

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
REGULAR BOARD MEETING MINUTES
TUESDAY, OCTOBER 1, 2019**

1. Call to Order

The Regular Board Meeting of Tuesday, October 1, 2019 was called to order by Mayor Edwenna Perkins at 7:01 p.m. in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

2. Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustees I. Brandon, M. Jones, K. Wellington, M. Lightford and N. Booker. **Absent:** Trustee A. Sanchez.
There being a Quorum Present, the meeting was convened.

Staff Attendance:

Willie Norfleet Jr., Village Manager
David Myers, Director of Community Development
Lanya Satchell, Finance Director
Valdimir Talley Jr., Police Chief
John West, Public Works Director
Michael Jurusik, Village Attorney
William Peterhansen, Village Engineer

3. Invocation

Ms. Loretta Robinson gave the invocation.

4. Pledge of Allegiance to the Flag

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

5. Approval of minutes for the Regular Board Meeting of the Board of Trustees on Tuesday, September 17, 2019.

Motioned by Trustee Brandon and Seconded by Trustee Jones to approve the minutes for the Regular Board Meeting of Tuesday, September 17, 2019 with corrections.

Discussion: Clerk Mims made corrections to Item 9A to add Option No. 1 to the end of the motion, to remove the parenthesis before KTJ on Item D and to add extension of the closing date to October 31, 2019 to the end of the motion on Item 11A. Trustee Wellington mentioned to rephrase the correction request on Item 6A2, remove the word be from 13A's discussion and to replace the word Clay with City on Item 13B Agenda item.

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: Trustee A. Sanchez

Motion Carried

6. Approval of minutes for the Special Board Meeting of the Board of Trustees on Tuesday, September 25, 2019.

Motioned by Trustee Brandon and Seconded by Trustee Jones to approve the minutes for the Special Board Meeting of Tuesday, September 25, 2019 with corrections.

Discussion: Trustee Wellington mentioned to remove the s after Open and add an s after Meetings in the second sentence for Item 3 and to change the word where to were for Item 3 on the note.

Ayes: Viva Voce (by the voice) Mayor Perkins, Trustees I. Brandon, M. Jones, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: Trustee A. Sanchez

Motion Carried

7. Oaths, Reports, Proclamations, Announcements and Appointments

- Mr. Myers announced a Community Workshop related to the downtown train station on Monday, October 7, 2019 from 6 p.m. to 8 p.m. to be held at 200 South 5th Avenue, Maywood.
- Mr. Norfleet announced the closing of the railroad crossing at 19th Avenue beginning October 2nd for emergency purposes for approximately six days – weather permitting.

A. Finance Management Report:

1. Approval of Village of Maywood Warrant List No. 200478 through August 26, 2019 in the amount of \$1,862,788.19.

Motioned by Trustee Brandon and Seconded by Trustee Jones to approve Warrant List #200478 in the amount of \$1,862,788.19.

Discussion: Trustee Booker made comments and raised concerns. Mr. Myers responded.

Ayes: Mayor Perkins; Trustees I. Brandon, M. Jones, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: Trustee A. Sanchez

Motion Carried

B. Mayor's Report and Theme: "A shift is coming; things are changing in our favor, when the people get a mind to work."

1. Consideration to approve the appointment of Eileen Olivier to the Economic Development Commission to replace the vacated appointment of Nathaniel George Booker.

A discussion ensued regarding the need for a Board discussion prior to the appointment of applicants.

Motioned by Trustee Brandon and Seconded by Trustee Jones to approve. Motion rescinded.

Motioned by Trustee Booker and Seconded by Trustee Lightford to continue to have this item tabled until a Board vote on how to move forward with the Economic Development Commission.

Discussion: None

Ayes: Trustees M. Jones, K. Wellington, M. Lightford and N. Booker

Nays: Mayor Perkins and Trustee I. Brandon

Abstain: None

Absent: Trustee A. Sanchez

Motion Carried

2. Consideration to approve the appointment of Darrick Campbell to the Economic Development Commission to replace the vacated appointment of Claudia Vandiver.

No Action Taken

3. Consideration for advanced approval of expenses incurred from the Mayor's expense account for refreshments per monthly town hall meeting held every 4th Thursday of each month for the Village residents not to exceed \$150.00 if the food cost per meeting equals \$150.00.

Motioned by Trustee Booker and Seconded by Trustee Jones to approve the approval of expenses incurred from the Mayor's expense account for refreshments per the monthly town hall meeting held every 4th Thursday of each month for the Village resident not to exceed \$150 in food cost per meeting equal \$150.

Discussion: Trustee Booker made comments.

Ayes: Trustees I. Brandon, M. Jones, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: Mayor Perkins

Absent: Trustee A. Sanchez

Motion Carried

4. Discussion pursuant to Budget Amendment – Overtime Line Item for Village President and Trustees Budget.

Motioned by Trustee Brandon and Seconded by Trustee Jones to approve the overtime hours in the amount of \$2,500.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon and M. Jones

Nays: Trustees K. Wellington, M. Lightford and N. Booker

Abstain: None

Absent: Trustee A. Sanchez

Motion Failed

5. Discussion and consideration requesting Maywood Board of Fire and Police Commissioners for payment approval to attend the annual training seminar November 1st, 2nd and 3rd 2019.

Commissioner Ester made comments seeking authorization to stay overnight in Naperville, IL.

Motioned by Trustee Booker and Seconded by Trustee Lightford to approve Maywood Fire and Police Commissioners to stay overnight at their annual training seminar November 1st – 3rd, 2019.

Discussion: None

Ayes: Trustee Jones, M. Lightford and N. Booker

Nays: Mayor Perkins, Trustees I. Brandon and K. Wellington

Abstain: None

Absent: Trustee A. Sanchez

Motion Failed

8. Public Comments:

Comments from the Public – Comments were made by the following individuals: K. Sorenson, L. Redmond, C. Sharp, J. Sims, G. Clay, L. Robinson, M. Lewis, A. Ousley, P. Winters and G. Clay. **Response to Public Comments** – Mr. Norfleet.

9. Village Manager's Report:

A. Preliminary Discussion of 2019 Tax Levy and 2020 Annual Budget Process and Documents:

1. Cover memo dated September 25, 2019 from Klein, Thorpe and Jenkins, Ltd.
2. Notice of proposed Real Estate Tax Levy Public Hearing for the Village of Maywood for year 2019.
3. Agenda for Truth in Taxation Public Hearing on the proposed 2019 Real Estate Tax Levy.
4. Resolution determining the estimated Village of Maywood Real Estate Tax Levy for year 2019.
5. Tentative Village of Maywood fiscal adoption schedule for 2019 Real Estate Tax Levy and 2020/2021 operating budget.
6. Ordinance of the Board of Trustees of the Village of Maywood, Cook County, Illinois providing for the levy, assessment and collection of taxes for the year 2019 Tax Levy, with Certification of Compliance with Truth in Taxation Law.
7. Ordinance authorizing certain amendments to the fiscal year 2019/2020 (May 1, 2019 through April 30, 2020) Village of Maywood Budget (Amendment No. 1).

Information Only

- B. Discussion and consideration pursuant to Public Works requesting to purchase a new T740 T4 Bobcat including trade-in value for the department S300 machine and a non-used backhoe. The cost of the new machine total \$42,723 with a waiver of the competitive bid process.

Mr. Norfleet moved this item to the next meeting.

- C. Discussion and consideration regarding MPD Proposal No. 18 to recommend updating Village with parking meters which allows annual permits or biannual permits for Village residents at \$200 or \$100 respectively. MPD request to solicit a parking fine increase from \$35 to \$45 to support compliance.

Chief Talley gave a brief overview of the request.

Motioned by Trustee Booker and Seconded by Trustee Lightford to recommend updating the Village-Wide parking which allows annual permits or biannual permits for Village residents at \$200 or \$100 respectively.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: Trustee A. Sanchez

Motion Carried

Motioned by Trustee Lightford and Seconded by Trustee Wellington to approve a parking fine increase from \$35 to \$45 to support compliance.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: Trustee A. Sanchez

Motion Carried

- D. Discussion and consideration regarding MPD Proposal No. 19 to recommend sending Commander Theodore Yancy to attend the University of Louisville's Southern Police Institute (SPI) which offers an administrative and command education program known as the Administrative Officers Course (AOC). The total cost for this twelve-week program (480 hours) would be \$6,775 and creates no impact to the General Fund Revenues.

Mr. Norfleet pulled the item for additional review.

- E. Discussion and consideration regarding MPD Proposal No 21 to recommend a sixty (60) day review period of the Computerized Policy Program under General Orders since 2015 and request approval that the manual be the official policy for all police staff.

Chief Talley gave a brief overview of the request.

Motioned by Trustee Booker and Seconded by Trustee Lightford to recommend a 60-day review period of the Computerized Policy Program under General Orders since 2015 and request approval that the manual be the official policy for all police staff.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: Trustee A. Sanchez

Motion Carried

- F. Discussion regarding MPD Proposal No. 22 to recommend camera placement pursuant to a traffic study from a Chicago-based vendor on several areas within the Village. This item was discussed before Item 9B.

Chief Talley reported on a preliminary study at 1st and Roosevelt for camera placements and is seeking to place the item on the agenda.

Discussion Only

10. Village Attorney Report: None

11. Omnibus Agenda Items:

- A. **Motioned by Trustee Booker and Seconded by Jones for the approval of the Omnibus Agenda Items A – P.**

A. A Resolution Authorizing Acceptance of an Invest in Cook/connecting Cook County Grant for Fiscal Year 2019 in the amount of \$122,400 and Execution of a related Intergovernmental Agreement with Cook County for Phase II Engineering Services (project: street improvements to Washington Boulevard from 22nd Avenue to 9th Avenue), **B.** Approval of payment to Allied Waste Service for garbage and roll-over services for the month of August 2019 for the Village of Maywood in the amount of \$150,380.00. **C.** Approval of payment to Baker Tilly Virchow Krause, LLP for services in connections with the April 30, 2019 Financial Statement Audit for the Village of Maywood in the amount of \$27,700.00. **D.** Approval of payment to City Wide of Chicago for janitorial services for the Village of Maywood in the amount of \$7,200.50.

E. Approval of payment to Comcast for recurring telephone/ethernet services at the Fire Department, Police Station, Multipurpose Building and the Village Hall in the amount of \$10,822.97. F. Approval of payment to Ford Municipal Credit Company for yearly payment of ten (10) various Ford vehicles for the Village of Maywood in the amount of \$88,521.01. G. Approval of payment to Hancock Engineering for engineering services rendered for the Village of Maywood Public Works Department for the 19th Avenue - Phase I Project Development Project in the amount of \$47,188.00. H. Approval of payment to IPMG for the PC/WC Audit/Renewal Deposit for the Village of Maywood in the amount of \$72,845.00. I. Approval of payment to KCR Group, Inc. for replacement and installation of break-room cabinets for Maywood Police Department in the amount of \$5,750.00. J. Approval of payment to Municipal Employee V.E.B.A. Trust for Health and Dental Insurance Premiums for the month of October in the amount of \$92,886.58. K. Approval of payment to National Power Rodding for clean/TV Combined Sewer and Cross Connections for the Village of Maywood Public Works Department in the amount of \$7,130.00. L. Approval of payment to Q-Star Technology for a Starter Pac Flash Cam for the Village of Maywood Police Department in the amount of \$9,428.00. M. Approval of payment to Utility Service Company for 500,000 Pedisphere, St. Charles Road TANK-Quarterly in the amount of \$6,707.18. N. Approval of payment to West Central Municipal Conference for Fiscal Year 2019-2020 Membership Dues in the amount of \$20,652.48. O. Approval of payment to Village of Melrose Park for water services provided from the Village of Melrose Park to the Village of Maywood during the month of August 2019 in the amount of \$58,192.94. P. Approval of payment to Joe Rizza Ford Lincoln for the purchase of a police vehicle for the Village of Maywood Police Department in the amount of \$39,067.81 with waiver of the competitive bid process based on a purchase price listed on the dealer's government pricing schedule.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: Trustee A. Sanchez

Motion Carried

12. New Business:

- Mr. Myers reported the Illinois 2020 Census Grant application was submitted without the signature of the CEO/Executive Director for the Village of Maywood and will not be evaluated.
- Mr. Myers reported the Cook County 2020 Census Outreach Grant was submitted and if awarded the Village will be eligible for \$25,000.

13. Old Business:

- A. Consideration and approval of an Ordinance Amending Title III (Administration) Chapter 31 (Departments, Boards, and Commissions) of the Maywood Village Code to Create a New Energy and Environment Commission and to eliminate the Environmental Beautification Commission and Create the Beautification Commission, with a cover member dated September 25, 2019 from Klein, Thorpe and Jenkins, Ltd.

Motioned by Trustee Booker and Seconded by Trustee Jones for approval of a Code Amendment for creating an Ordinance for a New Energy and Environment Commission eliminating the Environmental Beautification Commission and also creating a Beautification Commission. An amendment follows:

Motioned by Trustee Booker and Seconded by Trustee Jones to amend the motion to adopt the change to the Citizen and/or Business Recognition Award Program replacing the Resident Recognition Award Program for both the Energy and Environment Commission and the Beautification Commission.

Discussion: None

Ayes: Trustees M. Jones, K. Wellington, M. Lightford and N. Booker

Nays: Mayor Perkins and Trustee I. Brandon

Abstain: None

Absent: Trustee A. Sanchez

Motion Carried

14. Board of Trustees Comments:

- Trustee Booker recommended directions to the attorney to research the ability to create an Ordinance allowing the blood plasma for donations in the Village of Maywood upon the age of 21 versus the age of 18. There was a Voice Vote in favor as follows: **Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones, K. Wellington, M. Lightford and N. Booker. **Absent:** Trustee A. Sanchez.
- Trustee Booker requested an update for the new software system. Mr. Norfleet responded.

16. Closed Meeting Session: None

17. Adjournment

Mayor Perkins and the Board of Trustees adjourned the October 1, 2019 Regular Board Meeting with a Motion by Trustee Brandon and a second by Trustee Jones with a consensus at 10:17 a.m.



Edwenna Perkins, Mayor





Viola Mims, Village Clerk

Cc: Mayor Perkins
Board of Trustees
Village Clerk, Viola Mims
Willie Norfleet Jr., Village Manager