

ORIGINAL

**SPECIAL MEETING OF THE VILLAGE PRESIDENT  
AND BOARD OF TRUSTEES AND MEMBERS OF ALL  
OTHER BOARDS, COMMITTEES AND COMMISSIONS  
OF THE VILLAGE OF MAYWOOD  
THURSDAY, SEPTEMBER 3, 2015**

**1. CALL TO ORDER**

The September 3, 2015 Special Board Meeting was called to order by Clerk Viola Mims, at 6:05 P.M., in the Council Chambers at 125 South 5<sup>th</sup> Avenue, Maywood, IL 60153.

**2. ROLL CALL**

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Trustee(s) Henderson Yarbrough, Sr., I. Brandon, A. Dorris, M. Rogers and R. Rivers. **Absent:** Mayor Edwenna Perkins and Trustee M. Lightford. **There being a Quorum Present, the Meeting was called to order.**

**STAFF ATTENDANCE:**

Willie Norfleet, Jr., Village Manager  
Valdimir Talley, Jr., Police Chief  
David Flowers, Coordinator of Enforcement / Fire Pension Board  
Elijah Willis, Deputy Police Chief / Police Pension Board  
Michael Jurusik, Village Attorney  
JoAnn Murphy, Village Deputy Clerk  
Jonette Greenhow, Executive Assistant to the Board  
Karl Palmquist, Planning / Zoning Officer

**BOARD, COMMITTEES AND COMMISSIONS ATTENDANCE:**

Albertine Alexander, Traffic and Safety Commission  
Ava Toney-Snyder, Youth Commission  
Barbara Bailey, Maywood Housing Authority  
Chrysanthy Sharp, Traffic and Safety Commission  
Cliff Christianson, Plan Commission / Zoning Board of Appeals  
David Kreft, Fire Pension Board  
Dianne Williams, Maywood Housing Authority  
Edward Brownlee, Fire & Police Commission  
Edwin Walker, IV, Economic Development Commission  
Eric McKennie, Economic Development Commission  
Frank Q. Antwi-Barfi, Economic Development Commission  
Gloria Clay, Fire and Police Commission  
John Barber, Traffic and Safety Commission  
James Stenson, Traffic and Safety Commission  
John Wachal, Fire Pension Board  
Karen Ross, Fire Pension Board  
Keith Moore, Local Liquor Control Commission  
Kenneth R. Watkins, Jr., Historic Preservation Commission  
Laura Lange, Environmental / Beautification Commission  
Lennel Grace, Historic Preservation Commission  
Linda Reedy, Water Review Committee  
Lizbeth Hernandez, Youth Commission  
Loretta Brown, Environmental / Beautification Commission  
Lyn Vallow, Plan Commission / Zoning Board of Appeals  
Mary May Larry, Local Liquor Control Commission

Michael Dawson, Plan Commission / Zoning Board of Appeals  
Patricia Bassett, Maywood Housing Authority  
Readith Ester, Fire and Police Commission  
Rich Weikal, Fire Pension Board  
Robert A. Jones, Water Review Committee  
Robert Scales, Traffic and Safety Commission  
Sharon Patenaude, Historic Preservation Commission  
Shirley Abel, Maywood Housing Authority  
Steven Fox, Economic Development Commission  
Steven Smiley, Local Liquor Control Commission  
Thomas Engoren, Economic Development Commission  
Thomas Kus, Historic Preservation Commission  
Ullisses M. Alonzo, Historic Preservation Commission  
Vickie Haas, Historic Preservation Commission  
William Smith, Plan Commission / Zoning Board of Appeals

Clerk Mims called for a motion to elect a President Pro Tem for the meeting.

**MOTIONED BY TRUSTEE RIVERS AND SECONDED BY TRUSTEE DORRIS TO HAVE TRUSTEE YARBROUGH SIT IN AS PRESIDENT PRO TEM OVER THIS MEETING.**

**Discussion:** None

**Ayes:** Trustee(s) I. Brandon, A. Dorris, M. Rogers and R. Rivers

**Nays:** None

**Abstain:** Trustee H. Yarbrough

**Absent:** Mayor E. Perkins and Trustee M. Lightford

**MOTION CARRIES**

**Trustee Henderson Yarbrough proceeded to take his place as President Pro Tem of the meeting.**

### **3. Special Meeting of the Village Board**

#### **A. Training and Orientation for Board/Committee/Commission Members – by the Village Attorney**

Attorney Jurusik reviewed information on the Open Meetings Act (OMA) which included general provisions, notices of meeting schedule, where to give notice to the public, agenda requirements, closed meetings, electronic attendance, public's right to speak, minutes and the Public Access Counselor's duties. He also covered voting procedures which included approval and veto of ordinances, resolutions, and motions, refusal to vote, Mayor's vote, reconsideration of actions, and examples of matters requiring extra majority votes or votes by the corporate authority. Attorney Jurusik also presented Robert's Rules of Order and Civility along with Conflicts of Interest which included civility, exceptions, common law conflicts and standards for determining if two offices are incompatible. He completed his presentation with the review of the State Officials and Employees Ethics Act which included prohibited political activities, prohibited sources, the gift ban and its' exceptions, along with the powers of the Office of the Inspector General (OIG) and the duty of all to cooperate with the OIG as they conduct any investigation pursuant to OIG's authority. Attorney Jurusik noted he emailed his power point along with additional information to all elected and appointed officials during the previous week for their convenience.

**Discussion:** Questions were fielded by Attorney Jurusik from Comr. Walker, Trustee Rogers, Comr. Larry, Trustee Brandon, Comr. Kus, Ms. Greenhow, Comr. Sharp, Comr. Haas, Comr. Antwi-Barfi and Comr. Dawson. Questions and responses are available upon request in the Clerk's office.

**Note:** Trustee Dorris left the meeting at approximately 7:30 p.m.

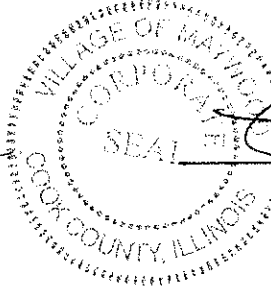
**4. PUBLIC COMMENTS:** None

**5. ADJOURNMENT**

President Pro Tem Yarbrough and the Board of Trustees adjourned the September 3, 2015 Special Board Meeting with a Motion by Trustee Rogers and a Second by Trustee Brandon at 8:50 P.M.

**The vote was affirmed unanimously by the Board of Trustees at 8:50 P.M.**

  
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**Mayor Edwenna Perkins**



  
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**Viola Mims, Village Clerk**

Cc: Mayor Edwenna Perkins  
Board of Trustees  
Village Clerk, Viola Mims  
Village Manager, Willie Norfleet, Jr.