

ORIGINAL

**VILLAGE OF MAYWOOD  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
TUESDAY, NOVEMBER 1, 2016**

**1. Call to Order**

The Regular Board Meeting of Tuesday, November 1, 2016 was called to order by Mayor Edwenna Perkins at 7:00 p.m. in the Council Chambers at 125 South 5<sup>th</sup> Avenue, Maywood, IL 60153.

**2. Roll Call**

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, Sr., I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers. **Absent:** None. **There being a Quorum Present, the meeting was convened.**

**Staff Attendance:**

Willie Norfleet, Jr., Village Manager  
David Myers, Asst. Village Manager / Director of Community Development  
Michael Jurusik, Village Attorney  
Craig Bronaugh, Fire Chief  
Valdimir Talley, Jr., Chief of Police  
Elijah Willis, Deputy Chief of Police  
Lanya Satchell, Finance Director  
John West, Director of Public Works  
William Peterhansen, Village Engineer  
JoAnn Murphy, Deputy Clerk

**3. Invocation:** Pastor Ron Riley gave the Invocation.

**4. Pledge of Allegiance to the Flag**

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

**5. Oaths, Reports, Proclamations, Announcements and Appointments**

Clerk Mims made the announcement that the Clerk's Office will be accepting filings for the Consolidated Primary Election and the Consolidated Election during normal business hours as noted: **Consolidated Primary Election (February 28, 2017):** Petition Filing: November 21, 2016 to November 28, 2016, Objection Filing: November 29, 2016 to December 5, 2016. If needed, a lottery for placement on the Consolidated Primary Election Ballot will be scheduled for December 7, 2016 at 3:00 p.m. **Consolidated Election (April 4, 2017):** Petition Filing: December 12, 2016 to December 19, 2016, Objection Filing: December 20, 2016 to December 27, 2016. If needed, a lottery for placement on the Consolidated Election Ballot will be scheduled for December 28, 2016 at 3:00 p.m. Please see the complete notice on the village website for additional information. Trustee(s) Brandon made an additional announcement of interest to the community.

**A. Mayor's Report and Theme: "A SHIFT IS COMING; THINGS ARE CHANGING IN OUR FAVOR WHEN THE PEOPLE GET A MIND TO WORK.":** None

**B. Manager's Report:**

Mr. Norfleet noted the 15<sup>th</sup> – 21<sup>st</sup> Ave. water main project along Railroad Ave. is 95% complete, the 13<sup>th</sup> Ave. street project from Roosevelt Rd. to Bataan Dr. is virtually completed with minor work to be completed and that the pedestrian walkways have been marked at several locations primarily along 5<sup>th</sup> Ave. and Lake St. noting more is needed throughout the Village.

**Discussion:** Trustee Brandon requested additional details about 5<sup>th</sup> Ave. Mr. Norfleet indicated markings at Oak St., near the post office and at Green St. He also noted there will be 28-29 additional locations that will be completed.

**C. Finance Management Report(s):**

1. **Village of Maywood Detailed Revenue and Expense Report for Five (5) Periods Ending September 30, 2016.**

**Discussion:** None

2. **Village of Maywood Financial Information for Period Ending September 30, 2016.**

**Discussion:** None

6. **Approval of minutes for the Village Board of Trustees Regular Board Meeting Tuesday, October 18, 2016.**

**MOTIONED BY TRUSTEE YARBROUGH AND SECONDED BY TRUSTEE RIVERS THAT THE MINUTES OF THE VILLAGE BOARD OF TRUSTEES REGULAR BOARD MEETING OF TUESDAY, OCTOBER 18, 2016 BE APPROVED WITH ANY NECESSARY CORRECTIONS SHOULD THERE BE ANY.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

7. **Approval of Warrants**

- A. **Village of Maywood Warrant List No. 200419– Expenditures total through October 27, 2016 in the amount of \$547,973.85.**

**MOTIONED BY TRUSTEE BRANDON AND SECONDED BY TRUSTEE YARBROUGH TO APPROVE THE VILLAGE OF MAYWOOD WARRANT LIST NO. 200419– EXPENDITURES TOTAL THROUGH OCTOBER 27, 2016 IN THE AMOUNT OF \$547,973.85.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

8. **Old Business:**

- A. **Village Hall (Saturday Closing)**

Trustee Dorris questioned whether the Village Hall being closed on Saturdays was noted on the water bills.

Mr. Norfleet responded stating it is not but that he will see a notation is placed on the billing statements for a couple of months noting a closed sign is on the front door and the ability for payments to be placed in the water bill box out in front of Village Hall near the mail box.

9. **Omnibus Agenda**

- A. **MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE YARBROUGH FOR THE APPROVAL OF THE OMNIBUS AGENDA ITEMS A – G PROVIDED THERE ARE NO REQUESTS FOR REMOVALS.**

**Discussion:** None. Trustee Rogers proceeded to read the Omnibus Agenda.

**A. APPROVAL TO PAY OFF LOAN FROM SEAWAY BANK FOR THE MAYWOOD MARKET; PAYMENT IS TO COME FROM MADISON STREET/FIFTH AVENUE TIF, B. APPROVAL OF AN ORDINANCE AMENDING TITLE XI (BUSINESS REGULATIONS), CHAPTER 117 (ALCOHOLIC BEVERAGES), SECTION 117.41 (HOURS OF OPERATION) OF THE LIQUOR CONTROL ORDINANCE OF THE MAYWOOD VILLAGE CODE REGARDING RETAIL PACKAGE SALE OF ALCOHOLIC LIQUOR ON SUNDAYS, C. A RESOLUTION APPROVING THE EXPENDITURE OF MAYWOOD EMERGENCY TELEPHONE SYSTEM BOARD (ETSB) FUNDS TO PROVIDE MATCHING FUNDS TO ACCEPT THE AWARD OF A FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) GRANT FOR THE PURCHASE OF CERTAIN EMERGENCY RADIO COMMUNICATIONS EQUIPMENT FOR THE MAYWOOD FIRE DEPARTMENT IN THE AMOUNT OF \$56,120.00 (FISCAL YEAR 2015 FEMA ASSISTANCE TO FIREFIGHTERS GRANT), D. APPROVAL OF PAYMENT TO CITY OF CHICAGO - DEPARTMENT OF WATER FOR WATER SERVICES PROVIDED FROM AUGUST 15, 2016 THROUGH SEPTEMBER 16, 2016 BY THE CITY OF CHICAGO IN THE AMOUNT OF \$325,356.16, E. APPROVAL OF PAYMENT TO HANCOCK ENGINEERING FOR ENGINEERING SERVICES RENDERED FOR THE VILLAGE OF MAYWOOD PUBLIC WORKS DEPARTMENT IN THE AMOUNT OF \$25,325.00, F. APPROVAL OF PAYMENT TO VILLAGE OF MELROSE PARK FOR WATER SERVICES PROVIDED FROM THE VILLAGE OF MELROSE PARK IN THE AMOUNT OF \$60,690.56, AND G. APPROVAL OF PAYMENT TO WEST CENTRAL MUNICIPAL CONFERENCE FOR FY 2016-2017 COUNCIL MEMBERSHIP DUES IN THE AMOUNT OF \$16,144.15.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

## 10. New Business

### A. Recommendation regarding Tobacco and/or Business License Suspension/Revocation Action against Falcon Fuel.

Attorney Jurusik informed the Board of staff discovering Falcon Fuel, 201 W. Roosevelt Rd., selling cigarettes that had been purchased out of state and, for the second time, possessing/selling small clear plastic baggies commonly used for the packaging and delivering of narcotics. He recommended staff send notice of the intent to suspend or revoke the business' Maywood Tobacco Retailer's License ("MTRL"), referring the business to the Bureau of Criminal Investigation (BCI) and that the Villages Code Enforcement Officers undergo training through BCI in the investigation and prosecution of the sale of unstamped tobacco products.

**Discussion:** Trustee Rivers requested a full history of the business as it relates to violations be given to the Mayor and Trustee Lightford noted his experience of lower grade gas not being available at any pump only to be found out after payment had been made. Attorney Jurusik responded he will be compiling background history but can only act on the most recent violations noting our code now covers the tobacco violations incurred.

**MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE LIGHTFORD TO APPROVE THAT OUR STAFF BE ALLOWED TO ATTEND THE BCI (BUREAU OF CRIMINAL INVESTIGATION) TRAINING, REFER THIS BUSINESS TO BCI AND THAT STAFF PUT IN MOTION THE REVOCATION OF THE BUSINESS LICENSE.**

**Discussion:** None

**Ayes:** Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** Mayor Perkins

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**B. Holiday Celebration (Note: This matter was discussed within Item 12)**

Commissioners T. Rand and L. Brown of the Environmental Beautification Commission submitted a proposal requesting assistance from the Village for a Holiday Celebration (a Christmas tree lighting event) to take place on December 2, 2016 near the Metra train station. They are seeking assistance with various items and the cost of decorating the station and surrounding fence. They also announced that the Holiday Decoration Contest will again be taking place this year.

**Discussion:** Trustee River sought general clarification on the contest. Trustee Dorris sought clarification on the use of the newsletter for promotion. Trustee Brandon questioned the availability to use funds from their budget to cover the costs. Trustee Rogers stated the Manager has discretionary authority to approve this request be taken out of the general fund. Attorney Jurusik responded if they have the money in their budget they could use it but if the event was not included in their budget documents the Board should approve the expenditure for this purpose. Mr. Norfleet responded he would look into where funding could come from but would recommend it come from the general fund, would let others speak on the events appeal, and the newsletter would not be out in time but information could be sent out via the email blast. The full Board confirmed their support of the event.

**11. Public Comment**

**Comments from the Public** – Comments were made by the following individuals: G. Clay, M. Larry, L. Redmond, L. Robinson, T. Rand, L. Brown, and L. Davis. Comments are available upon request in the Clerk’s office.

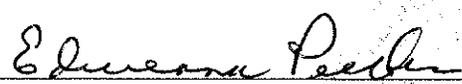
**Response to Public Comments** – Mayor Perkins, Mr. Norfleet, Mr. West, Ms. Satchell, Trustee(s) Dorris, Rogers and Brandon responded to public comments. Comments are available upon request in the Clerk’s office.

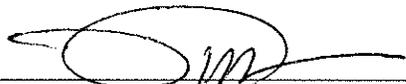
**12. Executive Session: None**

**Adjournment**

Mayor Perkins and the Board of Trustees adjourned the November 1, 2016, Regular Board Meeting with a Motion by Trustee Brandon and a Second by Trustee Dorris at 8:05 p.m. in the Village of Maywood Council Chambers.

**The Vote was affirmed unanimously by the Board of Trustees at 8:05 p.m.**

  
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Edwenna Perkins, Mayor

  
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Viola Mims, Village Clerk

Cc: Mayor Perkins  
Board of Trustees  
Village Clerk, Viola Mims  
Village Manager, Willie Norfleet, Jr.