivers questioned if the sealant would go all the way to 9<sup>th</sup> Ave. as it appears from 2<sup>nd</sup> Ave. Mayor Perkins also questioned the sealant. Mr. Lucas responded the sealant should be incorporated into any paving program and should be discussed within the yearly budget since it assists in maintaining the integrity of the roadways.

**Ayes:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**C. Finance Committee and Management Report(s):**

- 1. Village of Maywood Open Invoices Report as of October 1, 2015 in the total amount of \$902,366.46.**

**MOTIONED BY TRUSTEE RIVERS AND SECONDED BY TRUSTEE ROGERS THAT THE VILLAGE OF MAYWOOD OPEN INVOICES REPORT AS OF OCTOBER 1, 2015, IN THE TOTAL AMOUNT OF \$902,366.46 BE APPROVED.**

**Discussion:** Trustee Rogers noted this was for informational purposes. Ms. Satchell concurred with his statement.

**Ayes:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

- 6. Approval of minutes for the Special Board Meeting of the Board of Trustees for Wednesday, September 9, 2015.**

**MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE YARBROUGH TO**

**APPROVE THE MINUTES FOR THE SPECIAL BOARD MEETING OF THE BOARD OF TRUSTEES FOR WEDNESDAY, SEPTEMBER 9, 2015.**

**Discussion:** Trustee Brandon reminded staff he requested a line item be put on the agenda regarding a discussion on a request for proposals (RFP) for the St. Charles Tax Increment Financing (TIF) District training dollars in the amount of \$250,000.00.

**Ayes:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**7. Approval of minutes for the Board of Trustees Meeting for Tuesday, September 15, 2015.**

**MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE LIGHTFORD TO APPROVE THE MINUTES FOR THE BOARD OF TRUSTEES MEETING FOR TUESDAY, SEPTEMBER 15, 2015.**

**Discussion:** None

**Ayes:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**8. Approval of Warrants**

**A. Warrant List No. 200399 for the Village of Maywood - Expenditures total through October 1, 2015, in the amount of \$1,041,292.62.**

**MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE YARBROUGH TO APPROVE THE WARRANT LIST NO. 200399 FOR THE VILLAGE OF MAYWOOD - EXPENDITURES TOTALING \$1,041,292.62.**

**Discussion:** Trustee Brandon questioned the purchase of t-shirts at \$800.00 and a Mr. Mark Dwyer. Ms. Satchell responded Mr. Dwyer works with the Code Department and replaced someone who retired. Mr. Norfleet stated the t-shirts were purchased for a basketball tournament at Conner Heise Park which was sponsored by the Fire Department.

**Ayes:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**8. Old Business: None**

**9. Omnibus Agenda**

**A. MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE YARBROUGH FOR THE APPROVAL OF THE OMNIBUS AGENDA ITEMS A – O BARRING ANY OBJECTIONS:**

**A. CONSIDERATION TO APPROVE PAYMENT TO AIRBUS DS COMMUNICATIONS FOR REVERSE911 SOFTWARE SUPPORT FROM DECEMBER 1, 2015 THROUGH JULY 31, 2016 IN THE AMOUNT OF \$6,636.00, B. CONSIDERATION TO APPROVE PAYMENT TO ALLIED WASTE SERVICE FOR DISPOSAL/RECYCLING, RECYCLING SERVICE, RESIDENTIAL SERVICE AND YARD WASTE SERVICE IN THE VILLAGE OF MAYWOOD FOR THE MONTH OF AUGUST 2015 IN THE AMOUNT OF \$152,216.00, C. CONSIDERATION TO APPROVE PAYMENT TO CITY OF CHICAGO - DEPARTMENT OF WATER FOR WATER SERVICES FROM JULY 20, 2015 THROUGH AUGUST 17, 2015 PROVIDED BY THE CITY OF CHICAGO IN THE AMOUNT OF \$288,879.08, D. CONSIDERATION TO APPROVE PAYMENT TO CURRENT TECHNOLOGIES FOR MONTHLY EQUIPMENT AND LABOR MAINTENANCE AND SURVEILLANCE SUPPORT AND MAINTENANCE AGREEMENT IN THE AMOUNT OF \$8,928.04, E. CONSIDERATION TO APPROVE PAYMENT TO FLEET SERVICES FOR RETAIL FUEL PURCHASES FOR THE VILLAGE OF MAYWOOD IN THE AMOUNT OF \$18,839.72, F. CONSIDERATION TO APPROVE PAYMENT TO HARRIS COMPUTER SYSTEMS FOR MSI SOFTWARE MAINTENANCE NOVEMBER 1, 2015 THROUGH OCTOBER 31, 2016 IN THE AMOUNT OF \$29,725.70, G. CONSIDERATION TO APPROVE PAYMENT TO UNIQUE PLUMBING COMPANY FOR SEWER REPAIRS FOR THE VILLAGE OF MAYWOOD PUBLIC WORKS DEPARTMENT IN THE AMOUNT OF \$6,753.35, H. CONSIDERATION TO APPROVE PAYMENT TO VILLAGE OF MELROSE PARK FOR WATER SERVICES PROVIDED JULY 25, 2015 THROUGH AUGUST 24, 2015 FROM THE VILLAGE OF MELROSE PARK IN THE AMOUNT OF \$51,151.45, I. CONSIDERATION TO APPROVE PAYMENT TO WIGIT'S TRUCK SERVICE FOR VEHICLE MAINTENANCE, REPAIRS, PARTS AND SERVICE OF THE VILLAGE OF MAYWOOD PUBLIC WORKS DEPARTMENT IN THE AMOUNT OF \$8,548.71, J. CONSIDERATION TO APPROVE PAYMENT TO ILLINOIS COUNCIL OF POLICE (ICOP) FOR HEALTH AND DENTAL INSURANCE PREMIUMS FOR THE MONTH OF OCTOBER 2015 IN THE AMOUNT OF \$72,519.75, K. CONSIDERATION TO APPROVE PAYMENT TO BLUE CROSS BLUE SHIELD FOR HEALTH INSURANCE PREMIUMS FOR THE MONTH OF OCTOBER 2015 IN THE AMOUNT OF \$235,424.09, L. A RESOLUTION APPROVING REAL PROPERTY COMMONLY KNOWN AS 1818 ST. CHARLES ROAD AS SURPLUS PROPERTY TO BE SOLD TO SAMY HAMMAD PURSUANT TO THE TAX REACTIVATION PROGRAM OF THE VILLAGE OF MAYWOOD (SALE PRICE: \$2,500.00), M. DISCUSSION AND CONSIDERATION OF MAYWOOD POLICE DEPARTMENT PURCHASE OF USED SQUAD CARS, PROPOSAL NO. 11 (TOTAL PURCHASE PRICE: \$35,600.00), N. CONSIDERATION TO APPROVE AN ORDINANCE FOR AN ACCESSORY STRUCTURE HEIGHT VARIATION FOR A STORAGE BUILDING ON THE PROPERTY LOCATED AT 1505 SOUTH 1ST AVENUE, MAYWOOD, IL - COMMONWEALTH EDISON AND O. CONSIDERATION TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT WITH COOK COUNTY DEPARTMENT OF PUBLIC HEALTH FOR THE PROVISION OF ENVIRONMENTAL HEALTH INSPECTIONS SERVICES FOR THE PERIOD OF DECEMBER 1, 2015 THROUGH NOVEMBER 30, 2016.**

**Discussion:** Mayor Perkins questioned item C asking if we are behind in payment and questioned the accuracy of the payment noted on item E. Ms. Satchell stated the Village was not behind with the City of Chicago and it is the most recent invoice being presented. She also stated she did not have the attachment on the Fleet Service item but she would look into it. Trustee Brandon sought clarification on the location of item L. Mayor Perkins confirmed it was the lot next to the liquor store. Attorney Marrs sought clarification

on resolution regarding item E. Mr. Norfleet stated the amount noted was correct which included the current amount due plus \$22.00 in additional fees noted on the invoice.

**Ayes:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**10. New Business:**

- A. Discussion and consideration of an Independent Contractor Agreement regarding professional services for Assistant Secretary of the Board of Fire and Police Commission Alexzondrea Taylor, ("the Contractor") and copy of Contract for services rendered to the Village of Maywood ("the Client") for approval by the Board of Fire and Police Commissioners.**

**MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE RIVERS TO APPROVE THE INDEPENDENT CONTRACTOR AGREEMENT FOR PROFESSIONAL SERVICES FOR ASSISTANT SECRETARY TO THE BOARD OF POLICE AND FIRE COMMISSION ALEXZONDREA TAYLOR AND COPY OF CONTRACT FOR SERVICES RENDERED TO THE VILLAGE OF MAYWOOD FOR APPROVAL.**

**Discussion:** Trustee Rogers hearing there was no expiration date on the contract questioned what it is. Mr. Norfleet stated one fiscal year. Trustee Dorris requested clarification on what that meant and if the Village has met this person that submitted the contract. Mr. Norfleet stated it would end at the end of the fiscal year, April 30, 2016, the Village created the contract, he has not spoken with her directly, and the only discrepancies that need to be ironed out are higher fees than approved by the Village and issues regarding Saturday work and late payments. An amended motion follows.

**MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE RIVERS THE APPROVAL OF AN INDEPENDENT CONTRACTOR AGREEMENT THAT WILL BE EXECUTED TODAY UNTIL APRIL 30, 2016 REGARDING THE PROFESSIONAL SERVICES FOR ASSISTANT SECRETARY TO THE BOARD OF POLICE AND FIRE COMMISSION ALEXZONDREA TAYLOR AND COPY OF CONTRACT FOR SERVICES RENDERED TO THE VILLAGE OF MAYWOOD FOR APPROVAL.**

**Discussion:** Trustee Brandon sought clarification on the contractor providing errors and omissions insurance and noted his concern regarding the process being an open and fair one at the time for renewal which he felt was not done this time. Attorney Marrs responded stating Section 5B requires the consultant to provide errors and omissions insurance.

**Ayes:** Trustee(s) H. Yarbrough, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** Mayor Edwenna Perkins and Trustee I. Brandon

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**B. Expressway Clean-up**

Mayor Perkins asked when we, the Board, will direct staff to have the employees clean-up both sides of the streets along the expressway.

**Discussion:** Trustee(s) Yarbrough, Brandon, Rogers and Rivers concurred with the Mayor on the need for clean-up. Trustee Yarbrough noted the land against the expressway is county property

and if you call them often enough they will respond. Trustee Brandon noted major thoroughfares needing attention requesting an update on the additional staff budgeted for the Public Works Department. Trustee Rivers requested additional garbage cans be placed on both sides of the expressways. Mr. West responded stating three (3) candidates have been selected and are now going through the background process. Mr. Norfleet responded that this issue has not been ignored, he has had meetings regarding the litter and debris around vacant properties throughout the village but this needs to be scheduled as routine, noting specific areas of 5<sup>th</sup> Ave. and Lake St., 5<sup>th</sup> Ave. and Quincy St., 1010 and 1014 S. 17<sup>th</sup> Ave., 1004 S. 5<sup>th</sup> Ave., and operation "Clean Sweep" along 1700 – 1900 St. Charles Road which he will be submitting his report to the Board on Friday, reassuring the areas of the scheduled weekend events will be taken care of. (**Note:** This item was discussed after Public Comment)

## 11. Public Comments

**Comments from the Public** – Comments were made by the following individuals: M. and A. Watson, M. Larry, L. Redmond and C. Castellanos (written statement submitted). Comments are available upon request in the Clerk's Office.

**Response to Public Comments** – Mayor Perkins, Mr. Norfleet and Trustee(s) Brandon, Dorris and Rogers responded to Public Comments. Comments are available upon request in the Clerk's Office.

## 12. Executive Session: (8:10 p.m.)

**MOTIONED BY TRUSTEE BRANDON AND SECONDED BY TRUSTEE YARBROUGH TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING:**

- The Setting of a price for sale or lease of property owned by the Village (5 ILCS 120/2(c)(6)).

**Discussion:** None

**Ayes:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

## REGULAR BOARD MEETING RECONVENED:

### Call to Order

The Regular Board Meeting of Tuesday, October 6, 2015 was reconvened by Mayor Perkins at 9:01 p.m., in the Council Chambers at 125 South 5<sup>th</sup> Avenue, Maywood, IL 60153.

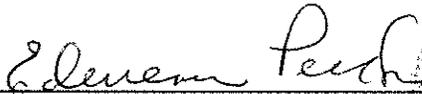
### Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers. **Absent:** None. **There being a Quorum Present, the Meeting was reconvened.**

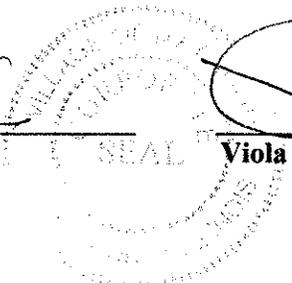
**Adjournment**

Mayor Perkins and the Board of Trustees adjourned the October 6, 2015, Regular Board Meeting with a Motion by Trustee Dorris and a Second by Trustee Brandon at 9:01 p.m. in the Village of Maywood Council Chambers.

**The vote was affirmed unanimously by the Board of Trustees at 9:01 p.m.**

  
**Edwenna Perkins, Mayor**

  
**Viola Mims, Village Clerk**



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Cc: Mayor Edwenna Perkins  
Board of Trustees  
Village Clerk, Viola Mims  
Village Manager, Willie Norfleet, Jr.