

ORIGINAL

**VILLAGE OF MAYWOOD  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
TUESDAY, OCTOBER 4, 2016**

**1. Call to Order**

The Regular Board Meeting of Tuesday, October 4, 2016 was called to order by Mayor Edwenna Perkins at 7:00 p.m. in the Council Chambers at 125 South 5<sup>th</sup> Avenue, Maywood, IL 60153.

**2. Roll Call**

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, Sr. (7:05 p.m.), I. Brandon, M. Rogers and R. Rivers. **Absent:** Trustee(s) A. Dorris and M. Lightford. **There being a Quorum Present, the meeting was convened.**

**Staff Attendance:**

Willie Norfleet, Jr., Village Manager  
David Myers, Assistant Village Manager/Director of Community Development  
Michael Jurusik, Village Attorney  
Craig Bronaugh, Fire Chief  
Valdimir Talley, Jr., Chief of Police  
LaSondra Banks, Human Resources Coordinator  
Lanya Satchell, Finance Director  
John West, Director of Public Works  
William Peterhansen, Village Engineer  
JoAnn Murphy, Deputy Clerk

**3. Invocation:** Pastor Haney gave the Invocation.

**4. Pledge of Allegiance to the Flag**

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

**5. Oaths, Reports, Proclamations, Announcements and Appointments**

Trustee Brandon announced the Maywood Day at the Movies for senior residents 65 years of age and older on Friday, October 28, 2016 at Cinemark Theater at 11:00 a.m. with 80 tickets available through the Mayor's office ((708)450-4492) to see, "Boo! A Medea Halloween". Following Item 12B, additional announcements of community interest were made by Mayor Perkins and Trustee Brandon.

**A. Mayor's Report and Theme: "A SHIFT IS COMING; THINGS ARE CHANGING IN OUR FAVOR WHEN THE PEOPLE GET A MIND TO WORK.":**

- 1. Consideration to declare Tuesday, October 4, 2016 as Susie Lewis Day in the Village of Maywood.**  
Mayor Perkins and the Board of Trustees presented a proclamation to friends and family, as Mr. Norfleet read, proclaiming August 7<sup>th</sup> "Mother Susie Lewis Day" in the Village of Maywood.

**B. Manager's Report:**

- 1. Consideration to recognize Maywood Fire Personnel for distinguished leadership during community service in the Village of Maywood.**  
Chief Bronaugh presented Certificates of Recognition to Firefighters Anthony Morrone, Jessie Aguirre and Kevin Silvers, while recognizing all members of the shift who helped save a civilian from an overturned car fire on August 24, 2016 at the intersection of Roosevelt Rd. and 9<sup>th</sup> Ave.

**C. Finance Management Report(s):**

**1. Village of Maywood Detailed Revenue & Expense report for Four (4) Periods Ending August 31, 2016.**

**Discussion:** Trustee Brandon questioned various accounts nearing or already over budget. Trustee Rogers questioned the Health Insurance at 185%. Ms. Satchell and Mr. Norfleet responded to their concerns. Ms. Satchell noted items that need to be closely monitored, corrected and/or reallocated. Clerk Mims noted charges to "membership & dues" under her department from the National League of Cities should be charged to the Manager's office for it is a membership for the Village, not specific to the Clerk's office. Details are available upon request at the Clerk's Office.

**2. Village of Maywood Bank Balance Financial Information for Period Ending August 31, 2016.**

**Discussion:** none

**6. Approval of minutes for the Village Board of Trustees Regular Meeting Tuesday, September 20, 2016.**

**MOTIONED BY TRUSTEE BRANDON AND SECONDED BY TRUSTEE YARBROUGH TO APPROVE THE MINUTES FOR THE VILLAGE BOARD OF TRUSTEES REGULAR MEETING OF TUESDAY, SEPTEMBER 20, 2016.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, M. Rogers and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** Trustee(s) A. Dorris and M. Lightford

**MOTION CARRIES**

**7. Approval of minutes for the Village Board of Trustees Special Board Meeting Wednesday, September 14, 2016.**

**Discussion:** Clerk Mims noted corrections to be made regarding staff attendance to include Attorney Jurusik and Item 5B to be corrected to read "...Real Estate, ...".

**MOTIONED BY TRUSTEE BRANDON AND SECONDED BY TRUSTEE YARBROUGH TO APPROVE THE MINUTES FOR THE VILLAGE BOARD OF TRUSTEES SPECIAL BOARD MEETING OF WEDNESDAY, SEPTEMBER 14, 2016 WITH CORRECTIONS THAT HAVE BEEN STATED.**

**Discussion:** Trustee Brandon noted a typographical error on Item 5B "owed" corrected to "owned"

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, M. Rogers and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** Trustee(s) A. Dorris and M. Lightford

**MOTION CARRIES**

**8. Approval of Warrants**

**A. Village of Maywood Warrant List No. 200417– Expenditures from check #90394 to check #90532 in the amount of \$784,390.75.**

**MOTIONED BY TRUSTEE RIVERS AND SECONDED BY TRUSTEE YARBROUGH TO APPROVE THE VILLAGE OF MAYWOOD WARRANT LIST NO. 200417 - EXPENDITURES FROM CHECK #90394 TO CHECK #90532 IN THE AMOUNT OF \$784,390.75.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, M. Rogers and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** Trustee(s) A. Dorris and M. Lightford

**MOTION CARRIES**

9. **Old Business:** None

10. **Omnibus Agenda**

**A. MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE YARBROUGH FOR THE APPROVAL OF THE OMNIBUS AGENDA ITEMS A – R.**

**Discussion:** None. Trustee Rogers proceeded to read the Omnibus Agenda.

**A. APPROVAL OF THE FIRE DEPARTMENT WINTER PREPARATIONS AND REPAIRS INVOLVING THE ROOF AT FIRE STATION NO. 2. PREPARATION FOR INSPECTION/REPAIRS WAS COMPLETED BY RAINCOAT ROOF MAINTENANCE, INC. IN THE AMOUNT OF \$4,765.00,**  
**B. APPROVAL OF CASE #16-003 - FINDINGS OF FACT AND RECOMMENDATIONS OF THE PLAN COMMISSION/ZONING BOARD OF APPEALS ("PC/ZBA") OF CERTAIN TEXT AMENDMENTS OF THE VILLAGE'S EXISTING NOTICE REQUIREMENTS FOR ZONING PUBLIC HEARINGS AS IT RELATES TO REDUCING ZONING NOTICE DISTANCES,**  
**C. APPROVAL OF A BROKER'S REPRESENTATION AGREEMENT AND THE DISPOSAL AND SALE OF CERTAIN SURPLUS VILLAGE-OWNED REAL ESTATE AND THE APPROVAL OF PEARSON REALTY GROUP TO ACT AS SELLER'S AGENT IN REGARD TO THE SALE OF CERTAIN SURPLUS VILLAGE-OWNED REAL ESTATE, INCLUDING THE BROKER'S PARCELS OF SURPLUS VILLAGE-OWNED REAL ESTATE (PEARSON REALTY GROUP), WITH A COVER MEMO FROM KLEIN, THORPE AND JENKINS, LTD. DATED SEPTEMBER 22, 2016,**  
**D. APPROVAL OF AMENDMENT #1 TO THE LOCAL PUBLIC AGENCY AGREEMENT FOR FEDERAL PARTICIPATION TO BE ENTERED INTO BY THE VILLAGE OF MAYWOOD AND THE ILLINOIS DEPARTMENT OF TRANSPORTATION ("IDOT") AND FOR THE APPROPRIATION OF VILLAGE FUNDS FOR THE PURPOSE OF PAYING FOR THE LOCAL AGENCY SHARE RELATED TO THE CONSTRUCTION OF THE MAYWOOD TRAIN STATION - MAIN STREET FROM FIFTH AVENUE TO FOURTH AVENUE, UNDER IDOT PROJECT NO. CMM-4003(277), STATE JOB NO. C-91-211-14, MFT SECTION NO. 13-00136-00-RR, INCLUDING THE AMENDMENT #1 TO THE LOCAL PUBLIC AGENCY AGREEMENT FOR FEDERAL PARTICIPATION (IDOT FORM), WITH A COVER MEMO FROM KLEIN, THORPE AND JENKINS, LTD. DATED SEPTEMBER 22, 2016,**  
**E. A RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF AN AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND THE COOK COUNTY ASSESSOR'S OFFICE RELATIVE TO GEOGRAPHIC INFORMATION SYSTEM DATA ACCESS,**  
**F. APPROVAL OF A RESOLUTION REGARDING AN INTER-GOVERNMENTAL AGREEMENT FOR THE PROVISION OF ENVIRONMENTAL HEALTH INSPECTIONAL SERVICES BETWEEN THE VILLAGE OF MAYWOOD AND COOK COUNTY, ILLINOIS (TERM: DECEMBER 1, 2016 TO NOVEMBER 30, 2017),**  
**G. APPROVAL OF THE 2016 THANKSGIVING GIFT CARD PROGRAM FOR THE VILLAGE OF MAYWOOD IN THE AMOUNT OF \$5000.00,**  
**H. CONSIDERATION TO APPROVE THE ZETA GAMMA CHAPTER REQUESTING TO USE THE PARKING LOT AREA AT MAYWOOD MARKET, 615 SOUTH 5TH AVENUE TO INVITE COMMUNITY MEMBERS TO DONATE GENTLY-USED CLOTHING AND HOUSEHOLD ITEMS AT ZETA GAMMA'S DONATION DRIVE ON SATURDAY, OCTOBER 29TH FROM 10:00 A.M. - 2:00 P.M.,**  
**I. CONSIDERATION FOR APPROVAL OF THE SOUPS-UP PROGRAM TO BE HELD ONE DAY FOR THE MONTH OF OCTOBER, NOVEMBER AND JANUARY IN THE MULTIPURPOSE BUILDING AT 200 SOUTH 5TH AVENUE, MAYWOOD, IL 60153,**  
**J. APPROVAL OF PAYMENT TO CITY OF CHICAGO - DEPARTMENT OF WATER FOR WATER SERVICES FROM JULY 19, 2016 THROUGH AUGUST 19, 2016 PROVIDED BY THE CITY OF CHICAGO IN THE AMOUNT OF \$277,414.04,**  
**K. APPROVAL OF PAYMENT TO COMCAST FOR RECURRING TELEPHONE/ETHERNET SERVICES AT THE FIRE DEPARTMENT, POLICE STATION, MULTIPURPOSE BUILDING (200 BLDG.) AND VILLAGE HALL IN THE AMOUNT OF \$27,537.40,**  
**L. APPROVAL OF PAYMENT TO HACKIE CEMENT CORPORATION FOR STORM**

**SEWER COLLAPSE REPAIR FOR THE VILLAGE OF MAYWOOD PUBLIC WORKS DEPARTMENT IN THE AMOUNT OF \$7,440.00, M. APPROVAL OF PAYMENT TO FLEET SERVICES FOR RETAIL FUEL PURCHASES FOR THE VILLAGE OF MAYWOOD IN THE AMOUNT OF \$8,937.33, N. APPROVAL OF PAYMENT TO ILLINOIS DEPARTMENT OF EMPLOYMENT SECURITY FOR QTR/YR CONTRIBUTIONS STARTING JANUARY 1, 2016 TO MARCH 31, 2016 IN THE AMOUNT OF \$9,016.99, O. APPROVAL OF PAYMENT TO MAYWOOD PUBLIC LIBRARY DISTRICT REFLECTING PAYMENTS DUE FOR THE MONTHS OF MAY, JULY AND AUGUST 2016 IN THE AMOUNT OF \$19,430.18, P. APPROVAL OF PAYMENT TO VILLAGE OF BROADVIEW FOR 13TH AVENUE IMPROVEMENT (JOINT PROJECT WITH MAYWOOD). DESIGN ENGINEERING SERVICES RELATED TO THE 13TH AVENUE IMPROVEMENT INCLUDING PREPARATION OF PRELIMINARY COST ESTIMATES, DETAILED FIELD SURVEY TO IDENTIFY CURB AND GUTTER AND SIDEWALK IN NEED OF REPLACEMENT, EVALUATION OF CONDITIONS OF ALL EXISTING UTILITY STRUCTURES, PREPARATION OF PROJECT QUANTITIES AND COORDINATION WITH THE VILLAGE OF MAYWOOD IN THE AMOUNT OF \$22,512.00, Q. APPROVAL OF PAYMENT TO VILLAGE OF MELROSE PARK FOR WATER SERVICES PROVIDED FROM THE VILLAGE OF MELROSE PARK IN THE AMOUNT OF \$51,747.64, AND R. APPROVAL OF PAYMENT TO BLUE CROSS BLUE SHIELD FOR HEALTH INSURANCE PREMIUMS FOR THE MONTH OF OCTOBER 2016 IN THE AMOUNT OF \$271,001.60.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, M. Rogers and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** Trustee(s) A. Dorris and M. Lightford

**MOTION CARRIES**

## **11. New Business**

- A. An Ordinance Amending Title III (Administration), Chapter 31 (Departments, Boards, and Commissions), Section 31.21 (Board of Fire and Police Commissioners) of the Maywood Village Code relative to Membership, Term and Administrative Duties (updated to change membership from seven (7) members to five (5) members). Note: This agenda item was discussed at the LLOC Meeting Wednesday, September 28, 2016.**

**MOTIONED BY TRUSTEE RIVERS AND SECONDED BY TRUSTEE YARBROUGH TO APPROVE AN ORDINANCE AMENDING TITLE III (ADMINISTRATION), CHAPTER 31 (DEPARTMENTS, BOARDS, AND COMMISSIONS), SECTION 31.21 (BOARD OF FIRE AND POLICE COMMISSIONERS) OF THE MAYWOOD VILLAGE CODE RELATIVE TO MEMBERSHIP, TERM AND ADMINISTRATIVE DUTIES (UPDATED TO CHANGE MEMBERSHIP FROM SEVEN (7) MEMBERS TO FIVE (5) MEMBERS).**

**Discussion:** Trustee Brandon sought clarification on previous approval of changes. Attorney Jurusik responded previous changes had not been approved, new appointees will be staggered and appointees are required to obtain certification from the Association of Fire and Police Commission of Illinois within 18 months of their appointment. Mayor Perkins noted she did not agree with this ordinance amendment.

**Ayes:** Trustee(s) H. Yarbrough, I. Brandon, M. Rogers and R. Rivers

**Nays:** Mayor Perkins

**Abstain:** None

**Absent:** Trustee(s) A. Dorris and M. Lightford

**MOTION CARRIES**

- B. Other Requests/Concerns**

Mayor Perkins requested Mr. West to look into signage recently put up on Nichols Lane. Trustee Brandon requested Mr. Norfleet look into Walgreens, as well as other businesses, making efforts to maintain the

appearance and landscape of their properties and requested Mr. West to look into the clean-up of a vacant lot on 5<sup>th</sup> Ave. near Green St. next to the convenience store. (Note: These requests took place during Item 12B.)

**12. Public Comment**

**Comments from the Public** – Comments were made by the following individuals: L. Davis, L. Robinson, G. Clay L. Jeffries and L. Redmond. Comments are available upon request in the Clerk’s office.

**Response to Public Comments** – Mr. Norfleet, Mr. West and Trustee Rogers responded to public comments. Comments are available upon request in the Clerk’s office.

**13. Executive Session: (8:20 p.m.)**

**MOTIONED BY TRUSTEE BRANDON AND SECONDED BY TRUSTEE RIVERS TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING:**

- Pending Litigation pursuant to 5 ILCS/120/2(c)(11).

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, M. Rogers and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** Trustee(s) A. Dorris and M. Lightford

**MOTION CARRIES**

**REGULAR BOARD MEETING RECONVENED**

**Call to Order**

The Regular Board Meeting of Tuesday, October 4, 2016 was called to order by Mayor Edwenna Perkins at 8:39 p.m., in the Council Chambers at 125 South 5<sup>th</sup> Avenue, Maywood, IL 60153.

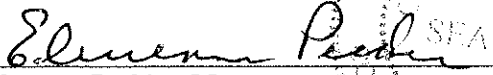
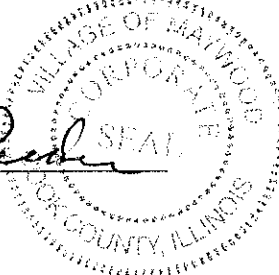

**Roll Call**

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, Sr., I. Brandon, M. Rogers and R. Rivers. **Absent:** Trustee(s) A. Dorris and M. Lightford. **There being a Quorum Present, the meeting was reconvened.**

**Adjournment**

Mayor Perkins and the Board of Trustees adjourned the October 4, 2016, Regular Board Meeting with a Motion by Trustee Brandon and a Second by Trustee Rogers at 8:40 p.m. in the Village of Maywood Council Chambers.

**The Vote was affirmed unanimously by the Board of Trustees at 8:40 p.m.**

Edwenna Perkins, Mayor
 Viola Mims, Village Clerk

Cc: Mayor Perkins  
Board of Trustees  
Village Clerk, Viola Mims  
Village Manager, Willie Norfleet, Jr.