

**VILLAGE OF MAYWOOD  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING MINUTES  
TUESDAY, APRIL 9, 2019**

**1. Call to Order**

The Regular Board Meeting of Tuesday, April 9, 2019 was called to order by Mayor Edwenna Perkins at 7:00 p.m. in the Council Chambers at 125 South 5<sup>th</sup> Avenue, Maywood, IL 60153.

**2. Roll Call**

Upon roll call by Viola Mims, Village Clerk, the following answered Present: Mayor Edwenna Perkins, Trustees H. Yarbrough, I. Brandon (7:02 p.m.), A. Sanchez, K. Wellington and M. Lightford. **Absent:** Trustee R. Rivers. **There being a Quorum Present, the meeting was convened.**

**Staff Attendance:**

Willie Norfleet Jr., Village Manager  
David Myers, Director of Community Development  
Lanya Satchell, Finance Director  
Valdimir Talley Jr., Police Chief  
Craig Bronaugh Jr., Fire Chief  
John West, Public Works Director  
Michael Jurusik, Village Attorney  
William Peterhansen, Village Engineer

**3. Invocation**

Ms. Loretta Robinson gave the invocation.

**4. Pledge of Allegiance to the Flag**

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

**5. Approval of minutes for Village Board meeting of the Board of Trustees Tuesday, March 19, 2019.**

**Motioned by Trustee Wellington and Seconded by Trustee Lightford to approve the minutes for the Regular Board Meeting of Tuesday, March 19, 2019.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

**Nays:** None

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

**6. Oaths, Reports, Proclamations, Announcements and Appointments**

- **Mayor Perkins made announcements of public interest**

**A. Finance Management Reports:**

1. Approval of Village of Maywood Warrant List No. 200468 through March 13, 2019 in the amount of \$1,154,214.00. The Warrant List was discussed at the March 19, 2019 Board Meeting but was not approved.

**Motioned by Trustee Yarbrough and Seconded by Trustee Lightford to approve Warrant List No. 200468 through March 13, 2019 in the amount of \$1,154,214.00.**

**Discussion:** Trustee Sanchez sought clarity on why the item was not approved. Trustee Wellington commented because she questioned checks already written without Board approval.

**Ayes:** Mayor Perkins, Trustees H. Yarbrough and I. Brandon

**Nays:** Trustees A. Sanchez, K. Wellington and M. Lightford

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Failed**

**Discussion:** Trustee Sanchez asked how to rectify warrant list items being questioned. Mr. Norfleet responded he previously suggested a directive to administration not to write checks without Board approval. Mr. Norfleet suggested to pull the checks in question, approve the warrant list separately and if the pulled checks are disallowed by the Board the responsible administration/trustee can pay directly for the unauthorized expense. Trustee Brandon sought clarity for requests that do not fit within the Board meeting schedule. Mr. Norfleet stated the use of discretion when making a business decision and if the item is an acceptable item for approval the normal process is to approve and then present to the Board. Trustee Wellington suggested making plans prior submission of check requests.

**Motioned by Trustee Yarbrough and Seconded by Trustee Brandon to approve Warrant List No. 200468 through March 13, 2019 in the amount of \$1,154,214.00: with the exception of Check Nos. 99198, 99215, 99216 and 99219.**

**Discussion:** None

**Ayes:** Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

**Nays:** Mayor Perkins

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

- **Approval of Pulled Check Nos. 99198, 99215, 99216 and 99219**

**Motioned by Trustee Yarbrough and Seconded by Trustee Brandon to approve Check #99198 for Mayor Perkins Maywood Old Timers ticket payment of \$50.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez and M. Lightford

**Nays:** Trustee K. Wellington

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

**Motioned by Trustee Yarbrough and Seconded by Trustee Brandon to approve Check #99215 for Mayor Perkins - First Christian Church of Maywood breakfast table payment of \$70.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees H. Yarbrough, I. Brandon and A. Sanchez

**Nays:** Trustees K. Wellington and M. Lightford

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

**Motioned by Trustee Yarbrough and Seconded by Trustee Brandon to approve Check #99216 for Mayor Perkins' reimbursement of Town Hall Meeting refreshments for \$42.22.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

**Nays:** None

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

**Motioned by Trustee Yarbrough and Seconded by Trustee Wellington to approve Check #99219 for Isiah Brandon Advancement-Travel/Food Expense (Washington Trip) payment of \$1000.00.**

**Discussion:** Trustee Sanchez mentioned transparency and asked if receipts were available. Trustee Wellington mentioned the need for the process to be vetted with the use of the Village's monetary support and expressed her concern that the Board is not involved in the program.

**Ayes:** Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez and M. Lightford

**Nays:** Trustee K. Wellington

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

2. Approval of Village of Maywood Warrant List No. 200469 through April 4, 2019 in the amount of \$1,978,492.87.

**Motioned by Trustee Yarbrough and Seconded by Trustee Sanchez to approve Warrant List No. 200469 through April 4, 2019 in the amount of \$1,978,492.87.** An amended motion follows:

**Discussion:** Trustee Wellington questioned checks written without Board approval on Check Nos. **99390** Scouts \$300, **99404** Operation Uplift \$500 and **99414** Vision of Restoration \$300 requested by Trustee Rivers.

**Motioned by Trustee Yarbrough and Seconded by Trustee Wellington to approve Warrant List No. 200469 through April 4, 2019 in the amount of \$1,978,492.87 with the exception of Check Nos. 99390, 99404 and 99415.**

**Discussion:** Done

**Ayes:** Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

**Nays:** None

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

- **Approval of Pulled Check Nos. 99390, 99404 and 99415**

**Motioned by Trustee Brandon and Seconded by Trustee Yarbrough to approve Check #99390 for Trustee Rivers - Maywood Scout Pack payment of \$400.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees H. Yarbrough, I. Brandon and A. Sanchez

**Nays:** Trustees K. Wellington and M. Lightford

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

**Motioned by Trustee Brandon and Seconded by Trustee Yarbrough to approve Check #99404 for Trustee Rivers - Maywood Operation Uplift payment of \$500.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez and M. Lightford

**Nays:** Trustee K. Wellington

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

**Motioned by Trustee Yarbrough and Seconded by Trustee Brandon to approve Check #99415 for Trustee Rivers - Vision of Restoration payment of \$300.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez and M. Lightford

**Nays:** Trustee K. Wellington

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

3. Discussion regarding Finance Department Memorandum FY' 2019-2020 Operating Budget.

Ms. Satchell gave a PowerPoint presentation on the operating budget of \$48,872,561 as follows: General Fund \$30,364,927, Motor Fuel Tax Fund \$618,528, Emergency 911 Fund \$70,411, Recreation Fund \$160,000, CDBG \$200,000, Federal Grant Fund, \$134,000, 2015 Bond Funds, \$2,752,000, Water, Sewer & Garbage \$9,461,841, Madison TIF \$3,880,135 and Roosevelt TIF \$900,000.

**Discussion:** Trustee Sanchez questioned the \$1000 increase for each Trustees training as a necessity. (Trustees Sanchez and Wellington volunteered to forego the \$1000 increase for trustees). Trustee Brandon questioned pole decorations for the holidays. Trustee Lightford questioned the \$50,000 for the Maywood Fest. Trustee Wellington suggested hosting the Maywood Fest and Trustee training every other year. Mayor Perkins commented that she did not think the citizens would appreciate not having the fest on a yearly basis. Trustee Yarbrough mentioned sponsorships that make contributions to the Maywood Fest. Ms. Satchell reported the vendors brought in \$12,845 in revenue.

**Information Only**

4. Audit presentation from Jason Coyle, CPA, partner at Baker Tilly to the Village Board. This item was discussed after 6A2 per Mr. Norfleet.

Mr. Coyle gave a summary on governmental activities & revenues, assets and liabilities, pension funds, operating revenues and expenses (water funds) and cash flows. Mr. Coyle encouraged the Board members to read the management letter to improve checks and balances.

**Discussion:** Trustees Sanchez and Brandon made comments and/or raised concerns. Mr. Coyle and Mr. Norfleet responded to their concerns.

**Information Only**

**B. Mayor's Report and Theme: "A shift is coming; things are changing in our favor, when the people get a mind to work."**

1. Discussion and consideration concerning Edward Alexander, President of Maywood Little League Baseball team requesting usage of the small baseball field located behind the police station adjacent to Fred Hampton Swimming Pool. The dates are from April 1, 2019 through July 31, 2019 Monday – Friday from 5:00 p.m. to 8:00 p.m. including Saturday and Sunday.

Mr. Norfleet mentioned the area is already being rented on Tuesdays. Trustee Lightford suggested police presence for security purposes on Saturdays and Sundays. Mr. Norfleet mentioned the pool will be operating during this timeframe with the police station down the street, insurance is required, and the requester is seeking to waive any fees.

**Motioned by Trustee Wellington and Seconded by Trustee Brandon to approve use of the small baseball field located behind the police station adjacent to Fred Hampton Swimming Pool. The dates are from April 1, 2019 through July 31, 2019 Monday, Wednesday, Thursday and Friday from 5:00 p.m. to 8:00 p.m. including Saturday and Sunday 9:00 a.m. to 3:00 p.m. with a fee waiver.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

**Nays:** None

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

**7. Public Comment:**

**Comments from the Public** – Comments were made by the following individuals: L. Robinson, N. Booker, C. Vandiver and K. Sorenson

**Response to Public Comments** – Mr. Norfleet and Attorney Jurusik responded to public comments.

**8. Village Manager's Report Agenda Items:**

- A. Discussion and consideration concerning Alliant/Mesirow Insurance Services renewal for Liability Insurance for the Village of Maywood. This item was moved for discussion after Item 6A4 per Mr. Norfleet.

Mr. Thomas Collins summarized the findings of the audit including a minimal increase of 1.7% for the total insurance program, the renewal premium of \$3,693.00 higher for the property insurance program, and a premium increase by 1% last year for excess workers compensation. Mr. Mark Walters summarized risk management including liability claim review with IPMG and staff, workers compensation; faster treatment and rehabilitation services, lower claim costs and ergonomic assessments for the office staff.

**Discussion:** Trustee Sanchez made comments and raised concerns. Mr. Collins responded to his concern.

**Motioned by Trustee Wellington and Seconded by Trustee Sanchez to approve Alliant/Mesirow Insurance Services Liability Insurance for the Village of Maywood.** An amended motion follows:

**Motioned by Trustee Wellington and Seconded by Trustee Sanchez to approve Alliant/Mesirow Insurance Services renewal for Liability Insurance in the amount of \$718,695.00.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

**Nays:** None

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

- B. Discussion and consideration concerning Hourly Rate Increase for Inman & Fitzgibbons, Ltd. from \$175.00 per hour to \$185.00 per hour for workers' compensation matters.

**Motioned by Trustee Brandon and Seconded by Trustee Wellington to approve.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

**Nays:** None

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

#### 9. Village Attorney's Report Agenda Items:

- A. A Memorandum regarding Turnover of New Maywood Board Members dated April 3, 2019 from Klein, Thorpe and Jenkins, Ltd.

Attorney Jurusik mentioned the newly elected Village Trustees will be inducted at the second Board meeting which is Tuesday, May 21, 2019 and offered to volunteer his time to provide orientation for the new trustees.

#### 10. Omnibus Agenda

- A. **Motioned by Trustee Sanchez and Seconded by Trustee Wellington for the approval of the Omnibus Agenda Items A – O with the exception of Items J & K**

**A.** Motion to Approve Renewal of 2019 Medical Insurance Coverage (Blue Cross / Blue Shield), 2019 Dental Insurance Coverage (Blue Cross / Blue Shield), 48 month Vision Insurance Coverage (VSP - through 5/1/2021), 2019 Basic Life Insurance Coverage (Dearborn National) and 2019 Wellness Program ("My Method" – administered by CS Insurance Strategies, Inc.) at premium renewal rates as presented by CS Insurance Strategies, Inc. in its report dated March 19, 2019. **B.** An Ordinance Approving the Sale and Conveyance of Certain Surplus Village Owned Real Property commonly known as 239-241 South 12<sup>th</sup> Avenue and 837 South 17<sup>th</sup> Avenue Maywood, Illinois under the Village's Tax Reactivation Program (**Buyer:** Andrew's Home Design & Renovation, Inc.). **C.** An Ordinance Authorizing certain expenditures from the Madison Street / 5<sup>th</sup> Avenue Tax Increment Financing Redevelopment Project Area Fund to pay for the Village's share of a Façade Improvement Project (Façade Improvements by Global Estates, LLC at 840 South 17<sup>th</sup> Avenue Maywood, Illinois). **D.** An Ordinance Authorizing certain expenditures from the Madison Street / 5<sup>th</sup> Avenue Tax Increment Financing Redevelopment Project Area Fund to pay for the Village's share of a Façade Improvement Project (Façade Improvements by Maywood Property Management, LLC at 1109-1123 Madison Street, Maywood, Illinois). **E.** A Resolution Approving and Authorizing Execution of USEPA Brownfield Revolving Loan Fund Coalition – Memorandum of Agreement between Cook County and the Villages of Bellwood, Franklin Park, Maywood and Schiller Park (USEPA Brownfield Revolving Loan Fund Grant Program), with the Memorandum of Agreement attached as Exhibit "1" to the Resolution. **F.** A Resolution Approving the Agreement between the Village of Maywood and the Edwin Hancock Engineering Company for furnishing of Professional Engineering Services for the Roosevelt Road Water Main Improvements Project in Maywood, Illinois and for the Appropriation and Expenditure of Roosevelt Road Tax Increment Financing District Funds, to pay for the Preliminary and Design Engineering Services and Construction Engineering Services related to the Project (**Project:** Roosevelt Road from 13<sup>th</sup> Avenue to 10<sup>th</sup> Avenue). **G.** A Resolution Approving and Authorizing Execution of a Pool Use Agreement to be entered into between the Village of Maywood and the West Cook YMCA Relative to the Fred Hampton Family Aquatic Facility (2019 Summer Season) with the Pool Use Agreement attached as Exhibit "1" to the Resolution. **H.** A Statement for Legal Services for February 2019 Pertaining to General Matters, in the amount of \$6,208.50. **I.** A Statement for Legal Services for February 2019 Pertaining to 911 Dispatch Consolidation, 2015 G.O. Bond Covenant Matters, Election Matters, Employment and Labor Matters, Economic Redevelopment Matters, and Litigation Matters, in the total amount of \$18,463.75. **L.** Approval of payment to Edwin Hancock Engineering for engineering services rendered for the Village of Maywood Public Works Department pursuant to the Washington Boulevard, Phase I, PDR in the amount of \$83,590.80. **M.** Approval of payment to Fleet Services for Retail Fuel Purchases for the Village of Maywood in the amount of \$12,536.65. **N.** Approval of payment to Public Safety Direct for the Upfitting of emergency vehicles for the Village of Maywood Police Department in the amount of \$22,454.41. **O.** Approval of payment to Village of Melrose Park for water services provided from the Village of Melrose Park January 25 through February 19, 2019 in the amount of \$59,755.70.

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

**Nays:** None

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

**Pull Items:**

- J. Approval of payment to Allied Waste Service for garbage pick-up services for the month of March 2019 in the amount of \$146,000.00.

**Motioned by Trustee Yarbrough and Seconded by Trustee Wellington to approve payment to Allied Waste in the amount of \$146,000.00.**

**Discussion:** Mayor Perkins questioned the partial payment to Allied. Mr. Norfleet responded it is based on cash flow.

**Ayes:** Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

**Nays:** None

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

- K. Approval of payment to City of Chicago - Department of Water for water services received from January 17, 2019 through February 20, 2019 provided by the City of Chicago in the amount of \$408,436.50.

Mayor Perkins mentioned the partial payment to bring it to the attention of the Trustees. Mr. Norfleet stated the current bill is the second highest bill over a 4 or 5 year period and will be reviewed with the city since we are able to measure the water received from Melrose Park.

**Motioned by Trustee Yarbrough and Seconded by Trustee Wellington to approve payment to City of Chicago from January 17, 2019 through February 2019 for water services in the amount of \$408,436.50.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

**Nays:** None

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

**11. New Business**

- A. Discussion and approval for Trustee Kimyada Wellington to attend "Women in Municipal Government" in Bridgeport, CT July 24-27, 2019; "National Black Caucus, Local Elected Officials Conference in Jackson", MS July 17-20, 2019 and "Congressional City Conference City Summit" in San Antonio, TX November 20-23, 2019.

**Motioned by Trustee Lightford and Seconded by Trustee Yarbrough to approve.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

**Nays:** None

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

- B. Discussion regarding 2019 Activities Calendar in the Village of Maywood.

Mr. Norfleet read the current listed items and mentioned the calendar would be updated as event are scheduled. Trustee Wellington commented the intent is to have the Board be a united front and not individual trustee representation. Trustee Brandon mentioned there should be additional discussion.

**Information only**

C. Discussion and consideration regarding the 911 IKE Emergency Center Supervisor. (No attachments)

Mayor Perkins inquired if the Village of Maywood will have supervisory representation at the new 911 Center. Chief Talley responded IKE 911 is a new structure, a State mandate and the supervisor, who is a Broadview resident, is Certified in multiple telecommunication issues and a non-union representative. On May 6, 2019 there will be no representation for the Village of Maywood or the Village of Broadview because the location will be known as the Eisenhower 911 Communication Center.

**Discussion Only**

D. Discussion concerning update for the Village's Dog Ordinance. (No attachments)

Officer Johnson recommended review of Ordinance 93.30 regarding Pit Bulls for the possible removal of (H) that references Pit Bulls are not permitted within 1500 feet of schools, parks, playgrounds and day cares. Officer Johnson would also like to add an ordinance that addresses enclosures for all dogs not just Pit Bulls. Mayor Perkins asked Officer Johnson to return with detailed information for discussion at the next Board meeting. Officer Johnson replied he submitted the details to the Mayor's assistant yesterday. Attorney Jurusik recommended he and Officer Johnson meet to review information to address dog ordinances and share the information with the Board within the next 30 days.

**Information Only**

**12. Old Business:**

A. Discussion of Smart Route to school funding in the amount of \$40,000.00. (No attachments)

Trustee Brandon sought clarity regarding the use of TIF Funds. Mr. Norfleet responded for use of the TIF Funds the request would have to be geared toward a traffic safety scenario through the TIF area route to be able to fund the request and not a school project.

**Motioned by Trustee Brandon and Seconded by Trustee Wellington to approve the project only if funding is available through the Madison TIF.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

**Nays:** None

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

**13. Board of Trustee Comments:**

- Trustee Sanchez sought clarification on public comments toward Board members. Attorney Jurusik clarified the Village code regarding rules can be enforced and residents do not have the right to say whatever they want to say, but they have the right to address the Board on topics that address the Village in a polite and professional manner. Mr. Norfleet commented the speaker should address the Board and not individual members.

**14. For Information Only:** None

**15. Closed Meeting Session:**

**Motioned by Trustee Wellington and Seconded by Trustee Yarbrough to recess in the closed session at 11:20 p.m. for the purpose of discussing:**

A. Pending Litigation (5 ILCS 120/2(c) (11)).

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

**Nays:** None

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

**16. Adjournment**

Mayor Perkins and the Board of Trustees adjourned the April 9, 2019, Regular Board Meeting with a Motion by Trustee Lightford and a Second by Trustee Yarbrough at 11:27 p.m. in the Village of Maywood Council Chambers.

**The Vote was affirmed unanimously by the Board of Trustees at 11:27 p.m.**



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**Edwenna Perkins, Mayor**



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**Viola Mims, Village Clerk**

Cc: Mayor Perkins  
Board of Trustees  
Village Clerk, Viola Mims