



**MAYWOOD**  
**FEST**  
2018  
VILLAGE OF ETERNAL LIGHT

SEPTEMBER 14—16

**SAVE THE DATE  
FOR FAMILY FUN!!!!!!**

**VENDORS APPLICATIONS  
AVAILABLE NOW!!!!!!**  
MAY 7, 2018—AUGUST 17, 2018

**RECEIVE A \$50 DISCOUNT ON  
FULL WEEKEND REGISTRATION**  
MAY 7, 2018—JULY 14, 2018



VILLAGE OF MAYWOOD  
MAYWOOD FEST VENDOR FORM  
SEPTEMBER 14-16, 2018

Business Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City/ State/ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Type: \_\_\_\_\_

Electricity: Yes \_\_\_\_\_ No \_\_\_\_\_

Vendor space: \_\_\_\_\_ \$225 – Food Vendor\*\* \_\_\_\_\_ \$200 – Merchandise Vendor or \$100 per day\*\*  
\_\_\_\_\_ date or dates specified for vending

\_\_\_\_\_ \$225 – Food Truck \_\_\_\_\_ Nonprofit org. – free\*

**EARLY BIRD REGISTRATION MAY 7 – JULY 15 - \$50.00 SAVINGS ON FULL WEEKEND REGISTRATIONS**

**Please Submit Applications to 40 Madison Street, Maywood, IL 60153 – Dept. of Code Enforcement**

**Payments are to be made at our cashier window on the 1<sup>st</sup> floor of our Village Hall**

**Money Orders made payable to Village of Maywood – Subject Line Maywood Fest**

**(Vendor fees are non-refundable)**

*\* Nonprofits org. are required to bring their own tents, tables and chairs.*

*\*\*Vendor spaces include: 1 6ft table, 2-chairs & 1-10x10 tent – per day rate -date must be specified*

*All additional tables and chairs needed must be request and will be charged an additional rental fee*

*NO OUTSIDE TABLES AND CHAIRS ALLOWED (designated cooking equipment are acceptable)*

**Food Trucks: Must provide a Sanitation License, Certificate of Insurance, and Vehicle Insurance**

**If you are a food vendor or truck vendor**

*You must complete this “Food Vendor Application.” This application is available in the Code Department on the 1<sup>st</sup> floor of our Village Hall – 40 W Madison building. The Food Vendor Application must be completed, returned to the Code Department and approval on file. Village Code Officers will be present-on site all three days, inspections for vendors will be held on opening day of the fest (vendors are required to be set up at 1:00pm on September 14, 2018 and ready for inspection). If vendors do not receive an “On Site” approval, the village will immediately shut down the booth.*

Any questions or concerns, please contact Jonette Greenhow, Executive Assistant to the Village President and Board of Trustees at (708)450-4492

**BOOTH INFORMATION:**

**LIST A DESCRIPTION OF ITEMS TO BE SOLD:**

**(IF YOU ARE SELLING FOOD ITEMS and MAKE-UP/SKIN CARE PLEASE PROVIDE CERTIFICATE OF LIABILITY INSURANCE AND SANITATION LICENSE.) PACKAGED FOOD ITEMS SOLD ARE REQUIRED TO PROVIDE COMMERCIAL KITCHEN INFORMATION.**

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**VILLAGE APPROVAL:**

**CODE DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_**

**HEALTH DEPARTMENT(IF APPLICABLE) \_\_\_\_\_ DATE \_\_\_\_\_**

**NOTE: IF THE EVENT IS BEING HELD ON VILLAGE OWNED PROPERTY, A HOLD HARMLESS STATEMENT MUST BE SIGNED BY THE VENDOR PRIOR TO THE EVENT.**



# Village of Maywood

## WAIVER OF LIABILITY, ASSUMPTION OF RISK & INDEMNITY AGREEMENT

In consideration of the approval and issuance of a special event permit by the Village of Maywood, I, the undersigned, individually (for myself, my heirs, personal representatives or assigns) and for and on behalf of \_\_\_\_\_ (hereinafter collectively referred to as "Applicant") agrees as follows relative to the Village of Maywood the Village and its appointed and elected officials, officers, representatives, agents, engineers, attorneys, employees and volunteers (hereinafter collectively referred to as "Village") regarding any possible injuries, deaths, loss, damages, claims, suits, liabilities, judgments, cost and expenses (including reasonable attorneys' fees), which may in any way accrue against the Village (hereinafter collectively referred to as "Claims") related to or stemming from this special event: \_\_\_\_\_

**Waiver:** As Applicant, I do hereby release, waive, discharge, any and all potential Claims against the Village and covenant not to sue the Village, from all liability arising from any and all Claims.

**Assumption of risk:** As Applicant, I acknowledge and agree that by Applicant's holding of the special event, Applicant is assuming the risk of any and all injuries that Applicant may sustain or Claims that may arise. I acknowledge that Applicant's holding of the special event and assumption of risk is entirely voluntary.

**Indemnification and hold harmless:** As Applicant, I agree to INDEMNIFY AND HOLD the Village HARMLESS from any and all Claims and to reimburse the Village for any expenses incurred due to any Claims.

**Severability:** This Agreement is intended to be as broad and inclusive as is permitted by the law of Illinois. Any portion of this Agreement which is held invalid shall not affect the enforceability or validity of any other provision found herein.

**Acknowledgement of Understanding:** I have the authority from my group/organization to sign and submit a special event application and this Waiver of Liability, Assumption of Risk and Indemnity Agreement on its/their behalf. I have read this Agreement, fully understand its terms and legal significance, and understand that the Applicant is giving up its right to sue for injuries relating to participation in the Event and also am agreeing to reimburse the Village for any liability it may incur as provided herein. I acknowledge that I, on behalf of Applicant, am signing the Agreement freely and voluntarily, and intend my signature to be complete and unconditional to the greatest extent allowed by law.

**APPLICANT/SPONSORING AGENCY:**

**VILLAGE OF MAYWOOD**

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Printed Name & Title*

\_\_\_\_\_  
*Printed Name & Title*