

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
RESCHEDULED REGULAR BOARD MEETING
MONDAY, AUGUST 3, 2015**

ORIGINAL

1. Call to Order

The Regular Board Meeting of Monday, August 3, 2015 was called to order by Mayor Edwenna Perkins at 7:00 p.m., in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

2. Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers (arrived 7:04), M. Lightford (arrived 7:04) and R. Rivers. **Absent:** None. **There being a Quorum Present, the Meeting was convened.**

Staff Attendance:

Willie Norfleet, Jr., Village Manager
David Myers, Assistant Village Manger / Director of Community Development
Michael Marrs, Village Attorney
Craig Bronaugh, Fire Chief
Valdimir Talley, Jr., Police Chief
John West, Public Works Director
Lanya Satchell, Finance Director
JoAnn Murphy, Deputy Village Clerk

3. Invocation: Pastor Lenin Bassett gave the Invocation.

4. Pledge of Allegiance to the Flag

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

5. Oaths, Reports, Proclamations, Announcements and Appointments

Announcements: Mayor Perkins announced the Foreclosure Program sponsored by the Village taking place on August 8, 2015 at 200 S. 5th Ave. beginning at 9:00 a.m. Mr. Myers noted the Mortgage Assistance Workshop also sponsored by Rep. Chris Welch, Sen. Kimberly Lightford and the Monroe Foundation, will provide assistance via Wells Fargo Bank, Bank of America and USA Bank representatives, along with Housing and Urban Development (HUD) Certified Counselors, on site to help answer any questions one may have regarding their mortgage needs. Mr. Norfleet announced the 2015 Great Garden Recognition Award where one can nominate a neighbor by submitting a nomination form by August 7, 2015 to the Clerk's office or by email to envcomm@maywood-il.org. The top 5 gardens are eligible to receive a \$25.00 gift card to Home Depot. Mr. Norfleet also announced the Maywood Fire Department and the American Red Cross will be installing free smoke alarms in Maywood on August 29, 2015 from 9:00 a.m. – 3:00 p.m. Please contact the Maywood Fire Department at (708)343-5595 to sign-up for free smoke alarms and if interested in volunteering with the Red Cross in our community please contact Julianne Lyons, Disaster Program Manager at (312)729-6220. Trustee Brandon announced the Safe Summer initiative of "Music in the Park" at the gazebo on August 7th with Gospel and Motown as the music for the evening, and the National Night Out event sponsored by the Maywood Police Department on August 4th beginning at 7:00 p.m. behind the police station. Trustee Dorris and Trustee Brandon made additional announcements of interest to the community.

A. Mayor's Report:**1. Appointment of Patricia Bassett to the Maywood Housing Authority Commission.**

MOTIONED BY TRUSTEE BRANDON AND SECONDED BY TRUSTEE YARBROUGH TO APPOINT PATRICIA BASSETT TO THE MAYWOOD HOUSING AUTHORITY COMMISSION.

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

2. Appointment of Barbara Bailey to the Maywood Housing Authority Commission.

Mr. Norfleet informed the Board that this item was referred back to the LLOC meeting but he inadvertently put this on the agenda for tonight's meeting noting the Board can move on it or remove it from the agenda.

MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE BRANDON TO APPOINT BARBARA BAILEY TO THE MAYWOOD HOUSING AUTHORITY COMMISSION.

Discussion: Trustee Rogers noted his concerns about the clarifications sought at the Legal License and Ordinance Committee and the appointment of a liaison, which without he could not vote in favor of this motion. Mayor Perkins responded she will be seeking Trustee Brandon as liaison tonight.

Ayes: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon and A. Dorris

Nays: Trustee M. Rogers, M. Lightford and R. Rivers

Abstain: None

Absent: None

MOTION CARRIES

Additional Discussion (note: This discussion occurred after New Business): Attorney Marrs confirmed that a notarized resignation letter is only required of elected officials and that Comr. Flowers resignation letter is a valid resignation leaving an additional spot on the Maywood Housing Authority.

B. Manager's Report: None**C. Finance Committee and Management Report(s):****1. Village of Maywood FY 2015 Bank Balances Financial Reports for period ending in May 2015 and June 2015.**

Ms. Satchell informed the Board that the audit noted the amount of adjustments made on a monthly basis and that a more thorough review and presentation will be had after the third period and then on a quarterly basis.

Discussion: None

2. Village of Maywood Detailed Revenue and Expense Report for First Period Ending May 31, 2015.

Discussion: None

3. Village of Maywood Detailed Revenue and Expense Report for Second Period Ending June 30, 2015.

Discussion: Trustee Rogers questioned items #01-20-52400 (contractual / prof services), #01-50-40100 (straight time), #01-50-40200 (all overtime), #01-56-59100 (liability insurance), and #15-60-52400 (contractual / prof services) regarding the percentage of the budget already spent. Ms. Satchell responded by stating #01-20-52400 is due to temporary help that covered the position while the assistant was out on sick leave, #01-50-40100 and #01-50-40200 was due to the budget not covering all it should have, in particular, an employee in Lands and Buildings originally paid out of the St. Charles Tax Increment Finance (TIF) Funds, and correcting this would require funds be reallocated accordingly. She also responded by stating item #01-56-59100 is the first of nine payments with all others coming out of the water fund, and #01-50-40100 includes 2 of 3 payments towards the \$48,000.00 to the YMCA to run the pool, along with various repairs to the pool.

4. Village of Maywood Open Invoice Report as of July 30, 2015 in the total amount of \$853,689.05.

MOTIONED BY TRUSTEE YARBROUGH AND SECONDED BY TRUSTEE ROGERS THAT THE BILLS BE PAID IN THE AMOUNT OF \$853,689.05.

Discussion: Ms. Satchell stated this report is for informational purposes only.
Motion was Withdrawn

6. Approval of minutes for the Regular Meeting of the Board of Trustees for Tuesday, July 7, 2015.

MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE BRANDON TO APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES FOR TUESDAY, JULY 7, 2015.

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers and M. Lightford

Nays: None

Abstain: Trustee R. Rivers

Absent: None

MOTION CARRIES

7. Approval of Warrants

A. Warrant List No. 200396 for the Village of Maywood - Expenditures total through July 30, 2015, in the amount of \$1,314,621.19.

MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE ROGERS TO APPROVE THE WARRANT LIST NO. 200396 FOR THE VILLAGE OF MAYWOOD - EXPENDITURES TOTAL IN THE AMOUNT OF \$1,314,621.19 THROUGH JULY 30, 2015.

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

8. Old Business: None

9. Omnibus Agenda

A. MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE DORRIS FOR THE APPROVAL OF THE OMNIBUS AGENDA ITEMS A - DD:

Discussion: Trustee Rogers questioned items V, W, and Y stating he hopes we are reserving the waiving of the bid process for when it truly needs to be the case, for he would have liked to see the painting of the Gazebo go out for bid and understood the emergency nature of the other two items. Mr. Myers stated he put the Gazebo project out to bid but he felt the cost of publication was too high in comparison to the project, noting the funds were left over from the original repair work. He stated he requested bids from three vendors receiving two back and ultimately going with the contractor already doing work at the pool. Mayor Perkins requested item D be pulled from the omnibus agenda. An amended motion follows.

MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE DORRIS FOR THE APPROVAL OF THE OMNIBUS AGENDA ITEMS A – DD WITH THE EXCEPTION OF ITEM D.

A. RATIFICATION OF AN ORDINANCE APPROVING A SPECIAL EVENT PERMIT AND AUTHORIZING THE CREATION AND ISSUANCE OF A CLASS "E" LIQUOR LICENSE (TEMPORARY LICENSE TO SELL OR TRANSFER LIQUOR ON MUNICIPALLY-OWNED PROPERTY) (ZACATECANO FEST - JULY 19, 2015) (THIS ITEM WAS APPROVED AT THE JULY 29, 2015 LLOC MEETING, FOR RATIFICATION), B. AN ORDINANCE AMENDING CHAPTER 110.13(B) (FEES) OF CHAPTER 110 (BUSINESS LICENSE) OF TITLE XI (BUSINESS REGULATIONS) OF THE MAYWOOD VILLAGE CODE RELATIVE TO VIDEO GAMING TERMINAL FEES, C. CONSIDERATION AND APPROVAL OF REVISED LETTER OF ENGAGEMENT PURSUANT TO AMERICAN APPRAISAL ASSOCIATES, INC. THE PURPOSE OF THE AGREEMENT IS TO PROVIDE A PROPERTY INSURANCE APPRAISAL FOR THE VILLAGE'S USE IN CONNECTION WITH ITS INTERNAL ANALYSIS OF ITS INSURANCE NEEDS WITH RESPECT TO THE IDENTIFIED PROPERTY, E. CONSIDERATION TO APPROVE A CONTRACT BETWEEN THE VILLAGE OF MAYWOOD AND "LOW BIDDER" MALCOR ROOFING OF ILLINOIS, INC. FOR THE POLICE STATION ROOF REPAIR PROJECT LOCATED AT 125 S. 5TH AVENUE, MAYWOOD, IL IN THE AMOUNT OF \$232,000.00, SUBJECT TO THE ATTORNEY APPROVAL, F. CONSIDERATION TO APPROVE PAYMENT OF INVOICES DATED MARCH 11, 2015 FROM FGM ARCHITECTS REGARDING CHICAGO TITLE ESCROW NO. 1, MAYWOOD FIRE STATION NO. 1 RENOVATION PROJECT FOR DESIGN DEVELOPMENT, CONSTRUCTION DOCUMENTS, BIDDING AND NEGOTIATION, CONTRACT ADMINISTRATION AND ADDITIONAL CONSTRUCTION ADMIN SERVICES FROM JANUARY 01, 2015 TO FEBRUARY 28, 2015 IN THE AMOUNT OF \$5,535.00, G. CONSIDERATION TO APPROVE PAYMENT TO ALLIED WASTE SERVICE FOR GARBAGE PICKUP AND DISPOSAL FOR THE VILLAGE OF MAYWOOD IN THE AMOUNT OF \$162,380.75, H. CONSIDERATION TO APPROVE PAYMENT TO AMALGAMATED BANK OF CHICAGO FOR

APPROVAL OF THE VILLAGE OF MELROSE PARK SERIES 1998A BOND DUE FOR AUGUST 2015 IN THE AMOUNT OF \$18,066.55, I. CONSIDERATION TO APPROVE PAYMENT TO BAKER TILLY VIRCHOW KRAUSE, LLP FOR SERVICES IN CONNECTIONS WITH THE APRIL 30, 2014 FINANCIAL STATEMENT AUDIT IN THE AMOUNT OF \$9,350.82, J. CONSIDERATION TO APPROVE PAYMENT TO CITY OF CHICAGO - DEPARTMENT OF WATER FOR WATER SERVICES FROM MAY 15, 2015 THRU JUNE 17, 2015 PROVIDED BY THE CITY OF CHICAGO IN THE AMOUNT OF \$333,056.56, K. CONSIDERATION TO APPROVE PAYMENT TO COMED FOR STREET LIGHT ELECTRICAL SERVICES PROVIDED FOR THE VILLAGE OF MAYWOOD IN THE AMOUNT OF \$5,852.90, L. CONSIDERATION TO APPROVE PAYMENT TO CURRENT TECHNOLOGIES FOR MONTHLY EQUIPMENT AND LABOR MAINTENANCE AND SURVEILLANCE SUPPORT & MAINTENANCE AGREEMENT IN THE AMOUNT OF \$17,856.08, M. CONSIDERATION TO APPROVE PAYMENT TO DANNY'S ROOFING, INC. FOR COMPLETE RE-TORCH, RE-ROOF AND SEALER APPLICATION FOR THE FRED HAMPTON AQUATIC BUILDING IN THE AMOUNT OF \$11,500.00 AND WAIVE THE COMPETITIVE BID PROCESS, N. CONSIDERATION TO APPROVE PAYMENT TO FLEET SERVICES FOR RETAIL FUEL PURCHASES FOR THE VILLAGE OF MAYWOOD IN THE AMOUNT OF \$17,600.90, O. CONSIDERATION TO APPROVE PAYMENT TO ILLINOIS COUNCIL OF POLICE AND SHERIFFS FOR HEALTH AND DENTAL INSURANCE PREMIUMS FOR THE MONTH OF JULY AND AUGUST, 2015 IN THE AMOUNT OF \$146,470.13, P. CONSIDERATION TO APPROVE PAYMENT TO IPFS CORPORATION FOR GENERAL LIABILITY INSURANCE PREMIUM MONTHLY PAYMENTS 2 THROUGH 9 WITH THE LAST PAYMENT COMMENCING ON FEBRUARY 1, 2016 IN THE AMOUNT OF \$424,038.16, Q. CONSIDERATION TO APPROVE PAYMENT TO INSURANCE PROGRAM MANAGERS GROUP (IPMG) FOR THE 2012-2013, 2013-2014 AND 2014-2015 PC AND WC AUDIT FOR THE VILLAGE OF MAYWOOD IN THE AMOUNT OF \$58,600.00, R. CONSIDERATION TO APPROVE PAYMENT TO LEXIPOL, LLC FOR LAW ENFORCEMENT POLICY MANUAL AND DAILY TRAINING BULLETINS IN THE AMOUNT OF \$8,950.00, S. CONSIDERATION TO APPROVE PAYMENT TO KONICA MINOLTA BUSINESS SOLUTIONS FOR SEMI-ANNUAL INVOICE FOR MAINTENANCE AGREEMENT COVERING THE BILLING PERIOD OF 01/01/15 THROUGH 06/30/15 WHICH INCLUDES LABOR, PARTS, DRUMS, STAPLES AND SUPPLIES EXCLUDES PAPER IN THE AMOUNT OF \$5,952.58, T. CONSIDERATION TO APPROVE PAYMENT TO MAYWOOD PUBLIC LIBRARY DISTRICT REFLECTING PAYMENTS DUE FOR THE MONTHS OF MARCH, APRIL, MAY AND JULY 2015. THE AMOUNTS ARE THE LIBRARY'S SHARE OF PERSONAL PROPERTY REPLACEMENT TAXES IN THE AMOUNT OF \$37,402.96, U. CONSIDERATION TO APPROVE PAYMENT TO PRINCE-PARKER & ASSOCIATES, INC. FOR ORIGINAL UNPAID BALANCE REMAINING FOR CUSTOMER ACCOUNT #R067080276276 IN THE AMOUNT OF \$9,397.48, V. CONSIDERATION TO APPROVE PAYMENT TO SHAMROCK DECORATING, INC. FOR COMPLETE EXTERIOR SURFACE PREPARATION AND PAINTING FOR THE GAZEBO LOCATED AT 300 OAK STREET. SCRAPE AND RE-VARNISH WOOD CEILING IN MAIN LOBBY, BOTH MEN AND WOMEN LOCKER ROOMS LOCATED AT FRED HAMPTON AQUATIC CENTER IN THE AMOUNT OF \$6,070.00 AND WAIVE THE COMPETITIVE BID PROCESS, W. CONSIDERATION TO APPROVE PAYMENT TO STANDARD EQUIPMENT COMPANY FOR STREET SWEEPER REPAIRS FOR THE VILLAGE OF MAYWOOD PUBLIC WORKS DEPARTMENT IN THE AMOUNT OF \$22,438.86 AND WAIVE THE BID PROCESS, X. CONSIDERATION TO APPROVE PAYMENT TO TETRA TECH, INC. FOR PROFESSIONAL SERVICES

PURSUANT TO PROJECT #103S2692 MAYWOOD LAKE STREET & FIRST AVENUE IN THE AMOUNT OF \$17,960.74, Y. CONSIDERATION TO APPROVE PAYMENT TO UNIQUE PLUMBING COMPANY FOR WATER MAIN BREAK REPAIRS AT 1101-1103 NORTH 7TH AVENUE FOR THE VILLAGE OF MAYWOOD PUBLIC WORKS DEPARTMENT IN THE AMOUNT OF \$5,313.20 AND WAIVE THE COMPETITIVE BID PROCESS, Z. CONSIDERATION TO APPROVE PAYMENT TO VILLAGE OF MELROSE PARK FOR WATER SERVICES PROVIDED 05/25/15 - 6/24/15 FROM THE VILLAGE OF MELROSE PARK IN THE AMOUNT OF \$58,973.90, AA. CONSIDERATION TO APPROVE PAYMENT TO ACCU-TRON COMPUTER SERVICE FOR COMPUTER CONSULTING SERVICES FOR THE MONTH OF AUGUST 2015 IN THE AMOUNT OF \$6,300.00, BB. CONSIDERATION TO APPROVE PAYMENT TO BLUE CROSS BLUE SHIELD FOR HEALTH INSURANCE PREMIUMS FOR THE MONTH OF AUGUST 2015 IN THE AMOUNT OF \$240,308.52, CC. CONSIDERATION AND APPROVAL OF AN ICOPS PARTICIPATION AGREEMENT, WITH A MEMORANDUM DATED JULY 22, 2015 FROM KLEIN, THORP AND JENKINS, LTD., AND DD. CONSIDERATION TO APPROVE PAYMENT TO HACKIE CEMENT CORPORATION FOR STORM SEWER COLLAPSE REPAIRS AND EMERGENCY WATER MAIN REPAIR FOR THE VILLAGE OF MAYWOOD PUBLIC WORKS IN THE AMOUNT OF \$39,275.00 AND WAIVE THE BID PROCESS.

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

- B. Item D. Consideration to approve the HGAC, Interlocal Contract, a Cooperative Purchasing Program, to the already submitted Bid Proposal to purchase a new fire truck item. This contract supersedes any and all oral and written agreements between the parties relating to matters herein. This item was discussed at the July 29, 2015 LLOC Meeting.**

MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE RIVERS FOR THE APPROVAL OF THE HGAC, INTERLOCAL CONTRACT, A COOPERATIVE PURCHASING PROGRAM, TO THE ALREADY SUBMITTED BID PROPOSAL TO PURCHASE A NEW FIRE TRUCK ITEM. THIS CONTRACT SUPERSEDES ANY AND ALL ORAL AND WRITTEN AGREEMENTS BETWEEN THE PARTIES RELATING TO MATTERS HEREIN.

Ayes: Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: Mayor Edwenna Perkins

Abstain: None

Absent: None

MOTION CARRIES

10. New Business:

- A. The appointment of a liaison to the Maywood Housing Authority. (Note: This discussion occurred after item 5A2).**
Mayor Perkins informed the Board of her desire to have Trustee Isiah Brandon appointed as the liaison to the Maywood Housing Authority.

MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE YARBROUGH TO APPOINT TRUSTEE ISIAH BRANDON AS THE LIAISON TO THE MAYWOOD HOUSING AUTHORITY.

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, A. Dorris, and M. Rogers

Nays: Trustee M. Lightford and R. Rivers

Abstain: Trustee I. Brandon

Absent: None

MOTION CARRIES

B. Property Taxes

Mayor Perkins requested Mr. Norfleet to explain to the public how property taxes from the Village could go up.

Discussion: Mr. Norfleet explained the process of the first and second payments noting any changes in the taxes would show up on the second installment statement. He also explained the equalized assessed value given to properties by the Cook County Assessor's Office and noted a change in this value could significantly increase taxes over the previous year. He stated the Village tax levy for 2014 was about a 10% increase, but is only a portion of the tax charged. Trustee Rogers also assisted in explaining the tax bill noting 10-11 other taxing districts involved and the Cook County Board of Review is the place one should go for professional advice, informing the public of the workshops sponsored by Larry Rogers of the Cook County Board of Review for those interested in knowing more about appealing their tax bill.

11. Public Comments

Comments from the Public – Comments were made by the following individuals: L. Robinson and L. Redmond. Comments are available upon request in the Clerk's Office.

Response to Public Comments – Mr. Norfleet, Chief Talley and Trustee Dorris responded to Public Comments. Comments are available upon request in the Clerk's Office.

12. Executive Session: (8:12 p.m.)

MOTIONED BY TRUSTEE BRANDON AND SECONDED BY TRUSTEE YARBROUGH TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING:

- Pending Litigation (5 ILCS 120/2(c)(11))

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

REGULAR BOARD MEETING RECONVENED:

Call to Order

The Regular Board Meeting of Monday, August 3, 2015 was reconvened by Mayor Perkins at 8:51p.m., in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers. **Absent:** None. **There being a Quorum Present, the Meeting was reconvened.**

Adjournment

Mayor Perkins and the Board of Trustees adjourned the August 3, 2015, Regular Board Meeting with a Motion by Trustee Brandon and a Second by Trustee Dorris at 8:52 p.m. in the Village of Maywood Council Chambers.

The vote was affirmed unanimously by the Board of Trustees at 8:52 p.m.


Edwenna Perkins, Mayor


Viola Mims, Village Clerk



Cc: Mayor Edwenna Perkins
Board of Trustees
Village Clerk, Viola Mims
Village Manager, Willie Norfleet, Jr.