

**VILLAGE OF MAYWOOD  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING MINUTES  
TUESDAY, FEBRUARY 20, 2018**

**1. Call to Order**

The Regular Board Meeting of Tuesday, February 20, 2018 was called to order by Mayor Edwenna Perkins at 7:01 p.m. in the Council Chambers at 125 South 5<sup>th</sup> Avenue, Maywood, IL 60153.

**2. Roll Call**

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington, M. Lightford and R. Rivers (7:07 p.m.). **Absent:** None. **There being a Quorum Present, the meeting was convened.**

**Staff Attendance:**

Willie Norfleet Jr., Village Manager  
David Myers, Director of Community Development  
Joshua Koonce, Planning/Zoning Officer  
Lanya Satchell, Finance Director  
Valdimir Talley Jr., Police Chief  
Elijah Willis, Deputy Police Chief  
Craig Bronaugh Jr., Fire Chief  
John West, Public Works Director  
Michael Jurusik, Village Attorney  
Mark Lucas, Village Engineer

**3. Invocation**

Ms. Loretta Robinson gave the invocation.

**4. Pledge of Allegiance to the Flag**

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

**5. Approval of minutes for the Village Board of Trustees Regular Board Meeting Tuesday, February 6, 2018.**

**Motioned by Trustee Yarbrough and Seconded by Trustee Sanchez to approve the minutes for the Regular Board Meeting of Tuesday, February 6, 2018.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

**Nays:** None

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

**6. Oaths, Reports, Proclamations, Announcements and Appointments**

**Announcements**

- Mayor Perkins, Trustee(s) Brandon and Lightford made announcements of public interest

**A. Finance Management Report(s):**

1. Approval of Village of Maywood Warrant List No. 200446 through February 13, 2018 in the total amount of \$242,741.38.

**Motioned by Trustee Yarbrough and Seconded by Trustee Rivers to approve Warrant List No. 200446 through February 13, 2018 in the amount of \$242,741.38.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carries**

2. Discussion of Village of Maywood Finance Department Working Capital Reserve Fund (Rainy Day Fund) to be transferred to the Corporate Fund in the total amount of \$995,624.02.

Ms. Satchell made a revision to the amount to be transferred as \$1,000,000.00 (currently \$2 million in the Rainy Day Fund) and recommends the payment to the indicated vendors with past due amounts of 60 - 120 days or more. Ms. Satchell mentioned the delay is due to the slow receipts of the tax distribution and receipts should be received within the next two (2) months.

**Discussion:** Trustee Brandon made suggestions. Trustee Rivers sought clarity on repaying the Rainy Day Fund. Ms. Satchell responded when the draws are received they can be paid in portions in February and March and in July and August.

**Motioned by Trustee Yarbrough and Seconded by Trustee Rivers to transfer \$1,000,000.00 from the Working Capital Reserve Fund to the Corporate Fund.**

**Discussion:** Trustee(s) Sanchez and Wellington sought clarity and raised concerns. Ms. Satchell responded to their concerns.

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carries**

3. Discussion of Village of Maywood Open Invoices Report as of February 15, 2018 in the total amount of \$4,002,060.94.

This item was discussed in conjunction with Item 2.

**B. Mayor's Report and Theme: "A shift is coming; things are changing in our favor, when the people get a mind to work."**

1. Presentation by Edelson PC concerning Opioids. They are a nationally recognized leader in plaintiff's class and mass action litigation.

Mayor Perkins is recommending Village participation in the program and included in the packet are documents for review by the Board to allow a presentation.

**Discussion:** Trustee Wellington sought clarity. Mayor Perkins responded the request is only to allow a presentation to the Board.

**Motioned by Trustee Brandon and Seconded by Trustee Yarbrough to approve a presentation to the Board.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carries**

**C. Village Manager's Report Agenda Items:**

1. The Village of Maywood PC/ZBA to host a Plan Commissioner Workshop/Training Session jointly sponsored by the DePaul University Chaddick Institute, APA Illinois and CMAP. Presentation will be presented by Laurie Marston, a consultant to the Chaddick Institute and former Director of Community Development for Wilmette, and Andy Cross, Senior Planner at City of Highland Park. The training will be held from 7:00 p.m. – 9:00 p.m. in the Council Chambers on Tuesday, February 27, 2018. There will be no cost to the Village.

Mr. Koonce announced the presentation is open to other Village Commissions and the Village Board.

**Information Only**

2. Discussion and consideration for Village Board Preliminary Review, Access West Cook Project – Scattered Site Housing Proposal from IFF for 5<sup>th</sup> Avenue vacant lots located at 1902, 2009, 2024 and 2032 South 5<sup>th</sup> Avenue in the Village of Maywood. The lots are owned by the Cook County Land Bank. **Motion to move this proposal to the next PC/ZBA agenda for review and recommendation.**

Mr. Koonce reported that proposals were received for multi-unit buildings, the projects are compact developments, all are zoned R5 but minor zoning relief is required. Ms. Dina Bell of IFF gave an overview of the project that will benefit persons with physical disabilities and other types of disabilities.

**Discussion:** Trustee Rivers asked if there are any environmental concerns. Ms. Bell responded tests for any contamination at one of the sites will be performed and handled accordingly.

**Motioned by Trustee Yarbrough and Seconded by Trustee Lightford to move the proposals to the Planning and Zoning Committee for review and recommendation.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carries**

3. Presentation from Police Chief, Valdimir Talley, Jr. regarding the "Application for 9-1-1 Consolidation Plan "due to the State of Illinois by February 28, 2018. The plan is to transition staff on or before December 31, 2018 to be in compliance with the state mandate.

Chief Talley gave an overview of the consolidation proposal for the Village cost and staff salaries.

**Motioned by Trustee Yarbrough and Seconded by Trustee Lightford to accept and comply with the recommendation by Chief Talley.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carries**

4. Presentation from Police Chief Valdimir Talley, Jr. regarding a fight at Proviso East High School during the middle of January 2018. The Village Board is requesting information.

Chief Talley and Officer Patterson responded to questions.

**Discussion:** Mayor Perkins commented on the number of police officers that responded and the course of action taken by the officers. Chief Talley responded officers have to access the situation before taking immediate action, there were no weapons involved, the police department does work with the school, and the school district has ample eligible staff to respond to incidents when students leave the school for which they are responsible. There were six (6) arrests made in relation to the incident. Officer Patterson made comments in regard to a Peace Circle at Proviso that allows the offending students (including the parents) to state what happened and to sign a contract in regard to another incident that would result in expulsion. Trustee Rivers recommended more involvement of the Cook County Sheriffs. Trustee Sanchez sought clarity on if there is a need for more officers. Chief Talley commented there is an Intergovernmental Agreement with surrounding municipalities for assistance when there is a need for additional officers.

**Presentation Only**

**D. Village Attorney Agenda Items:** None

## 7. Omnibus Agenda

### A. **Motioned by Trustee Sanchez and Seconded by Trustee Rivers for the approval of the Omnibus Agenda Items A – N. Pulled item(s): with the exception of Item K**

- A.** Approval of payment to Accu-Tron Computer Service for computer consulting services for the month of February 2018 in the amount of \$6,300.00. **B.** Approval of payment to Allied Waste Service for garbage pick-up services for the month of January 2018 in the amount of \$141,750.00. **C.** Approval of payment to Amalgamated Bank of Chicago for the Village of Melrose Park Series 1998A Bond due for March 2018 in the amount of \$38,409.75. **D.** Approval of payment to Core and Main for the purchase of water and sewer supplies for the Village of Maywood Public Works Department in the amount of \$26,694.40 with a bid waiver. **E.** Approval of payment to Comcast for recurring Telephone/Ethernet services at the Fire Department, Police Station, Multipurpose Building and Village Hall in the amount of \$10,330.34. **F.** Approval of payment to H&H Electric Company for street light maintenance and repair for the Village of Maywood Public Works Department in the amount of \$23,214.80. **G.** Approval of payment to Standard Equipment Company for street sweeper repairs for the Village of Maywood Public Works Department in the amount of \$11,752.74. **H.** Approval of payment to Village of Melrose Park for water services provided from the Village of Melrose Park to the Village of Maywood December 25, 2017 through January 24, 2018 in the amount of \$63,960.00. **I.** Approval of payment to Wigit's Truck Service for vehicle maintenance, repairs, parts and service for the Village of Maywood Public Works Department in the amount of \$8,568.06. **J.** Ordinance Authorizing the Creation and Ratification the issuance of a Class "C" Liquor License (Temporary Special Event Liquor License for Non-Village Owned Property) for St. Eulalia Church located at 1845 South 9<sup>th</sup> Avenue (Special Event Date: February 3, 2018). **L.** Ordinance Authorizing Certain Expenditures from Chicago Title Insurance Company Escrow Numbers 2, 4, and 5 established for the St. Charles Tax Increment Financing Redevelopment Project Area Fund to pay for Certain Eligible Project Expenses (Escrow Number 2: Train Station Project) (Escrow Number 4: Village Projects) (Escrow Number 5: Village Administration Costs) (Professional Engineering Services: Hancock Engineering Company). **M.** Ordinance Approving the Sale of Real Property, a Temporary Access Agreement, and negotiation of a Redevelopment Agreement pursuant to the Tax Reactivation Program of the Village of Maywood – National Recycle, Inc. with related Exhibits. **N.** An Ordinance Approving Change Order Number 1 to the Agreement between the Village of Maywood and Norvilla, LLC for the Performance of construction services for the combined 17<sup>th</sup> Avenue and 18<sup>th</sup> Avenue Improvement Project.

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carries**

### **Pulled Item**

- K.** Resolution approving a repayment Agreement between the Village of Maywood and the Illinois Department of Commerce and Economic Opportunity for the return of Certain Grant Funds issued under Grant Number 10-071107), with a copy of the draft Repayment Agreement attached as Exhibit "A" to the Resolution, and a cover memo dated February 14, 2018 from Klein, Thorpe and Jenkins, Ltd.

**Motioned by Trustee Yarbrough and Seconded by Trustee Rivers to approved a Resolution approving a repayment Agreement between the Village of Maywood and the Illinois Department of Commerce and Economic Opportunity for the return of Certain Grant Funds issued under Grant Number 10-071107).**

Mayor Perkins mentioned this is not the grant for \$300,000 from the Illinois Department of Natural Resources in 2014. Mr. Norfleet responded this grant took place in 2011.

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carries**

### **Mayor's Request**

- Mayor Perkins requested a moment of silence in honor of Mr. William "Bill" Hampton.

**8. New Business Agenda Item:**

- A. Resolution approving and authorizing execution of a Pool Use Agreement to be entered into between the Village of Maywood and the West Cook YMCA relative to the Fred Hampton Family Aquatic Facility (2018 Summer Season) with a copy of the draft agreement attached as Exhibit "A" to the Resolution, and a cover memo dated February 14, 2018 from Klein, Thorpe and Jenkins, Ltd.

Mr. Phillip Jimenez gave an overview of the 2017 program, the program highlights for the 2018 program, and introduced Kyle Sandine the new Director of Aquatics.

**Discussion:** Trustee Wellington inquired if additional offers were available besides the complimentary lessons. Mr. Jimenez responded, at this time, the partnership calls for pool management and safety around the water. Trustee(s) Sanchez and Lightford made comments.

**Motioned by Trustee Brandon and Seconded by Trustee Yarbrough to approve a Resolution Approving and Authorizing execution of a Pool Use Agreement to be entered into between the Village of Maywood and the West Cook YMCA relative to the Fred Hampton Family Aquatic Facility (2018 Summer Season).**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carries**

- B. Resolution Approving an Agreement between the Village of Maywood and the Edwin Hancock Engineering Company for furnishing of Professional Engineering Services (Preliminary Design Engineering Services) for the 2018 Green Infrastructure Alley Improvements Project and for the Appropriation and Expenditure of MWRD Green Infrastructure Grant Funds to pay for the Professional Engineering Services related to the project, with a copy of the draft Agreement attached as Exhibit "A" to the Resolution, and a cover memo dated February 14, 2018 from Klein, Thorpe and Jenkins, Ltd.

**Motioned by Trustee Yarbrough and Seconded by Trustee Rivers to approve.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carries**

- C. Resolution Approving and Authorizing the Execution of an Intergovernmental Agreement Establishing the IKE Joint Emergency Telephone System Board and providing for the Consolidation of and Operation of Certain Public Safety Answering Points and the Eisenhower Emergency Communication Center ("IKE 911 Center") (participating members: Village of Broadview and the Village of Maywood), with a copy of the Intergovernmental Agreement attached as Exhibit "A" to the Resolution, and a cover memo dated February 14, 2018 from Klein, Thorpe and Jenkins, Ltd.

**Motioned by Trustee Yarbrough and Seconded by Trustee Rivers to approve. Motion withdrawn.**

Attorney Jurusik requested that this item not move forward due to a request for a 60-day extension by Broadview for re-negotiations.

- D. Motion to approve a payment request in the amount of \$40,870.36 to Norvilla, LLC for work on the 17<sup>th</sup> Avenue and 18<sup>th</sup> Avenue Improvements Project (Pay Estimate No. 3), which includes work performed under Change Order No. 1 in the amount of \$25,071.20. Supporting documents from Hancock Engineering is attached.

**Motioned by Trustee Sanchez and Seconded by Trustee Yarbrough to approve in the amount of \$40,870.36.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carries**

- E. Discussion and approval of Sewer Cleaning and Televising of the sewers within the limits of the various upcoming capital improvement projects to be constructed in 2018 in the Village of Maywood. It is estimated that the cost would be approx. \$32,000 for the areas within the Madison TIF and \$36,000 for areas outside of the TIF. **Motion to move forward with advertising for contractor bids to perform sewer cleaning and televising work as described.**

**Motioned by Trustee Wellington and Seconded by Trustee Sanchez to move forward with advertising for contractor bids to perform sewer cleaning and televising work as described.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carries**

#### Additional New Items

- Trustee Brandon requested a date for a meeting of the newly reconstructed Finance Committee, to establish a committee for the 2018 Maywood Fest with outside sponsors, and to direct staff to look into the federal Opportunity Zone Program. Mayor Perkins requested Clerk Mims to forward a copy of the ordinance relative to the Finance Committee process. Trustee Brandon suggested beginning preparations for the Maywood Fest Adhoc Committee and Mayor Perkins requested names of participants by next week. There was a consensus by the Board to agree with the recommendations.

#### 9. Old Business Agenda Items:

- Trustee Brandon requested updates regarding turning over the parks to the park district and the Rod Out Invoices. Mr. Norfleet responded he has had two meetings with the park district and they do not have a schedule as to when the parks can be reclaimed. Mr. Norfleet has a meeting scheduled on Wednesday with Rod Out to discuss redrafting the request for payment. Trustee(s) Yarbrough and Brandon made comments regarding the park districts tax revenues. Attorney Jurusik responded revenue should be available based on a referendum to transfer the parks for which he provided assistance to the park district to establish the increase.

#### 10. For Information Only

- A. Memorandum regarding Summary of Public Act 100-285 regarding Amendments to the Juvenile Court Act dated February 14, 2018 from Klein, Thorpe and Jenkins, Ltd.

#### 11. Public Comment:

**Comments from the Public** – Comments were made by the following individuals: D. Stampley, A. Matthews, M. Jones, G. Clay, L. Redmond and L. Robinson.

**Response to Public Comments** – Mr. Norfleet, Mayor Perkins, Trustee(s) Rivers, Sanchez, Lightford and Wellington responded to public comments. Comments are available upon request in the Clerk's Office.

There was a consensus by the Board to place on the next RBM agenda for discussion the recommendation to move public comments from the end of the meeting to the beginning of the meeting.

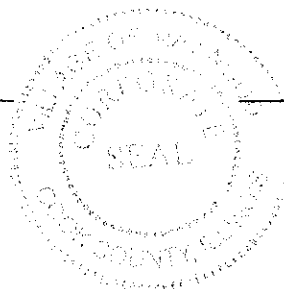
#### 12. Adjournment

Mayor Perkins and the Board of Trustees adjourned the February 20, 2018, Regular Board Meeting with a Motion by Trustee Brandon and a Second by Trustee Yarbrough at 9:50 p.m. in the Village of Maywood Council Chambers.

**The Vote was affirmed unanimously by the Board of Trustees at 9:50 p.m.**

*Edwenna Perkins*

**Edwenna Perkins, Mayor**



*Viola Mims*

**Viola Mims, Village Clerk**

Cc: Mayor Perkins  
Board of Trustees  
Village Clerk, Viola Mims