

ORDINANCE NO. CO-2014-27

ORIGINAL

**AN ORDINANCE AMENDING SECTION 31.35 (TRAFFIC SAFETY COMMISSION)
OF CHAPTER 31 (DEPARTMENTS, BOARDS AND COMMISSIONS)
OF THE MAYWOOD VILLAGE CODE RELATIVE TO
HONORARY STREET DESIGNATIONS AND SIGNS AND AMENDING
THE VILLAGE'S POLICY REGARDING SAME**

WHEREAS, the Village of Maywood (the "Village") is a home rule municipality, having all of the powers and authority granted to such municipalities pursuant to Article VII, Section 6 of the Illinois Constitution of 1970, including the right to exercise any power and perform any function pertaining to its government and affairs; and

WHEREAS, the President and Board of Trustees of the Village of Maywood have established certain Village Commissions, including a Traffic Safety Commission, and have endowed such Commissions, including the Traffic Safety Commission, with various powers and duties; and

WHEREAS, the President and Board of Trustees have previously approved an Ordinance, and a policy relative to procedures for creating honorary street designations and the posting of signs regarding same; and

WHEREAS, the President and Board of Trustees find it advisable, at this time, to make certain amendments to the Village Code sections and Policy regarding Honorary Street signs. The Code amendments are as set forth below and the amended policy (the "Honorary Street Sign Policy"), as amended, is attached hereto as **Exhibit "A"** and made a part hereof.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Maywood, Cook County, Illinois, as follows:

SECTION 1: Each whereas paragraph set forth above is incorporated by reference into this Section 1.

SECTION 2: That Chapter 31 (Departments, Boards and Commissions), Section 31.35 (Traffic Safety Commission), of the Maywood Village Code is amended to read in its entirety as follows:

§ 31.35 TRAFFIC SAFETY COMMISSION.

(A) There is created a Traffic Safety Commission to serve without compensation consisting of the Chief of Police, who shall be Director thereof, and 8 additional members, who shall be residents of the Village. Such members shall be appointed by the President and Board of Trustees voting jointly and shall serve respectively for the following terms: 3 for 1 year, 3 for 2 years and 2 for 3 years. The successor for each member shall be appointed to serve for a term of 3 years.

(B) The Commission shall be known as the "Maywood Traffic Safety Commission" and it shall be the duty of the Commission to promote traffic safety within the Village by means of the use of the 3 "E's," that is, enforcement, education and engineering. It shall also be the duty of the Commission to supervise the preparation and publication of traffic reports, to make recommendations as to the coordination of traffic activities and to recommend ways and means for improving traffic conditions and the administration and enforcement of traffic regulations. The Commission shall have the duty and authority to consider applications and make recommendations regarding honorary street designations and related signs. The recommendation of the Commission on such designations and related signs shall be forwarded to the Village Board of Trustees, who may, upon receipt of the recommendation from the Commission, approve or deny the original proposal or any alternate proposal so long as any proposal is consistent with the Village's policy regarding honorary street designations and signs adopted by the corporate authorities of the Village on May 16, 2006, as amended.

SECTION 3: The Village's Honorary Street Sign Policy is hereby amended to reflect the Code amendments set forth above, and to make other clarifying changes. The Policy as amended is attached hereto as **Exhibit "A"**.

SECTION 4: All ordinances, or parts of ordinances, in conflict with the provisions of this Ordinance, to the extent of such conflict, are repealed.

SECTION 5: Each section, paragraph, clause and provision of this Ordinance is severable and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision.

SECTION 6: Except as to the Code amendments set forth above in this Ordinance, all Chapters and Sections of the Maywood Village Code, as amended, shall remain in full force and effect.

SECTION 7: This Ordinance shall be in full force and effect immediately upon its passage, approval and publication as required by law.

ADOPTED this 19th day of August, 2014, pursuant to a roll call vote as follows:

AYES: Mayor E. Perkins, Trustee(s) C. Ealey-Cross, A. Jaycox, A. Dorris, M. Rogers, M. Lightford, and R. Rivers.

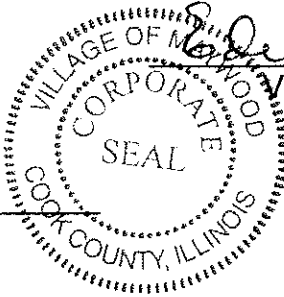
NAYS: None

ABSENT: None

APPROVED by me this 21st day of August, 2014, and attested to by the Village Clerk this same day.

ATTEST:


VILLAGE CLERK




VILLAGE PRESIDENT

This Ordinance was published by me in pamphlet form on the 21st day of August, 2014.


VILLAGE CLERK

EXHIBIT "A"

**COPY OF POLICY REGARDING HONORARY STREET SIGN DESIGNATIONS
AS ADOPTED BY THE BOARD OF TRUSTEES ON MAY 16, 2006, AS AMENDED**

(attached)

**VILLAGE OF MAYWOOD
Honorary Designation of a Public Facility
or Right-of-Way Application**

(Must be typed or printed legibly in black ink)
PLEASE READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING FORM

To: Village Clerk

Applicant Name (Contact Person): _____

Address: _____

Telephone Numbers: (Day) _____ (Evening) _____

Honoree Information:

Name: _____

Address: _____

Proposed Facility or Right-of-way for Designation: The designation shall be confined to a facility or right-of-way within the vicinity of home, business or location associated with the person or event.

From: _____ To: _____

Summary statement citing the reasons for the designation detailing the significant contributions or significance of the designation and the length of time the designation shall be in effect (Not longer than two years). Attach a detailed resume or reasons for designation.

Explain why none of the preferred methods listed below can be used for the proposed honorary designation. Attach documentation supporting the determination.

A. Donations to programs and projects: _____

B. Proclamation: _____

Endorsement: (The Village Manager, a member of the Board of Trustees, or the Plan Commission must endorse the designation.)

A member of the Board of Trustees: _____

The Village Manager: _____

The Village Plan Commission*: _____

Neighborhood/Public Support Comments: _____

**Submit Minutes or other documentation of official action.*

Attachments:

_____ Map specifying location.

_____ A petition supporting the designation signed by 51 percent of the abutting property owners on the portion of street proposed for designation. For purposes of calculating percentage, each individual residential and commercial property shall count as a single property, and signatures should be those of the owner, as opposed to any lessees.

_____ Attach detailed resume or reasons for designation.

_____ Copy of minutes or resolution from the Priority Board and neighborhood association.

_____ A fee of \$750.00 is required with the filing of an application, to cover among other things, the Village's costs in processing and considering the application, approval, sign creation, maintenance, and the erection of the sign. If the application is not approved, the application fee shall be refunded to the applicant with the exception of \$50, which shall be retained by the Village as a processing fee.

**VILLAGE OF MAYWOOD
POLICY AND PROCEDURE – HONORARY DESIGNATION OF
A PUBLIC FACILITY OR RIGHT-OF-WAY**

FILING PROCEDURE

1. The application for nomination shall be filed with the Village Clerk and shall include:
 - A. An endorsement by a member of the Village Board, the Village Manager, or the Plan Commission.
 - B. A statement citing the reasons for the designation detailing the significant contributions or significance of the designation and the length of time the designation shall be in effect, which shall be no longer than two years.
 - C. A statement explaining the attempts to use one of the other methods of honoring a person or event and the reasons why these other methods are inappropriate.
 - D. A petition supporting the designation signed by 51 percent of the abutting property owners on the portion of street proposed for designation. For purposes of calculating percentage, each individual residential and commercial property shall count as a single property, and signatures should be those of the owner, as opposed to any lessees.
 - E. A fee of \$750.00 is required with the filing of an application, to cover, among other things, the Village's costs in processing and considering the application, approval, sign creation, maintenance, and the erection of the sign. If the application is not approved, the fee shall be refunded to the applicant with the exception of \$50, which shall be retained by the Village as a processing fee.
 - F. A \$750 fee will be required with the filing of an application for an extension of an existing sign, to cover, among other things, the Village's costs in processing and considering the extension application, approval, and continued maintenance of the sign. If the extension is not approved, the fee shall be refunded to the applicant with the exception of \$50, which shall be retained by the Village as a processing fee. Maximum extension period is two years.

HONORARY DESIGNATION CRITERIA

2. Honorary designations shall meet the following criteria:
 - A. The designation shall be confined to the right-of-way within the vicinity of home, business or location associated with the person or event.

- B. There shall be only: (A) one designation per Facility; (B) two designations per right-of-way.
- C. Designations including public facilities not within the Village of Maywood's governing jurisdiction must receive express written consent from the governing body.
- D. An important community event, organization or well-known person is:
 - ✓ A person or entity who has made a sustained contribution, over a long period of time, above and beyond the call of duty and demonstrated leadership relating to governance, human relations and development, or neighborhood development.
 - ✓ A person who has made specific and sustained contributions to an organization located in or in proximity to the facility.
 - ✓ A person, or entity who has demonstrated vigilance in changing the nature and characteristics of the specific neighborhood or Village.
 - ✓ An event which is recognized statewide or nationwide.
- E. The important community event, organization or well-known person shall be directly related to the public facility or the public right-of-way, i.e. lived, worked, went to school, etc. at the location specified. Only one honorary designation shall be permitted for each person or community event. Preference shall be given to intersections and other limited locations. Locations shall be limited to a right-of-way no more than three blocks, such as the block where the person lived and two adjacent street segments associated with the recognition.

HONORARY DESIGNATION APPROVAL PROCEDURE

- 3. The completed Application, upon receipt by the Village Clerk, shall be processed and considered as follows:
 - A. Upon receipt of a completed Application, the Village Clerk shall forward the Application nomination to the Department of Community Development.
 - B. The Community Development Department shall distribute the applications to the Village Engineer, Code Department, and any other affected departments and boards.

- C. The Traffic and Safety Commission will consider the proposal made in the Application at a public meeting and make a recommendation to the Village Board of Trustees. Upon receipt of the recommendation from the Traffic and Safety Commission, the Village Board may approve or deny the original proposal or any alternate proposal so long as any proposal is consistent with this Policy.
- D. Approval of a proposal by the Board of Trustees shall be memorialized by the adoption of an ordinance approving the designation and amending Table II of the Maywood Village Code.
- E. Upon confirmation by the Village Attorney that approval has been provided pursuant to these procedures, the Department of Public Works will prepare and install the appropriate signage.

OTHER POLICY GUIDELINES AND PROCEDURES

- 4. Signage for an honorary designation should not compete with the official designation of the public facility or public right-of-way. It should be distinctive in color and scaled so as not to overshadow the official designation. Honorary street name signs shall be brown and white and not larger than the original street sign.
- 5. Existing honorary signs shall be grandfathered and no application or fee for the initial placement of such signs shall be required. The Department of Public Works may, however, remove such signs at the direction of the Village Manager if they have been in place for more than two years and the party that initiated the original placement of the signs does not wish to request an extension pursuant to this Policy.
- 6. Extension requests for up to two additional years for both grandfathered honorary signs and for signs erected pursuant to this Policy may be considered upon submission of a completed application and a \$750 fee.
- 7. Upon the expiration of the honorary designation, the Department of Public Works shall remove the signage and make the signs available to the applicant.

