



**Right-of-Way Permit**

Maywood Permit # \_\_\_\_\_

I (We) \_\_\_\_\_ , \_\_\_\_\_  
Name of Applicant Mailing Address

\_\_\_\_\_ , \_\_\_\_\_ , hereinafter termed the Permittee,  
City State & Zip

request permission and authority to occupy, and to do certain work herein described on, in, over or under the right-of-way of the Village street.

known as (or Village alley or easement) \_\_\_\_\_ ,  
from \_\_\_\_\_ to \_\_\_\_\_ in the Village of Maywood The work  
is described in detail below and/or on the attached sketch or plans.

This permit covers the operation and presence of the above specified equipment, material or facilities, on, in or over the right-of-way that may be related to the authorized work.

This permit is subject to the applicable provisions, conditions and restrictions of the Village of Maywood's Code of Ordinances and any additional conditions and restrictions contained in this Permit as required by the Village's Public Works Director, the Director of Code Enforcement or the Village Engineer.

\_\_\_\_\_  
Signature of Agent for Permittee Date

\_\_\_\_\_  
Name of Permittee (Print or Type)

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City State Zip

The work authorized by this permit shall be completed within 30 days after the date of approval by the Village of Maywood, otherwise the permit will be considered null and void.

This permit allowing occupancy and work on Village of Maywood right-of-way is approved subject to the Permittee's compliance with the applicable provisions, conditions and restrictions contained in this permit.

\_\_\_\_\_  
Coordinator of Compliance/CD Staff Date



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This permit is subject to the conditions and restrictions of the Village of Maywood Code of Ordinances and includes but is not limited to the following conditions:

- (1) The applicant and any subcontractors performing work shall provide all required submittals before this Permit becomes effective. Submittals include, but may not be limited to, (a) a Cash Restoration Bond in the amount prescribed by the Village, (b) a Construction Bond in the amount prescribed by the Village, (c) a Cash Deposit in Escrow for consultant review fees in the amount prescribed by the Village, (d) the Permit Fee, and (e) a Certificate of Insurance naming the Village and the Village Engineer as "additional insured," with proper limits of coverage, and (f) evidence that the contractor(s) performing the work are licensed and bonded with the Village of Maywood.
- (2) The applicant represents all parties in interest and shall furnish material, do all work, pay all costs and shall in a reasonable length of time restore the damaged portions of the right-of-way to a condition similar or equal to that existing before the commencement of the described work. Restoration shall be as shown on the approved drawings and specifications, but as a minimum shall include 4" topsoil and sod restoration for all disturbed grass areas, 5" thick PCC for sidewalks, 7" thick PCC for driveways, 8" thick PCC base course constructed with ¾" tie-bars drilled into the existing base course on 24" centers, unless otherwise specified and approved by the Village.
- (3) The proposed work shall be located and constructed to the satisfaction of the Village Engineer, Public Works Director, or other duly authorized representative. No revisions or additions shall be made to the proposed work on the right-of-way without the written permission of the Village Engineer, Public Works Director, or other duly authorized representative.
- (4) The applicant shall at all times conduct the work in such a manner as to minimize hazards to vehicular and pedestrian traffic. All signs, barricades, flaggers, etc., required for traffic control shall be furnished by the applicant.
- (5) The applicant shall not trim, cut or in any way disturb any trees or shrubbery within the right-of-way without the approval of the Village Engineer, Public Works Director, or other duly authorized representative.
- (6) The Village reserves the right to make such changes, additions, repairs and relocations within its statutory limits to the facilities constructed under this permit or their appurtenances on the right-of-way as may be considered necessary to permit the relocation, reconstruction, widening or maintaining of the roadway. The applicant, upon written request by the Village Engineer, Public Works Director, or other duly authorized representative, shall perform such alternations or change of location of the facilities, without expense to the Village. Should the applicant fail to make satisfactory arrangements to comply with this request within a reasonable time, the Village reserves the right to make such alterations and the applicant agrees to pay for the cost incurred.
- (7) This permit is effective only insofar as the Village has jurisdiction and does not presume to release the applicant from compliance with the provisions of any existing statutes or local regulations relating to the construction of such work.
- (8) As applicable, compliance with Chapter 101 (Standards For Construction of Utility Facilities on Public Rights-of-Way), Chapter 122 (Cable/Video Service Providers, Related Provider Fee and Peg Access Support Fee) and Chapter 123 (Cable and Video Customer Protection Law) of the Maywood Code of Ordinances and related Code provisions.
- (9) Other: \_\_\_\_\_

Work to be coordinated with Village Representatives:

John West, Director of Public Works

Phone (708)450-4482

Mark Lucas, Village Engineer

Phone (708)865-0300

Project Owner or Utility

Contact Person: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

**Contractor must call Village Community Development Dept. at (708) 450-4405, 24 hour before the start of work and upon final completion of restoration work for inspection.**

**Permit holder must provide a local contact name and emergency number in this location: \_\_\_\_\_**

Work to be done by:



Contractor: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Daytime Phone: ( ) \_\_\_\_\_ Emergency Phone: ( ) \_\_\_\_\_ Fax No.: ( ) \_\_\_\_\_

Traffic control operation:

Number of lane closures: \_\_\_\_\_ Time of closures: \_\_\_\_\_

Submittals required of the Permittee as condition of Permit *(This section of the form will be completed by the Village):*  
Rec'd. (x)

(a) Cash Security Fund in the amount of: \$50,000.00 \_\_\_\_\_  
 Section 100.08(T)

The Cash Security Fund shall be cash held in escrow for the Village of Maywood's use to cover any expenses it incurs relative to the construction work, including repairs done to Village utilities, pavement or sod restoration done at the Village's expense when the contractor fails to address these to the satisfaction of the Village, or any other expenses incurred by the Village as a direct result of the construction operations. Any unused portion of the Cash Security Fund held in escrow after the completion of the work will be refunded to the Permittee's as outlined in the Chapter 100 and 101 of the Maywood Code of ordinances.

(b) Construction Bond in the amount of: \$ \_\_\_\_\_ \_\_\_\_\_  
 Section 101.10 (C)

(c) Cash Deposit for Consultant Services \$ \_\_\_\_\_ \_\_\_\_\_

The Cash Deposit for Consultant Services shall be cash deposited in escrow for the Village of Maywood's use to pay for outside consultant fees the Village incurs relative to plan review and construction observation for the permitted project. Any unused portion of the Cash Deposit for Consultant Services after the completion of the work will be refunded to the Permittee. In the event the escrow funds become depleted during the review or construction phases, additional funds will be requested and shall be provided immediately by the Permittee. The amount shall be as set by the Village, based on estimated potential consultant fees. Section 101.10 (A)(2)

(d) Permit Fee in the amount of: \$ \_\_\_\_\_ \_\_\_\_\_  
 Section 100.08(B)

(e) Certificate of Insurance \_\_\_\_\_ \_\_\_\_\_  
 Section 100.06(Q)

(f) Evidence of Contractor being licensed with the License # \_\_\_\_\_ \_\_\_\_\_  
 Village of Maywood Section 101.16(D)