

**VILLAGE OF MAYWOOD  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING MINUTES  
TUESDAY, SEPTEMBER 18, 2018  
*Amended at the RBM Meeting of October 2, 2018***

**1. Call to Order**

The Regular Board Meeting of Tuesday, September 18, 2018 was called to order by Mayor Edwenna Perkins at 7:00 p.m. in the Council Chambers at 125 South 5<sup>th</sup> Avenue, Maywood, IL 60153.

**2. Roll Call**

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford. **Absent:** Trustee R. Rivers  
**There being a Quorum Present, the meeting was convened.**

**Staff Attendance:**

Willie Norfleet Jr., Village Manager  
David Myers, Director of Community Development  
Lanya Satchell, Director of Finance  
Valdimir Talley Jr., Police Chief  
Elijah Willis, Deputy Police Chief  
Craig Bronaugh Jr., Fire Chief  
John West, Public Works Director  
Michael Jurusik, Village Attorney  
Bill Peterhansen, Village Engineer  
Jonette Greenhow, Executive Assistant to Mayor

**3. Invocation**

Mr. Joe Wilson gave the invocation.

**4. Pledge of Allegiance to the Flag**

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

**5. Approval of minutes for the Village Board Meeting held on Tuesday, September 4, 2018.**

**Motioned by Trustee Brandon and Seconded by Trustee Yarbrough to approve the minutes for the Regular Board Meeting of Tuesday, September 4, 2018.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez and K. Wellington

**Nays:** None

**Abstain:** Trustee M. Lightford

**Absent:** Trustee R. Rivers

**Motion Carries**

**6. Oaths, Reports, Proclamations, Announcements and Appointments**

**A. Finance Management Report(s):**

1. Approval of Village of Maywood Warrant List No. 200457 through September 12, 2018 in the total amount of \$1,285,168.61.

**Motioned by Trustee Yarbrough and Seconded by Trustee Brandon to approve Warrant List No. 200457 through September 12, 2018 in the amount of \$1,285,168.61.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

**Nays:** None

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

2. Village of Maywood Finance Department FY2019 First Quarter Analysis – Detailed Revenue and Expense Report for three periods ending July 31, 2018.

Ms. Satchell reported the operating fund has a minor surplus as a result of revenue sources coming in slightly higher than budgeted. Each department has consistently held their expense budgets within three (3) periods. Concerns are with the overtime rate for Fire (31%), Police (39%) and Public Works (45% to 58%).

**Information Only**

**B. Mayor's Report and Theme: "A shift is coming; things are changing in our favor, when the people get a mind to work."**

**Additional Mayors' Report Items:**

- Ms. Greenhow introduced the Maywood Fest Committee Members (Mr. McFarland, Mr. Olivier, Mr. Jones, Ms. Booker and Mr. Williams who was not present), reported on the success of the event and thanked all participants for their support. Ms. Greenhow also reported that there was an increase in food vendors (16), service/merchandise vendors (16) and not for profit organizations (25) this year. Mayor Perkins thanked the Village residents for coming out and supporting the Fest. Trustees Brandon, Yarbrough and Lightford made comments.
- Mr. Norfleet introduced a ComEd Representative who presented the Village with an Energy Savings Incentive check for the LED streetlight updates throughout the Village. Mr. Norfleet mentioned that there were a total of 2,000 lights installed in the Village spearheaded by Mr. West.

1. Discussion regarding proposed enhancement to the Maywood Animal Control Ordinance relative to "Pit Bull" problematic and potential dangerous animals.

Mr. Myers advised the proposal was not submitted by Community Develop but a resident and will need to be reviewed by the Village Attorney. Ms. Heather Stelnicki (resident) suggested changes to the current Ordinance to address issues with any problematic dog breed. Mr. Johnson, Animal Control Officer commented that the current Ordinance does not specify regulations pertaining to the height of fences and secure enclosures to contain certain dogs.

**Discussion:** Trustee Yarbrough sought clarity on the specific changes. Trustee Sanchez suggested making the Ordinance refer to all dogs. Ms. Stelnicki and/or Mr. Johnson responded to their questions.

There was consensus by the Board to direct Attorney Jurusik to review and make a report on his findings.

2. Consideration to recommend the appointment of Serge Olivier Sr., to replace Josh M. Carter on the Historic Preservation Commission. No attachments

**Motioned by Trustee Brandon and Seconded by Trustee Yarbrough to approve the appointment of Serge Olivier Sr. to the Historic Preservation Committee.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

**Nays:** None

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

3. Consideration to request that Mayor Perkins be provided a personal key to the 200 Multi-purpose Building in the Village of Maywood. No attachments

Mayor Perkins stated she has items that need to be dropped off at the location and would like access to the building as needed.

**Motioned by Trustee Yarbrough and Seconded by Trustee Lightford to approve.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

**Nays:** None

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

4. Discussion regarding limiting Class "M" Liquor Licenses and consider the recommendation for limiting the number that was discussed at the LLCC meeting on Wednesday, September 12, 2018. No attachments.

Clerk Mims and Mayor Perkins gave clarity on the request that is seeking recommendation to approve a request to set a limitation of Class "M" Liquor Licenses approved at the September 12, 2018 Liquor License Control Meeting. Trustee(s) Brandon, Lightford and Yarbrough mentioned consideration on a case-by-case basis.

**Motioned by Trustee Yarbrough and Seconded by Trustee Lightford not to consider Item No. 4 for a change and to decide Class "M" Licenses on a case-by-case basis.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, A. Sanchez, K. Wellington and M. Lightford

**Nays:** Trustee I. Brandon

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

## 7. Public Comments:

**Comments from the Public** – Comments were made by the following individuals: A. Ellis, J. Wilson, J. Moore, D. Thomas and G. Clay

**Response to Public Comments** – Mr. Norfleet. Comments are available upon request in the Clerk's Office.

## 8. Village Manager's Report:

- A. Discussion and consideration to acquire a new Aerial Ladder Truck (502) for the Maywood Fire Department from REV Financial Services in the amount of \$809,900.00 at a rate of 4.41%.

Chief Bronaugh reported the cost of the vehicle at \$809,000.00 with no payment due for the first 24 months. The first payment would be \$307,090.34 over a four (4) year period.

**Discussion:** Mayor Perkins explained the purpose of this item is for discussion regarding the acquisition of the vehicle and asked that Chief Bronaugh, Ms. Satchell and Mr. Norfleet get together for a discussion on where the funds would generate for the purchase.

**Update Only**

- B. Discussion and consideration regarding MPD Proposal #18 seeking authorization to purchase equipment for four (4) newly secured Ford Taurus squads totaling \$73,137.12. The purchase falls within the Fiscal Year 2019 (FY19) Budget.

Chief Talley gave a brief overview on the request.

**Motioned by Trustee Sanchez and Seconded by Trustee Brandon to approve.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

**Nays:** None

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

- C. Consideration to acknowledge Maywood Police Department Officer Ramon Ochoa who has been certified for promotion through the Board of Fire and Police Commission. The department would like to conduct "Pomp and Circumstance" as he is sworn into service as a Sergeant and receive his certification.

Chief Talley and Commissioner Clay presented Sergeant Ochoa with his certification.

**No Action Required**

- D. Updated on computer status for the Village of Maywood from Marvin Savage, President of Accu-Tron Computer Service.

Mr. Savage gave a presentation on the updates being implemented for the Village including Outlook 365 (email only) for the police and fire departments. Accu-tron staff is currently working on cleaning emails, building a server (80% components are complete) and recommends upgrading the MSI System and Office 2007 to Office 365 for remainder of the Village staff. Mr. Marchbank gave an overview on the benefits to switch to Office 365.

**Discussion:** Trustee Sanchez inquired about the cost. Mr. Savage responded he does not have the cost of the software at this time.

**Information Only**

- E. Discussion and consideration regarding a lease quote received from M&K Truck Center through First Midwest Equipment Finance Co. to provide a HINO new 2016 dump truck for a lease price of \$2,554.51 for the Maywood Public Works Department.

**Motioned by Trustee Yarbrough and Seconded by Trustee Sanchez to approve the purchase of the dump truck for \$119,000.00 and a 5 year lease term at \$2,554.51 per month and to waive the bid process.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

**Nays:** None

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

#### 9. Village Attorney Report:

- A. An Ordinance Amending Subsection B of Section 39.39 (Immobilization Program) of Chapter 39 (Administrative Adjudication) of Title III (Administration) of the Maywood Village Code of the Maywood Village Code relative to the Village Immobilization, with a cover memo dated September 12, 2018 from Klein, Thorpe and Jenkins, Ltd.

**Motioned by Trustee Yarbrough and Seconded by Trustee Sanchez to approve.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

**Nays:** None

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

#### 10. Omnibus Agenda Items:

- A. **Motioned by Trustee Sanchez and Seconded by Trustee Yarbrough for the approval of the Omnibus Agenda Items A – W: with the exception of Item E.**

A. A Resolution Authorizing Certain Expenditures from the Madison Street / 5<sup>th</sup> Avenue Tax Increment Financing Redevelopment Project Area Fund to pay for the Madison Street – First Avenue to Des Plaines River Storm Sewer Repairs Project and Award of Contract to Suburban General Construction, Inc. (Contractor and Contract Price: Suburban General Construction, Inc.; \$47,950.00). B. Resolution Authorizing Certain Expenditures from Chicago Title Insurance Company Escrow Number 6 (Escrow Account 201454334) established for the St. Charles Road Tax Increment Financing Development Project Area Fund to pay for the Village of Maywood Masonic Temple Cornice Repairs Project and Award of Contract to Seal Guard, Inc. (Escrow Number 6: Village Economic Incentives and Projects) (Contractor and Contract Price: Seal Guard, Inc.; \$48,260.00). C. An Ordinance Authorizing the Disposal of Surplus Personal Property Owned by the Village of Maywood (Fire Department Aerial Ladder Truck 502). D. A Statement for Legal Services for July 2018 Pertaining to General Matters, in the amount of \$10,135.00. F. Approval of payment to Accu-Tron Computer Service for computer Consulting services for the month of September 2018 in the amount of \$6,300.00. G. Approval of payment to Allied Service Group for transportation of deceased individuals for the Village of Maywood Police Department in the amount of \$8,400.00. H. Approval of payment to Area Towing, Inc. for vehicle maintenance, repairs, parts and service for the Village of Maywood Police Department in the amount of \$5,000.00. I. Approval of payment to Baker Tilly Virchow Krause, LLP for services in connections with the April 30, 2018 Financial Statement Audit in the amount of \$28,230.00. J. Approval of payment to Cops and Fire Personnel Testing Service for Law Enforcement Promotion Assessment Testing for the Village of Maywood Police and Fire Commission in the amount of \$9,600.00. K. Approval of payment to Fleet Services for Retail Fuel Purchases for the Village of Maywood in the amount of \$16,779.88. L. Approval of payment to H & H Electric Company for street light maintenance and repair for the Village of Maywood Public Works Department in the amount of \$6,671.25. M. Approval of payment to Hackie Cement Corporation for sewer collapse repairs and street removal and replacements for the Village of Maywood Public Works Department in the amount of \$25,204.28. N. Approval of payment to Harris Computer Systems for MSI Software Maintenance November 1, 2018 - October 31, 2019 in the amount of \$32,020.76. O. Approval of payment to Illinois Council of Police and Sheriffs for Health and Dental Insurance Premiums for the month of October 2018 in the amount of \$84,278.91. P. Approval of payment to KS State Bank for Government Obligation Contract dated as of May 15, 2018 in the amount of \$25,066.71. Q. Approval of payment to Morton Salt for bulk salt purchased for the Village of Maywood Public Works Department in the amount of \$7,905.77. R. Approval of payment to J. Nardulli Concrete, Inc. for the 2018 Alley and Roadway Improvement Project that includes roadway and drainage improvements along South Maywood Drive from 17th Avenue to 11th Avenue and 2nd Avenue from the Prairie Path to Wilcox Street. The project also includes improvements to alleys at 143, 328, 304, 147, 107, 352 and 135 charged to the Madison Street TIF in the amount of \$282,480.98. S. Approval of payment to National Power Rodding Corporation for the 2018 Sewer Cleaning and Televising Project on April 13, 2018 in the amount of \$10,695.35. T. Approval of payment to Village of Melrose Park for water services provided from the Village of Melrose Park June 25, 2018 through July 24, 2018 in the

amount of \$66,284.40. **U.** Approval of payment to Opportunity Alliance LLC for consulting related to the Enterprise Zone Application and related Economic Development activities in the amount of \$6,754.27. **V.** Approval of payment to Triggs Construction for the 20th Avenue and Warren Street Improvements Project, CDBG Project No. 1706-013. The project included roadway and drainage improvements along 20th Avenue from Madison Street to Washington Boulevard as well as Warren Street from 19th Avenue to 17th Avenue in the amount of \$250,621.65. **W.** Approval of payment to Amalgamated Bank of Chicago for the Village of Maywood Tax Escrow Agreement dated February 1, 2015 in the amount of \$7,021.25.

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

**Nays:** None

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

#### **Pulled Item:**

- E.** A Statement for Legal Services for July 2018 Pertaining to 911 Dispatch Consolidation, 2015 G.O. Bond Covenant Matters, Employment and Labor Matters, Economic Redevelopment Matters, and Litigation Matters, in the total amount of \$34,235.90.

**Discussion:** Trustee Wellington questioned charges on **1)** Page 152 – a charge of \$650.00; Attorney Jurusik will check the charge and report back, **2)** Page 174 (7/12 & 7/13) – a charge for a meeting, separate from the Village Board, with Mayor Perkins, Trustee Yarbrough, State Rep. Welch and Ms. Lewis-Chapman. Attorney Jurusik stated that he was asked to attend the meeting. Mayor Perkins will report back regarding the meeting that called by State Rep. Welch. **3)** Page 143 - charges for attorney services for the Maywood Fest – questioned why these charges were not charged to the Maywood Fest Budget – Mayor will check and get back regarding the request., and **4)** Page 147 (7/27) – charges for review of business licenses (new or existing). Mr. Myers responded the attorney drafted a letter to a business owner that was issued a license for a clothing store, but the business was actually providing banquet hall services on 5<sup>th</sup> Avenue.

**Motioned by Trustee Sanchez and Seconded by Trustee Lightford to move Omnibus Item E on the next Board meeting.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

**Nays:** None

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

#### **11. New Business:**

- A.** An Ordinance Amending the Number of Class "M" (Video Gaming Café/Bistro) Liquor Licenses which can be issued in the Village of Maywood, Cook County, Illinois (Lucky Bernie's Maywood LLC, d/b/a Lucky Bernie's – 614 S. 5<sup>th</sup> Avenue), with a cover memo dated September 12, 2018 from Klein, Thorpe and Jenkins, Ltd.

**Motioned by Trustee Yarbrough and Seconded by Trustee Wellington to approve an Ordinance Amending the Number of Class "M" (Video Gaming Café/Bistro) Liquor Licenses which can be issued in the Village of Maywood, Cook County, Illinois (Lucky Bernie's Maywood LLC, d/b/a Lucky Bernie's – 614 S. 5<sup>th</sup> Avenue).**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, A. Sanchez, K. Wellington and M. Lightford

**Nays:** Trustee I. Brandon

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

**12. Old Business**

- A.** A Resolution Authorizing and Consenting to a Cook County Sustainable Emergency Relief (SER) Class 6B Property Tax Rate Incentive designation for the property commonly known as 2200 South Maywood Drive, Maywood, IL (PIN: 15-15-102-016-0000), with a cover memo dated September 12, 2018 from Klein, Thorpe and Jenkins, Ltd.

Attorney Jurusik will make revisions to the language regarding the commencement dates on Page 333, Item Fb and the completion date on Page 334, Item Ab.

**Motioned by Trustee Brandon and Seconded by Trustee Yarbrough to grant National Cycle emergency relief from property build out on property in five (5) years.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon and A. Sanchez

**Nays:** Trustee(s) K. Wellington and M. Lightford

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

**13. For Information Only - None**

**14. Closed Meeting Session: None**

**15. Adjournment**

Mayor Perkins and the Board of Trustees adjourned the September 18, 2018, Regular Board Meeting with a Motion by Trustee Lightford and a Second by Trustee Wellington at 10:44 p.m. in the Village of Maywood Council Chambers.

**The Vote was affirmed unanimously by the Board of Trustees at 10:44 p.m.**

*Edwenna Perkins*

Edwenna Perkins, Mayor



*Viola Mims*

Viola Mims, Village Clerk

Cc: Mayor Perkins  
Board of Trustees  
Village Clerk, Viola Mims