

VILLAGE of MAYWOOD
 COMMUNITY DEVELOPMENT DEPARTMENT
 40 Madison Street, Maywood, IL. 60153
 PH: (708) 450-4405 FAX: (708) 450-4893
 www.maywood-il.org



OFFICE USE ONLY	
Date Filed	_____
Received By	_____
Fee \$	_____

APPLICATION FOR CERTIFICATE OF ORDINANCE COMPLIANCE

Sale: _____ Rental: _____

Attention Property Owner: Please fill out Parts 1 & 2 completely.

PART 1 – Premises to be Inspected (Conditions Reported by Owner)

Property Address: _____ PIN: _____

Property Type/Description

Single Family Two-Family

Multi-Family (3+ units) _____ Coach House: Y N Commercial (Type) _____

Mixed Use Industrial/Manufacturing _____

Total Number of Residential Units: _____ Units to be Inspected: _____

Basement Use: _____

PART 2 – Owner Information

Property Owner: _____	Requestor Name: _____
Owner Address: _____	Requestor Address: _____
City/State/Zip: _____	City/State/Zip: _____
Telephone Number: _____	Telephone Number: _____

As the owner and occupant of the property, you have the right to withhold consent to compliance inspection by the Village and require the Village to obtain a warrant to conduct the inspection and that the Village must request and obtain yours or the occupant's consent prior to inspecting any occupied rental dwelling. If you understand the above statement and consent to an inspection without a warrant, please sign below.

 Signature Date

PART 3 – Inspection OFFICE USE ONLY

Zoning: _____ Const: _____ No. of DWL Units: _____

Use Found: _____ Permitted Use: _____ Special Use: _____

Conforming: _____ Legal Non-Conforming: _____ Non-Conforming: _____

Vacant: _____ Deconversion Orders Y N Date Due: _____

Max. Occupancy: _____ Parking Regulations Complied with: Y N _____

Compliance with ALL Applicable Village Codes: Y N Dates: _____

Fire Inspection (Only 3+ Units): _____ Affidavit/ESCROW Agreement: Y N

Violations: Y N Water Department Paid: Y N Engineers Approval: Y N

Inspection Date: _____ Expiration: _____

 Inspector

Under Section 150.098 (K) Building Regulations a certificate of compliance shall expire and no longer be valid 90 days after the date issued. Certificates shall be renewed 1 time by the Director of Community Development, upon application for renewal for an additional 90 days. Provided there has been NO CHANGE in the property as described in the certificate of compliance, such renewal shall be provided at no charge. Certificates of compliance may not be renewed more than once.