

REG 11/17

**VILLAGE OF MAYWOOD  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
TUESDAY, MARCH 7, 2017**

**1. Call to Order**

The Regular Board Meeting of Tuesday, March 7, 2017 was called to order by Mayor Edwenna Perkins at 7:00 p.m. in the Council Chambers at 125 South 5<sup>th</sup> Avenue, Maywood, IL 60153.

**2. Roll Call**

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, Sr., I. Brandon (7:05 p.m.), A. Dorris, M. Rogers, M. Lightford and R. Rivers. **Absent:** None. **There being a Quorum Present, the meeting was convened.**

**Staff Attendance:**

Willie Norfleet, Jr., Village Manager  
David Myers, Director of Community Development/Asst. Village Manager  
Michael Jurusik, Village Attorney  
Craig Bronaugh, Jr., Fire Chief  
Valdimir Talley, Jr., Chief of Police  
Elijah Willis, Deputy Chief of Police  
Lanya Satchell, Finance Director  
John West, Public Works Director  
William Peterhansen, Village Engineer

**3. Invocation**

Commissioner Loretta Robinson gave the invocation.

**4. Pledge of Allegiance to the Flag**

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

**5. Oaths, Reports, Proclamations, Announcements and Appointments**

Mayor Perkins urged residents to take advantage of the next opportunity for individuals earning up to \$30,000 and families earning up to \$55,000 for free tax assistance through the Internal Revenue Service (IRS) program taking place on March 18, 2017, at the 200 S. 5<sup>th</sup> building from 9:00am – 3:00pm. She also urged residents affected by the April/May 2013 floods to contact Cook County at phone number (847)969-0561 for assistance from the Federal Emergency Management Agency (FEMA) before the program comes to an end. (**Note:** The following announcement was presented after Item 9.) Trustee Brandon gave special thanks to all who supported and/or contributed in making this year's National League of Cities Youth Delegation a reality.

**A. Mayor's Report and Theme: "A SHIFT IS COMING; THINGS ARE CHANGING IN OUR FAVOR WHEN THE PEOPLE GET A MIND TO WORK.":** None

**B. Manager's Report:** None

**C. Finance Management Report(s):**

- 1. Village of Maywood Warrant List No. 200427 through March 1, 2017 in the amount of \$204,216.05.**

**MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE LIGHTFORD TO APPROVE THE VILLAGE OF MAYWOOD WARRANT LIST NO. 200427 - THROUGH MARCH 1, 2017 IN THE TOTAL AMOUNT OF \$204,216.05**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and

R. Rivers  
 Nays: None  
 Abstain: None  
 Absent: None  
**MOTION CARRIES**

6. **Approval of minutes for the Village Board of Trustees Regular Board Meeting of Tuesday, February 21, 2017.**

**MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE YARBROUGH TO APPROVE THE MINUTES FOR THE VILLAGE BOARD OF TRUSTEES REGULAR BOARD MEETING OF TUESDAY, FEBRUARY 21, 2017.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

7. **Old Business:** None

8. **Omnibus Agenda**

- A. **MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE LIGHTFORD FOR THE APPROVAL OF THE OMNIBUS AGENDA ITEMS A – T, WITH THE EXCEPTION OF ITEMS G AND H.**

**Discussion:** None. Trustee Rogers proceeded to read the omnibus agenda.

**A. A RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF A POOL USE AGREEMENT TO BE ENTERED INTO BETWEEN THE VILLAGE OF MAYWOOD AND THE WEST COOK YMCA RELATIVE TO THE FRED HAMPTON FAMILY AQUATIC FACILITY (2017 SUMMER SEASON), B. MOTION TO WAIVE THE BID PROCESS AND APPROVE AN ORDINANCE AUTHORIZING THE EXECUTION OF AND APPROVAL OF AN AGREEMENT BETWEEN TWIN SUPPLIES LTD. AND THE VILLAGE OF MAYWOOD FOR THE PURCHASE AND INSTALLATION OF CERTAIN ELECTRICAL FIXTURES, LED LIGHTS AND LIGHT POLES AND AN AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND H&H ELECTRIC FOR THE PURCHASE AND INSTALLATION OF CERTAIN ELECTRICAL FIXTURES, LED LIGHTS AND LIGHT POLES AND AUTHORIZING CERTAIN EXPENDITURES FROM THE MADISON STREET/5TH AVENUE TAX INCREMENT FINANCING REDEVELOPMENT PROJECT AREA FUND TO PAY FOR THE PROJECT IMPROVEMENTS WITHIN THE TIF DISTRICT (VILLAGE PAYMENT TO TWIN SUPPLIES, LTD. UNDER AGREEMENT: \$88,868.00 AND VILLAGE PAYMENT TO H&H ELECTRIC UNDER AGREEMENT: \$12,560.00) WITH KLEIN, THORPE AND JENKINS, LTD. MEMO DATED MARCH 2, 2017, C. A RESOLUTION APPROVING THE SALE OF REAL PROPERTY COMMONLY KNOWN AS 818 SOUTH 14TH AVENUE PURSUANT TO THE ANLAP PROGRAM OF THE VILLAGE OF MAYWOOD, D. ORDINANCE AUTHORIZING CERTAIN EXPENDITURES FROM CHICAGO TITLE INSURANCE COMPANY ESCROW NUMBER 4 (ESCROW ACCOUNT NUMBER 201454332) ESTABLISHED FOR THE ST. CHARLES ROAD TAX INCREMENT FINANCING REDEVELOPMENT PROJECT AREA FUND TO PAY FOR THE VILLAGE'S 2013 ALLEY IMPROVEMENT PROJECT (ESCROW NUMBER 4: VILLAGE PROJECTS) (ADDITIONAL ALLEY IMPROVEMENTS: LAKE STREET TO MAIN STREET BETWEEN 6TH AVENUE AND 7TH AVENUE), E. AN ORDINANCE AUTHORIZING CERTAIN EXPENDITURES FROM THE MADISON STREET/5TH AVENUE TAX INCREMENT FINANCING REDEVELOPMENT PROJECT AREA FUND TO PAY FOR THE MAYBROOK DRIVE SANITARY SEWER IMPROVEMENT AND RESTORATION PROJECT, F. APPROVAL OF AN ORDINANCE AMENDING TITLE 1X (GENERAL REGULATIONS), CHAPTER 99 (TOWING OF VEHICLES), SECTION 99.01 (DEFINITIONS) OF THE MAYWOOD VILLAGE CODE RELATIVE TO THE**

**TOWING OF VEHICLES, I. A RESOLUTION APPROVING INITIATION OF LEGAL ACTIONS FOR THE DEMOLITION AND/OR REPAIR OF STRUCTURES AT VARIOUS ADDRESSES WITHIN THE VILLAGE OF MAYWOOD, INCLUDING A MEMORANDUM DATED JULY 13, 2016 REGARDING FAST-TRACK DEMOLITION ACTIONS, J. APPROVAL OF PAYMENT TO BLUE CROSS BLUE SHIELD FOR HEALTH INSURANCE PREMIUMS FOR THE MONTH OF MARCH 2017 IN THE AMOUNT OF \$240,544.67 FOR THE VILLAGE OF MAYWOOD EMPLOYEES, K. APPROVAL OF PAYMENT TO COMPASS MINERALS FOR BULK SALT PURCHASE FOR THE VILLAGE OF MAYWOOD PUBLIC WORKS DEPARTMENT IN THE AMOUNT OF \$82,873.04, L. APPROVAL OF PAYMENT TO COOK COUNTY DEPARTMENT OF PUBLIC HEALTH FOR RETAIL FOOD ESTABLISHMENT REPORTS FOR THE RECENT QUARTER (OCTOBER 2016 THROUGH DECEMBER 2016) FOR THE VILLAGE OF MAYWOOD CODE ENFORCEMENT DEPARTMENT IN THE AMOUNT OF \$5,800.00, M. APPROVAL OF PAYMENT TO EMERGITECH FOR THE QUARTERLY MAINTENANCE AND SUPPORT AGREEMENT FOR DECEMBER 1, 2016 THROUGH FEBRUARY 28, 2017 IN THE AMOUNT OF \$7,353.33, N. APPROVAL OF PAYMENT TO HANCOCK ENGINEERING FOR ENGINEERING SERVICES RENDERED FOR PERIOD ENDING JANUARY 31, 2017 FOR THE VILLAGE OF MAYWOOD PUBLIC WORKS DEPARTMENT (40 MADISON STREET SEWER IMPROVEMENTS) IN THE AMOUNT OF \$41,796.50, O. APPROVAL OF PAYMENT TO UNION PACIFIC RAILROAD FOR THE METRA STATION WIRELINE CROSSING PERMIT/AGREEMENT OF THE UNION PACIFIC RAILROAD TRACKS IN THE AMOUNT OF \$3,105.00, P. APPROVAL OF PAYMENT TO UNIQUE PLUMBING COMPANY FOR WATER MAIN BREAK AND SEWER REPAIRS FOR THE VILLAGE OF MAYWOOD PUBLIC WORKS DEPARTMENT FROM DECEMBER 14, 2016 THROUGH JANUARY 2017 IN THE AMOUNT OF \$101,173.40, Q. APPROVAL OF PAYMENT TO WIGIT'S TRUCK SERVICE FOR VEHICLE MAINTENANCE, REPAIRS, PARTS AND SERVICE FOR THE VILLAGE OF MAYWOOD PUBLIC WORKS DEPARTMENT IN THE AMOUNT OF \$10,827.68, R. APPROVAL OF PAYMENT TO ACCU-TRON COMPUTER SERVICE FOR COMPUTER CONSULTING SERVICES FOR THE MONTH OF MARCH 2017 IN THE AMOUNT OF \$6,300, S. RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF CHANGE ORDER NUMBER 1 TO A CONSTRUCTION CONTRACT FOR ADDITIONAL CERTAIN ALLEY IMPROVEMENTS RELATIVE TO THE 2013 ALLEY IMPROVEMENT PROJECT LOCATED WITHIN THE ST. CHARLES ROAD TAX INCREMENT FINANCING REDEVELOPMENT PROJECT AREA (RECONSTRUCTION OF PUBLIC ALLEY IMPROVEMENTS: ALLEY #136 (BETWEEN 4TH AND 5TH AVENUES, MAIN STREET TO LAKE STREET), ALLEY #132 (BETWEEN 8TH AND 9TH AVENUES, MAIN STREET TO LAKE STREET), ALLEY #135 (BETWEEN 5TH AND 6TH AVENUES, MAIN STREET TO LAKE STREET) (ESCROW NUMBER 4: VILLAGE PROJECTS (ADDITIONAL ALLEY IMPROVEMENTS: LAKE STREET TO MAIN STREET BETWEEN 6TH AVENUE AND 7TH AVENUE), AND T. APPROVAL OF ENGINEERING AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND THE EDWIN HANCOCK ENGINEERING COMPANY FOR FURNISHING OF PROFESSIONAL ENGINEERING SERVICES FOR THE 1ST AVENUE SANITARY SEWER IMPROVEMENTS PROJECT IN MAYWOOD, IL.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

- B. ITEM G – Approval of Village of Maywood Proposed Budget Amendment Detailed Revenue and Expense Report for nine (9) periods ending January 31, 2017.**

**MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE YARBROUGH FOR THE APPROVAL OF VILLAGE OF MAYWOOD PROPOSED BUDGET AMENDMENT.**

**Discussion:** Trustee Rogers sought a short briefing and confirmation from top management that they are comfortable with this proposal. Mr. Norfleet noted he feels things are in order. Ms. Satchell noted the Corporate Fund was adjusted by approximately \$7,000.00 and overall departmental adjustments absorbed most

of the amendments with no real change to the bottom line but noted a major change to the Madison Street Tax Increment Financing (TIF) from \$645,000 to \$1.9 million, with a \$1.3million received. She also reviewed the departmental adjustments and noted budget amendments are primarily done for auditing purposes. Trustee Rogers made additional comments.

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

- C. ITEM H – Approval to invest in Cook County Grant to select Washington Boulevard from west village limits to 9<sup>th</sup> Avenue as the project site in the Village of Maywood.**

**MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE BRANDON FOR THE APPROVAL TO INVEST IN COOK COUNTY GRANT TO SELECT WASHINGTON BOULEVARD FROM WEST VILLAGE LIMITS TO 9TH AVENUE AS THE PROJECT SITE IN THE VILLAGE OF MAYWOOD.**

**Discussion:** Trustee Rogers sought confirmation of any critical conversation outside of the one page memo received that he may have missed due to his inability to attend the last Legal, License and Ordinance Committee (LLOC) meeting. Mr. Norfleet noted Cook County has \$8.3 million dollars with approximately \$500,000 in anticipated grant money for municipalities for shovel ready projects. He noted Washington Ave. was chosen due to it being the simplest to qualify for grants and the other two projects considered (Madison St. & 19<sup>th</sup> Ave.) already have some funding sources and other issues needing resolution. Mayor Perkins noted the requirement to join project areas and that the Illinois Municipal League (IML) is assisting with this program. Trustee Brandon noted the completion of Washington Ave. will complete that corridor. Trustee Rogers reminded all of the improvements on Washington from 1<sup>st</sup> Ave. to 9<sup>th</sup> Ave. in the past few years.

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**9. New Business:**

- A. A Statement for Legal Services for January 2017 pertaining to General Matters in the amount of \$9,400.50, with a cover memo dated March 1, 2017 from Klein, Thorpe and Jenkins, Ltd.**

**MOTIONED BY TRUSTEE YARBROUGH AND SECONDED BY TRUSTEE DORRIS TO APPROVE A STATEMENT FOR LEGAL SERVICES FOR JANUARY 2017 PERTAINING TO GENERAL MATTERS IN THE AMOUNT OF \$9,400.50, WITH A COVER MEMO DATED MARCH 1, 2017 FROM KLEIN, THORPE AND JENKINS, LTD.**

**Discussion:** None

**Ayes:** Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** Mayor Perkins

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

- B. A Statement for Legal Services for January 2017 pertaining to Economic Redevelopment Matters, Employment and Labor Matters, Litigation Matters, Election Matters, Vendor Contract Matters, and 911 Dispatch Consolidation in the total amount of \$43,808.43, with a cover memo dated March 1, 2017 from Klein, Thorpe and Jenkins, Ltd.**

**MOTIONED BY TRUSTEE YARBROUGH AND SECONDED BY TRUSTEE DORRIS TO APPROVE A STATEMENT FOR LEGAL SERVICES FOR JANUARY 2017 PERTAINING TO ECONOMIC REDEVELOPMENT MATTERS, EMPLOYMENT AND LABOR MATTERS, LITIGATION MATTERS, ELECTION MATTERS, VENDOR CONTRACT MATTERS, AND 911 DISPATCH CONSOLIDATION IN THE TOTAL AMOUNT OF \$43,808.43, WITH A COVER MEMO DATED MARCH 1, 2017 FROM KLEIN, THORPE AND JENKINS, LTD.**

**Discussion:** None

**Ayes:** Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

**Nays:** Mayor Perkins

**Abstain:** None

**Absent:** None

**MOTION CARRIES**

**10. Public Comment:**

**Comments from the Public** – Comments were made by the following individuals: J. Olsen, G. Clay, and L. Redmond. Comments are available upon request in the Clerk’s office.

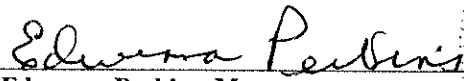
**Response to Public Comments** – Mr. Norfleet and Chief Talley responded to public comments. Comments are available upon request in the Clerk’s office.

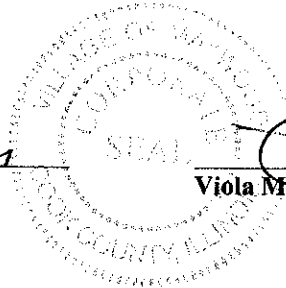
**12. Executive Session:** None

**Adjournment**

Mayor Perkins and the Board of Trustees adjourned the March 7, 2017, Regular Board Meeting with a Motion by Trustee Brandon and a Second by Trustee Lightford at 7:48 p.m. in the Village of Maywood Council Chambers.

**The Vote was affirmed unanimously by the Board of Trustees at 7:48 p.m.**

  
Edwenna Perkins, Mayor



  
Viola Mims, Village Clerk

Cc: Mayor Perkins  
Board of Trustees  
Village Clerk, Viola Mims  
Village Manager, Willie Norfleet, Jr.