

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
REGULAR BOARD MEETING / PUBLIC HEARING MINUTES
TUESDAY, DECEMBER 4, 2018**

1. Call to Order

The Regular Board Meeting of Tuesday, December 4, 2018 was called to order by Mayor Edwenna Perkins at 7:01 p.m. in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

2. Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustees H. Yarbrough, I. Brandon (7:09 p.m.), A. Sanchez, K. Wellington and M. Lightford. **Absent:** Trustee R. Rivers. **There being a Quorum Present, the meeting was convened.**

Staff Attendance:

Willie Norfleet Jr., Village Manager
Lanya Satchell, Finance Director
Craig Bronaugh Jr., Fire Chief
Valdimir Talley Jr., Police Chief
John West, Public Works Director
Michael Jurusik, Village Attorney
William Peterhansen, Village Engineer
Angela Smith, Coordinator of Business Development

3. Invocation

Ms. Loretta Robinson gave the invocation.

4. Pledge of Allegiance to the Flag

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

5. Approval of minutes for the Village Board of Trustees Regular Board Meeting Tuesday, November 20, 2018.

Motioned by Trustee Brandon and Seconded by Trustee Yarbrough to approve the minutes for the Village Board of Trustees Regular Board Meeting of Tuesday, November 20, 2018.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez and K. Wellington

Nays: None

Abstain: Trustee M. Lightford

Absent: Trustee R. Rivers

Motion Carries

6. PUBLIC HEARING

Motioned by Trustee Brandon and Seconded by Trustee Lightford to close the Regular Board Meeting and convene the 2018 Real Estate Tax Levy Public hearing at 7:14 p.m.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

1. Call to Order at 7:15 p.m.

2. Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford. **Absent:** Trustee R. Rivers

3. Acknowledgement of the Publication of the Public Notice in a Local Newspaper.

Mr. Norfleet read the Notice of Proposed Real Estate Tax Levy for the Village of Maywood for Year 2018.

4. Presentation on the 2018 Real Estate Tax Levy by the Village Manager and Finance Director.

Ms. Satchell gave an overview on the contribution factors of the operating budget and the corporate funds utilized to create the 2018 budget. The components of the recommended Tax Levy for 2018 increase of 5% (\$628,000.00) are as follows: Corporate Fund \$13,188,381.00, Recreation Fund \$150,000.00, Police Pension Fund \$3,988,248.00 (4% decrease) and Fire Pension Fund \$2,940,553.00 (increase of 9%).

Discussion: Trustees Sanchez, Yarbrough, Brandon and Wellington sought clarity on TIF eligibility, explanation of tax rates, and the "no increase" to residential property taxes, and suggested prioritizing Village tasks and mentioned a job well done on the presentation of the information. Mr. Norfleet, L. Satchell and Mayor Perkins responded to their concerns.

Information Only

5. Questions by the Public and Public Comments

Comments were made by the following individuals: S. Gibson, G. Clay, C. Vandiver and K. Sorenson. Mr. Norfleet responded to public comments.

6. Final questions and comments by Board Members

Trustee Sanchez raised questions regarding senior citizens getting information on tax breaks. Mr. Norfleet and Trustee Yarbrough responded to his concerns. Trustee Brandon raised questions regarding a wage increase. Mr. Norfleet responded to his concern.

7. Motion to place "an Ordinance of the Board of Trustees of the Village of Maywood, Cook County, Illinois providing for the Levy, Assessment and Collection of taxes for the Year 2018 Tax Levy" on the December 18, 2018 Village Board Meeting Agenda for final action and approval.

Motioned by Trustee Wellington and Seconded by Trustee Sanchez to place an Ordinance of the Board of Trustees of the Village of Maywood, Cook County, Illinois providing for the Levy, Assessment and Collection of taxes for the Year 2018 Tax Levy on the December 18, 2018 Village Board Meeting Agenda for final action and approval.

Discussion: None

Ayes: Viva Voce (by the voice) Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

8. Motioned by Trustee Brandon and Seconded by Trustee Yarbrough to close the Public Hearing at 8:43 p.m.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

Motioned by Trustee Brandon and Seconded by Trustee Yarbrough to reconvene the Regular Board Meeting at 8:46 p.m.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

7. Oaths, Reports, Proclamations, Announcements and Appointments

A. Finance Management Report(s):

1. Approval of Village of Maywood Warrant List No. 200462 through November 28, 2018 in the amount of \$208,307.16.

Motioned by Trustee Lightford and Seconded by Trustee Yarbrough to approve Warrant List No. 200462 through November 28, 2018 in the amount of \$208,307.16.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

B. Mayor's Report and Theme: "A shift is coming: things are changing in our favor when the people get a mind to work."

1. Discussion and consideration of a request from the Village Free Press asking the Board of Trustees to vote to allow Village Free Press to become Maywood's Legal Paper of Record for the purpose of publishing legal advertising on a regular basis.

Motioned by Trustee Yarbrough and Seconded by Trustee Lightford to approve.

Discussion: Trustee Sanchez asked if Mr. Romaine/Village Free Press has been vetted. Mr. Norfleet stated that he had not performed a search on the circulation of Village Free Press. Attorney Jurusik stated he did not evaluate the matter and recommended the item is brought back to the next meeting. Mr. Michael Romaine of the Village Free Press gave an overview of his accomplishments and stated he has fifty-two (52) weeks of continuous circulations and is a member of Illinois Press Association. An amended motion follows:

Motioned by Trustee Yarbrough and Seconded by Trustee Lightford to make sure the matter is vetted and brought to the next meeting for approval or denial.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

8. Public Comment:

Comments from the Public – Comments were made by the following individuals: T. Lewis, C. Vandiver, K. Sorenson, G. Clay, L. Robinson, B. Steadman and M. Larry

Response to Public Comments – Mr. Norfleet responded to public comments.

9. Village Manager's Report:

- A. Discussion regarding snow plow routes and rules in the Village of Maywood by Mr. John West, Director of Public Works. No attachments.

Mr. West reported there are 17 employees, explained there are two (2) separate unions and gave a breakdown of responsibility for the workers. Mr. West explained that main streets, Village properties, alleys and seniors and sidewalk and bus stops is the order in which the routes are organized and executed.

Discussion: Trustee Sanchez sought clarity on the salting process and snow removal for driveways. Mr. West explained that based on the rate of accumulation of ice/snow, equipment functionality and parked cars obstructing curb to curb snow removal has an effect on the process. The removal of snow from every residential driveway during the plowing of streets is not feasible and Harrison is plowed by Cook County.

Information Only

- B. Discussion of a No-Repayment-Obligations Transfer (Portability) of \$2,528,456 from St. Charles Road Tax Increment Financing (TIF) District to the Madison / 5th Avenue Tax Increment Finances (TIF).

Mr. Norfleet mentioned the audit indicates the Village should pay \$9.3 million to the St. Charles TIF. This is the first step to reflect the funds are not owed and the Village paid for projects authorized in various areas including the Madison TIF.

No Action Required

- C. Discussion and consideration concerning a Speed Sign at the location of 19th and Oak Street, Maywood, IL per request of Police Chief V. Talley.

Chief Talley and Mayor Perkins recommend approval of the sign and mentioned two (2) major accidents at the location where the involved vehicles ended up on residential property.

Discussion: Trustees Yarbrough, Brandon, Sanchez, Wellington and Lightford raised concerns and/or made comments. Mr. Norfleet and Chief Talley responded to their concerns.

Motioned by Trustee Lightford and Seconded by Trustee Brandon to approve the Speed Sign at 19th and Oak Street.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

10. Village Attorney Report(s): None

11. Omnibus Agenda

- A. **Motioned by Trustee Sanchez and Seconded by Trustee Lightford for the approval of the Omnibus Agenda Items A – I.** An amended motion follows:

Discussion: Mr. Norfleet mentioned to add an effective date of April 30, 2018 to Item A for inclusion in the Village of Maywood audit.

Motioned by Trustee Sanchez and Seconded by Trustee Lightford for the approval of the Omnibus Agenda Items A – I and to Amend Item A with an effective date of April 30, 2018 with the instructions to the attorney.

A. Ordinance authoring the Approval and Ratification of a No-Repayment Obligation Transfer of certain St. Charles Road Tax Increment Financing Redevelopment Project Area Funds to the Madison Street / 5th Avenue Tax Increment Financing Redevelopment Project Area Fund to pay for the certain eligible TIF Redevelopment costs of the 5th Avenue Street Improvement Project (Portability transfer amount: \$2,528,456.00), with a cover memo dated November 28, 2018 from Klein, Thorpe and Jenkins, Ltd. B. Resolution authorizing the Approval and Execution of a Forensic Services Agreement between the State of Illinois, Illinois State Police (ISP), Division of Forensic Services and the Village of Maywood for participation in the ISP's Electronic Laboratory Management System (LIMS), with a copy of the Agreement attached as Exhibit "A". C. Resolution approving the Settlement Agreement and General Release and authorizing the payment of Settlement Funds in the Green V. Maywood, et al. litigation with a copy of the Settlement Agreement and General Release attached as Exhibit "A". D. Approval of payment to Amalgamated Bank of Chicago for the Village of Melrose Park Series 1998A Bond due for November and December in the amount of \$26,983.50. E. Approval of payment to Allied Waste Service for garbage pickup services for the month of October 2018 in the Village of Maywood in the amount of \$146,000.00. F. Approval of payment to Comcast for recurring Telephone/Ethernet Services at the Fire Department, Police Station, Multipurpose Building (200 Bldg.) and Village Hall in the amount of \$20,963.78. G. Approval of payment to KCR Group for the purchase of (40) 2x4 LED Panel Fixtures for continuing maintenance and change-over including the Village Clerk's Office and primary work office at Police Station in the amount of \$5,000.00. H. Approval of payment to Fleet Services for Retail Fuel purchases for the Village of Maywood in the amount of \$17,334.59. I. Approval of payment to Pitney Bowes Purchase Power for Postage Replenishment for the Village of Maywood Finance Department in the amount of \$13,184.72

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

12. New Business:

- A. Discussion and approval of a \$200.00 donation to the Maywood Senior Club Christmas Holiday Party from Trustee Antonio Sanchez. No attachment.

Motioned by Trustee Yarbrough and Seconded by Trustee Lightford to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

- B. Discussion and approval of a \$200.00 donation to the Maywood Senior Club Christmas Holiday Party from Trustee Henderson Yarbrough. No attachment.

Motioned by Trustee Brandon and Seconded by Trustee Lightford to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

- C. Resolution approving the Regular Meeting Schedule of the Board of Trustees of the Village of Maywood for calendar year 2019.

Motioned by Trustee Sanchez and Seconded by Trustee Yarbrough to approve.

Discussion: Mayor Perkins suggested moving the item to the next meeting for review purposes of the July 2, 2019 date and mentioned the November 6th and November 19th based on previous issues. Mr. Norfleet stated the 2019 schedule follows the same guidelines as the previous year for the summer schedule and there would be a conflict with the 4th of July week. Trustee Wellington mentioned the item is in the Board packet for review purposes prior to the meeting for discussion. Trustee Wellington and Attorney Jurusik mentioned respectively Board members attended conferences and November dates are based on the Tax Levy process schedule for November.

Ayes: Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: Trustee M. Perkins

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

13. Old Business:

- A. An Ordinance approving the Sale of Real Property at 1001 St. Charles Road and authorizing the Execution of a Revised Redevelopment Agreement between the Village of Maywood and SMC Management, LLC; and a Revised Redevelopment Agreement between the Village of Maywood and SMC Management, LLC, with a cover memo dated November 28, 2018 from Klein, Thorpe and Jenkins, Ltd. This item was discussed after Item 8.

Ms. Smith gave a summary on the background of the project and advised of the new site plan adjustments made to the project to decrease the 6500 - 7500 square feet to 5000 square feet and to adjust the two (2) story building to a one (1) story building.

Motioned by Trustee Sanchez and Seconded by Trustee Brandon to approve.

Discussion: Trustee Sanchez asked if changes to the size is only change. Ms. Smith and Attorney Jurusik made the confirmation.

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

14. Board of Trustee Comments:

- Mayor Perkins announced a Home Giveaway Lottery for a property located in the Village of Maywood by the Cook County Land Bank and encouraged residence to complete an application for submission.
- Trustee Brandon announced he is hosting with a UPS representative acceptance of job applications in the Council Chambers on Thursday. Trustee Wellington mentioned at the last meeting her concerns regarding the Village Board making decisions individually instead of as a whole and the lack of the Board's approval to schedule the event in the Council Chambers. Trustee Brandon commented he made the arrangements with the Mayor's office since they are in charge of the Council Chambers. Trustee Wellington also commented on the absence of communication with the Board until the event(s) are relayed as announcements. Trustee Sanchez asked if there is a charge for use of the Council Chambers. Mayor Perkins asked Mr. Norfleet to research if there should be a charge for use of the Council Chambers.

15. For Information Only: None

16. Closed Session: None

17. Adjournment

Mayor Perkins and the Board of Trustees adjourned the December 4, 2018, Regular Board Meeting with a Motion by Trustee Brandon and a Second by Trustee Lightford at 10:55 p.m. in the Village of Maywood Council Chambers.

The Vote was affirmed unanimously by the Board of Trustees at 10:55 p.m.



Edwenna Perkins, Mayor



Viola Mims, Village Clerk

Cc: Mayor Perkins
Board of Trustees
Village Clerk, Viola Mims
Village Manager, Willie Norfleet Jr.