

**VILLAGE OF MAYWOOD  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING MINUTES  
WEDNESDAY, NOVEMBER 6, 2019**

**1. Call to Order**

The Regular Board Meeting of Wednesday, November 6, 2019 was called to order by Mayor Edwenna Perkins at 7:02 p.m. in the Council Chambers at 125 South 5<sup>th</sup> Avenue, Maywood, IL 60153.

**2. Roll Call**

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker. **Absent:** None.  
**There being a Quorum Present, the meeting was convened.**

**Staff Attendance:**

Willie Norfleet Jr., Village Manager  
David Myers, Director of Community Development  
Lanya Satchell, Finance Director  
Elijah Willis, Deputy Chief of Police  
Craig Bronaugh Jr., Fire Chief  
John West, Public Works Director  
Michael Jurusik, Village Attorney  
William Peterhansen, Village Engineer  
Angela Smith, Business Development Coordinator  
Jonette Greenhow, Executive Assistant  
Edgar Lara, Planning/Zoning Officer

**3. Invocation**

Mr. Myers gave the invocation.

**4. Pledge of Allegiance to the Flag**

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

**5. Approval of minutes for the Regular Board Meeting of the Board of Trustees on Tuesday, October 15, 2019.**

**Motioned by Trustee Sanchez and Seconded by Trustee Lightford to approve the minutes for the Regular Board Meeting of Tuesday, October 15, 2019 with corrections.**

**Discussion:** Clerk Mims corrected the adjournment time from 11:44 a.m. to 11:44 p.m. Trustee Wellington corrected Item No. 10 to include Trustee A. Sanchez to the Ayes vote.

**Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carried**

**6. Oaths, Reports, Proclamations, Announcements and Appointments**

A. Finance Management Report:

1. Approval of Village of Maywood Warrant List No. 200480 through October 30, 2019 in the amount of \$2,530,250.30.

**Motioned by Trustee Brandon and Seconded by Trustee Lightford to approve Warrant List No. 200480 in the amount of \$2,530,250.30.**

**Discussion:** Trustee Wellington and Booker raised concerns regarding Check Nos. 101119, 101092 and 101097. Ms. Satchell responded to their concerns.

**Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carried**

2. Discussion and consideration to approve recommendation to create an Ordinance Amending Title VII; (Traffic Code) Chapter 72 (Stopping, Standing and Parking) Section 72.04 (Parking Scofflaw).

**Motioned by Trustee Sanchez and Seconded by Trustee Brandon to approve.**

**Discussion:** Ms. Satchell recommended to amend Section 72.04 to allow vehicles registered to the Village to purchase a Vehicle License regardless of being considered a Parking Scofflaw.

**Ayes:** Mayor Perkins, Trustee I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carried**

3. Discussion and consideration regarding Press Release of the Village of Maywood Vehicle License (Vehicle Stickers) Amendment.

Ms. Satchell recommended to release a public notification.

**Motioned by Trustee Booker and Seconded by Trustee Lightford to approve.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustee I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carried**

**7. Mayor's Report and Theme: "A shift is coming; things are changing in our favor, when the people get a mind to work."**

**A. Discussion and consideration pertaining to the Mayor's agenda items:**

1. Motion to direct staff to explore options to house the Regional Enterprise Zone office and staff and to draw up any Inter-Governmental Agreements necessary. No attachments

**Motioned by Trustee Booker and Seconded by Trustee Brandon to approve to direct staff to explore options to house the Regional Enterprise Zone office and to draw up any Inter-Governmental Agreements necessary.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carried**

2. Update concerning private investigation Firm by Chief Talley. No attachments

Deputy Chief Willis reported that an update was not available at this time since the firm picked up the documents approximately two weeks ago.

**Information Only**

3. Expense request from Mayor Perkins for PTMAN Membership.

**Motioned by Trustee Wellington and Seconded by Trustee Sanchez for the acceptance of payment in the amount of \$300 for membership dues to PTMAN for Mayor Perkins.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carried**

4. Consideration to appoint Trustee Isiah Brandon as Village Board Liaison to the Economic Development Commission. No attachments

Attorney Jurusik mentioned a vote is not required for the Mayor to appoint a liaison to a commission.

**No Action Required**

5. Discussion regarding an Intergovernmental Assembly representing Maywood's six (6) Government Taxing Bodies. No attachment

Trustee Jones recommended a MOU (Memorandum of Understanding).

**Motioned by Trustee Booker and Seconded by Trustee Sanchez to bring an actual presentation on paper that we as a Board can review prior to it going to the other Boards. The motion was amended to include "to be a presentation and a MOU".**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carried**

- B. Presentation of Maywood Fest by Maywood Fest Committee. No attachments

Jonette Greenhow, Randall McFarland and Miguel Jones summarized the activities, expenses and revenues for the Maywood Fest.

**Information Only**

## 8. Public Comments:

**Comments from the Public** – Comments were made by the following individuals: G. Dawson, C. Seal, R. Hu, S. Johnson, M. Thompson, K. Sorenson, M. Soto, L. Robinson and L. Redmond. **Response to Public Comments** – Mr. Norfleet.

## 9. Village Manager's Report:

- Mr. Norfleet gave a PowerPoint Presentation to show clean-ups and modifications made to Village properties including residential.

**Information Only**

- A. Discussion and consideration pursuant to memo received from Bill Peterhansen, Vice President of Hancock Engineering regarding Roosevelt Road Water Service Transfer Project between 10<sup>th</sup> Avenue and 1<sup>st</sup> Avenue and the Design and Construction Engineering Service Agreement.

Engineer Peterhansen gave an overview on the project. Trustees Brandon, Lightford and Attorney Jurusik made comments.

**Information Only**

- B. Discussion and consideration pursuant to the Village Board's direction to propose options for "opting in" to allow retail sale of marijuana within the Village as well as Medical Marijuana and other cannabis uses. Presentation by Edgar Lara, Department of Community Development.

Mr. Lara gave a PowerPoint Presentation. Trustees Sanchez, Jones and Brandon made comments.

**Information Only**

- C. Discussion and consideration regarding Public Works amendment of 2019 Asphalt Patching Bid which was accepted for \$19,450.

**Motioned by Trustee Brandon and Seconded by Trustee Booker to approve.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carried**

- D. Discussion and consideration to request authorization to purchase Portable Extrication Tools from Air One Equipment, Inc. for the Fire Department in the amount of \$16,451.

**Motioned by Trustee Lightford and Seconded by Trustee Brandon to approve.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carried**

- E. Discussion and consideration to request authorization Acquisition of Firefighter Turnout Gear to be purchased from Fireground Supply in the amount of \$8,194.86.

**Motioned by Trustee Lightford and Seconded by Trustee Booker to approve.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carried**

**10. Village Attorney Report:** None

**11. Omnibus Agenda Items:**

- A. **Motioned by Trustee Booker and Seconded by Sanchez for the approval of the Omnibus Agenda Items A – S: with the exception of items A and N**

**B.** Approval of payment to Allied Service Group for transportation of the deceased for our Village of Maywood Police Department in the amount of \$5,400.00. **C.** Approval of payment to Blue Cross Blue Shield for Health Insurance Premiums for the month of November 2019 in the amount of \$296,396.89. **D.** Approval of payment to City Wide of Chicago for janitorial services for the Village of Maywood in the amount of \$14,401.00. **E.** Approval of payment to Hancock Engineering for engineering services rendered for the Village of Maywood Public Works Department in the amount of \$55,340.00. **F.** Approval of payment to Fleet Services for Retail Fuel Purchases for the Village of Maywood in the amount of \$16,389.81. **G.** Approval of payment to John Deere & Company for the purchase of John Deere Z930M Ztrak Riding Mower for the Village of Maywood Public Works Department in the amount of \$9,334.71. **H.** Approval of payment to KCR Group, Inc. for the installation of seven hand dryers in Fire Houses 1 and 2 for the Maywood Fire Department in the amount of \$5,260.00. **I.** Approval of payment to Municipal Employee V.E.B.A. Trust for Health and Dental Insurance Premiums for the month of November 2019 in the amount of \$92,886.58. **J.** Approval of payment to Pitney Bowes Purchase Power for postage replenishment in the Village of Maywood Finance Department in the amount of \$12,869.17. **K.** Approval of payment to Scot Decal Company, Inc. for the 2020 Vehicle Stickers and Business License Decals for the Village of Maywood Finance Department in the amount of \$8,989.69. **L.** Approval of payment to VT-Tech for installation electrical services for the Village of Maywood Fred Hampton Pool in the amount of \$7,000.00. **M.** Approval of payment to Village of Melrose Park for water services provided from the Village of Melrose Park to the Village of Maywood in the amount of \$64,935.39. **O.** A Resolution Approving and Authorizing the Adoption of the update of the Cook County Multi- Jurisdictional Hazard Mitigation Plan for the Village of Maywood. **P.** A resolution Approving and Authorizing Execution of an Easement Agreement and Plat of Easement for an Easement at Proviso East High School for the First Avenue Water Main Improvements Project in Maywood, Illinois (Proviso East High School). **Q.** A Resolution Approving the Agreement between the Village of Maywood and the Edwin Hancock Engineering Company for furnishing of professional engineering services for the Roosevelt Road Water Service Transfer Project in Maywood, Illinois and for the Appropriation and Expenditure of Roosevelt Road Tax Increment Financing District Funds, to pay for the Preliminary and Design Engineering Services and Construction Engineering Services related to the project (project: Roosevelt Road from 10th Avenue to 1st Avenue). **R.** Motion to Approve Agreement with Neon Entertainment for Iceless Ice Rink and Use of Skates on December 6, 2019 (4:00 P.M. to 7:00 P.M.) in an amount equal to \$3,625.00. **S.** Motion to Approve a Settlement Agreement and General Release in the Federal Civil Rights Lawsuit, James Stokes v. Village of Maywood, et al. (Case No. 18-C-3340).

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carried**

#### **Item A**

Approval of a payment to purchase the 2019 Thanksgiving Gift Cards in the amount of \$5000.00. The gift cards will be donated to the local food pantries for people in need.

**Motioned by Trustee Brandon and Seconded by Trustee Jones to approve payment to purchase the 2019 Thanksgiving Gift Cards in the amount of \$5000.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carried**

#### **Item N**

An Ordinance Amending Title III (Administration) Chapter 31 (Departments, Boards, and Commissions) Section 31.41 (Economic Development Commission) of the Maywood Village Code.

**Motioned by Trustee Booker and Seconded by Trustee Lightford to approve the revised Ordinance that the attorney gave to us amending.**

**Discussion:** None

**Ayes:** Trustees A. Sanchez, M. Lightford and N. Booker

**Nays:** Mayor Perkins, Trustees I. Brandon, M. Jones and K. Wellington

**Abstain:** None

**Absent:** None

**Motion Failed**

### **12. New Business:**

- A. Discussion and consideration for Mayor Perkins to support the Thirteenth Positive 501c3 Second Annual Fundraiser Black Tie Event on Black Friday. Placement of Ad in book is \$200.00 plus the purchase of one ticket for \$80.00, both events total \$280.00.

\*Support for the 27<sup>th</sup> Annual Triton College Foundation President's Reception.

Place of Ad in book is \$200 and purchase of one ticket is \$75 for a total amount of \$275.

**Motioned by Trustee Brandon and Seconded by Trustee Sanchez to approve the Black-Tie Event.**

**Discussion:** Ms. Greenhow stated the Triton College event is being withdrawn.

**Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez and N. Booker

**Nays:** Trustees K. Wellington and M. Lightford

**Abstain:** None

**Absent:** None

**Motion Carried**

- B. Motion to discuss and direct staff to create the proper Ordinance amendment pertaining to the Village of Maywood Liquor License Ordinance to include BYOB establishments for sit down restaurants and to send it to the Maywood Local Liquor Commission for review and recommendation. No attachments

**Motioned by Trustee Brandon and Seconded by Trustee Sanchez to send to the liquor commission for further investigation of a BYOB establishment.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones A. Sanchez, K. Wellington, M. Lightford and N. Booker

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carried**

- C. An Ordinance Amending various Sections of Title XI (Business Regulations) of the Maywood Village Code and various sections of the Village of Maywood Zoning Ordinance with respect to Blood/Plasma Collection Facility Regulations.

**Motioned by Trustee Brandon and Seconded by Trustee Jones to table to the next meeting for further discussion.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones A. Sanchez, K. Wellington, M. Lightford and N. Booker

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carried**

### 13. Old Business:

- A. Consideration and approval of additional expenses incurred for the 2019 Maywood Fest (Village Employee Overtime Pay).

**Motioned by Trustee Booker and Seconded by Trustee Lightford to actually get a review of the time that Jonette worked and a timesheet accompanied with a letter from HR saying this is the only overtime she is due from June to the Maywood Fest for closed session.** An amended motion follows:

**Discussion:** A discussion ensued.

**Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones A. Sanchez, K. Wellington, M. Lightford and N. Booker

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carried**

**Motioned by Trustee Booker and Seconded by Trustee Lightford to approve for the pay period of overtime between September 8, 2019 through September 21, 2019 for Jonette's overtime that was certified by the Mayor that we have in the Board records and no other overtime.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones A. Sanchez, K. Wellington, M. Lightford and N. Booker

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carried**

- B. Motion to remove the appointment of individuals to Village committees and commissions from being a tabled item and to consider taking action on committee/commission appointment at future Village Board Meetings (this item was tabled at the September 17, 2019 Village Board Meeting).

**Motioned by Trustee Brandon and Seconded by Trustee Booker to move the item out of table.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees I. Brandon, A. Sanchez, K. Wellington, M. Lightford and N. Booker

**Nays:** None

**Abstain:** None

**Absent:** Trustee M. Jones (temporarily)

**Motion Carried**

### 14. Board of Trustees Comments/Information:

- A. Trustee Nathaniel Booker request to discuss and consider the following agenda items to be presented to the Board of Trustees:

- \* Consideration to approve Trustee Lightford to attend Computer I & II at Triton College (see attached)

**Motioned by Trustee Lightford and Seconded by Trustee Booker to attend Triton Computer I & II Classes at \$105 per class.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones A. Sanchez, K. Wellington, M. Lightford and N. Booker

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carried**

- \* Consideration to approve Farmer's Market January 2020 – December 2020 at 200 S. 5<sup>th</sup> Avenue Multi-purpose Building (see attached)

**Motioned by Trustee Booker and Seconded by Trustee Lightford to approve the Farmer's Market. Withdrawn**

**Discussion:** Attorney Jurusik will bring a template of a license agreement for discussion.

**No Action Required**

- \* Consideration to appoint Trustee Lightford as Liaison on Energy & Environment Commission (no attachment)

**Motioned by Trustee Sanchez and Seconded by Trustee Booker to approve.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones A. Sanchez, M. Lightford and N. Booker

**Nays:** None

**Abstain:** None

**Absent:** Trustee K. Wellington (temporarily)

**Motion Carried**

- \* Consideration to appoint Trustee Booker as Liaison of Economic Development Commission (no attachment)  
The request was withdrawn.

- \* Consideration to appoint Trustee Booker as Liaison to Beautification Commission (no attachment)

**Motioned by Trustee Brandon and Seconded by Trustee Sanchez to approve.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones A. Sanchez, M. Lightford, K. Wellington and N. Booker

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carried**

- \* Discussion on steps needed to complete Intergovernmental Agreement with Maywood Park District prior to 2020 – 2021 fiscal budget (no attachment)

Attorney Jurusik referred to a memo dated July 2, 2019 included in the July 9, 2019 Boardbook Packet on this matter and will include the letter on the agenda for discussion at the next meeting.

**No Action Taken**

- \* Discussion on changing the November 19, 2019 Board meeting due to National League of Cities Conference in San Antonio (no attachments).

**Motioned by Trustee Sanchez and Seconded by Trustee Brandon to move the November 19, 2019 Regular Board Meeting to Monday, November 25, 2019.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

**Nays:** None

**Abstain:** None

**Absent:** Trustee M. Lightford (temporarily)

**Motion Carried**

- \* Discussion on updates of 31.46 (2010 Census Complete Count Committee) (no attachment)

A discussion ensued.

**No Action Taken**

**15. For Information Only:** None

**16. Closed Meeting Session:**

**Motioned by Trustee Brandon and Seconded by Trustee Lightford to recess in the closed session at 12:03 a.m. for the purpose of discussing:**

A. The setting of a price for sale or lease of property owned by the Village (5 ILCS 120/2(c) (6)).

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carries**

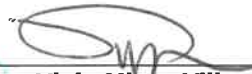
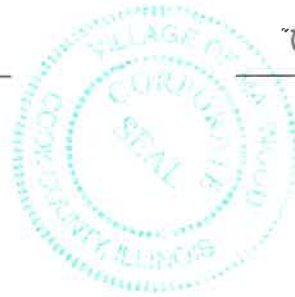
**16. Adjournment**

Mayor Perkins and the Board of Trustees adjourned the November 6, 2019 Regular Board Meeting with a Motion by Trustee Brandon and a Second by Trustee Jones with a consensus at 12:32 a.m.

**The vote was affirmed unanimously by the Board of Trustees at 12:32 A.M.**



**Edwenna Perkins, Mayor**



**Viola Mims, Village Clerk**

Cc: Mayor Perkins  
Board of Trustees  
Village Clerk, Viola Mims  
Willie Norfleet Jr., Village Manager