

**ORIGINAL**

**VILLAGE OF MAYWOOD  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
TUESDAY, DECEMBER 16, 2014**

**1. Call to Order**

The Regular Board Meeting of Tuesday, December 16, 2014 was called to order by Mayor Edwenna Perkins at 7:01 p.m., in the Council Chambers at 125 South 5<sup>th</sup> Avenue, Maywood, IL 60153.

**2. Roll Call**

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris (7:02), M. Rogers (7:02), M. Lightford, and R. Rivers. **Absent:** None. **There being a Quorum Present, the Meeting was called to order.**

**Staff Attendance:**

David Myers, Acting Village Manager  
Michael Marrs, Village Attorney  
Craig Bronaugh, Fire Chief  
Valdimir Talley Jr., Chief of Police  
Elijah Willis, Deputy Chief of Police  
John West, Public Works Director  
Lanya Satchell, Finance Director  
JoAnn Murphy, Deputy Village Clerk  
Mark Lucas, Village Engineer  
Karl Palmquist, Planning/Zoning Officer

**3. Invocation:** Mr. Roney Riley gave the Invocation.

**4. Pledge of Allegiance to the Flag**

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

**5. Executive Session:**

**MOTIONED BY TRUSTEE RIVERS AND SECONDED BY TRUSTEE LIGHTFORD TO RECESS TO EXECUTIVE SESSION AT 7:03 P.M. FOR THE PURPOSE OF DISCUSSING:**

- Appointment, Employment, Compensation and Performance of Village Employees / Village Manager Candidate(s)
- Pending Litigation

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**REGULAR BOARD MEETING RECONVENED:****Call to Order**

The Regular Board Meeting of Tuesday, December 16, 2014 was called to order by Mayor Edwenna Perkins at 9:53p.m., in the Council Chambers at 125 South 5<sup>th</sup> Avenue, Maywood, IL 60153.

**Roll Call**

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers. **Absent:** None **There being a Quorum Present, the Meeting was called to order.**

**6. Oaths, Reports, Proclamations, Announcements and Appointments**

Mr. Myers, Mayor Perkins, and Trustee Jaycox made several holiday event announcements.

**Discussion:** Trustee Rivers and Trustee Jaycox questioned the completion of the 200 Building. Trustee Jaycox also asked for the update on the turkey giveaway and Trustee Rivers asked that the Senior Club be informed of the availability of the building. Mr. Myers stated at the last LLOC he gave the status that the first floor was completed, but the second floor was not and the building is safe to occupy the first floor. He also stated the turkey giveaway was brought up at an LLOC meeting in which it was decided that gift certificates (\$7,000 allocated) would go through the local food pantries for distribution to the residents in need.

**Note:** The above announcements and discussion took place after Public Comment.

**A. Mayor's Report:** None

**B. Manager's Report:** None

**C. Finance Committee Report(s):**

- 1. Village of Maywood Detailed Revenue and Expense Report for six (6) Periods Ending October 31, 2014.**

This matter was not discussed.

**7. Approval of the Minutes**

**A. Approval of minutes for the Regular Meeting of the Board of Trustees and Public Hearing 2014 Estate Tax Levy Tuesday, December 2, 2014.**

- 1. Regular Board Meeting minutes approval for Tuesday, December 2, 2014.**

This matter was not discussed.

- 2. Public Hearing 2014 Real Estate Tax Levy minutes approval for Tuesday, December 2, 2014.**

This matter was not discussed.

**8. Approval of Warrants**

**A. Warrant List No. 200382 - Approval of Expenditures totaling \$646,843.94 through December 12, 2014.**

**MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE LIGHTFORD THAT THE WARRANT LIST NO. 200382 FOR THE VILLAGE OF MAYWOOD EXPENDITURES THROUGH DECEMBER 12, 2014 IN THE AMOUNT OF \$646,843.94.**

**Discussion:** Trustee Ealey-Cross asked if there were funds to pay these items. Ms. Satchell informed the Board that the Warrant List needed to be reduced to \$411,533.93 due to Item #84505 for \$235,167.51 and Item #84521 for \$119.50 due to voided checks. An amended motion follows.

**MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE LIGHTFORD TO APPROVE THE WARRANT LIST NO. 200382 FOR THE VILLAGE OF MAYWOOD EXPENDITURES THROUGH DECEMBER 12, 2014 IN THE AMOUNT OF \$411,533.93.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) A. Jaycox, A. Dorris, M. Rogers, M. Lightford, and R. Rivers

**Nays:** None

**Abstain:** Trustee C. Ealey-Cross

**Absent:** None

**MOTION CARRIES**

**Note:** This matter was discussed prior to adjournment.

**9. Old Business:** None

**10. Consideration to Approve Omnibus Agenda**

Attorney Marrs reviewed the Attorney General's opinion as outlined by Attorney Jurusik at the last Regular Board meeting. Trustee Ealey-Cross requested Items J, M, N, R, T and AA be pulled from the Omnibus Agenda.

- A. MOTIONED BY TRUSTEE JAYCOX AND SECONDED BY TRUSTEE DORRIS TO: A. CONSIDERER APPROVAL OF PAYMENT TO ACCU-TRON COMPUTER SERVICE FOR COMPUTER CONSULTING SERVICES FOR THE MONTH OF DECEMBER 2014 IN THE AMOUNT OF \$6,300.00, B. CONSIDERATION TO APPROVE PAYMENT TO ASSOCIATED TECHNICAL SERVICES LTD. FOR 2013/2014 LEAK DETECTION - LOCATION SURVEY IN THE AMOUNT OF \$6,733.85, C. CONSIDERATION TO APPROVE PAYMENT TO BAKER TILLY VIRCHOW KRAUSE, LLP FOR SERVICES IN CONNECTIONS WITH THE APRIL 30, 2012 AND 2013 FINANCIAL STATEMENT AUDIT IN THE AMOUNT OF \$77,743.27, D. CONSIDERATION TO APPROVE PAYMENT TO THE CITY OF CHICAGO - DEPARTMENT OF WATER FOR WATER PROVIDED BY THE CITY OF CHICAGO IN THE AMOUNT OF \$289,093.60, E. CONSIDERATION TO APPROVE PAYMENT TO COMCAST FOR RECURRING TELEPHONE SERVICE AT THE FIRE DEPARTMENT, POLICE STATION, PARKS & REC. BUILDING AND VILLAGE HALL IN THE AMOUNT OF \$9,039.52, F. CONSIDERATION TO APPROVE PAYMENT TO CURRENT TECHNOLOGIES FOR MONTHLY EQUIPMENT AND LABOR MAINTENANCE AND SURVEILLANCE SUPPORT AND MAINTENANCE AGREEMENT IN THE AMOUNT OF \$8,928.04, G. CONSIDERATION TO APPROVE PAYMENT NO. 2 TO FBG CORPORATION IN THE AMOUNT OF (\$224,509.50) FOR CONSTRUCTION SERVICES RENDERED FOR FIRE STATION #1 RENOVATIONS, H. CONSIDERATION TO APPROVE PAYMENT TO FLEET SERVICES FOR RETAIL FUEL PURCHASES FOR THE VILLAGE OF MAYWOOD IN THE AMOUNT OF \$18,575.15, I. CONSIDERATION TO APPROVE PAYMENT TO HARRIS COMPUTER SYSTEMS FOR MSI SOFTWARE MAINTENANCE NOVEMBER 1, 2014 - OCTOBER 31, 2015 IN THE AMOUNT OF**

\$25,963.59, K. CONSIDERATION TO APPROVE PAYMENT TO ILLINOIS COUNCIL OF POLICE & SHERIFFS FOR HEALTH AND DENTAL INSURANCE PREMIUMS FOR THE MONTH OF JANUARY 2015 IN THE AMOUNT OF \$69,996.91, L. CONSIDERATION TO APPROVE PAYMENT TO ILLINOIS DEPARTMENT OF EMPLOYMENT SECURITY FOR QTR/YR CONTRIBUTIONS JANUARY 2014, FEBRUARY 2014 AND MARCH 2014 IN THE AMOUNT OF \$43,349.81, O. CONSIDERATION TO APPROVE PAYMENT TO MARIELLA'S BANQUET FOR REIMBURSEMENT PAYMENT FOR COMPLETED FACADE PROJECT IN THE AMOUNT OF \$21,895.00, P. CONSIDERATION TO APPROVE PAYMENT TO PREMIUM ASSIGNMENT CORPORATION FOR GENERAL LIABILITY INSURANCE PREMIUM MONTHLY PAYMENT 7 OF 9 IN THE AMOUNT OF \$53,927.31, Q. CONSIDERATION TO APPROVE PAYMENT TO SCOT DECAL COMPANY, INC. FOR THE 2015 VEHICLE STICKERS AND BUSINESS LICENSE DECALS FOR THE VILLAGE OF MAYWOOD IN THE AMOUNT OF \$8,123.36, S. CONSIDERATION TO APPROVE AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS PROVIDING FOR THE LEVY, ASSESSMENT AND COLLECTION OF TAXES FOR THE YEAR 2014 TAX LEVY, WITH THE CERTIFICATION OF COMPLIANCE WITH TRUTH AND TAXATION LAW AND A FILING CERTIFICATE, U. CONSIDERATION TO APPROVE A RESOLUTION FOR A PLAT OF RE-SUBDIVISION FOR PROPERTY LOCATED AT 307-309 LAKE STREET/216 NORTH 3RD AVENUE - G. ZACK RE-SUBDIVISION, V. CONSIDERATION TO APPROVE A RESOLUTION APPROVING AN APPLICATION FOR FACADE IMPROVEMENTS FOR THE PROPERTY LOCATED AT 309 WEST LAKE STREET, MAYWOOD, COOK COUNTY, IL (FUNDING SOURCE: 2015 FACADE IMPROVEMENT PROGRAM FOR PROPERTIES LOCATED OUTSIDE EXISTING VILLAGE TIF DISTRICTS), W. CONSIDERATION TO APPROVE A RESOLUTION FOR A CLASS 8 TERM REAL ESTATE TAX INCENTIVE FOR THE PROPERTY LOCATED AT 309 WEST LAKE STREET, MAYWOOD, IL, X. CONSIDERATION TO APPROVE AN ORDINANCE FOR A SPECIAL USE FOR A DAYCARE CENTER LOCATED AT 1919 ST. CHARLES ROAD (MARY WILSON D/B/A HIM LEARNING CENTER, Y. CONSIDERATION TO APPROVE A RESOLUTION FOR THE REGULAR MEETING SCHEDULES OF THE PRESIDENT AND BOARD OF TRUSTEES AND THE LEGAL, LICENSE AND ORDINANCE COMMITTEE OF THE VILLAGE OF MAYWOOD FOR CALENDAR YEAR 2015, Z. CONSIDERATION TO APPROVE AN ORDINANCE AUTHORIZING THE ESTABLISHMENT AND USE OF CONSTRUCTION ESCROWS FOR EXPENDITURE FROM THE ST. CHARLES ROAD TAX INCREMENT FINANCING REDEVELOPMENT PROJECT AREA FUND FOR VARIOUS ELIGIBLE TIF IMPROVEMENTS PROJECTS APPROVED UNDER ORDINANCE CO-2013-47 AND OTHER NECESSARY COSTS RELATIVE TO THE CLOSE OUT OF THE ST. CHARLES ROAD TAX INCREMENT FINANCING REDEVELOPMENT PROJECT AREA FUND, BB. CONSIDERATION TO APPROVE PAYMENT TO VILLAGE OF MELROSE PARK FOR WATER SERVICES PROVIDED 10/25/14 THROUGH 11/24/2014 FROM THE VILLAGE OF MELROSE PARK IN THE AMOUNT OF \$58,984.42.

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

- B. Item J – Consideration to approve Payment No. 1 to D'Escota Builders for construction services performed for the Maywood Home for Soldiers Widows Porch Remodeling Project in the amount of \$34,750.00.**

**MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE JAYCOX FOR THE APPROVAL OF PAYMENT NO. 1 TO D'ESCOTA BUILDERS FOR REPAIRS RENDERED ON THE MAYWOOD HOME FOR SOLDIERS WIDOWS IN THE AMOUNT OF \$34,750.00.**

**Discussion:** Trustee Ealey-Cross questioned what additional work needs to be completed besides the painting. Mr. Myers responded the work that needs to be completed besides the painting is the window installation and the backing of the windows. He stated the porch has been structurally secured.

**Ayes:** Mayor Perkins, Trustee(s) A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** Trustee Ealey-Cross

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

- C. Item M - Consideration to approve payment to Klein, Thorpe & Jenkins for Legal Retainer Services rendered during October 2014 in the amount of \$12,032.50.**

**MOTIONED BY TRUSTEE RIVERS AND SECONDED BY TRUSTEE DORRIS TO CONSIDER TO APPROVE PAYMENT TO KLEIN, THORPE & JENKINS FOR LEGAL RETAINER SERVICES RENDERED DURING OCTOBER 2014 IN THE AMOUNT OF \$12,032.50.**

**Discussion:** Trustee Ealey-Cross questioned if the Village had a policy for when Trustees can direct Klein, Thorpe, and Jenkins to look into matters without the full Boards approval and if so is it by ordinance. Attorney Marrs stated not all matters come before the Board and that the Manager provides direction to them. Mr. Myers stated he would get back to the Board with an answer to her question.

**Ayes:** Mayor Perkins, Trustee(s) A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** Trustee Ealey-Cross

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

- D. Item N - Consideration to approve payment to Klein, Thorpe & Jenkins for Legal Services rendered during October 2014 in the amount of \$29,798.98.**

**MOTIONED BY TRUSTEE JAYCOX AND SECONDED BY TRUSTEE RIVERS TO CONSIDER TO APPROVE PAYMENT TO KLEIN, THORPE & JENKINS FOR LEGAL SERVICES RENDERED DURING OCTOBER 2014 IN THE AMOUNT OF \$29,798.98.**

**Discussion:** Trustee Ealey-Cross stated this item was pulled for roll vote purposes only.

**Ayes:** Mayor Perkins, Trustee(s) A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** Trustee Ealey-Cross

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

- E. Item R - Consideration to approve payment to Triggi Construction for Project of roadway improvements on Washington Blvd. between 2nd Avenue and 6th Avenue in the Village of Maywood in the amount of \$429,567.75.**

**MOTIONED BY TRUSTEE JAYCOX AND SECONDED BY TRUSTEE DORRIS FOR CONSIDERATION TO APPROVE PAYMENT TO TRIGGI CONSTRUCTION FOR PROJECT OF ROADWAY IMPROVEMENTS ON WASHINGTON BLVD. BETWEEN 2ND AVENUE AND 6TH AVENUE IN THE VILLAGE OF MAYWOOD IN THE AMOUNT OF \$429,567.75.**

**Discussion:** Trustee Ealey-Cross questioned if this is for completion of the project, what the total amount would be, and if we had the funds to pay this item. Mr. Myers stated this was the first payment, the funds come from a Cook County grant program, and are reimbursable through the Tax Incremental Financing (TIF) District. Mr. Lucas stated there will be three payments, the second payment is being processed now and there is no total amount available due to the landscaping not being completed until the spring.

**Ayes:** Mayor Perkins, Trustee(s), A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** Trustee Ealey-Cross

**Absent:** None

**MOTION CARRIES**

- F. Item T- Consideration of approval ordinance and adopt an updated Official 2014 Comprehensive Plan of the Village of Maywood**

**MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE JAYCOX FOR THE APPROVAL OF THE ORDINANCE ADOPTING THE 2014 COMPREHENSIVE PLAN OF THE VILLAGE OF MAYWOOD,**

**Discussion:** Trustee Ealey-Cross suggested holding a Special Board Meeting for an in-depth discussion on the matter, considering the presentation was just given at the last Legal, License, and Ordinance Committee (LLOC) meeting, with questions needing to be addressed, and stated she was surprised it was on the agenda for approval this evening. Her concerns were duly noted.

**Ayes:** Mayor Perkins, Trustee(s) A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** Trustee Ealey-Cross

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

- G. Item AA- Consideration to approve a "handicap sign" for Mr. Higgins at 1915 Washington Blvd. This request was discussed and approved by the Traffic and Safety Commission at their November 11, 2014 meeting.**

**MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE RIVERS TO APPROVE A "HANDICAP SIGN" FOR MR. HIGGINS AT 1915 WASHINGTON BLVD.**

**Discussion:** Trustee Ealey-Cross questioned if any handicapped person would be able to utilize the designated spot. Mr. Myers confirmed anyone with a handicap placard has the right to utilize the designated spot and additional discussions on the subject will be had at a future LLOC meeting.

**Ayes:** Mayor Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**11. New Business:**

- A. Consideration of approval of an "Intergovernmental Agreement between the Village of Maywood, Village of Bellwood, and the Village of Melrose Park for the expansion, governance, regulatory incentives and other aspects of the Maywood Enterprise Zone."**  
This matter was not discussed.

- B. Consideration to approve that Princess Dempsey and Dempsey Staffing Firm is prohibited from using the Village of Maywood facilities to conduct business activities for private business use. The Interim Village Manager shall terminate all contracts and arrangements with this firm. The Interim Village Manager is requested to provide a report to the Board specifying the actual secretarial requirements/duties needed in the Mayor's Office to help the Village Board budget properly and determine whether or not that position should be Full-time or Part-time.**

Mr. Myers read his memo included in the Board packet that states that the Mayor and Board of Trustee's Executive Assistant Position has been budgeted as a full-time position over the last 10 years and recommends the Board continue to keep the current status. Trustee Dorris asked, due to the hour, the discussion regarding the position be had at the next LLOC meeting.

**MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE LIGHTFORD TO APPROVE THAT PRINCESS DEMPSEY AND DEMPSEY STAFFING FIRM IS PROHIBITED FROM USING THE VILLAGE OF MAYWOOD FACILITIES TO CONDUCT BUSINESS ACTIVITIES FOR PRIVATE BUSINESS USE AND THAT THE INTERIM VILLAGE MANAGER SHALL TERMINATE ALL CONTRACTS AND ARRANGEMENTS WITH THIS FIRM.**

**Discussion:** Trustees(s) Dorris clarified her motion to the Mayor. Trustee Ealey-Cross questioned if the Village will be prohibiting other companies from the Village to provide for an even level playing field. Trustee Ealey-Cross' concern was duly noted.

**Ayes:** Trustee(s) A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** Mayor Perkins and Trustee C. Ealey-Cross

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

- C. Discussion regarding water billing process.**

This matter was not discussed.

**12. Public Comments**

**Comments from the Public** – Comments were made by the following individuals: I. Brandon, P. James, L. Robinson, P. James, III and T. Smith (comments read by Clerk Mims). Comments are available upon request in the Clerk's Office.

**Response to Public Comments** – Mr. Myers, Mayor Perkins, Trustee(s) Dorris, Rivers, and Jaycox responded to Public Comments. Comments are available upon request in the Clerk's Office.

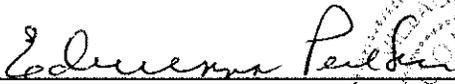
- 13. Executive Session:** Cancelled (This matter was not discussed)

**ADJOURNMENT:**

**Note:** It was stated by the Mayor and Attorney Marrs that all items not discussed will be moved to the next Regular Board Meeting.

Mayor Edwenna Perkins and the Board of Trustees adjourned the December 16, 2014, Regular Board Meeting with a Motion by Trustee Rogers and a Second by Trustee Dorris 10:51 p.m. in the Village of Maywood Council Chambers.

**The vote was affirmed unanimously by the Board of Trustees at 10:51 p.m.**

  
**Edwenna Perkins, Mayor**

  
**Viola Mims, Village Clerk**

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Cc: Mayor Edwenna Perkins  
Board of Trustees  
Village Clerk, Viola Mims  
Acting Village Manager, David Myers

