

ORIGINAL

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
REGULAR BOARD MEETING
TUESDAY, OCTOBER 18, 2016**

1. Call to Order

The Regular Board Meeting of Tuesday, October 18, 2016 was called to order by Mayor Edwenna Perkins at 7:00 p.m. in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

2. Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, Sr., I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers. **Absent:** None. **There being a Quorum Present, the meeting was convened.**

Staff Attendance:

- Willie Norfleet, Jr., Village Manager
- Michael Jurusik, Village Attorney
- Craig Bronaugh, Fire Chief
- Valdimir Talley, Jr., Chief of Police
- Elijah Willis, Deputy Chief of Police
- Lanya Satchell, Finance Director
- John West, Director of Public Works
- William Peterhansen, Village Engineer
- JoAnn Murphy, Deputy Clerk

3. Invocation: Pastor Ron Riley gave the Invocation.

4. Pledge of Allegiance to the Flag

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

5. Oaths, Reports, Proclamations, Announcements and Appointments

Trustee Brandon announced the Maywood Day at the Movies for senior residents 65 years of age and older on Friday, October 28, 2016 at Cinemark Theater at 11:00 a.m. with 160 tickets available through the Mayor's office ((708)450-4492). Mr. Norfleet announced a Town Hall meeting on Thursday, October 20, 2016 starting at 6:30 p.m. in the council chambers regarding the referendum on Class M liquor licenses to be voted on at the November presidential election. Trustee(s) Brandon, Dorris and Yarbrough made additional announcements of interest to the community. Following Item 12, Mr. Norfleet and Chief Talley announced the schedule for the 135th anniversary of the Police Department, Trustee Dorris recognized Comr. Gloria Clay on her appointment to the Executive Committee of the Illinois Fire and Police Commissioners Association, and Trustee Brandon encouraged residents to secure free rain barrels from the Metropolitan Water Reclamation District before the program expires at the end of the year.

A. Mayor's Report and Theme: "A SHIFT IS COMING; THINGS ARE CHANGING IN OUR FAVOR WHEN THE PEOPLE GET A MIND TO WORK.":

- 1. Consideration to appoint Venus L. Meadows to the Economic Development Commission for the Village of Maywood. Note: This agenda item was discussed at the LLOC Meeting Wednesday, October 12, 2016.**

MOTIONED BY TRUSTEE BRANDON AND SECONDED BY TRUSTEE YARBROUGH TO APPOINT VENUS L. MEADOWS TO THE ECONOMIC DEVELOPMENT COMMISSION FOR THE VILLAGE OF MAYWOOD.

Discussion: None

Ayes: Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None
Abstain: None
Absent: None
MOTION CARRIES

2. **Consideration to appoint Jacob D. Resser to the Economic Development Commission for the Village of Maywood. Note: This agenda item was discussed at the LLOC Meeting Wednesday, October 12, 2016.**

MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE YARBROUGH TO APPOINT JACOB D. RESSER TO THE ECONOMIC DEVELOPMENT COMMISSION FOR THE VILLAGE OF MAYWOOD.

Discussion: None

Ayes: Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

3. **Consideration to appoint Corita Key to the Youth Commission for the Village of Maywood. Note: This agenda item was discussed at the LLOC Meeting Wednesday, October 12, 2016.**

MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE YARBROUGH TO APPOINT CORITA KEY TO THE YOUTH COMMISSION FOR THE VILLAGE OF MAYWOOD.

Discussion: None

Ayes: Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

- B. **Recognition of appointment regarding the support of Maywood 2016 Fishing Program coordinated by Trustee Melvin Lightford along with Trustee(s) R. Rivers, A. Dorris and other Village participants. (No attachments)**

Trustee(s) Lightford, Dorris and Rivers presented plaques of appreciation to Chief Craig Bronaugh, Ms. Tanika Skipper, Mr. John Weaver and Mr. Deloren Johnson for their contributions to the Fishing Program through the years. They also recognized Mr. Keith Moore and Mr. Steven Smiley for their continued participation in the program.

- C. **Manager's Report:** None

- D. **Finance Management Report(s):**

1. **Village of Maywood Open Invoices Report for the month of October, 2016 in the amount of \$651,784.46.**

Discussion: None

6. **Approval of minutes for the Village Board of Trustees Regular Board Meeting Tuesday, October 4, 2016.**

MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE YARBROUGH TO APPROVE THE MINUTES FOR THE VILLAGE BOARD OF TRUSTEES REGULAR BOARD MEETING OF TUESDAY, OCTOBER 4, 2016.

Discussion: None

Ayes: Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

7. Approval of Warrants

A. Village of Maywood Warrant List No. 200418– Expenditures in the amount of \$1,012,564.02.

MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE YARBROUGH TO APPROVE THE VILLAGE OF MAYWOOD WARRANT LIST NO. 200418 - EXPENDITURES IN THE AMOUNT OF \$1,012,564.02.

Discussion: None

Ayes: Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

9. Old Business: None

10. Omnibus Agenda

A. MOTIONED BY TRUSTEE YARBROUGH AND SECONDED BY TRUSTEE DORRIS FOR THE APPROVAL OF THE OMNIBUS AGENDA ITEMS A – T.

Discussion: Trustee Rivers sought clarification on the retail fuel purchases (Item J) and on the final process for tree removal (Item O). Mr. Norfleet responded fuel is coming from another source and not stored by the Village. Mr. West responded indicating he has had no problem with servicers providing parkway restoration which is included in their fees. Mayor Perkins requested Item K be pulled from the omnibus agenda. An amended motion follows.

MOTIONED BY TRUSTEE YARBROUGH AND SECONDED BY TRUSTEE DORRIS FOR THE APPROVAL OF THE OMNIBUS AGENDA ITEMS A – T WITH THE EXCEPTION OF ITEM K.
A. CONSIDERATION TO APPROVE PAYMENT OF TRINE CONSTRUCTION CORPORATION OF WEST CHICAGO FOR THE PROJECT THAT INVOLVES WATER MAIN AND ROADWAY IMPROVEMENTS ALONG RAILROAD AVENUE BETWEEN 21ST AVENUE AND 15TH AVENUE IN THE AMOUNT OF \$180,360.62. THIS PROJECT IS BEING FUNDED THROUGH THE ST. CHARLES TIF ESCROW NO. 3, B. CONSIDERATION TO APPROVE RESOLUTION REGARDING COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM SUBRECIPIENT AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD, ILLINOIS AND THE COUNTY OF COOK, ILLINOIS RELATIVE TO THE COMMUNITY DEVELOPMENT BLOCK GRANT ("CDBG") 2016 PROGRAM YEAR, WITH A COVER MEMORANDUM DATED OCTOBER 12, 2016 FROM KLEIN, THORPE AND JENKINS, LTD., C. CONSIDERATION TO APPROVE A RESOLUTION THIRD PARTY ADMINISTRATOR AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND INSURANCE PROGRAM MANAGERS GROUP CLAIMS MANAGEMENT SERVICES, L.L.C. RELATIVE TO THE GENERAL LIABILITY (PROPERTY AND CASUALTY) PROGRAM AND WORKERS' COMPENSATION PROGRAM, D. MOTION TO APPROVE A FULL AND FINAL RETIREMENT AND RELEASE AGREEMENT BY AND BETWEEN THE VILLAGE OF MAYWOOD AND SONJA HORN (APPROVING SETTLEMENT AND DISMISSAL OF ALL PENDING IDHR, EEOC AND FEPA CLAIMS WITHOUT ANY LIABILITY FOR THE VILLAGE IN EXCHANGE FOR PAID ADMINISTRATIVE LEAVE UNTIL APRIL 15, 2017), E. MOTION TO APPROVE A WITHDRAWAL FROM ST. CHARLES TIF DISTRICT ESCROW NO. 4 FOR PAYMENT TO F.W. KLINE, INC. IN THE AMOUNT OF \$7,618.75 FOR LOCKSMITH WORK AND INSTALLATION OF NEW

SECURITY LOCKS FOR THE OPERATION UPLIFT PROJECT, *F.* APPROVAL OF PAYMENT TO ALLIED WASTE SERVICE FOR GARBAGE PICK-UP SERVICES FOR THE MONTH OF SEPTEMBER 2016 IN THE AMOUNT OF \$157,540.00, *G.* APPROVAL OF PAYMENT TO AMALGAMATED BANK OF CHICAGO OF THE VILLAGE OF MELROSE PARK SERIES 1998A BOND DUE FOR OCTOBER AND NOVEMBER 2016 IN THE AMOUNT OF \$36,133.10., *H.* APPROVAL OF PAYMENT TO BAKER TILLY VIRCHOW KRAUSE, LLP FOR SERVICES IN CONNECTIONS WITH THE APRIL 30, 2016 FINANCIAL STATEMENT AUDIT AND ST. CHARLES TIF FUND INTERFUND ANALYSIS IN THE AMOUNT OF \$21,619.00, *I.* APPROVAL OF PAYMENT TO COMPASS MINERALS FOR BULK SALT PURCHASE FOR THE VILLAGE OF MAYWOOD PUBLIC WORKS DEPARTMENT IN THE AMOUNT OF \$32,754.49, *J.* APPROVAL OF PAYMENT TO FLEET SERVICES FOR RETAIL FUEL PURCHASES FOR THE VILLAGE OF MAYWOOD IN THE AMOUNT OF \$12,363.12, *L.* APPROVAL OF PAYMENT TO HACKIE CEMENT CORPORATION FOR STORM SEWER COLLAPSE REPAIR FOR THE VILLAGE OF MAYWOOD PUBLIC WORKS DEPARTMENT IN THE AMOUNT OF \$7,995.00, *M.* APPROVAL OF PAYMENT TO HARRIS COMPUTER SYSTEMS FOR MSI SOFTWARE MAINTENANCE STARTING NOVEMBER 1, 2016 - OCTOBER 31, 2017 IN THE AMOUNT OF \$31,509.41, *N.* APPROVAL OF PAYMENT TO UNIQUE PLUMBING COMPANY FOR SEWER REPAIRS FOR THE VILLAGE OF MAYWOOD PUBLIC WORKS DEPARTMENT IN THE AMOUNT OF \$97,926.61, "AND WAIVER OF BID PROCESS IN LIEU OF SOLICITATION OF COMPETITIVE PROPOSALS", *O.* APPROVAL OF PAYMENT TO WINKLER'S TREE SERVICE FOR TREE REMOVALS/TRIMMING FOR THE VILLAGE OF MAYWOOD PUBLIC WORKS DEPARTMENT IN THE AMOUNT OF \$49,072.78, *P.* APPROVAL FOR THE INSTALLATION OF A SEWER BACKFLOW PROTECTION VALVE FOR THE PURPOSE OF GETTING THIS PROTECTION SYSTEM INSTALLED AT FIRE STATION NO. 1. THE REQUEST IS FOR THIS ITEM TO BE MADE PART OF THE FIRE STATION RENOVATION PROJECT (VIA THE ST. CHARLES TIF FUND "ESCROW NO. 1"). IT IS RECOMMENDED THAT THE WORK BE PERFORMED BY PERMA SEAL CO. AT A COST OF \$12,301.00, "AND WAIVER OF BID PROCESS IN LIEU OF SOLICITATION OF COMPETITIVE PROPOSALS", *Q.* APPROVAL REQUEST OF POLICE CHIEF VAL TALLEY REGARDING THE FOLLOWING DOCUMENTS THAT WERE DISCUSSED AT THE LLOC MEETING WEDNESDAY, OCTOBER 12, 2016. • RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE VILLAGE OF MAYWOOD, THE MAYWOOD POLICE DEPARTMENT AND THE COOK COUNTY SHERIFF'S OFFICE IN REGARD TO PARTICIPATION OF ONE MAYWOOD POLICE OFFICER ON THE COOK COUNTY HIGH INTENSITY DRUG TRAFFICKING AREA TASK FORCE; AND • MEMORANDUM OF UNDERSTANDING BETWEEN THE VILLAGE OF MAYWOOD, THE MAYWOOD POLICE DEPARTMENT AND THE COOK COUNTY SHERIFF'S POLICE IN REGARD TO PARTICIPATION OF ONE MAYWOOD POLICE OFFICER ON THE COOK COUNTY HIGH INTENSITY DRUG TRAFFICKING AREA TASK FORCE, *R.* APPROVAL TO WAIVE THE REQUIREMENT FOR THE MAYWOOD CHAMBER OF COMMERCE TO PROVIDE INSURANCE FOR THEIR FIRST EVENT ON NOVEMBER 9, 2016 ON THE FIRST FLOOR OF THE MULTIPURPOSE BUILDING, 200 SOUTH 5TH AVENUE, MAYWOOD, IL 60153, *S.* APPROVAL OF ACCU-TRON COMPUTER SERVICE FOR COMPUTER CONSULTING SERVICES FOR THE MONTH OF OCTOBER 2016 IN THE AMOUNT OF \$6,300.00, AND *T.* APPROVAL OF ILLINOIS COUNCIL OF POLICE AND SHERIFFS HEALTH AND DENTAL INSURANCE PREMIUMS FOR THE MONTH OF NOVEMBER 2016 IN THE AMOUNT OF \$58,877.82.

Discussion: None

Ayes: Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

- B. Item K - Approval of payment to H & H Electric Company for traffic signal maintenance - 9th Avenue and Washington Street and controller cabinet damaged by vehicular accident on 7/18/16 in the amount of \$9,403.90.

MOTIONED BY TRUSTEE YARBROUGH AND SECONDED BY TRUSTEE DORRIS FOR THE APPROVAL OF PAYMENT TO H & H ELECTRIC COMPANY FOR TRAFFIC SIGNAL MAINTENANCE - 9TH AVENUE AND WASHINGTON STREET AND CONTROLLER CABINET DAMAGED BY VEHICULAR ACCIDENT ON 7/18/16 IN THE AMOUNT OF \$9,403.90.

Discussion: Mayor Perkins and Trustee Rivers sought confirmation that the Village would be seeking reimbursement from the responsible parties. Mr. Norfleet noted he did not know the details of the incident but would find out what is happening and will return with the information for the Board.

Ayes: Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

11. New Business

- A. Consideration to approve Statement for Legal Services pertaining to General Matters for August 2016, in the amount of \$8,096.50 with a cover memo dated October 12, 2016.**

MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE LIGHTFORD TO APPROVE STATEMENT FOR LEGAL SERVICES PERTAINING TO GENERAL MATTERS FOR AUGUST 2016, IN THE AMOUNT OF \$8,096.50 WITH A COVER MEMO DATED OCTOBER 12, 2016.

Discussion: None

Ayes: Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: Mayor Perkins

Abstain: None

Absent: None

MOTION CARRIES

- B. Consideration to approve Statement for Legal Services pertaining to Economic Redevelopment Matters, Employment and Labor Matters, Litigation Matters and Vendor Contracts for August 2016 in the total amount of \$27,515.44 with a cover memo dated October 12, 2016.**

MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE LIGHTFORD TO APPROVE STATEMENT FOR LEGAL SERVICES PERTAINING TO ECONOMIC REDEVELOPMENT MATTERS, EMPLOYMENT AND LABOR MATTERS, LITIGATION MATTERS AND VENDOR CONTRACTS FOR AUGUST 2016 IN THE TOTAL AMOUNT OF \$27,515.44 WITH A COVER MEMO DATED OCTOBER 12, 2016.

Discussion: None

Ayes: Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: Mayor Perkins

Abstain: None

Absent: None

MOTION CARRIES

- C. Other Matters**

Trustee Dorris asked about Verizon Services with Mr. Norfleet indicating they will be presenting at a Legal, License and Ordinance Committee (LLOC) meeting very soon. Trustee Rogers requested staff to look into the costs of obtaining a dozen solar power flashing street signs. (Note: The following matters were discussed after Item 12) Mayor Perkins sought participants for the Hillside Veterans Parade. Trustee Brandon requested the manager look into a vacant house at 7th and Legion St., the situation at the 3rd and Wilcox property and Ms. Mabry's tree on 18th St.

