

**VILLAGE OF MAYWOOD  
BOARD OF TRUSTEES  
REGULAR BOARD / PUBLIC HEARING MEETING MINUTES  
TUESDAY, APRIL 17, 2018**

**1. Call to Order**

The Regular Board Meeting of Tuesday, April 17, 2018 was called to order by Mayor Edwenna Perkins at 7:02 p.m. in the Council Chambers at 125 South 5<sup>th</sup> Avenue, Maywood, IL 60153.

**2. Roll Call**

Upon roll call by Viola Mims, Village, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington, M. Lightford and R. Rivers. **Absent:** None  
**There being a Quorum Present, the meeting was convened.**

**Staff Attendance:**

Willie Norfleet Jr., Village Manager  
LaSondra Banks, Human Resources Coordinator  
Lanya Satchell, Finance Director  
Elijah Willis, Deputy Police Chief  
Craig Bronaugh Jr., Fire Chief  
John West, Public Works Director  
Michael Jurusik, Village Attorney  
William Peterhansen, Village Engineer

**3. Invocation**

Ms. Loretta Robinson gave the invocation.

**4. Pledge of Allegiance to the Flag**

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

**5. Approval of minutes for the Village Board of Trustees Regular Board Meeting Tuesday, April 3, 2018.**

**Motioned by Trustee Brandon and Seconded by Trustee Sanchez to approve the minutes for the Regular Board Meeting of Tuesday, April 3, 2018 with corrections.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carries**

**6. Public Hearing for Fiscal Year 2018/2019 (May 1, 2018 through April 30, 2019) Village of Maywood Budget.**

**Motioned by Trustee Brandon and seconded by Trustee Rivers to recess into the Public Hearing at 7:10 p.m.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carries**

**2. Roll Call**

Upon roll call by the Village Clerk, Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington, M. Lightford and R. Rivers. **Absent:** None. **There being a Quorum Present, the meeting was convened at 7:11 p.m.**

**3. Acknowledgement of the Public Notice published in a local newspaper.**

Mr. Norfleet read the Public Notice that was published in the local newspaper.

**4. Presentation on the proposed Fiscal Year 2018/2019 Operating Budget (May 1, 2018 through April 30, 2019) Village of Maywood Budget.**

- A.** Discussion of an Ordinance of the Board of Trustees of the Village of Maywood, Cook County, Illinois approving the Fiscal Year 2018/2019 (May 1, 2018 through April 30, 2019) Village of Maywood Budget. (Information included in the Regular Board Meeting Packet).

Ms. Satchell gave a PowerPoint presentation regarding decreases and increases for the FY 2018/2019 Budget.

**5. Questions and comments by Board members.**

Trustee Sanchez made comments and raised concerns regarding pension. Trustee Rivers inquired about the Madison TIF and partnership with the county. Ms. Satchell and/or Mr. Norfleet responded to their concerns.

**6. Questions by the public and public comment.**

L. Robinson, L. Redmond and L. Jeffries made comments. Mr. Norfleet and Mayor Perkins responded to their concerns. Public comments are available in the Clerk's Office upon request.

**7. Final questions and comments by Board members.**

Trustee Brandon recommended consideration regarding funds being allocated to the Old-Timers Picnic and the D-Erania request. Mr. Norfleet responded the Old Timers Picnic has an allocated amount of \$2500.

**8. Motion to recommend approval an Ordinance approving the Fiscal Year 2018/2019 (May 2, 2018 through April 30, 2019) Village of Maywood Budget.**

**Motioned by Trustee Brandon and Seconded by Trustee Yarbrough to approve an Ordinance approving the Fiscal Year 2018/2019 Village of Maywood Budget.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carries**

**9. Motion to close the public hearing.**

**Motioned by Trustee Brandon and seconded by Trustee Sanchez to adjourn the Public Hearing at 7:53 p.m.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carries**

**10. Return to the Agenda for the April 17, 2018 Regular Village Board Meeting.**

**Motioned by Trustee Brandon and seconded by Trustee Rivers to reconvene the Regular Board Meeting at 7:54 p.m.**

**Discussion:** None

**Ayes:** Viva Voce (by the voice) Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carries**

**7. Oaths, Reports, Proclamations, Announcements and Appointments**

- Mayor Perkins made announcements of public interest.
- Trustee Brandon announced the Village Pride-Village Wide Event on Saturday, April 21, 2018 and registration begins at 8:30 a.m. at the gazebo.
- Mr. Norfleet announced the Village Spring Clean Up Schedule for 2018 for bulk items pick up as follows:
  - May 2, 2018 – Roosevelt north to I-290: 1<sup>st</sup> Avenue west to 25<sup>th</sup> Avenue
  - May 9, 2018 – I-290 north to Madison; Greenwood west to 21<sup>st</sup> Avenue
  - May 16, 2018 – Madison north to Railroad; 1<sup>st</sup> Avenue west to 21<sup>st</sup> Avenue
  - May 23, 2018 – Main street north to Village limits; Des Plaines west to 9<sup>th</sup> Avenue
- Mr. Myers announced the Ideas for Life Resource Fair on Saturday, April 21, 2018 from 10 a.m. to 2 p.m. at 200 S. 5<sup>th</sup> Avenue, Maywood, IL
- Trustee Sanchez announced the grand opening for Magallanes Tacos at 620 S. 5<sup>th</sup> Avenue on Tuesday, April 18, 2018 at noon.

**A. Finance Management Report(s):**

1. Presentation and review of Fiscal Year 2017 Audit Report by Mr. Jason Coyle representing Baker Tilly Virchow Krause, LLP.

Mr. Coyle gave a summary of the audit ending April 30, 2017 for the governmental fund (revenues, expenditures and changes in fund balances), the enterprise fund (charge for services) and mentioned contributions to the pension funds. Mr. Coyle encouraged the Board to read the management letter for recommendations and mentioned the improvement to the water department regarding estimated water bills. Trustee(s) Brandon and Wellington made comments. Mr. Norfleet responded to their concerns.

**Presentation Only**

2. Approval of Village of Maywood Warrant List No. 200450 through April 12, 2018 in the total amount of \$962,057.21.

Ms. Satchell stated this agenda item is for bills that have already been paid.

**Motioned by Trustee Brandon and Seconded by Trustee Yarbrough to approve Warrant List No. 200450 through April 12, 2018 in the amount of \$962,057.21.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carries**

3. Discussion of Village of Maywood Open Invoices Report as of April 12, 2018 in the total amount of \$1,907,065.78.

Ms. Satchell stated this agenda item is for reviewing purposes.

**Information Only**

**B. Mayor's Report and Theme: "A shift is coming; things are changing in our favor, when the people get a mind to work."**

1. Continual discussion concerning D-Erania Stampley, Jazz Desires Corporation, a non-for-profit organization requesting donation from the Village of Maywood for a Jazz Bus instead of the Jazz Trolley to support the upcoming West Suburban Jazz Trolley Tour.

**Discussion:** Trustee Brandon was in favor of a Village contribution and suggested reduction to the budgets of Environmental/Beautification Commission and the Historical Preservation Commission to fund the contribution. Trustee Yarbrough sought clarification if a donation to the organization is permissible from the Village. Attorney Jurusik responded a public event from an organization based in Maywood the donation could be made with approval by the Board.

**Motioned by Trustee Brandon for the Village of Maywood to support the D-Erania Jazz Bus in the amount of \$1000. Motion died due to lack of a second.**

2. Discussion concerning Mr. Eddie L. Williams, patient engaged in care at the Captain James A. Lovell Federal Health Care Center, is requesting to have his Emotional Support Dog, TJ, with him at all times due to his symptoms associated with anxiety and depression.

**Motioned by Trustee Yarbrough and Seconded by Trustee Brandon to approve the return of Mr. William's dog.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carries**

#### 8. Public Comments:

**Comments from the Public** –Comments were made by the following individuals: S. Tucker, M. Cole, L. Robinson, J. Lemon, A. Logan, E. Ferreira and C. Flynn

**Response to Public Comments** – Mr. Norfleet, Mr. West and Deputy Chief Willis responded to comments. Trustee(s) Rivers and Brandon made comments. Comments are available upon request in the Clerk's Office.

#### 9. Village Manager's Report:

- A. Discussion concerning the proposed water increases from the City of Chicago.

Mr. Norfleet recommended not to pass the increase from Chicago to the residents, but to collect the cost of the increase through efficiency in the water operations and better collection of delinquent accounts. Mr. Norfleet stated that an Ordinance indicating no change in the water/garbage rates will be placed on the agenda.

**Discussion:** Trustee(s) Brandon and Rivers made comments. Trustee Wellington asked what steps would be taken to collect money for water accounts. Mr. Norfleet responded collection of delinquent accounts.

**Discussion Only**

#### 10. Village Attorney's Report:

- A. Memo regarding Chronic Public Nuisance at 5<sup>th</sup> Avenue/Quincy Street Apartment Building and Recommended Actions by Village, dated April 11, 2018 from Klein, Thorpe and Jenkins, Ltd.

Attorney Jurusik gave a summary on the Chronic Public Nuisance Ordinance and recommended to initiate court proceedings for violations, seek an order forcing the owner to perform certain crime prevention tasks, and request a court-appointment of a receiver to take all necessary remedial actions in order to maintain a crime-free building and provide a lien interest in the property to recoup any additional costs not paid by rent.

**Discussion:** Trustee(s) Wellington and Brandon made comments.

**Motioned by Trustee Lightford and Seconded by Trustee Rivers to move forward on the recommendation by Attorney Jurusik.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carries**

- B. Memo regarding Implementation of Senate Bill 1451 – Small Wireless Facilities Deployment Act, dated April 11, 2018 from Klein, Thorpe and Jenkins, Ltd.

Attorney Jurusik will work with staff and is seeking authority to bring back an amended code to update the building/zoning code to address the new law.

There was a consensus by the Board to authorize Attorney Jurusik to make amendments to the Ordinance and bring it back for review by the Board.

**11. Omnibus Agenda Items:****A. Motioned by Trustee Sanchez and Seconded by Trustee Rivers for the approval of the Omnibus Agenda Items A – Q:**

**A.** Approval of the renewal of the Village's Insurance Coverage for the Policy Period of May 1, 2018 through May 1, 2019, as presented in a Proposal by Alliant/Mesirow and CS Strategies in the amount of \$706,570.00. **B.** Approve of the expenditure of an amount not to exceed \$17,500.00 for the Village Manager to hire a brick masonry contractor to perform emergency repairs to the brick façade of the exterior of the 500 South Fifth Avenue Building and to waive the bid process regarding this contract due to the emergency nature of the work and the concern for public safety. **C.** An Ordinance authorizing Certain Expenditures from the Madison Street / 5<sup>th</sup> Avenue Tax Increment Financing Redevelopment Project Area Fund to pay for the Televising and Cleaning of Certain Sewers (Project: Televising and Cleaning of Certain Sewers as part of 2018 Alley and Roadway Improvements Project, 20<sup>th</sup> Avenue and Warren Street CDBG Improvements Project, and Madison Street LAFO Resurfacing Project), with a cover memo dated April 11, 2018 from Klein, Thorpe and Jenkins, Ltd. **D.** An Ordinance authorizing Certain Expenditures from the Madison Street / 5<sup>th</sup> Avenue Tax Increment Financing Redevelopment Project Area Fund to pay for the Maywood Pump Station – SCADA Replacement Project and award of contract to low bidder – Automatic Control Services (Project: Installation of a new Supervisory Control and Acquisition System (SCADA) to control the Village's existing water system controlling and reporting on the status of the Village's water pumping station, elevated water tank, and collecting data from the Ninth Avenue meter vault) (Low Bidder Contract Price: Automatic Control Services submitted a Not to Exceed Price of \$28,890.00). **E.** Resolution authorizing the expenditure of Madison Street / 5<sup>th</sup> Avenue Tax Increment Financing District Funds to make the final contractor payment to close out the 2017 Road Improvements Project and approving Change Order No. 1 for the Project (Low Bidder Contractor: M&J Asphalt Paving Company, Inc.) (with Change Order No. 1 attached as Exhibit "A" and final Invoice No. 2017-0432 dated February 27, 2018 attached as Exhibit "B") in an amount equal to \$210,977.16. **F.** A Collective Bargaining Agreement between Village of Maywood and Metropolitan Alliance of Police Sergeants – Chapter #486 – May 1, 2014 to April 30, 2019, with a cover memo dated April 11, 2018 from Klein, Thorpe and Jenkins, Ltd. **G.** Approval of payment to Accu-Tron Computer Service, Inc. for providing on-site technical support and consulting services for the Village of Maywood for the month of April, 2018 in the amount of \$6,300.00. **H.** Approval of payment to Allied Waste Service for Garbage Roll Over Services for the month of December 2017 and February 2018 in the Village of Maywood in the total amount of \$24,826.52. **I.** Approval of payment to Allied Waste Service for garbage pick-up services in the Village of Maywood for the month of March 2018 in the total amount of \$141,750.00. **J.** Approval of payment to Amalgamated Bank of Chicago for Village of Melrose Park Series 1998A Bond due for May 2018 in the total amount of \$38,409.75. **K.** Approval of payment to CDW Government for the purchase of two CISCO DIRECT w/1 YR SNET 8X5XNBD in the total amount of \$6,282.22. **L.** Approval of payment to Comcast for recurring Telephone/Ethernet Services at the Maywood Fire Department, Police Station, Multipurpose Building (200 Bldg.) and Village Hall in the total amount of \$21,125.30. **M.** Approval of payment to Core and Main for the purchase of water and sewer supplies for the Village of Maywood Public Works Department in the total amount of \$5,940.00. **N.** Approval of payment to Illinois Council of Police and Sheriffs for Health and Dental Insurance Premiums for the month of April 2018 in the total amount of \$85,810.65. **O.** Approval of payment to Maywood Firefighters Foreign Tax Fund from Illinois Municipal League for payment of the 2% Fire Department Tax on Foreign Fire Insurance Companies for tax year ended June 30, 2017 in the total amount of \$30,455.91. **P.** Approval of payment to Mercury Systems Corporation for maintenance of Moducom E911 Communications Console/Ultracom E911 telephone system effective 5/1/18 - 4/30/19 for the Village of Maywood Police Department in the total amount of \$20,580.00. **Q.** Approval of payment to Utility Service Company for 500,000 Pedisphere St. Charles Road TANK-Quarterly for the Village of Maywood Public Works Department in the amount of \$6,042.50.

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carries**

**12. New Business**

- **Discussion for approval of reimbursement for travel expenditures for Trustee Wellington.**

Mr. Norfleet explained the request is being presented to the Board for protocol purposes and will have to be placed on the agenda for action.

There was a consensus by the Board that any requests for reimbursement would all be submitted at the same time.

- **Mayor Perkins mentioned she is expecting each Trustee to give a three (3) minute summary on their trip to DC at the next meeting.**

**13. Old Business**

- A. Discussion regarding a cover memo dated April 11, 2018 from Klein, Thorpe and Jenkins, Ltd., with**
- **Agenda for Public Hearing on the proposed Fiscal Year 2018/2019 Budget (May 1, 2018 through April 30, 2019) for the April 17, 2018 Public Hearing; and**
  - **Ordinance approving the Fiscal Year 2018/2019 Village of Maywood Budget (May 1, 2018 through April 30, 2019)**

**Motioned by Trustee Brandon and Seconded by Trustee Rivers to approve the Fiscal Year 2018/2019 Budget (May 1, 2018 through April 30, 2019).**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carries**

**14. For Information Only - None****15. Closed Meeting Session:**

**Motioned by Trustee Brandon and Seconded by Trustee Lightford to recess into the Closed Meeting at 9:55 p.m. for the purpose of discussing:**

- A. The purchase or lease of real property for use by the Village, pursuant to (5 ILCS 120/2(c) (5)).
- B. The setting of a price for sale or lease of property owned by the Village, pursuant to (5 ILCS 120/2(c) (6)).
- C. Probable or imminent litigation and pending litigation, pursuant to (ILCS 120/2(c) (11)).

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington, M. Lightford and R. Rivers

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carries**

**Reconvened back into the Regular Board Meeting at 11:07 p.m.**

**Upon roll call by Viola Mims, Village Clerk, the following answered present:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington, M. Lightford and R. Rivers. **Absent:** None. **There being a Quorum Present, the meeting was convened.**

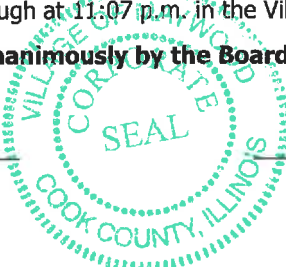
**16. Adjournment**

Mayor Perkins and the Board of Trustees adjourned the April 17, 2018, Regular Board Meeting with a Motion by Trustee Brandon and a Second by Trustee Yarbrough at 11:07 p.m. in the Village of Maywood Council Chambers.

**The Vote was affirmed unanimously by the Board of Trustees at 11:07 p.m.**



**Edwenna Perkins, Mayor**




**Viola Mims, Village Clerk**

Cc: Mayor Perkins  
Board of Trustees  
Village Clerk, Viola Mims