

**VILLAGE OF MAYWOOD  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING MINUTES  
TUESDAY, MAY 7, 2019**

**1. Call to Order**

The Regular Board Meeting of Tuesday, May 7, 2019 was called to order by Mayor Edwenna Perkins at 7:02 p.m. in the Council Chambers at 125 South 5<sup>th</sup> Avenue, Maywood, IL 60153.

**2. Roll Call**

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustees H. Yarbrough, I. Brandon, K. Wellington, M. Lightford and M. Lightford **Absent:** Trustee R. Rivers  
**There being a Quorum Present, the meeting was convened.**

**Staff Attendance:**

Willie Norfleet Jr., Village Manager  
Lanya Satchell, Director of Finance  
Elijah Willis, Deputy Police Chief  
Craig Bronaugh, Fire Chief  
John West, Public Works Director  
Michael Jurusik, Village Attorney  
William Peterhansen, Village Engineer  
Angela Smith, Business Development Coordinator

**3. Invocation**

Pastor James Blair gave the invocation.

**4. Pledge of Allegiance to the Flag**

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

**5. Approval of minutes for Village Board meeting of the Board of Trustees Tuesday, April 9, 2019.**

**Motioned by Trustee Brandon and Seconded by Trustee Lightford to approve the minutes for the Regular Board Meeting of Tuesday, April 9, 2019.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

**Nays:** None

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

**6. Approval of minutes for Village Board meeting and Annual Budget Public Hearing of the Board of Trustees dated Tuesday, April 16, 2019.**

**Motioned by Trustee Wellington and Seconded by Trustee Lightford to approve the minutes for the Regular Board Meeting of Tuesday, April 9, 2019.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

**Nays:** None

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

**7. Oaths, Reports, Proclamations, Announcements and Appointments**

- Ms. Banks gave an update on the recruitment efforts for the Summer Youth Program that will run June 17<sup>th</sup> through August 1<sup>st</sup>, Monday through Friday working 9:00 a.m. to 1:00 p.m. There will be possibly 40 students and 4 supervisors, the age range for employment is 14 to 18 years and proof of Maywood residency is required.

**A. Finance Management Reports:**

1. Approval of Village of Maywood Warrant List No. 200471 through May 1, 2019 in the amount of \$1,088,754.88.

**Motioned by Trustee Lightford and Seconded by Trustee Wellington to approve.**

**Discussion:** Trustee Wellington sought clarity on **Page 31** Check #99570, \$150 (for the Treasurer) and \$675 (for the Finance Director, the Payroll Administrator and the Accounts Payable Accountant).

**Ayes:** Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

**Nays:** None

**Abstain:** None

**Absent:** Trustees R. Rivers

**Motion Carries**

2. Discussion of the Village of Maywood Open Invoices Report as of May 1, 2019 in the amount of \$2,181,073.18.

Trustee Brandon sought clarity on **Page 83** #0A13112 (Lanya will check) and **Page 90** Rod-Out (water & sewer repairs)

**Information Only**

3. Recommendation and approval of Funding – IKE 911 Dispatch Center Project that was previously discussed.

Ms. Satchell reported that the Village is short \$761,656.52 for the funding of the 911 Center because due to funds designated for the debt escrow and the police and fire pensions. Ms. Satchell's recommendation to fully fund the project is as follows: **Madison/5<sup>th</sup> Avenue TIF** \$287,347.95, **Roosevelt TIF** (\$18,290.15) and **Corporate** \$456,018.72. The St. Charles TIF has been exhausted.

**Motioned by Trustee Wellington and Seconded by Trustee Brandon to approve the IKE 911 Dispatch Center Project.**

**Discussion:** None

**Ayes:** Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

**Nays:** Mayor Perkins

**Abstain:** None

**Absent:** Trustees R. Rivers

**Motion Carries**

**B. Mayor's Report and Theme: "A shift is coming; things are changing in our favor, when the people get a mind to work."**

1. Discussion and consideration to extend the timeframe of the Roosevelt and Madison Street / 5<sup>th</sup> Avenue TIFs. (No attachment)

Mayor Perkins recommended the extension since the Village will be obtaining possession of the Bushwood and 5<sup>th</sup> & Roosevelt properties. Trustee Yarbrough sought clarity on the length of the extension. Attorney Jurusik responded TIFs run twenty-three (23) years and the extra weeks would extend the time to Year 2032 (an additional 12 years).

**Motioned by Trustee Brandon and Seconded by Trustee Yarbrough to approve.**

**Discussion:** Attorney Jurusik commented that extensions will be for an extra 12 years through to year 2032.

**Ayes:** Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

**Nays:** None

**Abstain:** None

**Absent:** Trustees R. Rivers

**Motion Carries**

**8. Public Comment:**

**Comments from the Public** – Comments were made by the following individuals: G. Clay, V. Morgan, R. Ester, S. Smiley, T. Dorris, K. Sorenson, D. Barber and L. Robinson.

**Response to Public Comments** – Mr. Norfleet responded to public comments.

**9. Village Manager's Report:**

- A. Presentation by Bill Peterhansen, Hancock Engineering, regarding Storm Water Management Program required by the IEPA to discharge storm water in the Des Plaines River. Attachments will be passed out at the Board Meeting. (No attachments)

Engineer Peterhansen gave a PowerPoint presentation on the requirements for the Village to develop, implement, and enforce a Stormwater Management Program Plan (SMPP) according to the Clean Water Act.  
**Information Only**

- B. Discussion and consideration regarding Cook County Land Bank Abandonment Intergovernmental Agreement (CCLBA) in order to collaborate on the acquisition of abandoned properties in the Village of Maywood.

Ms. Smith and Mr. Rose of CCLBA gave a summary on the goals of the collaboration for the acquisition of abandoned properties.

**Motioned by Trustee Sanchez and Seconded by Trustee Yarbrough to approve.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

**Nays:** None

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

- C. Discussion and consideration regarding memo and quote received from Fire Chief, Craig Bronaugh to replace motor on the Fire Department's Reserve Ambulance. The quote received from Freeway Ford – Sterling Truck Sales, Inc. is in the amount of \$5,279.32 \$10,196.32.

**Motioned by Trustee Sanchez and Seconded by Trustee Lightford to approve.**

**Discussion:** Mr. Norfleet corrected the amount of the quote to \$10,196.32 including labor. Trustee Sanchez asked why the amount doubled. Chief Bronaugh reported the corrected amount was the original amount – the error was in the structure of the invoice.

**Ayes:** Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

**Nays:** None

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

- D. Discussion concerning the proposed water increases from the City of Chicago.

Mr. Norfleet reported there is no need to increase the water rates to the residents based on a .82% increase estimated at \$28,000.00 on June 1, 2019. The Village will collect the increase through efficiency in operations and better collection of delinquent accounts.

**Motioned by Trustee Yarbrough and Seconded by Trustee Brandon to approve the recommendation.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

**Nays:** None

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

- E. Discussion and consideration for Kane, McKenna and Associates, Inc. to prepare the Village of Maywood's Annual TIF Reports for the fiscal years ending April 30, 2018 through April 30, 2020 for TIF Districts: St. Charles Road; Madison Street / Fifth Avenue; and Roosevelt Road.

**Motioned by Trustee Yarbrough and Seconded by Trustee Sanchez to approve.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

**Nays:** None

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

**10. Village Attorney's Reports:**

- A. IKE 911 Dispatch Center Status Report Memorandum dated April 25, 2019 (without enclosures – sent to the Village Board via email on April 25, 2019).

Attorney Jurusik referred to a Memorandum included in the Board packet and gave a brief summary on the contents.

- B. KTJ Memorandum dated May 1, 2019 regarding status of Monrreal v. Union Pacific Litigation.

Attorney Jurusik reported a reimbursement check in the amount of \$11,000.00 was given to the Finance Department since the Village was not a defendant in this case.

**11 Omnibus Agenda Items:**

- A. **Motioned by Trustee Sanchez and Seconded by Trustee Yarbrough for the approval of the Omnibus Agenda Items A – W: with the exception of Items R, S & T.**

A. Approval of payment to AFCO Credit Corporation for General Liability Insurance Premium Monthly Payments 1 through 9 with the First Payment due June 1, 2019 and the Last Payment commencing on February 1, 2020 in the amount of \$583,791.30. B. Approval of payment to Cargill for Bulk Salt Purchase for the Village of Maywood Public Works Department in the amount of \$27,919.09. C. Approval of payment to Amalgamated Bank of Chicago for the Village of Melrose Park Series 1998A Bond due for May 2019 in the amount of \$14,643.96. D. Approval of payment to Certified Fleet Services, Inc. for vehicle maintenance, repairs, parts and service for the Village of Maywood Fire Department in the amount of \$12,018.82. E. Approval of payment to City of Chicago - Department of Water for water services received from February 20, 2019 through March 19, 2019 provided by the City of Chicago in the amount of \$333,129.64. F. Approval of payment to Comcast for recurring Telephone/Ethernet Services at the Fire Department, Police Station, 200 Building (Multi Purpose Bldg.) and Village Hall in the amount of \$42,998.91. G. Approval of payment to Edwin Hancock Engineering for engineering services rendered for the Village of Maywood Public Works Department (19th Avenue - Phase I Project Development Report) in the amount of \$79,063.50. H. Approval of payment to H&H Electric Company for street light maintenance and repair for the Village of Maywood Public Works Department in the amount of \$11,733.23. I. Approval of payment to Illinois Department of Transportation, State of Illinois Treasurer for Project No. MFK9-534. The Agreement was executed 7/25/2018 between the Village of Maywood and the State of Illinois provided that the Village will reimburse the State for part of the construction costs in the amount of \$68,851.47. J. Approval of payment to J. Nardulli Concrete, Inc. for 2018 Alley and Roadway Improvements Project that included roadway and drainage improvements along South Maywood Drive from 17th Avenue to 11th Avenue and 2nd Avenue from the Prairie Path to Wilcox Street, etc. in the amount of \$64,485.87. The expense account charged to the Madison Street TIF. K. Approval of payment to MABAS Division 30 for membership dues for 2019 and Special Operations Teams MABAS dues for the Village of Maywood Fire Department in the amount of \$6,000.00. L. Approval of payment to Mesirow Insurance Services for Premium Finance Agreement for General Liability Insurance Premium down payment in the amount of \$143,723.00. M. Approval of payment to Municipal Employee V.E.B.A. Trust for Health and Dental Insurance Premiums for the month of May 2019 in the amount of \$90,867.04. N. Approval of payment to Village of Melrose Park for water services provided from the Village of Melrose Park to the Village of Maywood in the amount of \$57,484.65. O. An Ordinance Authorizing Certain Expenditures from the Madison Street / Fifth Avenue Tax Increment Financing Redevelopment Project Area Fund to Pay for removal and disposal of construction debris from the Village's Transfer Yard by American recycling and disposal, LLC (Project Cost: Not To Exceed \$25,566.00). P. An Ordinance Authorizing Certain Expenditures from the Madison Street / Fifth Avenue Tax Increment Financing Redevelopment Project Area Fund to pay for Engineering Services related to the Madison Street LAFO Resurfacing Project (Project: First Avenue to Des Plaines Road). Q. An Ordinance Approving and Authorizing the Expenditure of Fund from the Madison Street / Fifth Avenue Tax Increment Financing District to pay portion of TIF-Eligible project expenses associated with Smart Route Program Costs and approving and authorizing execution of a cost sharing Agreement between Village of Maywood, Proviso Township, Board of Trustees of School District 89 and Coalition for Spiritual & Public Leadership for Smart Route Program (Project: Wayfinding signage, supplies, job training and part-time personnel costs for walking route supervisor and workers and insurance). U. A Statement for Legal Services for March 2019 Pertaining to General Matters, in the amount of \$4,668.00, with a cover memo dated May 1, 2019 from Klein, Thorpe and Jenkins, Ltd. V. A Statement for Legal Services for March 2019 Pertaining to 911 Dispatch Consolidation, 2015 G.O. Bond Covenant Matters, Election Matters, Employment and Labor Matters, Economic Redevelopment Matters, and Litigation Matters, in the total amount of \$20,553.37, with a cover memo dated May 1, 2019 from Klein, Thorpe and Jenkins, Ltd. W. Approval of payment to MQ Construction Company for the 2018 MWRD Green Infrastructure Alley Improvements Project in the amount of \$185,987.25 for the following alleys:

- 403 N-S alley from Randolph St. to Oak St. between 13th Ave. and 14th Ave.
- 413 N-S alley from Washington Blvd. to Randolph St. between 13th Ave. and 14th Ave.
- 404 N-S alley from Randolph St. to Oak St. between 12th Ave. and 13th Ave.
- 414 N-S alley from Washington Blvd. to Randolph St. between 12th Ave. and 13th Ave.
- 421 N-S alley from Warren St. to Washington Blvd. between 15th Ave. and 16th Ave.

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

**Nays:** None

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

**Pulled Items:**

R. An Ordinance Approving and Authorizing the transfer of \$456,018.72 of General Funds to Chicago Title Insurance Company Joint Order Construction Escrow No. 18016783LPC established to hold and release funds to pay the actual, incurred project costs for the Eisenhower emergency Communication Center ("IKE 911 Center") and Approving the Expenditure of such funds to pay the Village of Maywood's allocated portion of the IDE 911 Center Project (Amount: \$456,018.72).

**Motioned by Trustee Yarbrough and Seconded by Trustee Sanchez to approve.**

**Discussion:** None

**Ayes:** Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

**Nays:** Mayor Perkins

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

S. An Ordinance Approving and Authorizing the transfer of funds from the Roosevelt Road Tax Increment Financing Redevelopment Project Area Fund to Chicago Title Insurance Company Joint Order Construction Escrow No. 18016783LPC established to hold and release funds to pay the actual, incurred Projects Costs for the Eisenhower Emergency Communication Center ("IKE 911 Center") and Approving the Expenditure of such funds to pay the Village of Maywood's allocated portion of the IKE 911 Center Project (Amount: \$18,290.15).

**Motioned by Trustee Yarbrough and Seconded by Trustee Sanchez to approve.**

**Discussion:** None

**Ayes:** Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

**Nays:** Mayor Perkins

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

T. An Ordinance Approving and Authorizing the transfer of funds from the Madison Street / Fifth Avenue Tax Increment Financing Redevelopment Project Area Fund to Chicago Title Insurance Company Joint Order Construction Escrow No. 18016783LPC established to hold funds to pay the actual, incurred project costs for the Eisenhower Emergency Communication Center ("IKE 911 Center") and approving the expenditure of such funds to pay the Village of Maywood's allocated portion of the IKE 911 Center Project (Amount: \$287,347.95).

**Motioned by Trustee Yarbrough and Seconded by Trustee Yarbrough to approve.**

**Discussion:** None

**Ayes:** Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

**Nays:** Mayor Perkins

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

**12. New Business**

Trustee Brandon suggested the development of a Census Committee.

**13. Old Business - None**

**14. Board of Trustee Comments - None**

**15. For Information Only – None**

**16. Closed Meeting Session:**

**Motioned by Trustee Sanchez and Seconded by Trustee Wellington to recess in the closed session at 10:14 p.m. for the purpose of discussing:**

- A. The setting of a price for sale or lease of property owned by the Village (5 ILCS 120/2(c) (6)).
- B. The appointment, employment, compensation, discipline, performance or dismissal of a specific employee of the public body or legal counsel for the public body (5 ILCS 120/2(c) (1)).
- C. Pending litigation (5 ILCS 120/2(c) (11)).

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford

**Nays:** None

**Abstain:** None

**Absent:** Trustee R. Rivers

**Motion Carries**

**Reconvene back into the Regular Board Meeting at 10:50p.m.**

**Upon roll call by Viola Mims, Village Clerk, the following answered present:** Mayor Edwenna Perkins, Trustees H. Yarbrough, I. Brandon, A. Sanchez, K. Wellington and M. Lightford. **Absent:** Trustee R. Rivers. **There being a Quorum Present, the meeting was convened.**

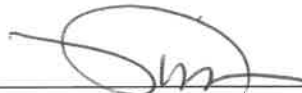
**17. Adjournment**

Mayor Perkins and the Board of Trustees adjourned the May 7, 2019, Regular Board Meeting with a Motion by Trustee Sanchez and a Second by Trustee Lightford at 10:51 p.m. in the Village of Maywood Council Chambers.

**The Vote was affirmed unanimously by the Board of Trustees at 10:51 p.m.**



**Edwenna Perkins, Mayor**



**Viola Mims, Village Clerk**

Cc: Mayor Perkins  
Board of Trustees  
Village Clerk, Viola Mims

