

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
REGULAR BOARD MEETING
TUESDAY, JUNE 2, 2015**

ORIGINAL

1. Call to Order

The Regular Board Meeting of Tuesday, June 2, 2015 was called to order by Mayor Edwenna Perkins at 7:02 p.m., in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

2. Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers. **Absent:** None. **There being a Quorum Present, the Meeting was convened.**

Staff Attendance:

Willie Norfleet, Jr., Village Manager
David Myers, Director Community Development
Michael Jurusik, Village Attorney
Craig Bronaugh, Fire Chief
Valdimir Talley, Jr., Police Chief
John West, Public Works Director
Lanya Satchell, Finance Director
JoAnn Murphy, Deputy Village Clerk
Wilhelmina Dunbar, Human Resource Coordinator
Mark Lucas, Village Engineer

3. Invocation: Pastor Lenin Bassett gave the Invocation.

4. Pledge of Allegiance to the Flag

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

5. Oaths, Reports, Proclamations, Announcements and Appointments

Trustee Brandon announced the Sky is the Limit events sponsored by the Village's Safe Summer initiative for free Friday night Women National Basketball Association (WNBA) games to see the Chicago Sky play, with dates of June 5th, July 31st and August 7th. Participants must register at the Mayor's office prior to the event date. Trustee Lightford announced the annual Let's Go Fishing trip taking place on June 13, 2015, which is now in conjunction with the Cook County Forest Preserve which will expand future programming by offering many new activities including canoeing, horseback riding, and sledding. He stated waivers must be signed in advance of the event, transportation is leaving from 9th and Madison at 9:00 a.m., and for additional information contact Trustee Lightford or Trustee Rivers. Trustee Lightford also offered birthday wishes to Trustee Rivers. Trustee Dorris announced the Fred Hampton Aquatic center will be opening on June 15, 2015 with free admission from noon to 7:00 p.m. and a community picnic from 4:30 p.m. to 7:00 p.m. which will include food, fun and giveaways. Mayor Perkins, Trustee(s) Brandon, Lightford and Dorris made additional announcements of interest to the community.

A. Mayor's Report:

Mayor Perkins informed the public that the new bus shelters are on their way. She stated the cement has been poured and once it is settled the shelters will be placed.

B. Manager's Report: None

C. Finance Committee and Management Report(s):

1. **Village of Maywood Open Invoices Report as of May 28, 2015 in the total amount of \$931,448.90**

Discussion: None

6. **Approval of minutes for the Regular Meeting of the Board of Trustees for Tuesday, May 19, 2015.**

MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE BRANDON TO APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES FOR TUESDAY, MAY 19, 2015.

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

7. **Approval of minutes for the Special Board Meeting for May 13, 2015.**

MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE ROGERS TO APPROVE THE MINUTES OF THE SPECIAL BOARD MEETING FOR MAY 13, 2015.

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: Trustee(s) H. Yarbrough and I. Brandon

Absent: None

MOTION CARRIES

8. **Approval of Warrants**

- A. **Warrant List No. 200393 for the Village of Maywood - Expenditures total through May 28, 2015, in the amount of \$700,438.01.**

- B. **MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE ROGERS TO APPROVE THE WARRANT LIST NO. 200393 FOR THE VILLAGE OF MAYWOOD - EXPENDITURES TOTAL THROUGH MAY 28, 2015, IN THE AMOUNT OF \$700,438.01.**

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

9. **Old Business:** None

10. Omnibus Agenda

- A. MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE LIGHTFORD FOR THE APPROVAL OF THE OMNIBUS AGENDA ITEMS A - F:**
- A. CONSIDERATION TO APPROVE AN ENGINEERING AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND HANCOCK ENGINEERING FOR PROVIDING DESIGN AND ENGINEERING SERVICES FOR THE RAILROAD AVENUE WEST MAIN IMPROVEMENTS (15TH AVENUE THROUGH 21ST AVENUE),**
- B. CONSIDERATION TO APPROVE AN ENGINEERING AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND HANCOCK ENGINEERING FOR PROVIDING DESIGN AND ENGINEERING SERVICES FOR THE 2014 PY (PROGRAM YEAR) COOK COUNTY CDBG PROJECT WASHINGTON BOULEVARD IMPROVEMENTS (6TH AVENUE THROUGH 9TH AVENUE),**
- C. CONSIDERATION TO APPROVE PAYMENT TO THE VILLAGE OF MELROSE PARK FOR WATER SERVICES PROVIDED MARCH 25, 2015 TO APRIL 24, 2015 FROM THE VILLAGE OF MELROSE PARK IN THE AMOUNT OF \$51,378.70,**
- D. CONSIDERATION TO APPROVE PAYMENT TO WILLIE NORFLEET, JR., ON A ONE-TIME BASIS RELOCATION, MOVING, LODGING AND RENTAL EXPENSE IN AN AMOUNT NOT TO EXCEED \$6,000.00 PURSUANT TO THE "EMPLOYMENT AGREEMENT FOR THE POSITION OF VILLAGE MANAGER",**
- E. CONSIDERATION TO APPROVE THREE INSTALLMENT PAYMENTS (PAYMENT #1, DUE MAY 8, 2015 IN THE AMOUNT OF \$16,000.00, PAYMENT #2, DUE ON JUNE 12, 2015 IN THE AMOUNT OF \$16,000.00, AND PAYMENT #3 DUE ON JULY 10, 2015 IN THE AMOUNT OF \$16,000.00) TOTAL AMOUNT OF \$48,000.00 TO WEST COOK YMCA FOR STARTUP AND OPERATIONAL EXPENSES AT THE FRED HAMPTON SWIMMING POOL LOCATED AT 300 OAK STREET, MAYWOOD, IL, AND**
- F. CONSIDERATION TO WAIVE COMPETITIVE BIDDING AND AUTHORIZE CDC ENTERPRISE INC TO DESIGN AND UPDATE THE SCADA SYSTEM, (SUPERVISORY CONTROL AND DATA ACQUISITION SYSTEMS) FOR PUMPING STATION PERTAINING TO WATER OPERATIONS FOR THE VILLAGE OF MAYWOOD PUBLIC WORKS DEPARTMENT IN THE AMOUNT OF \$20,552.00.**

Discussion: Trustee Yarbrough noted the Fred Hampton Pool is located at 300 Fred Hampton Way.

Ayes: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

11. New Business:

- A. Consideration to approve the Fire and Police Commission's Assistant to work 25 hours a week at a pay rate of \$13.00 per hour.**

MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE LIGHTFORD CONSIDERATION TO APPROVE THE FIRE AND POLICE COMMISSION'S ASSISTANT TO WORK 25 HOURS A WEEK AT A PAY RATE OF \$13.00 PER HOUR.

Discussion: Trustee Brandon sought clarification on the current individual's position being that of an employee or a contractual worker. He stated his concerns over issues brought up by the Human Resources Coordinator and asked the Board to consider these issues, sought advice from council, and clarification on the initial hourly pay. Attorney Jurusik stated his take on the memo

from the Human Resource Coordinator to the Village Manager dated May 28, 2015, is that the individual is a contractual employee and as such, not entitled to benefits, paid on an hourly basis, subject to pay increases at the discretion of the manager, and subject to budgetary constraints by the Village Board. He stated contracts are to be approved by the Board so this is a matter where the Manager and the Board need to get together. Trustee Dorris requested a copy of the contract and asked whose decision it was that this be a contractual position. Mr. Norfleet stated there is no contract and the current budget was approved with a 20 hour work week at \$12.00 per hour. He stated a requisition came in on the first week of the fiscal budget indicating more hours at a higher rate of pay, in which he approved the number of hours worked for the period but not the increase in pay, and continued to address the issue. Trustee Rogers requested a contract be prepared, with terms of separation included and presented to the Board for approval. Ms. Dunbar stated the initial pay for this position was \$12.00 per hour base on what was being paid to college interns, it was the Village Manager at the time who made the decision on the contractual arrangement, and contractual payments come out of accounts payable and not Human Resources. Additional comments, questions and/or concerns were made/raised by Mr. Norfleet, Ms Dunbar, Trustee(s) Yarbrough, Brandon, Dorris, Rogers, Lightford, and Rivers. An amended motion follows.

**MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE LIGHTFORD
CONSIDERATION TO APPROVE THE FIRE AND POLICE COMMISSION'S
ASSISTANT TO WORK 25 HOURS A WEEK AT A PAY RATE OF \$13.00 PER HOUR
WITH A CONTRACTUAL AGREEMENT.**

Discussion: None

Ayes: Trustee(s) H. Yarbrough, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: Mayor Edwenna Perkins and Trustee I. Brandon

Abstain: None

Absent: None

MOTION CARRIES

- B. Consideration to approve a Collective Bargaining Agreement (Union Contract) between Village of Maywood and the Maywood Firefighters (SEIU) Service Employees International Union, May 1, 2014 - April 30, 2018.**

**MOTIONED BY TRUSTEE YARBROUGH AND SECONDED BY TRUSTEE DORRIS
THAT CONSIDERATION TO APPROVE A COLLECTIVE BARGAINING
AGREEMENT (UNION CONTRACT) BETWEEN VILLAGE OF MAYWOOD AND
THE MAYWOOD FIREFIGHTERS (SEIU) SERVICE EMPLOYEES INTERNATIONAL
UNION, MAY 1, 2014 - APRIL 30, 2018, BE APPROVED.**

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

- C. Consideration to waive competitive bidding and to approve a contract between the Village of Maywood and Danny's Roofing for the roof repair project located at the Fred Hampton Swimming Pool, 300 Oak Street, Maywood, IL in the amount of \$11,300.00.**

**MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE LIGHTFORD TO
WAIVE COMPETITIVE BIDDING AND TO APPROVE A CONTRACT BETWEEN
THE VILLAGE OF MAYWOOD AND DANNY'S ROOFING FOR THE ROOF REPAIR**

PROJECT LOCATED AT THE FRED HAMPTON SWIMMING POOL IN THE AMOUNT OF \$11,300.00.

Discussion: Trustee Rogers sought clarification on the need to waive the bid process. Mr. Myers responded stating while staff did seek proposals from multiple vendors, they did not publish a request for bids, noting Danny's Roofing was the lowest of the proposals received.

Ayes: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

- D. Consideration to waive competitive bidding to approve a contract between the Village of Maywood and R.W. Collins Company for the removal of an underground storage tank and contaminated soils located at 1309 S. 5th Avenue, Maywood, IL in the amount of \$13,750.00.**

MOTIONED BY TRUSTEE RIVERS AND SECONDED BY TRUSTEE LIGHTFORD TO CONSIDER TO WAIVE COMPETITIVE BIDDING TO APPROVE A CONTRACT BETWEEN THE VILLAGE OF MAYWOOD AND R.W. COLLINS COMPANY FOR THE REMOVAL OF AN UNDERGROUND STORAGE TANK AND CONTAMINATED SOILS LOCATED AT 1309 S. 5TH AVENUE, MAYWOOD, IL IN THE AMOUNT OF \$13,750.00.

Discussion: Trustee Dorris sought clarification as to whether these funds were coming out of the Madison St. Tax Increment Financing (TIF) Fund. Mr. Norfleet confirmed the funding would come out of the TIF. An amended motion follows.

MOTIONED BY TRUSTEE RIVERS AND SECONDED BY TRUSTEE LIGHTFORD TO CONSIDER TO WAIVE COMPETITIVE BIDDING TO APPROVE A CONTRACT BETWEEN THE VILLAGE OF MAYWOOD AND R.W. COLLINS COMPANY FOR THE REMOVAL OF AN UNDERGROUND STORAGE TANK AND CONTAMINATED SOILS LOCATED AT 1309 S. 5TH AVENUE, MAYWOOD, IL IN THE AMOUNT OF \$13,750.00, TO BE USED FROM THE MADISON STREET TIF TO COMPLETE THIS PROJECT.

Discussion: Trustee Brandon sought clarification on the amount of funds within the TIF. Ms. Satchell stated while there is a deficit in the fund, there is money in the account for smaller payments such as this. Mayor Perkins asked if we would be able to get reimbursed by the owners that left the tanks there. Mr. Norfleet stated he believed we purchased the property as is making it our responsibility for the cleanup.

Ayes: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

12. Public Comments

Comments from the Public – Comments were made by the following individuals: M. Saucedo, M. Larry, D. Vines, L. Bassett, and G. Clay. Comments are available upon request in the Clerk's Office.

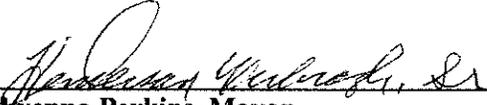
Response to Public Comments – Mayor Perkins, Mr. Norfleet, Mr. Myers, Mr. West and Trustee Lightford responded to Public Comments. Comments are available upon request in the Clerk’s Office.

13. Executive Session: None

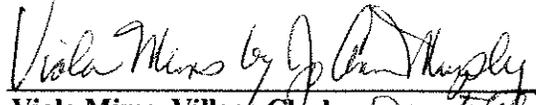
Adjournment

Mayor Perkins and the Board of Trustees adjourned the June 2, 2015, Regular Board Meeting with a Motion by Trustee Brandon and a Second by Trustee Dorris at 8:24 p.m. in the Village of Maywood Council Chambers.

The vote was affirmed unanimously by the Board of Trustees at 8:24 p.m.



Edwenna Perkins, Mayor
HENDERSON YARBROUGH, SR.
PRESIDENT PRO TEM



Viola Mims, Village Clerk Deputy Clerk

Cc: Mayor Edwenna Perkins
Board of Trustees
Village Clerk, Viola Mims
Village Manager, Willie Norfleet, Jr.