

ORIGINAL

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
REGULAR BOARD MEETING
TUESDAY, MAY 5, 2015**

1. Call to Order

The Regular Board Meeting of Tuesday, May 5, 2015 was called to order by Mayor Edwenna Perkins at 7:10 p.m., in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

2. Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers. **Absent:** None. **There being a Quorum Present, the Meeting was called to order.**

Staff Attendance:

Willie Norfleet, Jr., Village Manager
David Myers, Director Community Development / Acting Village Manager
Michael Jurusik, Village Attorney
Craig Bronaugh, Fire Chief
Valdimir Talley, Jr., Police Chief
John West, Public Works Director
Lanya Satchell, Finance Director
JoAnn Murphy, Deputy Village Clerk

3. Invocation: Chief Bronaugh gave the Invocation.

4. Pledge of Allegiance to the Flag

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

5. Oaths, Reports, Proclamations, Announcements and Appointments

Trustee Ealey-Cross made the public aware of the West Suburban Senior Center being closed. (This announcement occurred during item #9)

A. Mayor's Report:

Mayor Perkins thanked all who participated in the Village Wide – Village Pride and the Illinois Prairie Path Clean up events. She also read a request from State Rep. Ford asking everyone to support HR405. Mayor Perkins also noted Cook County Commissioner Boykin will present a program on the Cook County Land Bank Authority on May 13, 2015 in the Council Chambers beginning at 6:00 p.m.

Discussion: Trustee Jaycox reminded the Board that a Legal License and Ordinance Committee (LLOC) meeting is scheduled that evening. Mayor Perkins stated she informed Mr. Myers the presentation was scheduled from 6:00 p.m. to 7:00 p.m. but stated it is noted as ending at 7:30 p.m. Mr. Norfleet requested the LLOC begin at 7:30 p.m. or 8:00 p.m. Additional comments were made by Trustee(s) Rogers.

**MOTIONED BY TRUSTEE ROGERS THAT WE START THE LEGAL, LICENSE AND ORDINANCE COMMITTEE MEETING AT 7:30 P.M. ON WEDNESDAY MAY 13, 2015.
Motion died due to lack of a second.**

Additional Discussion: Trustee Ealey-Cross stated her concerns regarding a later start time for the LLOC. Mayor Perkins stated she would speak with Commissioner Boykin to resolve the matter. She also stated, in the future, she would not schedule another meeting before a Board meeting.

B. Manager's Report:

1. Presentation by the Department of Conservation and Experiential Programming for the Forest Preserves of Cook County - Mr. Arthur Mathews, Recreation Manager

Mr. Arthur Mathews, Recreational Manager presented programs offered at the Forest Preserves of Cook County that are available to residents. He noted the Forest Preserves holds 69,000 acres, 11% of all county land. Mr. Mathews highlighted the "Cooler in the Forest" program, 5 new camp grounds with camping gear available to use at no charge, 6 nature centers, the Third Thursday program, and the availability of hiking, archery and canoeing with facilitation provided by staff for groups of up to 60 residents. He also noted they will train up to four team leaders for each group.

Discussion: Trustee Lightford sought clarification on transportation and waivers necessary to participate, Trustee Rogers urged residents to visit the Trailside Museum at Chicago Avenue and Thatcher Avenue, and Trustee Ealey-Cross questioned the availability of additional program brochures. Mr. Mathews stated the programs are free to participants, waivers are needed for canoeing which will be sent to team leaders prior to a scheduled event, and additional brochures will be sent on a regular bases, but did not address the transportation question.

C. Finance Committee and Management Report(s):

1. Village of Maywood Open Invoices Report as of April 29, 2015 in the total amount of \$616,194.28.

Discussion: Trustee Ealey-Cross questioned invoice #032415 (Village of Melrose Park), Trustee Dorris questioned invoice #042515 (Latisha J Hawkins), and Trustee Jaycox questioned invoice #42228 (Illinois Department of (trans?) traffic signal mnt 1st Warren). Ms. Satchell responded #032415 is for the water delivery fee, #42228 is a shared expense rate with the state, and #042515 is a matter for Human Resources due to the need of notices required for continued time off. Mayor Perkins, Trustee(s) Jaycox and Dorris made comments, raised questions and/or concerns regarding #042515. Attorney Jurusik responded to concerns.

6. Approval of minutes for the Regular Meeting of the Board of Trustees for Tuesday, April 21, 2015.

MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE JAYCOX FOR THE APPROVAL OF THE REGULAR BOARD MEETING MINUTES FOR APRIL 21, 2015.

Discussion: Trustee Ealey-Cross noted typographical errors at Item 5B last line "April 30" and item 5C1 under General Fund #6 "educational", and noted concerns at item 10B discussion and 11D additional discussion. Clerk Mims requested the Board approve the minutes with corrections. An amended motion follows.

MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE RIVERS TO ADOPT THE MINUTES INTO THE RECORD WITH THE NECESSARY CORRECTIONS THE CLERK HAS ACKNOWLEDGED WILL BE MADE.

Discussion: Trustee Jaycox sought clarification of the motion. Attorney Jurusik and Trustee Rogers responded to her concerns.

Ayes: Mayor Edwenna Perkins, Trustee(s) A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: Trustee C. Ealey-Cross

Abstain: None

Absent: None

MOTION CARRIES

7. Approval of Warrants

A. Warrant List No. 200391 for the Village of Maywood - Expenditures total through April 29, 2015, in the amount of \$496,015.00.

MOTIONED BY TRUSTEE JAYCOX AND SECONDED BY TRUSTEE DORRIS TO APPROVE WARRANT LIST NO. 200391 FOR THE VILLAGE OF MAYWOOD EXPENDITURES TOTAL THROUGH APRIL 29, 2015, IN THE AMOUNT OF \$496,015.00.

Discussion: Trustee Ealey-Cross questioned check #85467 (Dick's), #85473 (Career Track), #85474 (City Tech USA Inc), #85477 (International Institute of (Municipal Clerk's)), #85479 (Maywood Chamber of Commerce), #85492 (Davis Tree Care & Landscape) PW Tree Pruning, #85500 (Amalgamated Bank of Chicago), #85503 (Current technologies Corp), #85506 (Illinois Department of (??)), #85508 (Industrial Organizational), #85511 (Maywood Rotary Club), and #35516 (Rachel McNeal). Ms. Satchell, Mr. Norfleet and/or Mr. West responded to her questions and/or concerns. Trustee Jaycox noted the error in the formatting / printing of the current Warrant List and questioned the last Warrant List regarding Windom Productions payments. Ms. Satchell stated Windom Production was a duplicate and due to the new voiding process items are not falling off the Warrant List and not hitting the general ledger correctly.

Ayes: Mayor Edwenna Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris, M. Rogers, and R. Rivers

Nays: None

Abstain: None

Absent: Trustee M. Lightford (momentarily left the meeting)

MOTION CARRIES

8. Old Business:

Trustee Ealey-Cross requested the status of the police department's Segways and noted the need for additional police visibility in the Seminary District due to recent shootings. Chief Talley stated the Segways were purchased by a grant, and with maintenance costs not available, he has decided the current usable equipment would be used for parades and special events and hopes seizure funds will be available for repairs and maintenance. He also stated the visibility issue will be addressed with the purchasing of additional vehicles but that the Seminary District is still being patrolled but with unmarked vehicles. Trustee Ealey-Cross also suggested an additional item be placed on the agenda for other matters/questions the Board may have.

9. Omnibus Agenda

A. MOTIONED BY TRUSTEE JAYCOX AND SECONDED BY TRUSTEE ROGERS TO APPROVE THE OMNIBUS AGENDA ITEMS: A THROUGH O.

Discussion: Trustee Dorris requested items J, K and O be pulled and Trustee Ealey-Cross requested item H be pulled. Trustee Ealey-Cross questioned if we have been fined (item A), noted missing items on forms (item E), questioned if the clean-up and inventory went as planned (item

G), and questioned who signed off on the invoice (item I). Trustee Rivers questioned if payment would be coming from the Tax Increment Fund (TIF) (item G). Mr. Norfleet stated we are not being fined and have until June 15, 2015 to begin the process (item A). Attorney Jurusik, Mr. Norfleet and Trustee Rogers responded to concerns regarding item E. Attorney Jurusik confirmed the funding is coming from the TIF and Trustee Rogers stated the clean-up appeared to be professional and without any loss of any important details (item G). Chief Talley stated Deputy Chief Willis signed off on the invoice (item I). An amended motion follows.

MOTIONED BY TRUSTEE JAYCOX AND SECONDED BY TRUSTEE DORRIS TO APPROVE THE OMNIBUS AGENDA ITEMS A THROUGH O WITH THE EXCEPTION OF ITEMS H, J, K AND O: A. CONSIDERATION FOR APPROVAL, EXECUTION AND NOTARIZATION FOR A "COMPLIANCE COMMITMENT LETTER TO OSFM TO REMOVE TANK SYSTEMS" REGARDING LETTER RECEIVED FROM THE VILLAGE OF MAYWOOD TO THE OFFICE OF THE ILLINOIS STATE FIRE MARSHAL - PROPERTY DESCRIPTION IS 1309 SOUTH 5TH AVENUE, B. CONSIDERATION TO APPROVE PAYMENT TO AT&T FOR TELEPHONE ACCOUNT #708 343-4244 0596 FOR THE PERIODS OF 02/11/2015 THRU 03/10/2015 IN THE AMOUNT OF \$5,498.64, C. CONSIDERATION TO APPROVE PAYMENT TO COMCAST FOR RECURRING TELEPHONE/ETHERNET NETWORK SERVICES AT THE FIRE DEPARTMENT, POLICE STATION, 200 BUILDING (MULTIPURPOSE) AND VILLAGE HALL IN THE AMOUNT OF \$17,438.87, D. CONSIDERATION TO APPROVE PAYMENT TO CURRENT TECHNOLOGIES FOR MONTHLY EQUIPMENT AND LABOR MAINTENANCE AND SURVEILLANCE SUPPORT & MAINTENANCE AGREEMENT IN THE AMOUNT OF \$8,928.04, E. CONSIDERATION TO APPROVE PAYMENT #4 TO FBG CORPORATION FOR PROFESSIONAL SERVICES AND RENOVATION FOR MAYWOOD FIRE STATION NO. 1 IN THE AMOUNT OF \$211,598.49, F. CONSIDERATION TO APPROVE PAYMENT TO HANCOCK ENGINEERING FOR ENGINEERING SERVICES RENDERED FOR THE VILLAGE OF MAYWOOD PUBLIC WORKS DEPARTMENT IN THE AMOUNT OF \$84,742.50, G. CONSIDERATION TO APPROVE PAYMENT TO JOHN RICE CEMENT CONSTRUCTION COMPANY FOR INTERIOR CLEANUP OF SOLDIER'S WIDOW HOME LOCATED AT 224 NO. 1ST AVENUE IN THE AMOUNT OF \$9,100.00, I. CONSIDERATION TO APPROVE PAYMENT TO NORTH EAST MULTI-REGIONAL TRAINING, INC. FOR THE MAYWOOD POLICE DEPARTMENT TRAINING PERIOD OF 7/01/2015 TO 6/30/2016 IN THE AMOUNT OF \$7,505.00, L. CONSIDERATION TO APPROVE PAYMENT TO UTILITY SERVICE COMPANY FOR TANK - QUARTERLY REGARDING 500,000 PEDISPHERE ST. CHARLES ROAD IN THE AMOUNT OF \$6,042.50, M. CONSIDERATION TO APPROVE PAYMENT TO WEBQA, INC. FOR GOVQA SUBSCRIPTION ANNUAL BILLING FOR SERVICES IN CODE ENFORCEMENT AND THE MESSAGE CENTER FOR 6/01/2015 THROUGH 5/31/2016 IN THE AMOUNT OF \$8,664.00, AND N. CONSIDERATION FOR PAYMENT APPROVAL TO BLUE CROSS BLUE SHIELD FOR HEALTH INSURANCE PREMIUMS FOR THE MONTH OF MAY 2015 IN THE AMOUNT OF \$226,497.93,

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

- B. Item H - Consideration to approve payment to Klein, Thorpe & Jenkins for Legal Retainer Services rendered during February 2015 in the amount of \$10,718.00.**

MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE RIVERS FOR THE APPROVAL OF THE PAYMENT TO KLEIN, THORPE & JENKINS FOR FEBRUARY IN THE AMOUNT OF \$10,718.00.

Discussion: Trustee Ealey-Cross stated there are entries that are comingled and felt they should be separated because they are separate issues.

Ayes: Trustee(s) A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: Mayor Edwenna Perkins and Trustee C. Ealey-Cross

Abstain: None

Absent: None

MOTION CARRIES

C. Item J - Consideration to approve payment to Roesh Ford for the purchase of 2013 Ford Interceptor for the Village of Maywood Police Department in the amount of \$29,500.00.

MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE JAYCOX FOR THE APPROVAL FOR THE PAYMENT TO ROESH FORD FOR THE PURCHASE OF THE 2013 FORD INTERCEPTOR FOR THE POLICE DEPARTMENT IN THE AMOUNT OF \$29,500.00.

Discussion: Trustee Dorris noted a need to waive the bid process. An amended motion follows.

MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE LIGHTFORD TO WAIVE THE BIDDING PROCESS AND APPROVE PAYMENT TO ROESH FORD FOR THE PURCHASE OF 2013 FORD INTERCEPTOR FOR THE VILLAGE OF MAYWOOD POLICE DEPARTMENT IN THE AMOUNT OF \$29,500.00.

Discussion: Trustee Jaycox requested clarification on the need for the bid process. Trustee Ealey-Cross questioned why this item is before them without signatures on the offer from the dealer. Attorney Jurusik clarified the need to waive the bid process is present due to the purchase price being over \$10,000.00 and noted if approved, staff could return to get the signatures and it would be up to the dealer to proceed with the sale.

Ayes: Mayor Edwenna Perkins, Trustee(s), A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: Trustee C. Ealey-Cross

Abstain: None

Absent: None

MOTION CARRIES

D. Item K - Consideration to approve payment to Unique Plumbing Company for Water Main Break repairs at 1st Avenue and Bataan Drive in the amount of \$33,122.98.

MOTIONED BY TRUSTEE JAYCOX AND SECONDED BY TRUSTEE RIVERS TO APPROVE PAYMENT TO UNIQUE PLUMBING COMPANY FOR WATER MAIN BREAK REPAIRS AT 1ST AVENUE AND BATAAN DRIVE IN THE AMOUNT OF \$33,122.98 AND TO WAIVE THE BIDDING PROCESS.

Discussion: Trustee Ealey-Cross questioned what the additional cost would be noting the paperwork states this is a temporary patch at the cost of \$25,523.58. Mr. West indicated our contractors have completed the concrete work required by the Illinois Department of Transportation (IDOT) but if cracks should occur that would need to be addressed.

Ayes: Mayor Edwenna Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

- E. Item O – Consideration to approve payment in the amount of \$32,590 to Currie Motors for the purchase of a 2015 Chevrolet Express Commercial Cutaway (CG33803) 3500 Van for the Village of Maywood Public Works Department.**

MOTIONED BY TRUSTEE JAYCOX AND SECONDED BY TRUSTEE DORRIS TO APPROVE PAYMENT IN THE AMOUNT OF \$32,590.00 TO CURRIE MOTORS FOR THE PURCHASE OF A 2015 CHEVROLET EXPRESS COMMERCIAL CUTAWAY (CG33803) 3500 VAN FOR THE VILLAGE OF MAYWOOD PUBLIC WORKS DEPARTMENT AND TO WAIVE THE BID PROCESS.

Discussion: Mayor Perkins sought clarification on what a Commercial cutaway is. Mr. West stated it will be used as the water truck and this particular chassis is not a one-piece unit but a separate unit with a box going on top.

Ayes: Mayor Edwenna Perkins, Trustee(s), A. Jaycox, A. Dorris, M. Rogers and R. Rivers

Nays: Trustee C. Ealey-Cross

Abstain: None

Absent: Trustee M. Lightford (momentarily left the meeting)

MOTION CARRIES

10. New Business:

- A. Discussion regarding Used Vehicle Purchase from Governmental Body (The Maywood Park District) by Police Chief, Val Talley.**

Chief Talley requested the purchase of two used police vehicles with higher-end mileage that require radios and striping. He stated the total cost of \$6,000.00 is broken down with \$4,208 coming from the Justice Assistance Grant (JAG) program and \$1,792 coming from the FY2015 budget previously discussed with Mr. Myers. Chief Talley also stated the radios and striping costs would come out of the FY2016 budget.

Discussion: Attorney Jurusik stated this item is listed for discussion only and needs to come back as an action item noting the purchase price on the agenda in order to comply with the Open Meetings Act (OMA). Chief Talley voiced concerns in expediting this matter due to the federal grant needing to be adjudicated by May 28, 2015.

MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE JAYCOX TO CONVENE A SPECIAL MEETING ON WEDNESDAY, MAY 13, 2015 FOR THE PURPOSE OF PURCHASING TWO USED VEHICLES AND THAT IT BE POSTED.

Discussion: Trustee Ealey-Cross voiced her concerns about the mileage and age of the vehicles. Trustee Lightford questioned what other options are there. Trustee Rogers stated he felt the Board should take the recommendations from those who we trust to do that. Trustee Jaycox stated we asked our department heads to be resourceful and maintaining the vehicles is key in continuing to have a presence on the streets. Chief Talley stated his decision is based on the immediate need and the protection of the Village, and with the audits being complete, in August he can apply for more grants, and if awarded, would allow for 6 new vehicles making these vehicles a sort of “gap coverage”.

Ayes: Mayor Edwenna Perkins, Trustee(s) A. Jaycox, M. Rogers, M. Lightford and R. Rivers

Nays: Trustee C. Ealey-Cross

Abstain: Trustee A. Dorris (due to conflict of interest)

Absent: None

MOTION CARRIES

B. Discussion by Chief Val Talley regarding Equipment Maintenance for one of their active squads, 2007 Ford Expedition.

Chief Talley stated this is a creative proposal for discussion addressing issues mentioned by the Mayor about collecting debts owed to the Village. He proposed a remanufactured long block assembly engine be purchased and installed by a local vendor at the cost of \$5,042.50 who is not in good standing with the Village concerning water issues. Chief Talley stated the vendor could then turn around and pay what is due the Village and he would have a usable vehicle with hopes other local businesses would come clean with the Village knowing we are going to be utilizing their services as well.

Discussion: Attorney Jurusik stated the vendor needs to make good on their debt before the Board can approve this proposal. Trustee Rivers wondered what the amount of the debt was. Trustee Jaycox recommended tabling the issue to see if the vendor makes good on the debt. Mr. Norfleet recommended utilizing another vendor rather than trying to negotiate anything. Chief Talley stated he was not privy to the debt amount. After several incomplete/improper motions, along with comments and/or concerns by Attorney Jurusik, Clerk Mims, Trustee(s) Ealey-Cross, Jaycox and Rogers, a final motion was made.

MOTIONED BY TRUSTEE JAYCOX AND SECONDED BY TRUSTEE RIVERS TO MOVE THIS PARTICULAR ITEM REGARDING THE EQUIPMENT MAINTENANCE FOR ONE OF THE ACTIVE SQUADS, 2007 FORD EXPEDITION FOR APPROVAL TO OUR NEXT SPECIAL BOARD MEETING ON MAY 13TH WITH ADDITIONAL INFORMATION.

Discussion: Attorney Jurusik stated this is a motion to amend the table which takes precedence.

Ayes: Mayor Edwenna Perkins, Trustee(s) A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: Trustee C. Ealey-Cross

Abstain: None

Absent: None

MOTION CARRIES

11. Public Comments

Comments from the Public – Comments were made by the following individuals: G. Clay, L. Robinson, K. Lumpkin and L. Redmond. Comments are available upon request in the Clerk's Office.

Response to Public Comments – Mayor Perkins, Mr. Norfleet, Mr. West and Trustee Jaycox responded to Public Comments. Comments are available upon request in the Clerk's Office.

12. Executive Session: (9:41 p.m.)

MOTIONED BY TRUSTEE JAYCOX AND SECONDED BY TRUSTEE RIVERS TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING:

- Pending Litigation

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris, M. Rogers and R. Rivers

Nays: None

Abstain: None

Absent: Trustee M. Lightford (momentarily left the meeting)

MOTION CARRIES

REGULAR BOARD MEETING RECONVENED:

Call to Order

The Regular Board Meeting of Tuesday, May 5, 2015 was reconvened by Mayor Perkins at 10:41p.m., in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris, M. Rogers, M. Lightford and R. Rivers. **Absent:** None. **There being a Quorum Present, the Meeting was called to order.**

Adjournment

Mayor Perkins and the Board of Trustees adjourned the May 5, 2015, Regular Board Meeting with a Motion by Trustee Dorris and a Second by Trustee Rogers at 10:43 p.m. in the Village of Maywood Council Chambers.

The vote was affirmed unanimously by the Board of Trustees at 10:43 p.m.


Edwenna Perkins, Mayor




Viola Mims, Village Clerk

- Cc: Mayor Edwenna Perkins
- Board of Trustees
- Village Clerk, Viola Mims
- Village Manager, Willie Norfleet, Jr.