

TRUSTEE

**VILLAGE OF MAYWOOD  
BOARD OF TRUSTEES  
RESCHEDULED REGULAR BOARD MEETING  
MONDAY, NOVEMBER 14, 2016**

**1. Call to Order**

The Regular Board Meeting of Monday, November 14, 2016 was called to order by Mayor Edwenna Perkins at 7:00 p.m. in the Council Chambers at 125 South 5<sup>th</sup> Avenue, Maywood, IL 60153.

**2. Roll Call**

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, Sr., I. Brandon (7:03 p.m.), A. Dorris, M. Rogers (7:15 p.m.), M. Lightford (7:40 p.m.) and R. Rivers. **Absent:** None. **There being a Quorum Present, the meeting was convened.**

**Staff Attendance:**

Willie Norfleet, Jr., Village Manager  
Michael Marrs, Village Attorney  
Valdimir Talley, Jr., Chief of Police  
Lanya Satchell, Finance Director  
JoAnn Murphy, Deputy Clerk

**3. Pledge of Allegiance to the Flag**

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

**4. Oaths, Reports, Proclamations, Announcements and Appointments**

**A. Mayor's Report and Theme: "A SHIFT IS COMING; THINGS ARE CHANGING IN OUR FAVOR WHEN THE PEOPLE GET A MIND TO WORK.":** None

**B. Manager's Report:** None

**C. Finance Management Report(s):**

- 1. Village of Maywood Open Invoices Report as of November 10, 2016 in the total amount of \$1,337,318.29.**

**Discussion:** None

**Note:** Trustee Brandon entered the meeting.

**5. Approval of minutes for the Village Board of Trustees Regular Board Meeting Tuesday, November 1, 2016.**

**MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE YARBROUGH TO APPROVE THE MINUTES OF THE VILLAGE BOARD OF TRUSTEES REGULAR BOARD MEETING OF TUESDAY, NOVEMBER 1, 2016.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** Trustee(s) M. Rogers and M. Lightford

**MOTION CARRIES**

6. Approval of Warrants

- A. Village of Maywood Warrant List No. 200420– Expenditures total through November 10, 2016 in the amount of \$489,980.99.

**MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE YARBROUGH TO APPROVE THE VILLAGE OF MAYWOOD WARRANT LIST NO. 200420– EXPENDITURES TOTAL THROUGH NOVEMBER 10, 2016 IN THE AMOUNT OF \$489,980.99.**

**Discussion:** Trustee Brandon sought responses to two previous concerns. Ms. Satchell stated she recalled only one request and that was regarding a Code Department vehicle repair brought about from an accident the animal control person was involved in.

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** Trustee M. Rogers and M. Lightford

**MOTION CARRIES**

7. Old Business: None

8. Omnibus Agenda

- A. **MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE YARBROUGH FOR THE APPROVAL OF THE OMNIBUS AGENDA ITEMS A – M.**

**Discussion:** Trustee Rivers noted his concerns that the water meters equipment are not the same ones as those with the shortened battery life. Mr. Norfleet informed him that these are for the electronic readers and various parts needed to connect these outside meters to the inside meter. Mr. Norfleet stated he wasn't sure which meters are being replaced but would look into this concern. Clerk Mims sought additional clarification on the meters. Trustee Dorris proceeded to read the Omnibus Agenda.

**A. APPROVAL REGARDING QUOTE RECEIVED FROM NAFISCO TRAFFIC CONTROL EQUIPMENT FOR SIGNAGE EQUIPMENT AND INSTALLATION IN THE AMOUNT OF \$14,462.29 (WAIVE THE BID REQUIREMENT), B. APPROVAL TO EXTEND REPUBLIC SERVICES CONTRACT PROVIDING FOR THE COLLECTION AND DISPOSAL OF RESIDENTIAL WASTE THROUGH MARCH 31, 2017 FOR TWO MONTHS, C. APPROVAL REGARDING ATMOSPHERE OF TUMBLING (AOT) REQUESTING USE OF THE GYMNASIUM SPACE AT 200 SOUTH 5TH AVENUE (MULTIPURPOSE BUILDING). THE TIME FRAMES REQUESTED: • NOVEMBER 18, 2016 3:00 PM - 8:00 PM FOR EVENT SETUP • NOVEMBER 19, 2016 3:00 PM - 8:00 PM ACTUAL EVENT DAY • NOVEMBER 20, 2016 3:00 PM - 8:00 PM EVENT AND BREAK-DOWN, D. APPROVAL FOR SUBMISSION REGARDING MAYWOOD POLICE DEPARTMENT TO ADDRESS OBTAINING A COPS HIRING PROGRAM AWARD, F. APPROVAL OF PAYMENT TO AMALGAMATED BANK OF CHICAGO OF THE VILLAGE OF MELROSE PARK SERIES 1998A BOND DUE FOR DECEMBER 2016 IN THE AMOUNT OF \$18,066.55, G. APPROVAL OF PAYMENT TO EMERGITECH FOR THE QUARTERLY MAINTENANCE AND SUPPORT AGREEMENT FOR 09/01/16 - 2/28/17 IN THE AMOUNT OF \$14,706.66, H. APPROVAL OF PAYMENT TO GEOCOMM FOR SOFTWARE SUPPORT SERVICES FROM 8/01/16 - 7/31/17 IN THE AMOUNT OF \$6,285.00, I. APPROVAL OF PAYMENT TO HD SUPPLY WATERWORKS FOR THE PURCHASE OF MXU WIRED SP W/INTG PAD AND IPERL METERS IN THE AMOUNT OF \$16,419.00, J. APPROVAL OF PAYMENT TO ILLINOIS DEPARTMENT OF EMPLOYMENT SECURITY FOR QTR/YR CONTRIBUTIONS 04/01/2016 TO 09/30/2016 IN THE AMOUNT OF \$16,351.06, K. APPROVAL OF PAYMENT TO UNITED RADIO COMMUNICATION FOR MAYWOOD POLICE DEPARTMENT POLICE CARS IN THE AMOUNT OF \$13,000.00, L. APPROVAL OF PAYMENT TO ACCU-TRON COMPUTER SERVICE FOR COMPUTER CONSULTING SERVICE FOR THE MONTH OF NOVEMBER 2016 IN THE AMOUNT OF \$6,300.00, AND M. APPROVAL OF ILLINOIS FOP LABOR COUNCIL AND VILLAGE OF MAYWOOD LABOR CONTRACT FOR FULL TIME TELECOMMUNICATORS AND TELECOMMUNICATION SUPERVISOR (OCTOBER 1, 2014 TO SEPTEMBER 30, 2018).**

**Discussion:** Clerk Mims noted Item E should be pulled from the Omnibus Agenda due to a required independent roll call vote. An amended motion follows.

**MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE YARBROUGH FOR THE APPROVAL OF THE OMNIBUS AGENDA ITEMS A – M WITH THE EXCEPTION OF ITEM E.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** Trustee M. Rogers and M. Lightford

**MOTION CARRIES**

**Note:** Trustee Rogers entered the meeting.

**B. ITEM E - Approval of a Resolution determining the estimated Village of Maywood Real Estate Tax Levy for Year 2016.**

**MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE YARBROUGH TO APPROVE A RESOLUTION DETERMINING THE ESTIMATED VILLAGE OF MAYWOOD REAL ESTATE TAX LEVY FOR YEAR 2016.**

**Discussion:** Mr. Norfleet reviewed the composition of the 2016 Estimated Tax Levy, comparing it to the 2015 Tax Levy. The composition is as follows: Corporate Fund \$12,431,314 (5% increase), Recreation Fund \$82,500 (no increase) Police Pension Fund \$4,013,846 (59% increase) and Fire Pension Fund \$2,601,079 (8% increase) and Debt Service Levy \$2,753,200 (0.015% decrease). Total 2016 Estimated Tax Levy is \$21,881,939 (12% increase). Mr. Norfleet noted the Police and Fire Pension Funds increases are per the actuarial study that must be met with the Corporate and Recreation Funds being the only ones available for adjustments Mayor Perkins questioned if this needed to be voted on now. Mr. Norfleet stated yes it did due to statutory requirements of the approval process and adoption schedule.

**Ayes:** Trustee(s) H. Yarbrough, A. Dorris, M. Rogers and R. Rivers

**Nays:** Mayor Perkins and Trustee I. Brandon

**Abstain:** None

**Absent:** Trustee M. Lightford

**MOTION CARRIES**

**Additional Discussion:** Mayor Perkins requested Mr. Norfleet clarify when the Board would be working on bringing this 5% down (Corporate and Recreation Funds). Mr. Norfleet noted the Public Hearing for the 2016 Tax Levy will be held on December 6, 2016 in which this matter could be dealt with.

**9. New Business**

**A. A "Settlement of Grievance and General Release" regarding Larissa A. Riddick, with a cover memo dated November 9, 2016 from Klein, Thorpe and Jenkins, Ltd.**

Attorney Marrs passed out the memo noted above that did not make it into the Board packet.

**MOTIONED BY TRUSTEE YARBROUGH AND SECONDED BY TRUSTEE DORRIS TO APPROVE A "SETTLEMENT OF GRIEVANCE AND GENERAL RELEASE" REGARDING LARISSA A. RIDDICK, WITH A COVER MEMO DATED NOVEMBER 9, 2016 FROM KLEIN, THORPE AND JENKINS, LTD.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** Trustee M. Lightford

**MOTION CARRIES**

- B. A Statement for Legal Services Pertaining to General Matters for September 2016, in the amount of \$11,982.00, with a cover memo dated November 9, 2016 from Klein, Thorpe and Jenkins, Ltd.**

**MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE RIVERS TO APPROVE A STATEMENT FOR LEGAL SERVICES PERTAINING TO GENERAL MATTERS FOR SEPTEMBER 2016, IN THE AMOUNT OF \$11,982.00, WITH A COVER MEMO DATED NOVEMBER 9, 2016 FROM KLEIN, THORPE AND JENKINS, LTD.**

**Discussion:** None

**Ayes:** Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers and R. Rivers

**Nays:** Mayor Perkins

**Abstain:** None

**Absent:** Trustee M. Lightford

**MOTION CARRIES**

- C. A Statement for Legal Services Pertaining to Economic Redevelopment Matters, Employment and Labor Matters and Litigation Matters for September 2016 in the amount of \$32,648.72, with a cover memo dated November 9, 2016 from Klein, Thorpe and Jenkins, Ltd.**

**MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE YARBROUGH TO APPROVE A STATEMENT FOR LEGAL SERVICES PERTAINING TO ECONOMIC REDEVELOPMENT MATTERS, EMPLOYMENT AND LABOR MATTERS AND LITIGATION MATTERS FOR SEPTEMBER 2016 IN THE AMOUNT OF \$32,648.72, WITH A COVER MEMO DATED NOVEMBER 9, 2016 FROM KLEIN, THORPE AND JENKINS, LTD.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** Trustee M. Lightford

**MOTION CARRIES**

## **10. PUBLIC HEARING**

Mr. Norfleet read out loud the Public Hearing Notice published in the Chicago Sun-times.

### **Roll Call (7:36 p.m.)**

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, Sr., I. Brandon, A. Dorris, M. Rogers, M. Lightford (7:40 p.m.) and R. Rivers. **Absent:** None.

- A. Public Hearing regarding Maywood accepting payment via credit card. The Village needs to comply with the provisions of the Illinois Local Governmental Acceptance of Credit Cards Act (50 ILCS 345/1 et seq.) which required holding a Public Hearing.**

**Comments from the Public** – Comments were made by the following individuals: G. Clay and J. Wilson. Comments are available upon request in the Clerk's office.

**Response to Public Comments** – Mr. Norfleet and Ms. Satchell responded to public comments. Comments are available upon request in the Clerk's office.

**Note:** Trustee Lightford entered the meeting.

**MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE YARBROUGH TO CLOSE THE PUBLIC HEARING. (7:42 p.m.)**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers and R. Rivers

**Nays:** None

**Abstain:** Trustee M. Lightford

**Absent:** None

**MOTION CARRIES**

- 10.1 **Approval of an Ordinance Amending Title III (Administration), Chapter 38 (Village Policies), Section 38.06 (Acceptance of Credit Card Payments) of the Maywood Code of Ordinances in regard to payment of Village charges, fees, and fines by Credit Card including a draft Village Administrative Policy Governing Acceptance of Payments by Credit Cards (the "Policy") (attached as Exhibit "A" to the Ordinance).**

**MOTIONED BY TRUSTEE BRANDON AND SECONDED BY TRUSTEE YARBROUGH FOR THE APPROVAL OF AN ORDINANCE AMENDING TITLE III (ADMINISTRATION), CHAPTER 38 (VILLAGE POLICIES), SECTION 38.06 (ACCEPTANCE OF CREDIT CARD PAYMENTS) OF THE MAYWOOD CODE OF ORDINANCES IN REGARD TO PAYMENT OF VILLAGE CHARGES, FEES, AND FINES BY CREDIT CARD INCLUDING A DRAFT VILLAGE ADMINISTRATIVE POLICY GOVERNING ACCEPTANCE OF PAYMENTS BY CREDIT CARDS (THE "POLICY") (ATTACHED AS EXHIBIT "A" TO THE ORDINANCE).**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

#### 11. **Public Comment**

**Comments from the Public** – Comments were made by the following individuals: G. Clay and J. Wilson. Comments are available upon request in the Clerk's office.

**Response to Public Comments** – Mayor Perkins, Mr. Norfleet, Clerk Mims, Ms. Satchell, Trustee(s) Dorris, Rivers and Brandon responded to public comments. Comments are available upon request in the Clerk's office.

#### 12. **Executive Session: 8:08 p.m.**

**MOTIONED BY TRUSTEE BRANDON AND SECONDED BY TRUSTEE YARBROUGH TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING:**

- Pending litigation (5 ILCS 120/2(c)(11))

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

#### **REGULAR BOARD MEETING RECONVENED**

##### **Call to Order**

The Rescheduled Regular Board Meeting of Monday, November 14, 2016 was called to order by Mayor Edwenna Perkins at 8:29 p.m., in the Council Chambers at 125 South 5<sup>th</sup> Avenue, Maywood, IL 60153.


##### **Roll Call**

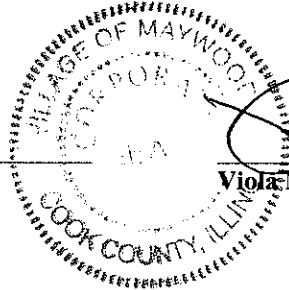
Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, Sr., I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers. **Absent:** None. **There being a Quorum Present, the meeting was reconvened**

**Adjournment**

Mayor Perkins and the Board of Trustees adjourned the November 14, 2016, Rescheduled Regular Board Meeting with a Motion by Trustee Dorris and a Second by Trustee Brandon at 8:30 p.m. in the Village of Maywood Council Chambers.

**The Vote was affirmed unanimously by the Board of Trustees at 8:30 p.m.**

  
Edwenna Perkins, Mayor



  
Viola Mims, Village Clerk

Cc: Mayor Perkins  
Board of Trustees  
Village Clerk, Viola Mims  
Village Manager, Willie Norfleet, Jr.