

ORIGINAL

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
REGULAR BOARD MEETING
TUESDAY, FEBRUARY 16, 2016**

1. Call to Order

The Regular Board Meeting of Tuesday, February 16, 2016 was called to order by Mayor Edwenna Perkins at 7:02 p.m., in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

2. Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Lightford (7:09 p.m.) and R. Rivers. **Absent:** Trustee M. Rogers. **There being a Quorum Present, the Meeting was convened.**

Staff Attendance:

Willie Norfleet, Jr., Village Manager
David Myers, Asst. Village Manager / Director of Community Development
Michael Jurusik, Village Attorney
Craig Bronaugh, Fire Chief
Valdimir Talley, Jr., Chief of Police
Elijah Willis, Deputy Chief of Police
Lanya Satchell, Finance Director
John West, Public Works Director
JoAnn Murphy, Deputy Village Clerk

3. Invocation: Dr. Mary May Larry gave the Invocation.

4. Pledge of Allegiance to the Flag

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

5. Oaths, Reports, Proclamations, Announcements and Appointments

Mr. Norfleet read a Resolution of the Board of Commissioners, Cook County, Illinois recognizing and commending the contributions of Cook County residents to alleviating the water crisis in Flint, Michigan.

Mayor Perkins and Trustee Brandon made additional announcements of interest to the community.

A. Mayor's Report and Theme: "A SHIFT IS COMING; THINGS ARE CHANGING IN OUR FAVOR WHEN THE PEOPLE GET A MIND TO WORK." - None

B. Manager's Report:

1. I290 Update

Mr. Myers reminded residents of the I290 Advisory Working Group meeting taking place on Thursday, February 25, 2016 at 6:00 at the Multi-purpose Building.

C. Finance Management Report(s):

1. Village of Maywood Financial Information Report for Period Ending November 30, 2015 in the total amount of \$8,303,165.03.

Discussion: Trustee Brandon questioned what the abandon money account represented. Ms. Satchell responded this account is holding seized monies from the police department waiting to be returned or processed to the police department.

2. **Village of Maywood Financial Information Bank Balance for Period Ending December 31, 2015 in the total amount of \$8,508,860.41.**

Discussion: None

3. **Village of Maywood Detailed Revenue and Expense Report for Seven (7) Periods Ending November 30, 2015 (FY2016).**

Discussion: None

4. **Village of Maywood Detailed Revenue and Expense Report for Eight (8) Periods Ending December 31, 2015 (FY2016).**

Ms. Satchell noted the Board will be presented with an amendment to the budget at the next meeting to address items that are above budget at this time.

Discussion: Trustee Brandon noted most departments appear to be keeping in budget. Ms. Satchell responded the Police Department underestimated their over-time which is based on contractual obligations and Public Works had unexpected expenses that have affected their budget.

5. **Review of the Village of Maywood Municipal Audit for Year Ended April 30, 2015 by the Auditing Firm, Baker Tilly Virchow Krause, LLP. Lanya Satchell, Director of Finance is to present auditing firm for the review.**

Ms. Satchell stated the Village is now caught up on all outstanding audits. Mr. Jason Coyle, Baker Tilly Virchow Krause, LLP., reviewed the FY2015 Financial Statements for the Village and Tax Increment Finance (TIF) Districts. He stated, if nothing else, one should read the Management's Discussion and Analysis. Mr. Coyle also reviewed the Communications to Those Charged with Governance and Management. Highlights of his presentation included the accounting and financial reporting for pensions show a net liability to the Village, pointing out, moving forward, this item will be listed within the financial statements and not in the notes. Mr. Coyle also brought up that there have been timelier bank reconciliations. Copies of these documents are available upon request at the Clerk's Office.

Discussion: Mr. Norfleet sought clarification on the numbers regarding the assets held for resale, Trustee Brandon sought clarification on the progress of the Madison TIF, and Trustee Lightford questioned the totals in the TIF funds. Mr. Coyle made the clarifications and noted the amounts in the TIF fund balances as of the end of FY2015 as: St. Charles TIF (\$15,741,157 held in escrow), Madison TIF (-\$2,692,321) and Roosevelt Rd TIF (\$1,370,474). Trustee Dorris sought clarification on the Village not meeting their pension liability. Mr. Coyle advised that there are different ways to calculate this liability (\$6,000,000) from how one may calculate what the minimal required contribution (\$2,000,000) should be. Attorney Jurusik stated we are using a very reputable actuarial firm to do our calculations in order not to be subject to the "claw back" from the State. Mr. Norfleet reminded the Board that these numbers are from the previous year and this year they levied substantially higher amounts for both the Police and Fire Pensions.

6. Approval of Minutes

- A. Approval of the minutes for the Regular Meeting of the Board of Trustees for Tuesday, February 2, 2016.**

MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE YARBROUGH TO APPROVE THE MINUTES FOR THE VILLAGE BOARD OF TRUSTEE'S MEETING FOR TUESDAY, FEBRUARY 2, 2016.

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Lightford and R. Rivers.

Nays: None

Abstain: None

Absent: Trustee M. Rogers

MOTION CARRIES

7. Approval of Warrants

- A. Warrant List No. 200406 for the Village of Maywood - Expenditures total through February 10, 2016, in the amount of \$507,768.48.**

MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE RIVERS TO APPROVE WARRANT LIST NO. 200406 - EXPENDITURES TOTAL THROUGH FEBRUARY 10, 2016 FOR THE VILLAGE OF MAYWOOD IN THE AMOUNT OF \$507,768.48

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: Trustee M. Rogers

MOTION CARRIES

8. Old Business: None**9. Omnibus Agenda**

- A. MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE YARBROUGH FOR THE APPROVAL OF THE OMNIBUS AGENDA ITEMS A – K.**

Discussion: Trustee Rivers sought clarification on Item F regarding the status of our cameras. Mr. Norfleet read a January 26, 2016 memo from Chief Talley regarding various vendor's recommendation to replace all cameras but requires about 90 days to return to the Board with a full report and options. Chief Talley responded indicating four cameras are down out of the 69 cameras in the Village. Trustee Dorris proceeded to read the omnibus agenda.

A. APPROVAL OF PAYMENT TO ACCU-TRON COMPUTER SERVICE FOR COMPUTER CONSULTING SERVICES FOR THE MONTH OF FEBRUARY 2016 IN THE AMOUNT OF \$6,300.00, B. APPROVAL OF PAYMENT TO AMERICAN APPRAISAL ASSOCIATES IN THE AMOUNT OF \$6,610.00 FOR PROFESSIONAL SERVICES IN ACCORDANCE WITH VILLAGE OF MAYWOOD FINANCE DIRECTOR, LANYA SATCHELL LETTER OF JULY 28, 2015 PERTAINING TO UPDATED FIXED ASSET ACCOUNTING RECORDS AS OF APRIL 30, 2015 AND PROPERTY INSURANCE APPRAISAL, C. APPROVAL OF PAYMENT TO BAKER

TILLY VIRCHOW KRAUSE, LLP FOR SERVICES IN CONNECTIONS WITH THE APRIL 30, 2015 FINANCIAL STATEMENT AUDIT IN THE AMOUNT OF \$10,586.25, D. APPROVAL OF PAYMENT TO CHRISTOPHER B. BURKE ENGINEERING, LTD. FOR PROFESSIONAL SERVICES WITH THE MAYWOOD TRAIN STATION-UNION PACIFIC WEST LINE (UP-W) FROM NOVEMBER 29, 2015 THROUGH DECEMBER 31, 2015 IN THE AMOUNT OF \$19,663.66, E. APPROVAL OF PAYMENT TO CITY OF CHICAGO - DEPARTMENT OF WATER FOR WATER SERVICES FROM DECEMBER 15, 2015 THROUGH JANUARY 20, 2016 PROVIDED BY THE CITY OF CHICAGO IN THE AMOUNT OF \$347,002.84, F. APPROVAL OF PAYMENT TO CURRENT TECHNOLOGIES FOR MONTHLY EQUIPMENT AND LABOR MAINTENANCE AND SURVEILLANCE SUPPORT AND MAINTENANCE AGREEMENT IN THE AMOUNT OF \$8,928.04, G. APPROVAL OF PAYMENT TO EZDUZIT LLC GARY ZACK FOR REIMBURSEMENT FOR FACADE IMPROVEMENTS/BUSINESS IMPROVEMENT OUTSIDE OF TIF'S BUDGETED IN FY2015 IN THE AMOUNT OF \$6,252.50, H. APPROVAL OF PAYMENT TO FLEET SERVICES FOR RETAIL FUEL PURCHASES FOR THE VILLAGE OF MAYWOOD IN THE AMOUNT OF \$10,241.22, I. APPROVAL OF PAYMENT TO ILLINOIS DEPARTMENT OF EMPLOYMENT SECURITY FOR QTR/YR CONTRIBUTIONS OCTOBER 1, 2015 TO DECEMBER 31, 2015 IN THE AMOUNT OF \$21,245.00, J. APPROVAL OF PAYMENT TO IMARK DEVELOPMENT LLC FOR A TIF REIMBURSEMENT PROJECT LOCATED AT 900-905 SOUTH 5TH AVENUE, MAYWOOD, IL IN THE AMOUNT OF \$50,000.00, LEED CERTIFICATION COMPLETED, AND K. APPROVAL OF PAYMENT TO WIGIT'S TRUCK SERVICE FOR VEHICLE MAINTENANCE, REPAIRS, PARTS AND SERVICE FOR THE VILLAGE OF MAYWOOD PUBLIC WORKS DEPARTMENT IN THE AMOUNT OF \$7,655.34.

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: Trustee M. Rogers

MOTION CARRIES

10. New Business:

- A. Approval of the Tentative Agreement items as set forth in the ICOPS Tentative Agreement Summary dated February 11, 2016, which relate to the draft Agreement between Illinois Council of Police and the Village of Maywood covering Maywood Police Patrol Officers dated May 1, 2014 through April 30, 2017. (Village Board will take action on this matter after conducting an executive session on the matter)**

Attorney Jurusik noted this matter does not have to go into executive session if no one had any objections to the summary of the tentative changes presented, with only the 12 hour schedule left as an open item.

Discussion: Trustee(s) Brandon and Rivers sought clarification on how the scheduling issue will be handled. Mr. Norfleet responded the letter regarding the negotiations indicate the schedule is in arbitration and a ruling will be returned on or shortly after June 14, 2016, reading the full summary out-loud. Trustee Lightford voiced concerns regarding military leave being excluded from the probationary period. Trustee Brandon voiced concerns over the upcoming budget plans. Trustee Dorris sought clarification on plans to control the costs should the 12 hour schedule not

be agreed to. Chief stated there is no way to predict costs if this solution is not agreed to, due to being short of staff and the built-in problem with the current contract.

MOTIONED BY TRUSTEE BRANDON AND SECONDED BY TRUSTEE RIVERS TO APPROVE THE TENTATIVE AGREEMENT ITEMS AS SET FORTH IN THE ICOPS TENTATIVE AGREEMENT SUMMARY.

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: Trustee M. Rogers

MOTION CARRIES

B. Street Sweeper

Trustee Brandon questioned if the street sweeper was up and running and requested the manager consider early morning hours of operation. Mr. Norfleet stated both street sweepers are now back up and will be put back on the streets once the snow melts. (**Note:** This matter was discussed after Item 11)

C. Seaway Bank

Trustee Brandon requested feedback on the situation with Seaway Bank wondering if any response was received from them. (**Note:** This matter was brought up after Item 10B)

D. Employee Performance Measures

Trustee Brandon reminded the manager that he is looking forward to seeing the employee performance measures previously requested be developed. (**Note:** This matter was brought up after Item 10C)

11. Public Comments

Clerk Mims reiterated the three minute rule to the public.

Comments from the Public – Comments were made by the following individuals: F. Brown and M. Larry. Comments are available upon request in the Clerk's office.

Response to Public Comments – Mr. Norfleet, Chief Talley and Trustee Rivers responded to public comments. Comments are available upon request in the Clerk's office.

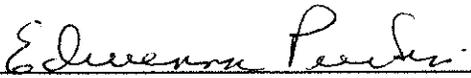
12. Executive Session: - Cancelled

- Collective bargaining matters between the Village of Maywood and its employees or their Representatives, or Deliberations concerning salary schedules for one or more classes of employees, pursuant to (5 ILCS 120/2(c)(2)).

Adjournment

Mayor Perkins and the Board of Trustees adjourned the February 16, 2016, Regular Board Meeting with a Motion by Trustee Brandon and a Second by Trustee Dorris at 8:28 p.m. in the Village of Maywood Council Chambers.

The vote was affirmed unanimously by the Board of Trustees at 8:28 p.m.


Edwenna Perkins, Mayor


Viola Mims, Village Clerk

Cc: Mayor Perkins
Board of Trustees
Village Clerk, Viola Mims
Village Manager, Willie Norfleet, Jr