

**VILLAGE OF MAYWOOD**

40 E. Madison St. • Maywood, IL 60153

Phone: (708) 450-6300 Ext. 4405/4414

**REAL ESTATE TRANSFER TAX**

Check One

DECLARATION

EXEMPTION

Recorder of Registrar's  
Deed No. \_\_\_\_\_

DATE RECORDED \_\_\_\_\_

(For Recorder's Use Only)

**INSTRUCTIONS:**

1. Fill out completely, at least one grantee (buyer) and at least one grantor (seller) must sign. When the deed is recorded, revenue stamps must be affixed to it and this form attached.
2. Tax is computed on the full actual amount of the consideration.
3. Prepare one declaration form for each deed to be recorded, even if the transaction is exempt.
4. Provide the Finance Department with a signed copy of the **ILLINOIS** Tax Declaration form within 10 days after deed delivery of assignment of beneficial interest. (Section 8 or Ordinance).

*(Please Print or Type the Information Requested Below)*

Address of Property \_\_\_\_\_ STREET \_\_\_\_\_ ZIP CODE \_\_\_\_\_

Permanent Property Index No. \_\_\_\_\_

Deed Type \_\_\_\_\_ DATE OF DEED \_\_\_\_\_

Full Actual Consideration	\$ _____
Amount of Tax (\$4.00 per \$1,000 or fraction thereof of full actual consideration)	\$ _____

**NOTE: The Transfer tax ordinance exempts certain transactions. See reverse side for listing then complete appropriate blanks below.**

I hereby declare transaction exempt by paragraph(s) \_\_\_\_\_ Section \_\_\_\_\_ of ordinance.

Explain Details: \_\_\_\_\_

We declare full actual consideration and above facts to be true and correct.

**GRANTOR (Seller)**

PRINT NAME \_\_\_\_\_ ADDRESS \_\_\_\_\_ ZIP CODE \_\_\_\_\_

Signature \_\_\_\_\_ SELLER OR AGENT \_\_\_\_\_ Date Signed \_\_\_\_\_

**GRANTEE (Buyer)**

PRINT NAME \_\_\_\_\_ ADDRESS \_\_\_\_\_ ZIP CODE \_\_\_\_\_

Signature \_\_\_\_\_ Date Signed \_\_\_\_\_

DO NOT WRITE BELOW THIS LINE

**For Official Use Only — Village of Maywood — Finance and Code Enforcement**

I certify that departmental records have been checked and that a "Certificate of Compliance" was issued on \_\_\_\_\_ DATE \_\_\_\_\_

**Dept. of Code Enforcement**

by: \_\_\_\_\_

I certify that the water records have been checked. The water account number is \_\_\_\_\_

The balance on the water account is \$ \_\_\_\_\_

**Water Department**

by: \_\_\_\_\_