

**VILLAGE OF MAYWOOD  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
TUESDAY, JUNE 16, 2015**

ORIGINAL

**1. Call to Order**

The Regular Board Meeting of Tuesday, June 16, 2015 was called to order by Village Manager, Willie Norfleet, Jr. at 7:01 p.m., in the Council Chambers at 125 South 5<sup>th</sup> Avenue, Maywood, IL 60153.

**2. Roll Call**

Upon roll call by JoAnn Murphy, Deputy Clerk, the following answered **Present:** Trustee(s) H. Yarbrough, Sr., I. Brandon, M. Rogers and M. Lightford. **Absent:** Mayor Edwenna Perkins, Trustee(s) A. Dorris and R. Rivers. **There being a Quorum Present, the Meeting was convened.**

**Staff Attendance:**

Michael Jursik, Village Attorney  
Craig Bronaugh, Fire Chief  
Valdimir Talley, Jr., Police Chief  
John West, Public Works Director  
Lanya Satchell, Finance Director  
Karl Palmquist, Planning/Zoning Officer

Mr. Norfleet called for a motion to elect a Mayor Pro Tem for the meeting

**MOTIONED BY TRUSTEE LIGHTFORD AND SECONDED BY TRUSTEE ROGERS  
THAT THE TEMPORARY CHAIRPERSON GO TO TRUSTEE HENDERSON  
YARBROUGH SINCE HE HAS MORE EXPERIENCE THAN MOST OF US.**

**Discussion:** None

**Ayes:** Trustee(s) I. Brandon, M. Rogers and M. Lightford

**Nays:** None

**Abstain:** Trustee H. Yarbrough

**Absent:** Mayor E. Perkins, Trustee(s) A. Dorris and R. Rivers

**MOTION CARRIES**

**Trustee Henderson Yarbrough proceed to take his place as President Pro Tem of the meeting.**

**3. Invocation:** Pastor Lenin Bassett gave the Invocation.

**4. Pledge of Allegiance to the Flag**

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

**5. Oaths, Reports, Proclamations, Announcements and Appointments**

Trustee Brandon reminded the community that the Sky is the Limit event sponsored by the Village's Safe Summer initiative, has two more dates scheduled for Women National Basketball Association (WNBA) games to see the Chicago Sky play on July 31<sup>st</sup> and August 7<sup>th</sup>. Participants must register at the Mayor's office prior to the event dates which are free to residents. Trustee Brandon also made additional announcements of interest to the community.

**A. Mayor's Report:**

**1. Swearing in of two (2) Fire Department personnel****a. David Kreft, Fire Captain**

Mr. David Kreft was sworn in as Fire Captain for the Maywood Fire Department as he recited his Statement of Oath as administered by Deputy Clerk Murphy.

**b. Emanuel Coker, Probationary Firefighter**

Mr. Emanuel Coker was sworn in as a Probationary Firefighter for the Maywood Fire Department as he recited his Statement of Oath as administered by Deputy Clerk Murphy.

**2. Appointment of Ullisses M. Alonzo to the Historic Preservation Commission**

**MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE BRANDON THAT MR. ULLISSES M. ALONZO ON THE RECOMMENDATION OF THE HISTORIC PRESERVATION COMMISSION JOIN THAT COMMISSION.**

**Discussion:** None

**Ayes:** President Pro Tem Yarbrough, Trustee(s) I. Brandon, M. Rogers and M. Lightford

**Nays:** None

**Abstain:** None

**Absent:** Mayor E. Perkins, Trustee(s) A. Dorris and R. Rivers

**MOTION CARRIES**

**B. Manager's Report:****1. Celebration of Juneteenth 150<sup>th</sup> Anniversary at the Maywood Home for Soldiers Widows at 1<sup>st</sup> Avenue and Lake Street on June 20, 2015 at 10:00 a.m. to 11:00 a.m.**

Mr. Norfleet announced the special event celebration of Juneteenth's 150<sup>th</sup> Anniversary at the Maywood Home for Soldiers Widows at 1<sup>st</sup> Avenue and Lake Street on June 20, 2015 at 10:00 a.m. to 11:00 a.m, in which a re-enactment of the announcement of General Order No. 3 will be heard. Trustee Rogers noted the importance of such an occasion and urged residents to come out in period garb to help celebrate and commemorate this anniversary.

**C. Finance Committee and Management Report(s):****1. Village of Maywood FY 2015 Bank Balances Financial Report for period ending April 30, 2015.**

**Discussion:** None

**2. Village of Maywood Detailed Revenue and Expense Report for Twelve (12) Periods ending April 30, 2015.**

**Discussion:** None

**3. Village of Maywood Option 1 Finance Quotation for the Premium Finance Agreement, IPFS Corporation.**

**Discussion:** Trustee Rogers requested this item be explained and sought confirmation that the amount was correct. Ms. Satchell stated this item was meant to be included in the Omnibus Agenda for approval. She stated it was an oversight and should have been approved in May, for it is the down payment for the insurance with the balance being paid in

nine (9) installments and that the amount was correct. Attorney Jurusik stated the item could be added to the Omnibus Agenda.

**MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE LIGHTFORD THAT THIS ITEM FOR THE PREMIUM FOR THE INSURANCE BE PLACED ON THE OMNIBUS AGENDA FOR CONSIDERATION OF APPROVAL.**

**Discussion:** None

**Ayes:** President Pro Tem Yarbrough, Trustee(s) I. Brandon, M. Rogers and M. Lightford

**Nays:** None

**Abstain:** None

**Absent:** Mayor E. Perkins, Trustee(s) A. Dorris and R. Rivers

**MOTION CARRIES** (Note: See Item S on the Omnibus Agenda)

**6. Approval of minutes for the Regular Meeting of the Board of Trustees for Tuesday, June 2, 2015.**

**MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE LIGHTFORD THAT THE MINUTES BE ACCEPTED INTO THE RECORD FOR THE REGULAR BOARD MEETING FOR TUESDAY, JUNE 2, 2015.**

**Discussion:** None

**Ayes:** President Pro Tem Yarbrough, Trustee(s) I. Brandon, M. Rogers and M. Lightford

**Nays:** None

**Abstain:** None

**Absent:** Mayor E. Perkins, Trustee(s) A. Dorris and R. Rivers

**MOTION CARRIES**

**7. Approval of Warrants**

**A. Warrant List No. 200394 for the Village of Maywood - Expenditures total through June 11, 2015, in the amount of \$690,286.19.**

**MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE LIGHTFORD FOR THE APPROVAL OF THE WARRANT LIST PAYMENT IN THE AMOUNT OF \$690,286.19.**

**Discussion:** Trustee Lightford questioned item #85946 (Cheryl Ealey). Ms. Satchell stated this item was for reimbursement of office supplies purchased over an extended period of time.

**Ayes:** President Pro Tem Yarbrough, Trustee(s) I. Brandon, M. Rogers and M. Lightford

**Nays:** None

**Abstain:** None

**Absent:** Mayor E. Perkins, Trustee(s) A. Dorris and R. Rivers

**MOTION CARRIES**

**8. Old Business: None**

**9. Omnibus Agenda**

**MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE LIGHTFORD FOR THE APPROVAL OF THE OMNIBUS AGENDA ITEMS A – S WITH S BEING THE ADDED INSURANCE PREMIUM: A. CONSIDERATION TO APPROVE PAYMENT TO AMALGAMATED BANK OF CHICAGO FOR THE VILLAGE OF MELROSE PARK SERIES 1998A BOND DUE FOR JUNE 2015 IN THE AMOUNT OF \$18,066.55, B. CONSIDERATION TO APPROVE PAYMENT TO AT&T FOR TELEPHONE ACCOUNT**

**#708 343-4244 0596 FOR THE PERIODS OF 3/11/15 - 4/10/15 IN THE AMOUNT OF \$5,520.78, C. CONSIDERATION TO APPROVE PAYMENT TO BAKER TILLY VIRCHOW KRAUSE, LLP FOR SERVICES IN CONNECTIONS WITH THE APRIL 30, 2014 FINANCIAL STATEMENT AUDIT IN THE AMOUNT OF \$27,407.81, D. CONSIDERATION TO APPROVE PAYMENT TO BLUE CROSS BLUE SHIELD FOR HEALTH INSURANCE PREMIUMS FOR THE MONTH OF JUNE 2015 IN THE AMOUNT OF \$237,255.24, E. CONSIDERATION TO APPROVE PAYMENT TO COOK COUNTY DEPARTMENT OF PUBLIC HEALTH FOR RETAIL FOOD ESTABLISHMENT REPORTS FOR QUARTER (OCTOBER 2014 THROUGH DECEMBER 2014) IN THE AMOUNT OF \$5,220.00, F. CONSIDERATION TO APPROVE PAYMENT TO EMERGITECH FOR THE QUARTERLY MAINTENANCE AND SUPPORT AGREEMENT FOR 06/01/15 - 08/31/15 IN THE AMOUNT OF \$7,174.01, G. CONSIDERATION TO APPROVE PAYMENT TO FLEET SERVICES FOR RETAIL FUEL PURCHASES FOR THE VILLAGE OF MAYWOOD IN THE AMOUNT OF \$16,211.70, H. CONSIDERATION TO APPROVE PAYMENT TO KLEIN THORPE AND JENKINS FOR ECONOMIC DEVELOPMENT/ EMPLOYMENT/LITIGATION LEGAL SERVICES RENDERED DURING APRIL 2015 IN THE AMOUNT OF \$20,468.91, I. CONSIDERATION TO APPROVE PAYMENT TO KLEIN THORPE & JENKINS FOR GENERAL LEGAL SERVICES RENDERED DURING APRIL 2015 IN THE AMOUNT OF \$13,269.50, J. CONSIDERATION TO APPROVE PAYMENT TO PROCTOR FINANCIAL, INC. FOR BALANCE OF INSURANCE MONIES IN REFERENCE TO PROPERTY ADDRESS AT 26 SOUTH 21ST AVENUE IN THE AMOUNT OF \$9,764.35, \*THIS ITEM WAS APPROVED ON MARCH 31, 2015 BOARD MEETING UNDER BAYVIEW LOSS DRAFT, K. CONSIDERATION TO APPROVE PAYMENT TO ACCU-TRON COMPUTER SERVICE FOR COMPUTER CONSULTING SERVICES FOR THE MONTH OF JUNE 2015 IN THE AMOUNT OF \$5,800.00, L. MOTION TO APPROVE THE SETTLEMENT AGREEMENT AND RELEASE WITH RICHARD F. BLASS AS ATTORNEY FOR DARRELL MCDONALD FOR THE DISMISSAL OF ILLINOIS HUMAN RIGHTS CHARGE NUMBER 2015 CN 1641 AND PAYMENT OF ATTORNEY'S FEES AND COSTS IN THE AMOUNT OF \$6,000.00, M. CONSIDERATION TO APPROVE FIRST STUDENT QUOTE TO PROVIDE AN AIR CONDITIONED ADA BUS FOR SENIOR CITIZEN USAGE THREE DAYS PER WEEK FOR SEVEN HOURS PER DAY AT \$481.25 PER DAY, N. CONSIDERATION TO APPROVE A RESOLUTION AUTHORIZING EXECUTION OF AN AMENDED AND RESTATED INTERGOVERNMENTAL AGREEMENT REGARDING THE WEST COOK COUNTY HOUSING COLLABORATIVE (2015-2018) AND AN AMENDED AND RESTATED INDEPENDENT CONTRACTOR SERVICES AGREEMENT FOR AN INTER-JURISDICTIONAL HOUSING COORDINATOR REGARDING SAME (2015-2018); WITH ATTACHMENTS: (1) AN AMENDED AND RESTATED INTERGOVERNMENTAL AGREEMENT – WEST COOK COUNTY HOUSING COLLABORATIVE; AND (2) AN AMENDED AND RESTATED INDEPENDENT CONTRACTOR SERVICES AGREEMENT AND COVER MEMO DATED JUNE 3, 2015 FROM KLEIN, THORPE AND JENKINS, LTD., O. CONSIDERATION TO APPROVE AN ORDINANCE ASCERTAINING PREVAILING RATE OF WAGES FOR LABORERS, WORKERS AND MECHANICS EMPLOYED ON PUBLIC WORKS PROJECTS IN THE VILLAGE OF MAYWOOD (2015), P. CONSIDERATION TO APPROVE A RESOLUTION APPROVING A LIEN SUBORDINATION AGREEMENT FOR THE ILLINOIS DISASTER RECOVERY HHR PROGRAM PROMISSORY NOTE AND LIEN FILED AGAINST THE 136 SOUTH 11TH AVENUE PROPERTY TO BE ENTERED INTO BY THE VILLAGE OF MAYWOOD, PROFICIO MORTGAGE VENTURES, LLC, AND CHRYSANTHONY SHARP (PROPERTY OWNER), INCLUDING A LIEN SUBORDINATION AGREEMENT, AND A PROMISSORY NOTE AND NOTICE OF LIEN, DATED OCTOBER 22, 2013, Q. CONSIDERATION TO APPROVE AN ORDINANCE**

**APPROVING A FIRST AMENDMENT TO A REDEVELOPMENT AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND THE MAYWOOD FINE ARTS ASSOCIATION; AND A FIRST AMENDMENT TO A REDEVELOPMENT AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND THE MAYWOOD FINE ARTS ASSOCIATION, WITH AN ATTACHED REVISED PRELIMINARY CONSTRUCTION SCHEDULE, R. CONSIDERATION TO APPROVE PAYMENT TO CITY OF CHICAGO-DEPARTMENT OF WATER FOR WATER SERVICES FROM APRIL 16, 2015 - MAY 15, 2015 PROVIDED BY THE CITY OF CHICAGO IN THE AMOUNT OF \$298,005.48, AND S. VILLAGE OF MAYWOOD OPTION 1 FINANCE QUOTATION FOR THE PREMIUM FINANCE AGREEMENT, IPFS CORPORATION IN THE AMOUNT OF \$734,380.00 WITH A DOWN PAYMENT OF \$260,797.00**

**Discussion:** None

**Ayes:** President Pro Tem Yarbrough, Trustee(s) I. Brandon, M. Rogers and M. Lightford

**Nays:** None

**Abstain:** None

**Absent:** Mayor E. Perkins, Trustee(s) A. Dorris and R. Rivers

**MOTION CARRIES**

**10. New Business:**

**A. Maywood Housing Authority Annual Report**

Ms. Tiffany L. Robinson, Executive Director of the Maywood Housing Authority (MHA) presented their calendar year (CY) 2014 Annual Report. She stated the Section Eight Management Assessment Program (SEMAP) is a self-scored evaluation and is accepted unless Housing and Urban Development (HUD) determines an onsite visit is necessary, in which they received the designation of High Performer. She stated they are currently working on their 2011 audit with the intent of becoming in full compliance by the end of 2015. Ms. Robinson stated the MHA will be submitting an annual plan to HUD for the year 2016 by July of 2015 with approval in October. She stated that MHA is only a Section Eight voucher program, operates no public housing, needs two members of the Board to be reappointed, has one position vacant due to a recent resignation, and is waiting on the appointment of a liaison. Ms. Robinson noted that \$3.7 million was received from HUD in 2014, with more than 100% of the funding used in Maywood (due the availability of additional funds (held-reserves) from HUD), MHA absorbed 100% of all families that ported their housing into the Village, and an average of 32 families ported their housing out of the Village of Maywood. She noted there are approximately 120 families on a wait list that has been closed since 2007 and hopes to open the wait list in the first quarter of 2016. Her report also included a CY 2014 Financial Analysis.

**Discussion:** Trustee Brandon sought clarification on the need for Commissioners to obtain a quorum. Trustee Rogers noted the importance of having resignation letters in their Board packets. Ms. Robinson stated the current chairperson is planning on putting her resignation in writing and stated that while the Village changed the number of members to ease the problem with obtaining a quorum, the recent resignation puts them back in the same situation. President Pro Tem Yarbrough commended the current MHA Board on their work in keeping the authority open.

**B. Environmental/Beautification Commission request for the approval of a Firefighter Challenge and use of Village property – by Laura Lange.**

Commissioner Laura Lange clarified this event does not involved the Environmental/Beautification Commission but would like to tie it into the Village Pride - Village Wide initiative in collaboration with the Fire Department. Chief Bronaugh informed the Board that the

Maywood Fire Department would like to host the Firefighter Combat Challenge (FCC) something that most firefighters, citizens and news medias follow, that simulates many of the essential skills of firefighting, celebrating the “best of the best” with 100 competitors from area communities. He stated the event would take place from July 30, 2015 to August 1, 2015 and is seeking approval of the property along the closed off St. Charles Rd. from 5<sup>th</sup> Ave to 4<sup>th</sup> Ave. already having approval from the Maywood Library District to utilize the adjoining property.

**Discussion:** Attorney Jurusik stated this requires a temporary use permit, waivers and all the other usual insurance items required and suggested to move it to the Legal, License and Ordinance Committee (LLOC) meeting. Trustee Brandon sought the date of the next LLOC meeting. Mr. Norfleet informed the Board that the next item is a request to move the LLOC meeting to July 1, 2015. Ms. Lange stated they have a standard agreement so it should be a smooth transaction. Chief Bronaugh questioned if there is anything needed from the Fire Department. Attorney Jurusik stated most of the documentation would come from the Village and the promoters.

**MOTIONED BY TRUSTEE BRANDON AND SECONDED BY TRUSTEE LIGHTFORD THAT WE MOVE THIS PARTICULAR ITEM TO THE TENTATIVELY SCHEDULED JULY 1, 2015 LEGAL, LICENSE AND ORDINANCE COMMITTEE MEETING.**

**Discussion:** None

**Ayes:** President Pro Tem Yarbrough, Trustee(s) I. Brandon, M. Rogers and M. Lightford

**Nays:** None

**Abstain:** None

**Absent:** Mayor E. Perkins, Trustee(s) A. Dorris and R. Rivers

**MOTION CARRIES**

**Additional Discussion:** Trustee Rogers stated he looks forward to the camaraderie, Village pride and positive press and image this event will bring.

**C. Rescheduling of the June 24, 2015 Legal, License and Ordinance Committee Meeting.**

**MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE LIGHTFORD TO MOVE THE LEGAL, LICENSE AND ORDINANCE COMMITTEE MEETING OF WEDNESDAY JUNE 24, 2015 TO WEDNESDAY, JULY 1, 2015.**

**Discussion:** None

**Ayes:** President Pro Tem Yarbrough, Trustee(s) I. Brandon, M. Rogers and M. Lightford

**Nays:** None

**Abstain:** None

**Absent:** Mayor E. Perkins, Trustee(s) A. Dorris and R. Rivers

**MOTION CARRIES**

**11. Public Comments**

**Comments from the Public** – Comments were made by the following individuals: A. Jaycox, F. Brown and L. Redmond. Comments are available upon request in the Clerk’s Office.

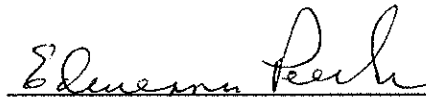
**Response to Public Comments** – Mr. Norfleet, Attorney Jurusik and Trustee Brandon responded to Public Comments. Comments are available upon request in the Clerk’s Office.

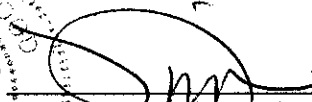
**12. Executive Session: None**


**Adjournment**

President Pro Tem Yarbrough and the Board of Trustees adjourned the June 16, 2015, Regular Board Meeting with a Motion by Trustee Rogers and a Second by Trustee Brandon at 8:14 p.m. in the Village of Maywood Council Chambers.

**The vote was affirmed unanimously by the Board of Trustees at 8:14 p.m.**

  
Edwenna Perkins, Mayor

  
Viola Mims, Village Clerk



Cc: Mayor Edwenna Perkins  
Board of Trustees  
Village Clerk, Viola Mims  
Village Manager, Willie Norfleet, Jr.