

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
REGULAR BOARD MEETING MINUTES
TUESDAY, MAY 15, 2018**

1. Call to Order

The Regular Board Meeting of Tuesday, May 15, 2018 was called to order by Mayor Edwenna Perkins at 7:03 p.m. in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

2. Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and R. Rivers. **Absent:** Trustee M. Lightford
There being a Quorum Present, the meeting was convened.

Staff Attendance:

Willie Norfleet Jr., Village Manager
David Myers, Director of Community Development
Lanya Satchell, Finance Director
Valdimir Talley Jr., Police Chief
Elijah Willis, Deputy Police Chief
Craig Bronaugh Jr., Fire Chief
John West, Public Works Director
Michael Jurusik, Village Attorney
Mark Lucas, Village Engineer

3. Invocation

Ms. Loretta Robinson gave the invocation.

4. Pledge of Allegiance to the Flag

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

5. Approval of minutes for the Village Board Meeting held on Tuesday, May 1, 2018.

Motioned by Trustee Brandon and Seconded by Trustee Sanchez to approve the minutes for the Regular Board Meeting of Tuesday, May 1, 2018.

Discussion: None

Ayes: Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and R. Rivers

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carries

6. Oaths, Reports, Proclamations, Announcements and Appointments

- Mayor Perkins made announcements regarding animal traps available from the Village for problems with raccoons and announcements of public interest.
- Trustee(s) Brandon and Yarbrough made announcements of public interest

A. Finance Management Report(s):

1. Approval of Village of Maywood Warrant List No. 200452 through May 10, 2018 in the total amount of \$1,391,455.37.

Motioned by Trustee Yarbrough and Seconded by Trustee Brandon to approve Warrant List No. 200452 through May 10, 2018 in the amount of \$1,391,455.37.

Discussion: None

Ayes: Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and R. Rivers

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carries

B. Mayor's Report and Theme: "A shift is coming; things are changing in our favor, when the people get a mind to work."

1. Continual discussion that the Village proceeds with the next step to acquire the building at 5th Avenue and Quincy. No attachment.

Discussion: Mayor Perkins suggested foregoing the current process and moving forward with obtaining the building as the next step since prior actions did not lead to improving the situation. Trustee Rivers commented that the next step was to proceed with the process of the Public Nuisance Action and the attorney was directed to bring information and move forward with the process which is still in progress. Attorney Jurusik referred to a letter in the packet that gave a Status of Actions by the Village. Preliminary steps are being taken including actions with the police department, code enforcement and the property management before filing a Chronic Nuisance lawsuit. The next step would be a lawsuit without voluntary compliance which will enforce the codes and put a receiver in place, if management is not corporative, to deal with rent collection and deal with problem tenants. The Public Nuisance Action is the most economical means v. placing a lien on the property for foreclosure to get the title which is expensive.

Discussion Only

2. Consideration to approve the appointment of Lorna Harvey to the Environmental Beautification Commission.

Motioned by Trustee Brandon and Seconded by Trustee Rivers to approve the appointment of Lorna Harvey to the Environmental Beautification.

Discussion: None

Ayes: Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and R. Rivers

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carries

7. Public Comments:

Comments from the Public – Comments were made by the following individuals: L. Redmond, C. Stanton, L. Robinson, K. Sorenson, V. Talley and G. Clay.

Response to Public Comments – Mr. Norfleet, Mayor Perkins, Trustee(s) Rivers and Brandon. Comments are available upon request in the Clerk's Office.

8. Village Manager's Report:

- A. Discussion and consideration regarding Maywood Park District request to waive the Building Permit Fees in the amount of \$19,453.77 for interior renovations at 809 Madison Street, Maywood, Illinois.

Ms. Hill stated that the permit has already been paid for and the request is to refund the fee in order to make additional renovations.

Discussion: Trustee Brandon asked why the request was not made prior to purchasing the permits and raised concerns regarding how to recoup the \$20,000 refund not included in the budget. Ms. Hall responded in order not to delay the process already in place and Mr. Myers responded the funds would be paid from the general funds and inspectors would be sent out at no charge. Trustee Wellington commented that the funds were available from the park since they were paid for in full. Ms. Hall responded the funds were available from the grant money that was already earmarked for certain projects. Trustee Yarbrough sought clarity on governmental relations and this request. Attorney Jurusik responded this is his first time with this type of situation, but reducing v. waiving the fee can be considered by the Board with consideration of the out-of-pocket cost to the Village. Trustee Sanchez sought clarity on permit fee charges. Mr. Myers responded to his concern. Trustee Rivers asked if this expense was considered when the grant was applied for and was it an oversight. Ms. Rone responded no and this was an oversight of the previous administration. Trustee Wellington recommended a loan for repayment rather than giving money back to the park district which does not benefit the Village.

Motioned by Trustee Yarbrough and Seconded by Trustee Rivers to table this item to the next meeting and direct staff to calculate the cost of out-of-pocket expense to the Village.

Discussion: None

Ayes: Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and R. Rivers

Nays: Mayor Perkins

Abstain: None

Absent: Trustee M. Lightford

Motion Carries

- B. Discussion and consideration concerning Maywood Police Department Proposal No. 7 requesting to utilize State 1505 Seizure Resources up to \$15,000 to purchase a Tactical Vehicle. The department would utilize the newly acquired asset for continued undercover and tactical operations.

Chief Talley presented the proposal to move forward with the request to purchase a covert vehicle yet to be identified.

Motioned by Trustee Brandon and Seconded by Trustee Yarbrough to approve Proposal No. 7 requesting to utilize State 1505 Seizure Resources up to \$15,000 to purchase a Tactical Vehicle.

Discussion: Mayor Perkins mentioned purchasing new vehicles instead of used ones.

Ayes: Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and R. Rivers

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carries

- C. Discussion and consideration concerning Maywood Police Department requesting authorization to dispose of a 2006 Surplus Vehicle awarded through seizure. This was an Article 36 seizure under the authority of 720 Illinois Compiled Statutes 5/36-1.

Motioned by Trustee Yarbrough and Seconded by Trustee Brandon to approve this item.

Discussion: None

Ayes: Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and R. Rivers

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carries

- D. Discussion and consideration concerning Maywood Police Department Proposal No. 9 pursuant to a Traffic and Safety Commission Meeting held in March 2018. They are requesting to authorize a traffic signal light with left turn signals arrows to be erected at the intersections of Fifth and Madison, Ninth and Madison, and Seventeenth and Madison in the interest of public safety.

Chief Talley and Commissioner Wilson commented on public safety and the congestion of the area.

Discussion: Trustee Brandon asked how the request would be funded. Mr. Norfleet responded the Madison Street TIF would be a funding source. Trustee Rivers asked if additional street markings are required. Commissioner Wilson responded the street is already marked with a turning lane

Motioned by Trustee Yarbrough and Seconded by Trustee Brandon to approve this item.

Discussion: None

Ayes: Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and R. Rivers

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carries

- E. Discussion and consideration concerning Proposals received for the 2018 Alley and Roadway Improvements Project on May 7, 2018 in the Village Clerk's office. Memo received from Hancock Engineering May 9, 2018 detailing the thirteen (13) prospective bidder's plans and specifications for the Project.

Motioned by Trustee Yarbrough and Seconded by Trustee Rivers to approve this item.

Discussion: None

Ayes: Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and R. Rivers

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carries

- F. Discussion and approval of selecting Murphy Paving and Sealcoating, Inc. to provide floor coating for the Men and Women Locker Rooms in the Fred Hampton Aquatic Center for \$28,200. The Funding Source will be the expired St. Charles TIF District or the Corporate Fund and waive the bid requirement.

Mr. Norfleet mentioned that West Cook YMCA provided the quotes for the project.

Motioned by Trustee Yarbrough and Seconded by Trustee Brandon to approve.

Discussion: Attorney Jurusik mentioned the item was not included in the 2013-2014 Budget for use of the St. Charles TIF. Therefore, the General Fund would have to be utilized for this project. An amended motion follows:

Motioned by Trustee Yarbrough and Seconded by Trustee Brandon to approve the cost of \$28,200 from the General Fund.

Discussion: Trustee Brandon raised concerns regarding the budget. Mr. Norfleet responded he is confident adjustments can be made to the budget to pay for the improvement(s) to the pool.

Ayes: Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and R. Rivers

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carries

- G. Discussion and approval of selecting CentiMark Innovative Roofing and Flooring Solutions to provide a roof for the Village Hall at 40 Madison Street for \$130,565 and waive the bid requirement. The funding Source will be the Madison/5th Avenue TIF District.

Motioned by Trustee Brandon and Seconded by Trustee Yarbrough to approve Centimark for roof repairs in the amount of \$130,565.00 and to waive the bid process.

Discussion: None

Ayes: Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and R. Rivers

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carries

- H. Discussion and approval of ATLAS BOBCAT, LLC to complete the repairs to the S250 Bobcat Skid Steer at a cost of \$8,530.33. The Funding Source will be the Corporate Fund.

Motioned by Trustee Yarbrough and Seconded by Trustee Sanchez to approve this item.

Discussion: None

Ayes: Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and R. Rivers

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carries

- I. Discussion and approval of lease agreement with Standard Equipment for an Elgin Pelican Street Sweeper at a Semi-Annual Payment of \$25,066.71 and waive the bid requirement. The Funding Source will be the Water, Sewer and Garbage Fund.

Motioned by Trustee Brandon and Seconded by Trustee Sanchez to approve the lease agreement with Standard Equipment in the amount of \$25,066.71 and to waive the bid process.

Discussion: Trustee Rivers sought clarity on the number of sweepers in the Village. Mr. West responded there is a total of three (3), one will be a trade-in and the other two (2) are old with some issues.

Ayes: Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and R. Rivers

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carries

- J. Discussion and approval of selecting Hackie Cement Corporation to replace the entrance to the Alley at 9th and 10th Avenue on Adams for \$9,895.00. The Funding Source will be the Corporate Fund.

Motioned by Trustee Sanchez and Seconded by Trustee Rivers to approve this item.

Discussion: None

Ayes: Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and R. Rivers

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carries

- K. Discussion and consideration regarding Hancock Engineering proposed Engineering Agreement to provide Professional Engineering Services associated with preparing and submitting a Phase I – Preliminary Development Report to the Illinois Department of Transportation for the study of Washington Boulevard from 1st Avenue to the Village's western limit, 150 feet west of 21st Avenue.

Motioned by Trustee Brandon and Seconded by Trustee Yarbrough to approve this item.

Discussion: Construction to begin in 2021 per Engineer Lucas.

Ayes: Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and R. Rivers

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carries

9. Village Attorney Report:

- A. Memorandum regarding Small Cell Amendments dated May 9, 2018 from Klein, Thorpe and Jenkins, Ltd., with a Compliance Checklist and Tool Box attachment.

Attorney Jurusik gave a summary on the Memorandum regarding a code amendment to be in compliance with The Small Wireless Facilities Deployment Act.

Information Only

- B. Status Memorandum regarding Chronic Public Nuisance at 5th Avenue/Quincy Street Apartment Building, dated May 9, 2018 from Klein, Thorpe and Jenkins, Ltd. This item was presented and discussed at the May 1, 2018 Board Meeting.

This item was discussed on Item B1 under the Mayor's Report.

10. Omnibus Agenda Items:

- A. **Motioned by Trustee Sanchez and Seconded by Trustee Wellington for the approval of the Omnibus Agenda Items A – O:**

A. Resolution approving the Local Public Agency Agreement for Federal participation to be entered into by the Village of Maywood and the Illinois Department of Transportation ("IDOT") and for the Appropriation of Village Funds for the purpose of paying for the Local Agency share related to the construction of the improvements on Madison Street from First Avenue to the Des Plaines River, under IDOT Project Number MFK9 (534), State Job No. C-91-120-18, MFT Section No. 17-00138-00-RS. **B.** Resolution approving the agreement between the Village of Maywood and the Edwin Hancock Engineering Company for furnishing of professional Preliminary Engineering Services for the First Avenue Water Main Improvement Project and for the Appropriation and Expenditure of funds from the Madison Street / 5th Avenue Tax Increment Financing Redevelopment Project Area Fund to pay for the Preliminary Engineering Services and Construction Engineering Services related to the project. (Project: First Avenue Water Main Improvement Project) with the Agreement attached as Exhibit "A". **C.** Resolution Approving the Agreement between the Village of Maywood and the Edwin Hancock Engineering Company for furnishing of Professional Engineering Services for the 2018 Wilcox Street Improvement Project and for the Appropriation and Expenditure of funds from the Madison Street / 5th Avenue Tax Increment Financing Redevelopment Project Area Fund to pay for the Preliminary and Design Engineering Services and Construction Engineering Services related to the project (Project: 2018 Wilcox Street Improvements) with the Agreement attached as Exhibit "A". **D.** Ordinance Authorizing Certain Expenditures from the Madison Street /5th Avenue Tax Increment Financing Redevelopment Project Area Fund to pay for the Winfield Scott Park Electrical Cabinet Project and Award of contract to H & H Electric Company (Project: Install and connect an electric cabinet to transmit power to the park

lights and score board in Winfield Scott Park located at 19th Avenue and Maywood Drive) (Contractor Contract Price: H & H Electric Company submitted a quote of \$16,691.50). **E.** Approval of payment to Accu-Tron Computer Service for computer consulting services for the month of May 2018 in the amount of \$6,300.00. **F.** Approval of payment to Allied Waste Service for garbage roll-over services for the month of March 2018 in the amount of \$13,611.82. **G.** Approval of payment to American Recycling and Disposal for removal of demolition structures in the Village of Maywood in the amount of \$6,838.50. **H.** Approval of payment to Cook County Health and Hospital System for retail food establishment reports October 2017 through December 2017 in the amount of \$5,800.00. **I.** Approval of payment to Hackie Cement Corporation for sewer collapse repairs and street removal and replacements for the Village of Maywood Public Works Department in the amount of \$13,995.00. **J.** Approval of payment to Illinois Council of Police and Sheriffs for Health and Dental Insurance Premiums for the month of June 2018 in the amount of \$83,945.48. **K.** Approval of payment to Bank Direct Capital Finance for General Liability Insurance Premium Policy for Auto, Property, Crime, Excess Umbrella, and General, etc. in the amount of \$176,642.50. **L.** Approval of payment to Bank Direct Capital Finance for General Liability Insurance Premium in the amount of \$536,996.07 for monthly payments 1 through 9 with the last payment commencing on February 1, 2019. **M.** Approval of payment to WebQA, Inc. for GovQA Subscription Annual Billing from June 1, 2018 through May 31, 2019 in the amount of \$10,020.00. **N.** Approval of payment to Wigitt's Truck Service for vehicle maintenance, repairs, parts and service for the Village of Maywood Public Works Department in the amount of \$11,777.19. **O.** Approval of payment to Unique Plumbing Company for project that consists of sewer and asphalt paving improvements within the Madison Street TIF District at the 40 Madison Street Municipal Building property and along Madison Street and Greenwood Avenue within the Village of Maywood in the amount of \$228,626.12. The expense account to be charged is the Madison Street TIF.

Discussion: None

Ayes: Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and R. Rivers

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carries

11. New Business:

- A.** A Memorandum regarding the Nicor Franchise Agreement Alliance, dated May 9, 2018 from Klein, Thorpe and Jenkins, Ltd., including:

1. A Resolution approving and authorizing execution of an Intergovernmental Agreement regarding the Nicor Franchise Agreement Alliance (Cost Sharing Agreement) ("Resolution").

Motioned by Trustee Yarbrough and Seconded by Trustee Brandon to approve this item.

Discussion: Mayor Perkins asked was the old cost. Attorney Jurusik responded Nicor agrees to give all communities the same cost for Therms of gas.

Ayes: Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and R. Rivers

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carries

2. Intergovernmental Agreement regarding the Nicor Franchise Agreement Alliance (Cost Sharing Agreement) (the "Cost Sharing Agreement") which is attached as Exhibit "1" to the Resolution.

- B.** Discussion concerning Robo Calls and scheduling events on City property. No attachments.

Discussion: Trustee Rivers mentioned that robocalls should pertain to Village related events. Clerk Mims mentioned the Village Code pertaining to use of Village property. Trustee Wellington mentioned she is agreement that robocalls should pertain to Village events and that the Board should be consulted for use of Village property per the Ordinance, and for the Board to work together as a whole. Mayor Perkins and Trustee Brandon were favor of individual plans to make things happening in the Village.

Discussion Only

12. Old Business: None

13. For Information Only

- A. Letter received from Thomas J. Dart, Sheriff of Cook County to Police Chief Valdimir Talley regarding the dramatic increase in car jackings. The Cook County Sheriff's Office is creating a database to serve as a resource relating to the offender and offense and will serve as a resource for all law enforcement.

14. Closed Meeting Session:

Motioned by Trustee Brandon and Seconded by Trustee Yarbrough to recess into the Closed Session at 9:40 p.m. for the purpose of discussing:

- A. The setting of a price for sale or lease of property owned by the Village, pursuant to (5 ILCS 120/2(c) (6)).
- B. Appointment, employment, compensation, discipline, performance or dismissal of a specific employee or legal counsel (ILCS 120/2(c) (1)).

Discussion: None

Ayes: Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and R. Rivers

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carries

Reconvened back into the Regular Board Meeting at 10:45 p.m.

Upon roll call by Viola Mims, Village Clerk, the following answered present: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and R. Rivers. **Absent:** Trustee M. Lightford. **There being a Quorum Present, the meeting was convened.**

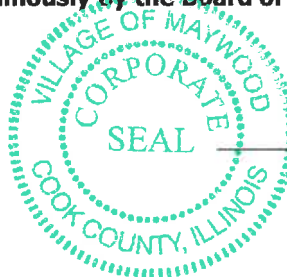
15. Adjournment

Mayor Perkins and the Board of Trustees adjourned the May 15, 2018, Regular Board Meeting with a Motion by Trustee Brandon and a Second by Trustee Yarbrough at 10:45 p.m. in the Village of Maywood Council Chambers.

The Vote was affirmed unanimously by the Board of Trustees at 10:45 p.m.



Edwenna Perkins, Mayor



Viola Mims, Village Clerk

Cc: Mayor Perkins
Board of Trustees
Village Clerk, Viola Mims