

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
REGULAR BOARD MEETING MINUTES
TUESDAY, MARCH 5, 2019**

Amended at the RBM of Tuesday, March 19, 2019

1. Call to Order

The Regular Board Meeting of Tuesday, March 5, 2019 was called to order by Mayor Edwenna Perkins at 7:06 p.m. in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

2. Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustees H. Yarbrough, I. Brandon, K. Wellington, M. Lightford and M. Lightford (7:17 p.m.) **Absent:** Trustee R. Rivers
There being a Quorum Present, the meeting was convened.

Staff Attendance:

Willie Norfleet Jr., Village Manager
Valdimir Talley Jr., Police Chief
John West, Public Works Director
Angela Smith, Business Development Coordinator
Michael Jurusik, Village Attorney
William Peterhansen, Village Engineer

3. Invocation

Ms. Loretta Robinson gave the invocation.

4. Pledge of Allegiance to the Flag

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

5. Approval of minutes for Village Board meeting of the Board of Trustees Tuesday, February 19, 2019.

Motioned by Trustee Brandon and Seconded by Trustee Yarbrough to approve the minutes for the Regular Board Meeting of Tuesday, February 19, 2019.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon and K. Wellington

Nays: None

Abstain: Trustee A. Sanchez

Absent: Trustees M. Lightford and R. Rivers

Motion Carries

6. Annual Budget Matters:

- A. Approval of Draft of Notice of Public Hearing Regarding the Village of Maywood's Fiscal Year 2019/2020 Budget (May 1, 2019 through April 30, 2020).

Motioned by Trustee Sanchez and Seconded by Trustee Yarbrough to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez and K. Wellington

Nays: None

Abstain: None

Absent: Trustees M. Lightford and R. Rivers

Motion Carries

- B. Setting a Draft date Agenda for Public Hearing on the Proposed Fiscal Year 2019/2020 Budget (May 1, 2019 through April 30, 2020), for the April 16, 2019 Public Hearing.

Motioned by Trustee Sanchez and Seconded by Trustee Yarbrough to approve April 16, 2019 as the Public Hearing date.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez and K. Wellington

Nays: None

Abstain: None

Absent: Trustees M. Lightford and R. Rivers

Motion Carries

7. Oaths, Reports, Proclamations, Announcements and Appointments

- Mayor Perkins announced an event being held at the Multipurpose Building, 200 S. 5th Avenue, Maywood, IL on Saturday, March 9, 2019 from 8:30 a.m. to 1:00 p.m. by Universal Housing Solutions CDC and other announcements of public interests.
- Pastor Rodney Smith made comments regarding a Resolution from the Village of Maywood presented to family of retired police officer Lawrence "Tubby" Jackson for services held at Corbin Colonial Funeral Home in Chicago on February 9, 2019.

A. Finance Management Reports:

1. Approval of Village of Maywood Warrant List No. 200467 through February 27, 2019 in the amount of \$37,623.18.

Motioned by Trustee Yarbrough and Seconded by Trustee Sanchez to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon and A. Sanchez

Nays: None

Abstain: Trustee K. Wellington

Absent: Trustees M. Lightford and R. Rivers

Motion Carries

B. Mayor's Report and Theme: "A shift is coming; things are changing in our favor, when the people get a mind to work."

- A. Memo received from Liquor Commission recommending the approval of the request for corporate stock transfer of 74.9% to Pankaj Patel and 25.1% Kaushik Patel, for Lox Food and Liquor at 1816 St. Charles Road, Maywood, IL 60153.

Motioned by Trustee Yarbrough and Seconded by Trustee Wellington to approve the transfer.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

8. Public Comment:

Comments from the Public – Comments were made by the following individuals: K. Sorenson, G. Clay, and L. Robinson

Response to Public Comments – Mr. Norfleet and Mayor Perkins responded to public comments.

9. Village Manager's Report:

- A. Discussion and consideration regarding Mr. Abbye Diaz seeking to purchase and develop four (4) new homes pursuant to the Bundle Program in the Village of Maywood. Applications are attached for the sale of Village Owned Bundle 3.

Ms. Smith gave a brief summary on the history and current findings for the Village Owned Property for Bundle 3 and background information for Mr. Diaz.

Motioned by Trustee Yarbrough and Seconded by Trustee Lightford to approve the purchase of the Bundle.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

- B. Discussion and consideration regarding Mr. Greg Batelli seeking to purchase and develop Bundles 1,2 along with 1601 South 5th Avenue, Maywood, IL 60153.

Ms. Smith gave a summary on the history and current findings for Bundles 1 and 2 and background information for Mr. Batelli.

Motioned by Trustee Brandon and Seconded by Trustee Yarbrough to approve the purchase of Bundles 1,2 and 1601 S 5th Avenue for a total of \$18,000.00.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

- C. Discussion and consideration regarding Andrew's Home Design and Renovation seeking to purchase Bundle 1 and Bundle 2 concerning the Village Owned Bundle Program in the Village of Maywood.

Ms. Smith mentioned the proposal received was at a lower dollar amount and this item is for information purposes only.

Motioned by Trustee Sanchez and Seconded by Trustee Yarbrough to reject.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

10. Village Attorney's Report:

Attorney Jurusik gave an update on LNR Family Store, Inc. v. Village of Maywood regarding revocation of their business license for various violations.

11. Omnibus Agenda Items:

- A. **Motioned by Trustee Sanchez and Seconded by Trustee Yarbrough for the approval of the Omnibus Agenda Items A – L.**

A. An Ordinance Authorizing certain Amendments to the Fiscal Year 2018/2019 (May 1, 2018 through April 30, 2019) Village of Maywood Budget (Amendment No 1). B. An Ordinance Amending Article XII (Working Capital Reserve Fund) of the Village of Maywood's Fiscal and Investment Policy (2019 First Draw: Transfer of amount not to exceed \$415,692.00 from the Working Capital Reserve fund to the Village's General Fund to pay MQ Construction Company for Work Performed on the 2018 MWRD Green Infrastructure Alley Improvement Project and to Extend the Repayment Schedule). C. A Resolution Approving a Transfer from the Working Capital Reserve Fund to the General Fund in an amount not to exceed \$415,692.00 (2019 First Draw: Transfer of amount not to exceed \$415,692.00 from the Working Capital Reserve Fund to the Village's General Fund to pay MQ Construction Company for Work Performed on the 2018 MWRD Green Infrastructure Alley Improvement Project and to Extend the Repayment Schedule). D. A Resolution Approving the Authorizing Execution of a Plat of Easement on Expenditures of Madison Street / 5th Avenue Tax Increment Financing District Funds for obtaining the Easements necessary for the First Avenue Water Main Improvements Project in Maywood, Illinois (Harrison Street to Washington Boulevard). E. A Resolution Approving a Cook County Class 8 Real Estate Tax Incentive Renewal for the benefit of Wire Cloth Filter Manufacturing, located at 611 West St. Charles Road, Maywood, IL, pursuant to the Cook County Real Property Classification Ordinance. F. Approval of payment to Allied Waste Service for garbage roll-off services for the month of January 2019 in the amount of \$8,005.32. G. Approval of payment to Allied Waste Service regarding garbage pick-up services for the month of January 2019 in the amount of \$146,000.00 for the Village of Maywood. H. Approval of payment to Fleet Services for Retail Fuel Purchases for the Village of Maywood in the amount of \$15,504.17. I. Approval of payment to George Garmin for down payment purchasing ceiling tile materials and installation of new tiles at Village Hall in the amount of \$10,000.00. J. Approval of payment to Edwin Hancock Engineering for engineering services rendered for the Village of Maywood Public Works Department pursuant to Madison Street LAFO (1st Avenue to Des Plaines Road) Project in the amount of \$41,807.00. K. Approval of payment to Edwin Hancock Engineering for engineering services rendered for the Village of Maywood Public Works Department that involved various village projects in the amount of \$45,536.50. L. Approval of payment to Steven Owen for reimbursement of medical insurance premiums from October 2015 through November 2019 in the amount of \$16,070.32.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

12. New Business

- A. Discussion concerning IT Assessment Report for Maywood dated November 19, 2018. This item was discussed after Public Comments.

Dr. Richard Powell gave a summary, based on findings during the Fall of 2018, on assessments and networking infrastructures for the Villages IT includes strengths, weaknesses, opportunities and threats, practices, the need to keep software current for the purpose of receiving support and made recommendations for improvement. Mr. Powell mentioned Grant opportunities through Homeland Securities and participation in the Illinois Central Network.

Discussion: Trustees Brandon, Sanchez and Wellington made comments and/or raised concerns.

Mr. Powell and Mr. Norfleet responded to their concerns. Mr. Norfleet mentioned the installation of the Office 365 Application for the Village and the lack of resources including the limited IT staff available to assist the Village.

- B. Discussion concerning Computer Software and Conversion Services Proposal prepared by Civic Systems, a Subsidiary of Baker Tilly Virchow Krause, LLP.

The Finance Committee recommends the proposal from Civic Systems Computer Software and Conversion Services that submitted a proposal lower than BS&A Software (Item C) for equivalent offered services.

- C. Discussion concerning BS&A Software in reference to delivering unparallel service, solutions, support and customer satisfaction for the Village of Maywood.

Refer to Item B.

13. Old Business: None

14. Board of Trustee Comments:

- Trustee Brandon made an announcement of public interest
- Trustee Wellington made an announcement of public interest

16. For Information Only: None

17. Closed Meeting Session:

Motioned by Trustee Brandon and Seconded by Trustee Sanchez to recess in the closed session for the purpose of discussing:

- A. Pending Litigation (5 ILCS 120/2(c) (11)).

1. Document to be passed in Closed Meeting Session.

- B. Discussion of minutes of meetings lawfully closed under OMA, for the purposes of approval by the body of the minutes or semi-annual review of the minutes (5 ILCS 120/2(c)(21) and 2.06):

1. **Action Item after Closed Meeting:** Resolution approving the content of and/or Release of Certain Closed Meeting Minutes of the Board of Trustees of the Village of Maywood (2018 Full Year Review), which includes draft copies of the Closed Meeting Minutes, and with a cover memo dated February 27, 2019 from Klein, Thorpe and Jenkins, Ltd.

Discussion: None

Ayes: Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee R. Rivers

Motion Carries

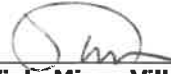
17. Adjournment

Mayor Perkins and the Board of Trustees adjourned the March 5, 2019, Regular Board Meeting with a Motion by Trustee Lightford and a Second by Trustee Yarbrough at 10:06 p.m. in the Village of Maywood Council Chambers.

The Vote was affirmed unanimously by the Board of Trustees at 10:06 p.m.



Edwenna Perkins, Mayor



Viola Mims, Village Clerk

Cc: Mayor Perkins
Board of Trustees
Village Clerk, Viola Mims