

ORIGINAL

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
REGULAR BOARD MEETING
TUESDAY, MARCH 17, 2015**

1. Call to Order

The Regular Board Meeting of Tuesday, March 17, 2015 was called to order by Mayor Edwenna Perkins at 7:02 p.m., in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

2. Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) C. Ealey-Cross, A. Dorris, A. Jaycox, M. Rogers, M. Lightford, and R. Rivers. **Absent:** None. **There being a Quorum Present, the Meeting was called to order.**

Staff Attendance:

David Myers, Acting Village Manager
Michael Jurusik, Village Attorney
Craig Bronaugh, Fire Chief
Valdimir Talley Jr., Chief of Police
Elijah Willis, Deputy Chief of Police
Lanya Satchell, Finance Director
JoAnn Murphy, Deputy Village Clerk

3. Invocation: Commissioner Tom Kus gave the Invocation.

4. Pledge of Allegiance to the Flag

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

5. Oaths, Reports, Proclamations, Announcements and Appointments

Trustee Jaycox, on behalf of the National League of Cities (NLC), presented Trustee Melvin Lightford the Gold Certification of Leadership Ambassador for his accomplishments at the NLC University leadership training program. Trustee Jaycox also pointed out the two main topics of the NLC Conference, which she attended last week, were "Race, Equity and Injustice" and "Handling Funding Cuts in Infrastructure". Trustee Ealey-Cross informed the public assistance could be given in completing the application for a mail-in ballot, also informed the public information would be included with the ballot and questions can be directed to the Cook County Board of Elections at (312)603-0906 or (312)603-0924. Mayor Perkins announced other matters of interest to the community.

A. Mayor's Report: None

B. Manager's Report: None

C. Finance Committee and Management Report(s):

1. Village of Maywood Financial Report for Period Ending January 31, 2015.

Discussion: None

2. Village of Maywood FY2015 Detailed Revenue & Expense Report – Period 9.

Discussion: None

6. Approval of minutes for the Regular Meeting of the Board of Trustees for Tuesday, March 3, 2015.

MOTIONED BY TRUSTEE JAYCOX AND SECONDED BY TRUSTEE DORRIS TO APPROVE THE MINUTES OF THE BOARD OF TRUSTEES FOR THE REGULAR BOARD MEETING FOR TUESDAY, MARCH 3, 2015.

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) A. Jaycox, M. Rogers, M. Lightford and R. Rivers

Nays: Trustee C. Ealey-Cross

Abstain: None

Absent: None

MOTION CARRIES

7. Approval of Warrants

A. Warrant List No. 200388 for the Village of Maywood - Expenditures total through March 12, 2015, in the amount of \$384,477.77.

MOTIONED BY TRUSTEE JAYCOX AND SECONDED BY TRUSTEE DORRIS TO APPROVE WARRANT LIST NO. 200388 FOR THE VILLAGE OF MAYWOOD EXPENDITURES TOTAL THROUGH MARCH 12, 2015, IN THE AMOUNT OF \$384,477.77.

Discussion: Trustee Jaycox questioned check# 85168 (Ashland Addison Florist). Ms. Satchel responded this was for a spray for Lizbeth Perkins Cooper. Mayor Perkins informed the Board she reimbursed the Village for this cost.

Ayes: Mayor Edwenna Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers.

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

Additional Discussion: Attorney Jurusik reminded the Board that public money could not be used for private purposes and these types of situations should go through checks and balances before being paid by the Village.

8. Old Business:

A. Economic Development

Mr. Myers reminded the Board they requested a developer to present a proposal in Executive Session at the beginning of the Legal, License and Ordinance Committee meeting on March 25, 2015, which will start at 6:30 p.m.

B. Requested Items

Trustee Ealey-Cross reminded Mr. Myers she is still waiting on documentation from the finance, police, and human resources departments. Mr. Myers stated he had spoken with the Trustee for clarification regarding some of the items and others are still being worked on.

C. Village Managers Contract

Trustee Rivers requested the Village Attorney share with the public the two memos submitted to the Board regarding the situation with the Village Managers position.

Attorney Jurusik explained the section of Illinois Municipal Article 5 as it applies to the Village as a managerial form of government with the Mayor having a single vote without veto powers. He stated a Resolution and contract for the appointment of Willie Norfleet, Jr., was approved by a five (5) to two (2) vote by the Board of Trustees and stated the Mayor refusing to sign the employee contract does not affect its validity and is enforceable.

Discussion: Mayor Perkins, Mr. Myers, Trustee(s) Ealey-Cross, Jaycox, Rogers, Rivers and Lightford made comments, raised questions and/or concerns. Attorney Jurusik responded to concerns. Comments are available upon request at the Clerk's office.

D. Soldiers Widows Home

Mr. Myers requested Comr. Tom Kus, of the Historic Preservation Commission give an overview of the event that took place over the weekend at the Soldiers Widows Home.

Comr. Kus stated the unveiling of the front porch restoration was well attended by residents, Neighbors of Maywood Community Organization (NOMCO), the architect, the contractor and a representative from Illinois Historic Preservation. He recognized the many volunteers, Home Depot and NOMCO for their support and efforts in helping to maintain the site, and noted the interest of a young female student wanting to utilize the building as a backdrop for her report for Women's History Month. Comr. Kus thanked Trustee Rogers for putting the American Flag on the building, giving it a finishing touch, and thanked the Board for their continued support. Trustee Jaycox noted her renewed interest in preserving the structure. Trustee Dorris questioned what happens next with the building. Trustee Rogers responded by noting the next step is to clean the interior of the structure which is up for approval on the agenda, noted the positive comments on social medias, and circulated photos illustrating the changes, also giving credit to the Board for the accomplishments on the project. Mr. Myers recognized Mr. Palmquist for his efforts and attention in meeting with the architects to see this project to completion.

E. For Sale Signs

Trustee Ealey-Cross questioned the status of the For Sale signs on village owned properties. Mr. Myers responded he is currently working on village signs scheduled to go up at 1st Ave. and Lake St., and the School St. property, with one already placed at 5th Ave. and Washington Blvd.

9. Omnibus Agenda

A. MOTIONED BY TRUSTEE JAYCOX AND SECONDED BY TRUSTEE DORRIS TO APPROVE THE OMNIBUS AGENDA ITEMS: A THROUGH O.

Discussion: Trustee Ealey-Cross pulled items J, K, M and N. An amended motion follows.

MOTIONED BY TRUSTEE JAYCOX AND SECONDED BY TRUSTEE DORRIS TO APPROVE THE OMNIBUS AGENDA ITEMS: A. CONSIDERATION TO APPROVE A LOCAL LANDMARK STATUS AND NOMINATION REPORT FOR HELEN S. NICHOLS PROPERTY LOCATED AT 703 NORTH 6TH AVENUE, MAYWOOD, IL. B. CONSIDERATION TO APPROVE A RESOLUTION AUTHORIZING A CLASS 8 TAX INCENTIVE FOR PROPERTY LOCATED AT 134 S. 5TH AVENUE, PROPOSED BUSINESS ELA'S BANQUET, C. CONSIDERATION TO APPROVE PAYMENT TO ACCU-TRON COMPUTER SERVICE FOR COMPUTER CONSULTING SERVICES FOR THE MONTH OF MARCH 2015 IN THE AMOUNT OF \$6,300.00, D. CONSIDERATION TO APPROVE PAYMENT TO ALLIED WASTE SERVICE FOR GARBAGE PICKUP AND DISPOSAL SERVICES FOR THE VILLAGE OF MAYWOOD IN THE AMOUNT OF \$157,439.20, E. CONSIDERATION TO APPROVE PAYMENT TO AZAVAR AUDIT SOLUTIONS FOR A CONTINGENCY PAYMENT FOR PROJECT

VMW/001-NATURAL GAS AUDIT FOR THE VILLAGE OF MAYWOOD IN THE AMOUNT OF \$10,006.64, F. CONSIDERATION TO APPROVE PAYMENT TO CITY OF CHICAGO – DEPARTMENT OF WATER FOR WATER PROVIDED BY THE CITY OF CHICAGO TO THE VILLAGE OF MAYWOOD IN THE AMOUNT OF \$279,039.68, G. CONSIDERATION TO APPROVE PAYMENT TO PAYMENT TO CURRENT TECHNOLOGIES FOR MONTHLY EQUIPMENT AND LABOR MAINTENANCE, SURVEILLANCE SUPPORT AND MAINTENANCE AGREEMENT IN THE AMOUNT OF \$8,928.04, H. CONSIDERATION TO APPROVE PAYEMENT TO EMERGITECH FOR THE QUARTERLY MAINTENANCE AND SUPPORT AGREEMENT FOR MARCH 15, 2015, THROUGH MAY 31, 2015, IN THE AMOUNT OF \$6,999.03, I. CONSIDERATION TO APPROVE PAYMENT TO FLEET SERVICES FOR RETAIL FUEL PURCHASES FOR THE VILLAGE OF MAYWOOD IN THE AMOUNT OF \$14,498.40, L. CONSIDERATION TO APPROVE PAYMENT TO NATIONAL SALT SUPPLY COMPANY FOR BULK SALT PURCHASE FOR THE VILLAGE OF MAYWOOD PUBLIC WORKS DEPARTMENT IN THE AMOUNT OF \$27,924.30, AND O. CONSIDERATION TO APPROVE PAYMENT TO VILLAGE OF MELROSE PARK FOR WATER SERVICES PROVIDED JANUARY 25, 2015 THROUGH FEBRUARY 24, 2015, FROM THE VILLAGE OF MELROSE PARK IN THE AMOUNT OF \$49,409.20.

Discussion: Trustee Rivers questioned item L asking if the salt purchase was an additional purchase. Mr. Myers responded stating it was a payment for salt previously approved at \$119.00 per ton.

Ayes: Mayor Edwenna Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers.

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

- B. Item J – Consideration to approve payment to Klein, Thorpe & Jenkins for General Services rendered during the month of January 2015 for the Village of Maywood in the amount of \$9,093.50.**

MOTIONED BY TRUSTEE JAYCOX AND SECONDED BY TRUSTEE RIVERS FOR CONSIDERATION TO APPROVE PAYMENT TO KLEIN, THORPE & JENKINS FOR GENERAL SERVICES RENDERED DURING THE MONTH OF JANUARY 2015 FOR THE VILLAGE OF MAYWOOD IN THE AMOUNT OF \$9,093.50.

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: Trustee C. Ealey-Cross

Abstain: None

Absent: None

MOTION CARRIES

- C. Item K - Consideration to approve payment to Klein, Thorpe & Jenkins for Legal Services rendered for the month of January 2015 for the Village of Maywood in the amount of \$30,633.45.**

MOTIONED BY TRUSTEE JAYCOX AND SECONDED BY TRUSTEE LIGHTFORD FOR CONSIDERATION TO APPROVE PAYMENT TO KLEIN, THORPE & JENKINS

FOR LEGAL SERVICES RENDERED FOR THE MONTH OF JANUARY 2015 FOR THE VILLAGE OF MAYWOOD IN THE AMOUNT OF \$30,633.45.

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: Trustee C. Ealey-Cross

Abstain: None

Absent: None

MOTION CARRIES

- D. Item M – Consideration to approve payment to Riccio Construction Corporation for project on 1st Avenue and Madison NW corner for water leak and to replace hit fire hydrant in the amount of \$7,973.69.**

MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE RIVERS TO APPROVE PAYMENT TO RICCIO CONSTRUCTION CORPORATION FOR PROJECT ON 1ST AVENUE AND MADISON NW CORNER FOR WATER LEAK AND TO REPLACE HIT FIRE HYDRANT IN THE AMOUNT OF \$7,973.69.

Discussion: Trustee Ealey-Cross questioned how the fire hydrant was damaged and if an insurance claim had been filed. Mr. Myers stated he did not have the specifics but would find out.

Ayes: Mayor Edwenna Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

- E. Item N - Consideration to approve payment to USA Water and Fire Restoration for services and repairs for the multipurpose facility building for the Village of Maywood in the amount of \$191,949.81.**

MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE LIGHTFORD FOR THE APPROVAL OF PAYMENT TO USA WATER AND FIRE RESTORATION FOR SERVICES AND REPAIRS FOR THE MULTIPURPOSE FACILITY FOR THE VILLAGE OF MAYWOOD, THAT'S THE 200 BUILDING ACROSS THE STREET, IN THE AMOUNT OF \$191,949.81.

Discussion: Trustee Ealey-Cross questioned if the funds were coming out of the insurance and if this payment concluded all payments. Mr. Myers stated he was unaware of any additional payments. Trustee Rogers requested this be confirmed due to this being such a large payment and there is usually a retention amount, and questioned if lien waivers were secured. Ms. Satchell stated there was a retention that was released upon receiving the lien waivers and this was the final payment from the insurance funds with the total reflecting the items approved by the insurance company.

Ayes: Mayor Edwenna Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

10. New Business:

- A. **Consideration to approve an Ordinance for a Variance pursuant to Section 4.3 of the Village Zoning Ordinance from Petitioner AVW Equipment Company to expand a structure for a loading dock located at 114 South 8th Avenue, Maywood, IL.**

MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE RIVERS TO APPROVE AN ORDINANCE FOR A VARIANCE PURSUANT TO SECTION 4.3 OF THE VILLAGE ZONING ORDINANCE FROM PETITIONER AVW EQUIPMENT COMPANY TO EXPAND A STRUCTURE FOR A LOADING DOCK LOCATED AT 114 SOUTH 8TH AVENUE, MAYWOOD, IL.

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers.

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

- B. **Consideration to approve an Ordinance for a Special Use Permit for Maywood Fine Arts pursuant to Section 4.4 of the Village Zoning Ordinance to operate an Educational Facility, Vocational School in the C-2 District for property located at 16, 18 and 20 North 5th Avenue, Maywood, IL**

MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE ROGERS TO APPROVE AN ORDINANCE FOR A SPECIAL USE PERMIT FOR MAYWOOD FINE ARTS PURSUANT TO SECTION 4.4 OF THE VILLAGE ZONING ORDINANCE TO OPERATE AN EDUCATIONAL FACILITY, VOCATIONAL SCHOOL IN THE C-2 DISTRICT FOR PROPERTY LOCATED AT 16, 18 AND 20 NORTH 5TH AVENUE, MAYWOOD, IL.

Discussion: Trustee Ealey-Cross questioned where the Public Notice was published and if there was a certified copy from the publisher. Deputy Clerk Murphy responded stating the notice was published in the Sun-Times and that a Certificate of Publication was on file in the Clerk's office. Clerk Mims reiterated the Deputy Clerk's statements and duly noted additional comments made by the Trustee.

Ayes: Mayor Edwenna Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers.

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

- C. **Consideration to approve an Ordinance Authorizing the Creation and Issuance of a Class "C" Liquor License (Temporary Liquor License for Non-Village Owned Property) (Maywood Fine Arts Association – 25 North 5th Avenue) (Special Event Date: March 28, 2015 to March 29, 2015); Section 117.23(C) of the Maywood Liquor Code Ordinance.**

MOTIONED BY DORRIS AND SECONDED BY LIGHTFORD TO APPROVE AN ORDINANCE AUTHORIZING THE CREATION AND ISSUANCE OF A CLASS "C" LIQUOR LICENSE (TEMPORARY LIQUOR LICENSE FOR NON-VILLAGE OWNED PROPERTY) (MAYWOOD FINE ARTS ASSOCIATION – 25 NORTH 5TH AVENUE) (SPECIAL EVENT DATE: MARCH 28, 2015 TO MARCH 29, 2015); SECTION 117.23(C) OF THE MAYWOOD LIQUOR CODE ORDINANCE.

Discussion: Mr. Myers noted the Clerk has provided the Board with copies of the Basset Certifications requested.

Ayes: Mayor Edwenna Perkins, Trustee(s) A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers.

Nays: None

Abstain: Trustee C. Ealey-Cross

Absent: None

MOTION CARRIES

- D. Consideration to approve an Agreement between the Village of Maywood and John Rice Concrete Company to perform the interior clean-up of the Soldier's Widow Home located at 224 N. 1st Avenue, Maywood, IL, in the amount of \$9,100.00.**

MOTIONED BY ROGERS AND SECONDED BY JAYCOX FOR THE APPROVAL OF AN AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND JOHN RICE CONCRETE COMPANY TO PERFORM THE INTERIOR CLEAN-UP OF THE SOLDIER'S WIDOWS HOME LOCATED AT 224 N. 1ST AVENUE, MAYWOOD, IL, IN THE AMOUNT OF \$9,100.00, WHICH HAS BEEN EARMARKED AND ESCROWED FROM THE TAX INCREMENT FINANCING (TIF) FUNDING FOR THE PROJECT - STEP TWO OF A THREE TIER PROCESS.

Discussion: Trustee Ealey-Cross requested an updated version of the proposal that expired in 39 days from the proposed date, which is currently now 43 days. Trustee Rogers pointed out that the expiration is "at the option of" noting the contractor was the lowest bidder of three. He also requested the staff to set ground rules to ensure this does not become a salvage project and suggested the interior be filmed prior to any clean-up taking place in order to secure the historical nature of the building. Trustee Dorris requested clarification on the next step and stated her concerns that the property not be allowed to sit wasting the efforts being taking. Trustee Rogers stated the security of the property is next, along with getting developers to be able to tour the property without injury.

Ayes: Mayor Edwenna Perkins, Trustee(s) A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers.

Nays: None

Abstain: None

Absent: Trustee C. Ealey-Cross (momentarily stepped out of the meeting)

MOTION CARRIES

- E. Discussion of the Water Billing Process**

Mayor Perkins requested Mr. Myers update the public on the water billing issue. He provided a status report provided by Accutron Systems with a breakdown of the previous meter read of February 20, 2015 showing 333 bad reads and 343 no responses from the MXU, noting all require a field visit to correct, reiterating the possible causes mentioned at a previous meeting, and noting non-routes (64), registered malfunctions (3) and radio reads (426) will be entered into the system within the next two to three weeks. Mr. Myers stated they are looking into adding staff to the finance department, working with technical support, and the manufacturer to resolve this matter.

Discussion: Trustee Rogers questioned what percentage the problems represent. Trustee Rivers questioned if the Village can find someone in the interim to help with the problem and how are the estimated readings calculated. Mayor Perkins asked who put the meters in. Mr. Myers stated the percentage is about 12% of 6000 accounts, he is still looking into how to add the additional staff, stated the manufacturer is National Resources, and he would find out who the installer was. Ms. Satchell stated an estimate is an average of the last three months, and the department uses 100 units to flag any account that needs additional attention from her staff. She also stated if an

estimate has been given for more than three months a 2.5% decrease is given, a payment plan is set up for the same length of time as the estimated bills occurred, and the vendor of the meters was Waterworks.

11. Public Comments

Comments from the Public – Comments were made by the following individuals: W. Booker, Sr., L. Robinson, R. Ester, G. Clay (A. Clay), and B. Hampton. Comments are available upon request in the Clerk's Office.

Response to Public Comments – Mayor Perkins, Mr. Myers, Attorney Jurusik, Trustee(s) Ealey-Cross and Dorris responded to Public Comments. Comments are available upon request in the Clerk's Office.

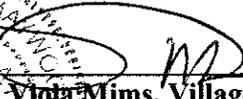
12. Executive Session: Cancelled

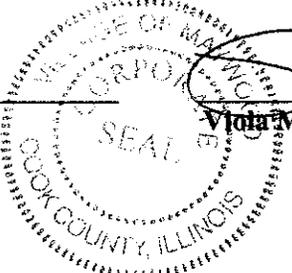
Adjournment

Mayor Perkins and the Board of Trustees adjourned the March 17, 2015, Regular Board Meeting with a Motion by Trustee Rivers and a Second by Trustee Lightford at 9:34 p.m. in the Village of Maywood Council Chambers.

The vote was affirmed unanimously by the Board of Trustees at 9:34 p.m.


Edwenna Perkins, Mayor


Viola Mims, Village Clerk



Cc: Mayor Edwenna Perkins
Board of Trustees
Village Clerk, Viola Mims
Acting Village Manager, David Myers