

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
REGULAR BOARD MEETING MINUTES
TUESDAY, APRIL 3, 2018**

1. Call to Order

The Regular Board Meeting of Tuesday, April 3, 2018 was called to order by Mayor Edwenna Perkins at 7:01 p.m. in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

2. Roll Call

Upon roll call by Connie Thompkins, Administrative Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) I. Brandon, A. Sanchez, K. Wellington and M. Lightford. **Absent:** Trustee(s) H. Yarbrough and R. Rivers. **There being a Quorum Present, the meeting was convened.**

Staff Attendance:

Willie Norfleet Jr., Village Manager
David Myers, Director of Community Development
Lanya Satchell, Finance Director
Valdimir Talley Jr., Chief of Police
Elijah Willis, Deputy Police Chief
John West, Public Works Director
Michael Jurusik, Village Attorney
William Peterhansen, Village Engineer
Connie Thompkins, Administrative Clerk

3. Invocation

Mr. Mike Rogers gave the invocation.

4. Pledge of Allegiance to the Flag

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

5. Approval of minutes for the Village Board of Trustees Regular Board Meeting Tuesday, March 20, 2018.

Motioned by Trustee Sanchez and Seconded by Trustee Brandon to approve the minutes for the Regular Board Meeting of Tuesday, March 20, 2018.

Discussion: None

Ayes: Mayor Perkins, Trustee(s) I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee(s) H. Yarbrough and R. Rivers

Motion Carries

6. Oaths, Reports, Proclamations, Announcements and Appointments

- Trustee Brandon made announcements of public interest.
- Mayor Perkins made announcements of public interest.
- Trustee Sanchez announced the grand opening for Magallanes Tacos at 620 S. 5th Avenue on Tuesday, April 10, 2018 at noon.
- Mr. Myers announced the following:
 - Ideas for Life Resource Fair on Saturday, April 21, 2018 from 10 a.m. to 2 p.m. at 200 S. 5th Avenue
 - UPRR closing the railroad crossing at 1st Avenue for installation of a third rail effective April 16, 2018 for the duration of 8 weeks (weather permits)
 - Village Spring Clean Up Schedule for 2018
 - May 2, 2018 – Roosevelt north to I-290; 1st Avenue west to 25th Avenue
 - May 9, 2018 – I-290 north to Madison; Greenwood west to 21st Avenue
 - May 16, 2018 – Madison north to Railroad; 1st Avenue west to 21st Avenue
 - May 23, 2018 – Main street north to Village limits; Des Plaines west to 9th Avenue
- Mr. Norfleet read a Proclamation regarding the Village Pride Village Wide Day in the Village of Maywood on April 21, 2018

A. Finance Management Report(s):

1. Approval of Village of Maywood Warrant List No. 200449 through March 27, 2018 in the total amount of \$1,645,098.13.

Motioned by Trustee Sanchez and Seconded by Trustee Lightford to approve Warrant List No. 200449 through March 27, 2018 in the amount of \$1,645,098.13.

Discussion: None

Ayes: Mayor Perkins, Trustee(s) I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee(s) H. Yarbrough and R. Rivers

Motion Carries

2. Village of Maywood Finance Department budget update by Lanya Satchell, Finance Director. (No attachment)

Ms. Satchell gave a review on revisions to the general fund and water fund for an increase due to medical insurance (worker compensation and corporate casualty) and other minor adjustments including, but not limited to TIF funds, personnel additions, training/departmental needs and Village programs/projects. The updated budget for FY2019 is \$29,872,325. Trustee Wellington stated for the record that she was not in agreement to increase the amount for conferences for training purposes.

Discussion: Trustee(s) Brandon, Sanchez and Wellington raised concerns, made comments and/or sought clarifications. Mr. Norfleet, Mayor Perkins and/or Ms. Satchell made comments and/or clarifications.

Information Only

B. Mayor's Report and Theme: "A shift is coming; things are changing in our favor, when the people get a mind to work."**Youth Delegate Report**

- Trustee Brandon reported on the success of the trip with the eleven (11) Youth Delegates to Washington DC., introduced and presented awards to the students who gave brief summaries of their experience. Trustee Brandon thanked the contributors for their support to make the trip possible.

1. Approval of appointment considering Miguel Jones to the Plan/Zoning Commission replacing Mr. Cliff Christian.

Motioned by Trustee Brandon and Seconded by Trustee Wellington to approve the appointment of Miguel Jones.

Discussion: Mayor Perkins mentioned Commissioner Christian relinquished his appointment.

Ayes: Mayor Perkins, Trustee(s) I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee(s) H. Yarbrough and R. Rivers

Motion Carries

2. Discussion and consideration concerning use of the Rainy Day Funds in the amount of \$500,000 to pay vendors owned by the Village of Maywood. (No attachment)

Mayor Perkins requested the Board allow the use of the fund to pay bills for services already provided to the Village and to repay the Rainy Day Fund in July 2018.

Discussion: Trustee(s) Brandon, Wellington, Sanchez and Lightford were in agreement that the request was not necessary at this time and to maintain the current funds available in Rainy Day Fund.

No Action Taken

3. Discussion concerning legal proceedings to undertake suing the former County Assessor. (No attachment)

Mayor Perkins asked if the Board wanted to be a part of the lawsuit and to allow an attorney involved in the proceedings to make a presentation to the Board.

Motioned by Trustee Lightford and Seconded by Trustee Brandon to be a part of suing the former County Assessor.

Discussion: Trustee(s) Wellington and Sanchez mentioned that additional information regarding the matter is needed to make a decision. Mayor Perkins responded the presentation would answer any questions for the Board. An amended motion follows:

Motioned by Trustee Lightford and Seconded by Trustee Brandon to allow a presentation before the Board regarding suing the former County Assessor.

Discussion: Mayor Perkins stated she does not have full details at this time and she is just seeking approval to make the presentation. Trustee(s) Wellington and Sanchez commentated that presentations should be put on the agenda for review by the Board without prior authorization.

Motion Withdrawn

7. Public Comments:

Comments from the Public – Comments were made by the following individuals: A. Gothard, D. Stampley, R. Clark, G. Clay, Sam and Ramzi Fakhouri.

Response to Public Comments – Mr. Norfleet. Comments are available upon request in the Clerk's Office.

8. Village Manager's Report:

- A. Presentation by Alliant Mesirow to discuss the renewal of the Village of Maywood Property and Casual Insurance Program. (No attachment)

Thomas Collins, Account Executive of Alliant Mesirow reported an increase of 2.8% for general liability, law enforcement, public officials and employment practices and automobile liability plus auto physical damage and a slight increase in premiums of \$3,502.00. There was also an increase by 15% from last year in payroll.

Discussion: Trustee(s) Sanchez and Wellington sought clarifications. Mr. Collins responded to their concerns.

Information Only

- B. Presentation by Environmental Beautification Commission concerning the plan of the Village Pride-Village Wide Event scheduled for Saturday, April 21, 2018. Also, provide a general update of the Commission including a revised budget request description for FY 2019. Copies of documents will be provided at the Board meeting.

Commissioner Rogers gave a review on the goals and accomplishes and mentioned the need to replace four (4) Commissioners in order to have a quorum. Commissioner Rand gave an update on the 2017 Christmas tree event and mentioned bigger and better things for the 2018 Christmas tree event. Commissioner Brown gave a review on the Village Pride-Village Wide Program operations and expectations.

Discussion: Trustee(s) Brandon, Sanchez and Wellington made comments and/or sought clarifications.

Information Only

- C. Discussion and consideration regarding Maywood Pump Station pursuant to the SCADA Replacement Project and Bid Opening Results and Recommendation. The project will be funded with existing balance in the Madison/Fifth Avenue TIF.

Engineer Peterhansen gave a report on the bid openings and announced the lowest bidder as Automatic Control Services in the amount of \$28,890.00.

Motioned by Trustee Brandon and Seconded by Wellington to proceed with the lowest bidder Automatic Control Services in the amount of \$28,890.00.

Discussion: None

Ayes: Mayor Perkins, Trustee(s) I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee(s) H. Yarbrough and R. Rivers

Motion Carries

- D. Presentation by Tom Kus, Historical Preservation Commission, concerning Hosting the Bi-Annual 2018 Maywood Historic Homes House walk and Trolley Tour scheduled for Sunday, July 15, 2018 from 1:00 p.m. to 5:00 p.m.

Mr. Kus was available for questions. No questions were presented to Mr. Kus.

Information Only

9. Village Attorney's Report:

- A.** Resolution approving and authorizing the execution of an Intergovernmental Agreement establishing the Ike Joint Emergency Telephone System Board and providing for the consolidation of and operation of certain public Safety answering points and the "Eisenhower Emergency Communication Center" ("Ike 911 Center") (participating members: the Village of Broadview and the Village of Maywood) (Village of Maywood, Cook County, Illinois), with a cover memo dated March 28, 2018 from Klein, Thorpe and Jenkins, Ltd.

Motioned by Trustee Brandon and Seconded by Sanchez to approve a Resolution Approving and Authorizing the Execution of an Intergovernmental Agreement establishing the Ike Joint Emergency Telephone System Board and providing for the consolidation of and operation of certain public Safety answering points and the "Eisenhower Emergency Communication Center" ("Ike 911 Center") (participating members: the Village of Broadview and the Village of Maywood) (Village of Maywood, Cook County, Illinois)

Discussion: None

Ayes: Mayor Perkins, Trustee(s) I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee(s) H. Yarbrough and R. Rivers

Motion Carries

10. Omnibus Agenda Items:

- A. Motioned by Trustee Sanchez and Seconded by Trustee Lightford for the approval of the Omnibus Agenda Items A – L: with the exception of Items C and L**

A. Approval of payment to Blue Cross Blue Shield for Health Insurance Premiums for the month of April 2018 in the amount of \$289,334.54. **B.** Approval of payment to Christopher B. Burke Engineering, Ltd. for professional services with the Maywood Train Project (Main Street from Fifth Avenue to Fourth Avenue) in the total amount of \$40,000.00. **D.** Approval of payment to H&H Electric Company for street light maintenance and repair for the Village of Maywood Public Works Department in the amount of \$26,111.80. **E.** Approval of payment to Morton Salt for bulk salt purchased for the Village of Maywood Public Works Department in the amount of \$38,534.44. **F.** Approval of payment to Unique Plumbing Company for the repair of water main breaks on First Avenue and Harrison Avenue for the Village of Maywood Public Works Department in the amount of \$15,310.81. **G.** Approval of payment to Allied Waste Service for garbage pick-up and roll services for the month of February 2018. **H.** Approval of payment to Fleet Services for Retail Fuel Purchases for the Village of Maywood in the amount of \$12,833.22. **I.** Resolution Approving of the Village of Maywood accepting Planning Technical Assistance Services delivered by the Chicago Metropolitan Agency for Planning, with a cover memo dated March 28, 2018 from Klein, Thorpe and Jenkins, Ltd. **J.** License and Release, hold Harmless and Indemnification Agreement for non-exclusive, temporary use permit for use of Village owned property. (Village Property: Little League Baseball Field at Maywood Park, 5th Avenue and Oak Street) (Maywood Little League Baseball), with a cover memo dated March 28, 2018 from Klein, Thorpe and Jenkins, Ltd. **K.** Resolution Approving a waiver from the request for qualification process under Section 8 of the Local Government Professional Services Selection Act and Authorizing the execution of an Agreement for Certain Environmental Consulting Services with Weaver Consultant Group North Central, LLC, and approving Certain Expenditures from Chicago Title Insurance Company Escrow Number 6 (Escrow Account Number 201454334) established for the St. Charles Road Tax Increment financing Redevelopment Project Area Fund to pay for Certain Improvements of a TIF Eligible Improvement Project, with a cover memo dated March 28, 2018 from Klein, Thorpe and Jenkins, Ltd.

Discussion: None

Ayes: Mayor Perkins, Trustee(s) I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee(s) H. Yarbrough and R. Rivers

Motion Carries

Pulled Items:

- C. Approval of payment to City of Chicago - Department of Water for water services from January 17, 2018 through February 15, 2018 provided by the City of Chicago to the Village of Maywood in the amount of \$317,436.24.

Motioned by Trustee Sanchez and Seconded by Lightford to approve.

Discussion: Mayor Perkins requested the item pulled to reference the amount being approved for payment v. the full balance due of \$857,324.28.

Ayes: Mayor Perkins, Trustee(s) I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee(s) H. Yarbrough and R. Rivers

Motion Carries

- L. A memorandum dated March 28, 2018 from Klein, Thorpe and Jenkins, Ltd. with:

1. A Resolution Approving the content of and/or release of Certain Closed Meeting Minutes of the Board of Trustees of the Village of Maywood (2017 Full Year Review), and
2. A Resolution Approving the content of and/or Release of Certain Closed Meeting Minutes of the Legal, License and Ordinance Committee of the Village of Maywood (2017 Full Year Review).

Attorney Jurusik stated if the Board is comfortable with the edits in the packet the Resolutions can be approved with the vote of this item and bypass discussion in the Closed Meeting.

Motioned by Trustee Brandon and Seconded by Lightford to approve.

Discussion: Mayor Perkins explained she pulled the item to vote separately. Attorney Jurusik explained that the approval for all Omnibus items has to be a unanimous "yes" vote.

Ayes: Trustee(s) I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: Mayor Perkins

Abstain: None

Absent: Trustee(s) H. Yarbrough and R. Rivers

Motion Carries

11. New Business

- A. A Statement for Legal Services incurred during the month of February 2018 Pertaining to General Matters in the amount of \$6,480.00, with a cover memo dated March 28, 2018 from Klein, Thorpe, Jenkins, Ltd. with a cover memo dated March 28, 2018 from Klein, Thorpe and Jenkins Ltd.

Motioned by Trustee Sanchez and Seconded by Lightford to approve the amount of \$6,480.00.

Discussion: None

Ayes: Mayor Perkins, Trustee(s) I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee(s) H. Yarbrough and R. Rivers

Motion Carries

- B. A Statement for Legal Services incurred during the month of February 2018 Pertaining to 911 Dispatch Consolidation, 2015 G.O. Bond Covenant Matters, Employment and Labor Matters, Economic Redevelopment Matters, and Litigation Matters in the total amount of \$32,535.16, with a cover memo dated March 28, 2018 from Klein, Thorpe, Jenkins, Ltd.

Motioned by Trustee Sanchez and Seconded by Lightford to approve the amount of \$32,535.16.

Discussion: None

Ayes: Mayor Perkins, Trustee(s) I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee(s) H. Yarbrough and R. Rivers

Motion Carries

Additional New Items:

- Trustee Wellington suggested the request from D-Erania Stampley regarding a Jazz Bus instead of the Jazz Trolley should be placed on the agenda for discussion by the Board. Mayor Perkins stated she would put the item on the agenda.

Additional New Items (continued):

- Mayor Perkins suggested the Village obtain Receivership for the property at 5th and Quincy which would put the Village in control of the problem area. Mayor Perkins stated she is still waiting for information she requested from the Attorney Carmen Forte Jr. at KTJ. Attorney Jurusik recommended the enforcement of the Chronic Nuisance Ordinance instead of the Receivership since it relates to real estate. Receiverships are generated by lawsuits based on code violations and police reports that are handled through the court system. Attorney Jurusik will check with the police department and Attorney Forte and give an update at the next meeting.
- Mr. Myers presented a proposal to repair (50 linear feet) the cornice at the 200 Building for the report of falling bricks. A bid from April Building Services has been received and a request for three (3) bids for brick masonry companies. However, at this time, the request is for approval to authorize a cost of up to \$17,450.00 (could be less). Frank Heitzman and the Historic Preservation Committee are being consulted.

Motioned by Trustee Brandon and Seconded by Lightford to waive the bidding process and authorized the amount not to exceed \$17,450.00 for repair of the 200 Building.

Discussion: Attorney Jurusik stated the item will be placed in the Omnibus on the next RBM agenda for action.

Ayes: Mayor Perkins, Trustee(s) I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

Absent: Trustee(s) H. Yarbrough and R. Rivers

Motion Carries

- Trustee Brandon requested an update on the properties at 5th and Roosevelt and the golf range at the next meeting from Attorney Jurusik.

12. Old Business: None**13. For Information Only**

- Reminder to publish the Public Hearing Notice for the 2018-2019 Annual Budget Public Hearing to be held on Tuesday, April 17, 2018.
- Village Manager, Willie Norfleet Village of Maywood Residential Development Information as of March 29, 2018.

Mr. Norfleet gave a summary on Village statistics and economic recovery including property taxes, revenues, residential/commercial/vacant lots assessment, land use classifications and other key factors of the Village.

14. Closed Meeting Session:

Motioned by Trustee Brandon and Seconded by Trustee Sanchez to recess into the Closed Meeting at 11:17 p.m. for the purpose of discussing:

- The setting of a price for sale or lease of property owned by the Village, pursuant to 5 ILCS 120/2(c) (6).

Discussion: None

Ayes: Mayor Perkins, Trustee(s) I. Brandon, A. Sanchez, K. Wellington and M. Lightford

Nays: None

Abstain: None

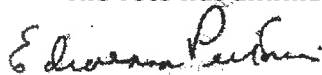
Absent: Trustee(s) H. Yarbrough and R. Rivers

Motion Carries

15. Adjournment

Mayor Perkins and the Board of Trustees adjourned the April 3, 2018, Regular Board Meeting with a Motion by Trustee Brandon and a Second by Trustee Lightford at 11:52 p.m. in the Village of Maywood Council Chambers.

The Vote was affirmed unanimously by the Board of Trustees at 11:52 p.m.



Edwenna Perkins, Mayor



Viola Mims, Village Clerk

Cc: Mayor Perkins
Board of Trustees
Village Clerk, Viola Mims

