

ORIGINAL

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
REGULAR BOARD MEETING
TUESDAY, SEPTEMBER 20, 2016**

1. Call to Order

The Regular Board Meeting of Tuesday, September 20, 2016 was called to order by Mayor Edwenna Perkins at 7:03 p.m. in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

2. Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, Sr., I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers (7:04 p.m.). **Absent:** None. **There being a Quorum Present, the meeting was convened.**

Staff Attendance:

Willie Norfleet, Jr., Village Manager
David Myers, Assistant Village Manager/Director of Community Development
Michael Jurusik, Village Attorney
Lanya Satchell, Finance Director
John West, Director of Public Works
William Peterhansen, Village Engineer
Angela Smith, Coordinator of Business Development
JoAnn Murphy, Deputy Clerk

Invocation: Mr. Edwin Walker, IV gave the Invocation.

3. Pledge of Allegiance to the Flag

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

4. Oaths, Reports, Proclamations, Announcements and Appointments

Mr. Norfleet announced the Town Hall Meeting regarding water concerns taking place tomorrow in the Council Chambers at 6:00 p.m. Mayor Perkins made an additional announcement of concern to the community. (**Note:** These announcements took place after Item 10D.)

A. Mayor's Report and Theme: "A SHIFT IS COMING; THINGS ARE CHANGING IN OUR FAVOR WHEN THE PEOPLE GET A MIND TO WORK.": None

B. Manager's Report: None

C. Finance Management Report(s):

1. Village of Maywood Open Invoices Report as of September 15, 2016 in the amount of \$536,534.10.

Discussion: Trustee Brandon questioned what the item was for payment to German Fence. Mr. West responded the payment was for a fence replaced at the Village storage yard on 2nd Ave. and Wilcox St. (**Note:** This discussion was had after Item 10D)

5. Approval of minutes for the Village Board of Trustees Regular Meeting Tuesday, August 16, 2016.

MOTIONED BY TRUSTEE BRANDON AND SECONDED BY TRUSTEE DORRIS TO APPROVE THE MINUTES FOR THE VILLAGE BOARD OF TRUSTEES REGULAR MEETING OF TUESDAY, AUGUST 16, 2016.

Discussion: None

Ayes: Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

6. Approval of Warrants

- A. Warrant List No. 200416 for the Village of Maywood – Expenditures total through September 14, 2016 in the amount of \$2,942,374.95.**

MOTIONED BY TRUSTEE YARBROUGH AND SECONDED BY TRUSTEE DORRIS TO APPROVE WARRANT LIST NO. 200416 FOR THE VILLAGE OF MAYWOOD – EXPENDITURES TOTAL THROUGH SEPTEMBER 14, 2016, IN THE AMOUNT OF \$2,942,374.95

Discussion: None

Ayes: Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

7. Old Business:

- A.** Trustee Rivers sought clarification as to when the discussion on the Fire and Police Commissioners is scheduled. Mr. Norfleet advised it is scheduled for the next Legal, License and Ordinance Committee meeting.
- B.** Trustee Dorris requested arrangements be made with Verizon Solution to do a presentation to the Board regarding the camera system.
- C.** Trustee Brandon sought the status of the grading of the alley at 8th Ave. and Lake St., and the hiring of an electrical technician. Mr. Norfleet advised the grading of all alleys will begin in October and a report will be submitted, and the electrical inspector position for the Code Department is still being vetted.

8. Omnibus Agenda

- A. MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE YARBROUGH FOR THE APPROVAL OF THE OMNIBUS AGENDA ITEMS A – Z.**

Discussion: Trustee Rivers sought clarification on changes to the regular agenda. Mr. Norfleet responded Items 9D-F had been removed. Mayor Perkins requested Item G be pulled from the omnibus agenda. An amended motion follows.

MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE YARBROUGH FOR THE APPROVAL OF THE OMNIBUS AGENDA ITEMS A – Z WITH THE EXCEPTION OF ITEM G.

A. APPROVAL OF PAYMENT TO ALLIED WASTE SERVICE FOR GARBAGE PICK-UP SERVICES FOR THE MONTH OF AUGUST 2016 IN THE AMOUNT OF \$157,540.00, B. APPROVAL OF PAYMENT TO AMALGAMATED BANK OF CHICAGO FOR THE VILLAGE OF MELROSE PARK SERIES 1998A BOND DATE DUE FOR SEPTEMBER 2016 IN THE AMOUNT OF \$18,066.55, C. APPROVAL OF PAYMENT TO BAKER TILLY VIRCHOW KRAUSE, LLP FOR SERVICES IN CONNECTIONS WITH THE APRIL 30, 2016 FINANCIAL STATEMENT AUDIT IN THE AMOUNT OF \$21,525.00, D. APPROVAL OF PAYMENT TO CHRISTOPHER B. BURKE ENGINEERING, LTD. FOR PROFESSIONAL SERVICES WITH THE MAYWOOD TRAIN STATION - UNION PACIFIC WEST LINE (UP-W) PURSUANT TO PHASE 2 ENGINEERING DESIGN SERVICES, PAID OUT OF THE ST. CHARLES TIF, ESCROW NO. 2 IN THE AMOUNT OF \$53,847.31, E. APPROVAL OF PAYMENT TO DANNY'S ROOFING, INC. FOR COMPLETE TEAR OFF/REINSTALL NEW WOOD ON EXISTING FLAT ROOF AT OPERATIONAL UPLIFT LOCATED AT 104 SOUTH 5TH AVENUE, MAYWOOD, IL 60153, PAID OUT OF THE ST. CHARLES TIF, ESCROW #6 IN THE AMOUNT OF \$13,900.00, F. APPROVAL OF PAYMENT TO ILLINOIS DEPARTMENT OF EMPLOYMENT SECURITY FOR FOURTH QUARTER OF 2015 ENDING DECEMBER 31, 2015; FIRST QUARTER OF 2016 ENDING MARCH 31, 2016; AND SECOND QUARTER OF 2016 ENDING

JUNE 30, 2016 IN THE AMOUNT OF \$9,016.99, H. APPROVAL OF PAYMENT TO ILLINOIS COUNCIL OF POLICE & SHERIFFS FOR HEALTH AND DENTAL INSURANCE PREMIUMS FOR THE MONTH OF OCTOBER 2016 IN THE AMOUNT OF \$63,624.64, I. APPROVAL OF PAYMENT TO MID-AMERICAN WATER, INC. FOR THE PURCHASE OF THREE (3) HYDRANTS AND VALVE PARTS DIRECTED FROM THE WATER FUND ACCOUNT IN THE AMOUNT OF \$15,846.00, J. APPROVAL OF PAYMENT TO ON THE MARK WATER SERVICES REGARDING EMERGENCY CALL ON JULY 10, 2016 FOR PROFESSIONAL WATER SERVICES ON 21ST AVENUE AND MADISON STREET IN THE AMOUNT OF \$5,800.00, K. APPROVAL OF PAYMENT TO ROD-OUTS, LLC FOR PROJECT: REACTIVE SPRINKLER SYSTEM AT THE LOCATION OF 10TH WASHINGTON PARK IN THE AMOUNT OF \$8,260.40, L. APPROVAL OF PAYMENT TO TRIGGI CONSTRUCTION FOR PROJECT INVOLVING ALLEY IMPROVEMENTS BETWEEN MAIN STREET AND LAKE STREET, BETWEEN 9TH AND 8TH AVENUES, 6TH AND 5TH AVENUES AND 5TH AND 4TH AVENUES. PARKING LOT IMPROVEMENTS INCLUDE THE VILLAGE-OWNED PROPERTY ADJACENT TO THE PROPOSED MAYWOOD FINE ARTS BUILDING ON 5TH AVENUE TO BE PAID OUT OF THE ST. CHARLES TIF, ESCROW NO. 4 IN THE AMOUNT OF \$69,647.85, M. APPROVAL OF PAYMENT TO UNION PACIFIC RAILROAD COMPANY FOR LEASE AGREEMENT FOR PUBLIC/PRIVATE PARKING IN THE VILLAGE OF MAYWOOD TO BE PAID OUT OF THE ST. CHARLES TIF, ESCROW NO. 2 IN THE AMOUNT OF \$5,500.00, N. APPROVAL OF PAYMENT TO VILLAGE OF MELROSE PARK FOR WATER SERVICES PROVIDED TO THE VILLAGE OF MAYWOOD FROM THE VILLAGE OF MELROSE PARK IN THE AMOUNT OF \$62,254.64, O. APPROVAL OF PAYMENT TO WINKLER'S TREE SERVICE FOR TREE REMOVALS/TRIMMINGS FOR THE VILLAGE OF MAYWOOD PUBLIC WORKS DEPARTMENT IN THE AMOUNT OF \$20,020.68, P. MOTION TO APPROVE LICENSE AND RELEASE, HOLD HARMLESS AND INDEMNIFICATION AGREEMENT FOR TEMPORARY USE PERMIT FOR THE MAYWOOD CHAMBER OF COMMERCE - USE OF VILLAGE-OWNED PROPERTY (VILLAGE PROPERTY: FIRST FLOOR MEETING ROOMS IN THE 200 SOUTH 5TH AVENUE BUILDING), Q. CONSIDERATION TO APPROVE REALTOR'S RFP STATUS REPORT SELECTED TO PROVIDE REPRESENTATION FOR THE VILLAGE'S REAL ESTATE PORTFOLIO: PEARSON REALTY GROUP, R. A RESOLUTION APPROVING THE SALE OF REAL PROPERTY COMMONLY KNOWN AT 711 MAPLE STREET PURSUANT TO THE ANLAP PROGRAM OF THE VILLAGE OF MAYWOOD, S. CONSIDERATION TO INCREASE THE BUDGET ALLOCATION TO REMOVE DEAD TREES FROM THE VILLAGE OF MAYWOOD PARKWAYS, THE ALLOCATION FOR TREE REMOVAL HAS TO INCREASE BY \$62,000, T. CONSIDERATION TO APPROVE FINAL INVOICE FROM MARION BODY WORKS, INC. FOR PAYMENT PURSUANT TO THE MAYWOOD FIRE DEPARTMENT NEW FIRE ENGINE IN THE AMOUNT OF \$226,440.00, U. CONSIDERATION TO ACCEPT THE DEPARTMENT OF HOMELAND SECURITY FISCAL YEAR (FY) 2015 ASSISTANCE TO FIREFIGHTERS GRANT IN THE AMOUNT OF \$51,101.00 WITH A REQUIRED COST MATCH AMOUNT OF \$5,101.00 ON NON-FEDERAL FUNDS, V. CONSIDERATION TO PURCHASE TWO TRUCKS FOR THE SNOW PLOWING OPERATION FOR THE PUBLIC WORKS DEPARTMENT FROM CURRIE MOTORS AT A COST OF \$87,999.00 "AND WAIVER OF THE BID PROCESS IN LIEU OF PURCHASE THROUGH THE ILLINOIS PURCHASING COOPERATIVE.", W. CONSIDERATION TO APPROVE JOINING WEST COOK COUNTY SOLID WASTE AGENCY FOR BIDDING SERVICES FOR THE VILLAGE OF MAYWOOD IN THE AMOUNT OF \$3,925.00 (WITH A DESIGNATED LIAISON), X. CONSIDERATION TO APPROVE RAILROAD AVENUE WATER MAIN AND ROADWAY IMPROVEMENTS - PAY ESTIMATE NO. 1 BEING FUNDED THROUGH THE ST. CHARLES ROAD TIF ESCROW NO. 3. THE PROJECT INVOLVES WATER MAIN AND ROADWAY IMPROVEMENTS ALONG RAILROAD AVENUE BETWEEN 21ST AVENUE AND 15TH AVENUE IN THE VILLAGE OF MAYWOOD (IN THE AMOUNT OF \$204,755.02), Y. CONSIDERATION TO APPROVE MAYWOOD PARK - BATAAN MEMORIAL FENCE AND MONUMENT PROJECT. APPROVAL OF A CONTRACT WITH CONTINENTAL CONSTRUCTION COMPANY, INC., EVANSTON, IL, THE SUCCESSFUL, LOW QUALIFIED BIDDER IN AN AMOUNT NOT TO EXCEED \$69,900.00 FOR THE CONSTRUCTION OF A FENCE AND MONUMENT ALONG THE WEST SIDE OF FIRST AVENUE EXTENDING FROM OAK STREET IN THE VILLAGE OF MAYWOOD'S MAYWOOD PARK. THE CONTRACT PRICE WILL BE PAID OUT OF THE ST. CHARLES TIF, ESCROW NO. 4, Z. APPROVAL OF PAYMENT TO ACCU-TRON

COMPUTER SERVICE, INC. FOR COMPUTER CONSULTING SERVICE FOR THE MONTH OF SEPTEMBER 2016 IN THE AMOUNT OF 6,300.00.

Discussion: Clarifications were made by Trustee Rogers and Mr. Norfleet regarding Item W including a designated liaison and X as to the amount of pay estimate no. 1 being \$204, 755.02.

Ayes: Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

- B. Item G – Approval of payment to Illinois Environmental Protection Agency Bureau of Water (I.E.P.A.) for Water Revolving Fund-Drinking Water Project (Water Fund Account) in the amount of \$27,106.89.**

MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE YARBROUGH FOR THE APPROVAL OF PAYMENT TO ILLINOIS ENVIRONMENTAL PROTECTION AGENCY BUREAU OF WATER (I.E.P.A) FOR WATER REVOLVING FUND-DRINKING WATER PROJECT (WATER FUND ACCOUNT) IN THE AMOUNT OF \$27,106.89.

Discussion: Mayor Perkins sought information on this item. Mr. Norfleet stated the loan amount is \$1,399,345.00 with \$1,049,508.00 needing to be paid back on this 20-year interest-free loan with approximately \$929,634.00 having been forgiven. Ms. Satchell stated the loan was for a water project along Bataan Dr. about five years ago. Mr. West confirmed it was for new water mains from 1st Ave. to 9th Ave. along Bataan Dr.

Ayes: Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

9. New Business

- A. A Resolution approving the Settlement agreement and General Release and authorizing the payment of settlement funds in the Young v. Maywood et al. Litigation (Settlement Amount: \$35,000), with a cover memo dated September 14, 2016 from Klein, Thorpe and Jenkins, Ltd.**

MOTIONED BY TRUSTEE BRANDON AND SECONDED BY TRUSTEE DORRIS TO APPROVE A RESOLUTION APPROVING THE SETTLEMENT AGREEMENT AND GENERAL RELEASE AND AUTHORIZING THE PAYMENT OF SETTLEMENT FUNDS IN THE YOUNG V. MAYWOOD ET AL. LITIGATION (SETTLEMENT AMOUNT: \$35,000), WITH A COVER MEMO DATED SEPTEMBER 14, 2016 FROM KLEIN, THORPE AND JENKINS, LTD.

Discussion: Trustee Brandon noted the need to work hard to keep matters like this and the money being given away under control. Trustee Rogers clarified the Board did not cause these expenses but that they have to make the decisions in litigation matters, and recognized the need for the proper training of employees.

Ayes: Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

- B. A Statement for Legal Services pertaining to General Matters for July 2016 in the amount of \$17,644.50, with a cover memo dated September 14, 2016 from Klein, Thorpe and Jenkins, Ltd.**

MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE YARBROUGH TO APPROVE A STATEMENT FOR LEGAL SERVICES PERTAINING TO GENERAL MATTERS FOR JULY 2016 IN THE AMOUNT OF \$17,644.50, WITH A COVER MEMO DATED SEPTEMBER 14, 2016 FROM KLEIN, THORPE AND JENKINS, LTD.

Discussion: Trustee Dorris questioned why these items (9B-C) are no longer part of the omnibus agenda. Mr. Norfleet noted that if an item does not receive a unanimous decision to move forward at the Legal, License and Ordinance Committee meeting it is place under new business.

Ayes: Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: Mayor Perkins

Abstain: None

Absent: None

MOTION CARRIES

- C. A Statement for Legal Services pertaining to Economic Redevelopment Matters, Employment and Labor Matters, Litigation Matters and Vendor Contracts for July 2016, in the total amount of \$25,580.21, with a cover memo dated September 14, 2016 from Klein, Thorpe and Jenkins, Ltd.**

MOTIONED BY TRUSTEE YARBROUGH AND SECONDED BY TRUSTEE RIVERS TO APPROVE A STATEMENT FOR LEGAL SERVICES PERTAINING TO ECONOMIC REDEVELOPMENT MATTERS, EMPLOYMENT AND LABOR MATTERS, LITIGATION MATTERS AND VENDOR CONTRACTS FOR JULY 2016, IN THE TOTAL AMOUNT OF \$25,580.21, WITH A COVER MEMO DATED SEPTEMBER 14, 2016 FROM KLEIN, THORPE AND JENKINS, LTD.

Discussion: None

Ayes: Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: Mayor Perkins

Abstain: None

Absent: None

MOTION CARRIES

D. Various Other Requests/Concerns

Trustee Brandon requested an item be placed on the next Legal, License and Ordinance Committee meeting agenda regarding Progressive Church's "Soups Up" event wanting to take place at the 200 building on Saturdays during the months of November through January. He also questioned if the street sweepers were working and if hours of use had changed with particular concern over the area at 5th Ave. and Quincy St. Mr. West stated both sweepers were working properly, and the start of day is at 4:00am with him personally spot checking the work that is performed.

10. Public Comment

Comments from the Public – Comments were made by the following individuals: P. Jones, G. Clay and L. Redmond. Comments are available upon request in the Clerk's office.

Response to Public Comments – Mr. Norfleet, Attorney Jurusik, Ms. Satchell, Mayor Perkins, Trustee(s) Brandon, Dorris, Rogers and Rivers responded to public comments. Comments are available upon request in the Clerk's office.

11. Executive Session: None

Adjournment

Mayor Perkins and the Board of Trustees adjourned the September 20, 2016, Regular Board Meeting with a Motion by Trustee Brandon and a Second by Trustee Dorris at 8:32 p.m. in the Village of Maywood Council Chambers.

The Vote was affirmed unanimously by the Board of Trustees at 8:32 p.m.



Edwenna Perkins, Mayor



Viola Mims, Village Clerk

Cc: Mayor Perkins
Board of Trustees
Village Clerk, Viola Mims
Village Manager, Willie Norfleet, Jr.