

**VILLAGE OF MAYWOOD**  
**SPECIAL BOARD MEETING MINUTES**  
**TUESDAY, SEPTEMBER 1, 2020**  
*Amended at the Tuesday, September 15, 2020*

**Call to Order**

The Special Regular Board Meeting of Tuesday, September 1, 2020 was called to order by Mayor Edwenna Perkins at 7:02 p.m. in the Council Chambers at 125 South 5<sup>th</sup> Avenue, Maywood, IL 60153.

**Roll Call**

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington (via phone), M. Lightford and N. Booker. **Absent:** None. There being a Quorum present, the meeting was convened.

Staff Attendance:

Willie Norfleet Jr., Village Manager  
David Myers, Director of Community Development  
Edgar Lara, Planning/Zoning Officer  
John West, Public Works Director  
Valdimir Talley Jr, Police Chief  
Elijah Willis, Deputy Police Chief  
Lanya Satchell, Finance Director  
Michael Jurusik, Village Attorney  
William Peterhansen, Village Engineer

**Invocation - Trustee Brandon**

**Pledge of Allegiance to the Flag -** Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

**Approval of minutes for the Special Board and Public Hearing Meeting of the Board of Trustees on Tuesday, August 18, 2020.**

**Motioned by Trustee Sanchez and Seconded by Trustee Brandon to approve.**

**Discussion:** Trustee Wellington mentioned Trustee Brandon's name duplicated for the motion on Omnibus Pulled Item DD and Attorney Jurusik mentioned the vote to recess into Closed Session should read "by roll call" instead of "by the vote".

**Motioned by Trustee Sanchez and Seconded by Trustee Lightford to approve the minutes for the Special Board and Public Hearing Meeting of Tuesday, August 18, 2020 with corrections.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

**Nays:** None

**Abstain:** Trustee M. Lightford

**Absent:** None

**Motion Carried**

**Oaths, Reports, Proclamations, Announcements and Appointments**

- Mr. Lara requested to place a Public Hearing for an Electronic Billboard at 1600 S. 10<sup>th</sup> on the next agenda.

**Motioned by Trustee Sanchez and Seconded by Trustee Booker to place the item on the next meeting agenda.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carried**

**Finance Management Report(s):**

- A. Approval of Village of Maywood Warrant List No. 200497 through August 26, 2020 in the amount of \$18,436.48.

**Motioned by Trustee Booker and Seconded by Trustee Sanchez to approve.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carried**

**Mayor's Report and Theme: "A shift is coming; things are changing in our favor, when the people get a mind to work".**

- A. Consideration for the Village Board to approve sponsoring an ad in Proviso Missionary Baptist Church advertising book for Bishop Dr. Charles Porter and Lady Earnestine Porter celebrating their 48th Year Anniversary on Founder's Day Sunday, September 13, 2020.

Trustee Lightford read Illinois Constitution VIII Section 3 Public Funds for Sectarian Purposes Forbidden.

**No Action Taken**

- B. Consideration to approve invoice to Perry Randall in the amount of \$600.00 pursuant to rendering Music in the Park event held in Veterans Memorial Park August 21, 2020.

**Motioned by Trustee Booker and Seconded by Trustee Jones to approve.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, M. Lightford and N. Booker

**Nays:** Trustee K. Wellington

**Abstain:** None

**Absent:** None

**Motion Carried**

- C. Consideration to approve invoice to Simple Sanitation/Honey Bucket for rental and delivery of a Portable Toilet Unit and hand sanitizer dispenser in the amount of \$170.00 pursuant to the Safe Summer Music in the Park event August 21, 2020.

**Motioned by Trustee Jones and Seconded by Trustee Brandon to approve.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, M. Lightford and N. Booker

**Nays:** Trustee K. Wellington

**Abstain:** None

**Absent:** None

**Motion Carried**

- D. Consideration to approve invoice to Bags in Bulk in the amount of \$2,486.40 for the Safe Summer Annual Backpack give-a-way event held in Veteran Memorial Park August 22, 2020.

**Motioned by Trustee Booker and Seconded by Trustee Lightford to deny payment.**

**Discussion:** None

**Ayes:** Trustees A. Sanchez, K. Wellington, M. Lightford and N. Booker

**Nays:** Mayor Perkins, Trustees I. Brandon and M. Jones

**Abstain:** None

**Absent:** None

**Motion Carried**

- E. Consideration to approve invoice to JSN Industries USA, Inc. (J 4 Jumping Beans) in the amount of \$445.00 for rental of tents, tables and chairs for Music in the Park event held in Veterans Memorial Park August 21, 2020.

**Motioned by Trustee Booker and Seconded by Trustee Jones to approve.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, M. Lightford and N. Booker

**Nays:** Trustee K. Wellington

**Abstain:** None

**Absent:** None

**Motion Carried**

- F. Consideration to approve and provide financial support to Nate Comic Inc. in the amount of \$5,000.00 for their Community Youth Counseling and Safe Zone Program. **Note:** This agenda item was presented at the August 18, 2020 Board Meeting but not discussed.

**Motioned by Trustee Brandon and Seconded by Trustee Booker to send agenda item to the Finance Committee.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carried**

- G. Consideration to approve the purchase and issuance of a cell phone to the Board of Fire and Police Commissioner secretary for commission business. **Note:** This agenda item was presented at the August 18, 2020 Board Meeting but not discussed.

Trustee Booker sought information on the reason for the request.

**Motioned by Trustee Booker and Seconded by Trustee Lightford to postpone to the next meeting for requested information to be received.** An amended motion follows:

**Discussion:** Discussion ensued.

**Motioned by Trustee Booker and Seconded by Trustee Sanchez to postpone this item until a time the Fire and Police Commission have discussed and gave recommendations and answer the questions and bring back to the Board.**

**Discussion:** None

**Ayes:** Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

**Nays:** Mayor Perkins

**Abstain:** None

**Absent:** None

**Motion Carried**

- H. Consideration to move the approval of Athletic Konnection (AK) Park Usage Agreement from 2020 to 2021 for the village baseball fields due to COVID-19. **Note:** This agenda item was presented at the August 18, 2020 Board Meeting but not discussed

**Motioned by Trustee Brandon and Seconded by Trustee Jones to approve.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carried**

**I. Items to be placed as questions for staff:**

1. What is the status on railroad train issue (crossing has been held up for more than 20 minutes at a time? Chief Talley responded there is a protocol to notify when trains are on the track more than 20 minutes. However, the Village cannot take any action.
2. How many police officers do we have? Chief Talley responded with retirements, there are 45 officers including himself.
3. Has the Village collected any funds as a result of officers reimbursing Village for leaving prior to their 5 year commitment? Chief Talley responded the commitment period is 36 months, not five years. There were two Officers Snaer & Eshoo who left but efforts to locate them were unsuccessful.

**Public Comments: Comments from the Public** – P. Macklin, F. Brown-Nelson, K. Moore, S. McPherson and J. Fowler. **Response to Public Comments:** Mr. Norfleet, Mr. West and Mr. Myers.

**Village Manager's Report:**

- A. Consideration for Board approval pursuant to MPD Proposal No. 22 to effect cleaning the Rubber Berm Trap (RBT) mining for the police department firearm range. The total expense is \$7,650.

**Motioned by Trustee Jones and Seconded by Trustee Lightford to approve.**

**Discussion:** Chief Talley mentioned the request is a budgeted item.

**Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carried**

**Village Attorney Report:**

- A. Memorandum regarding the status of *LNR Family Store v. Village of Maywood*, dated August 26, 2020 from Klein, Thorpe and Jenkins, Ltd.

Attorney Jurusik gave an update on a favorable outcome.

**Information Only**

**Omnibus Agenda Items:**

**Motioned by Trustee Sanchez and Seconded by Trustee Lightford for the approval of the Omnibus Agenda Items A – O.**

A. Approval of a payment to Cook County Department of Public Health for retail food establishment reports for January 2020 through March 2020 in the amount of \$7,100.00. B. Approval of payment to Fleet Services for Retail Fuel Purchases for the Village of Maywood in the amount of \$14,344.62. C. Approval of payment to Kane, McKenna and Associates, Inc. for TIF Professional Services pursuant to the Madison/5th and Roosevelt TIF Amendment in the amount of \$6,168.75. D. Approval of payment to Pipe-View, LLC for cleaning and televising of approx. 23,000 feet of combined sewers. A majority of the sewers were located within the proposed limits of 2020 Capital Improvement projects, as well as other projects in line for future improvements in the amount of \$17,727.41. E. Approval of payment to Quicket Solutions for the Annual Subscription Quicket Platform for the Village of Maywood Police Department in the amount of \$24,000.00. F. Approval of payment to Triggi Construction for the 2020 Alley and Roadway Improvements Project which includes roadway and drainage improvements along 6th Avenue, School Street, Warren Street, Legion Street and Wilcox in the amount of \$405,627.75. G. A Resolution Approving the Sale of Real Property commonly known as 1819 South 12th Avenue pursuant to the Anlap Program of the Village of Maywood (Purchasers: Mr. Murillo and Ms. Rodriguez, owners of 1821 South 12th Avenue, Maywood, Illinois). H. A Resolution Approving the Sale of Real Property Commonly Known as the North 13.2 Feet of 1314 South 4th Avenue Pursuant to the Anlap Program Of The Village Of Maywood (Purchasers: Gregory Bays and Belinda Bays, owners of 1312 South 4th Avenue, Maywood, Illinois).

**I.** A Resolution Approving the Sale of Real Property Commonly Known as the South 13.2 Feet of 1314 South 4th Avenue Pursuant to the Anlap Program of the Village Of Maywood (Purchasers: Lionel Lusardi and Patricia Lusardi, owners of 1316 South 4th Avenue, Maywood, Illinois). **J.** A Resolution Approving and Authorizing The Execution of a Bid Response And Construction Contract Between The Village Of Maywood And M&J Asphalt Paving Company, Inc. in the amount of \$385,858.50 to complete the 2020 MFT Roadway Improvements Project and Authorizing the Expenditure of MFT Funds to pay for the work. **K.** An Ordinance Approving Change Order Number 1 to Pavement Striping Contract with Mark-It Striping, Inc. for Madison Street / Fifth Avenue TIF District Pavement Striping Project and Authorizing the Expenditure of Madison Street / Fifth Avenue TIF District Funds for such Change Order Work. **L.** An Ordinance Authorizing Certain Expenditures from the Madison Street / 5th Avenue Tax Increment Financing Redevelopment Project Area Fund to pay for the Village's Share of a Facade Improvement Project (Facade Improvements by Neder Capital Services, LLC at 1416 South 5th Avenue Maywood, Illinois). **M.** A Resolution Authorizing and Consenting to a Cook County Class 6(B) Property Tax Rate Designation for the Properties Commonly Known as 114 South 8th Avenue, 810 St. Charles Road and 110 South 8th Avenue, Maywood, Illinois (A.V.W. Equipment Co., Inc.). **N.** Resolution Approving and Authorizing the Execution of an Intergovernmental and Sub-Recipient Agreement by and between the Village Of Maywood and Cook County, Illinois for Coronavirus Relief Funds. **O.** Resolution Approving and Authorizing the Execution of a Plat of Re-Subdivision for the 126 South 13th Avenue Property.

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carried**

**New Business:**

A. Request for Proposals for Municipal Towing Services, with a cover memo dated August 26, 2020 from Klein, Thorpe and Jenkins, Ltd.

**Motioned by Trustee Sanchez and Seconded by Trustee Jones to approve.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carried**

B. Discussion and consideration to approve Proclamation for National Suicide Prevention plus Action, Awareness and Education. (Trustee N. Booker).

Trustee Booker and/or Mr. Joel Frieders of Yorkville made comments and read a proclamation.

**Motioned by Trustee Lightford and Seconded by Trustee Jones to approve.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carried**

**Old Business:**

- A. A Resolution Approving and Authorizing the Execution of a Second Addendum to the 2018/2019 Employment Agreement Entered into with Norfleet, Jr. **Note:** Information will be distributed in Closed Session.

**Motioned by Trustee Brandon and Seconded by Trustee Jones to approve.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and M. Lightford

**Nays:** Trustee N. Booker

**Abstain:** None

**Absent:** None

**Motion Carried**

- B. Further discussion regarding renaming the Facade Program to the Business Improvement Program and expanding the program to include roofing, parking lot repairs, architectural designs, electrical, plumbing and HVAC and landscape design. This item was presented at the August 18, 2020 Board Meeting but not discussed. (Trustee Brandon) .

**Motioned by Trustee Booker and Seconded by Trustee Lightford to move this item to Economic Development and the Finance Committee.**

**Discussion:** Discussion ensued. An amended motion follows:

**Motioned by Trustee Booker and Seconded by Trustee Lightford to move this item to Economic Development.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

**Nays:** None

**Abstain:** None

**Absent:** None

**Motion Carried**

- C. Material regarding Honorary Street Designations: Section 31.35 (Traffic and Safety Commission) of Maywood Village Code; Village of Maywood Honorary Designation of a Public Facility or Right-of-Way Application and attached policy; and a memorandum dated August 6, 2014 from Klein, Thorpe and Jenkins, Ltd. **Note:** This agenda item was presented at the August 18, 2020 Board Meeting.

**Information Only**

**Board of Trustee Comments/Information:**

- Trustee Jones recommended staff investigate state of the Maywood Housing Building for leasing purposes. Mr. Norfleet mentioned a Village owned property with no leasing expenses.
- Trustee Brandon directed staff to bring information regarding leasing options for the West Regional Zone at the Maywood Housing Building.
- Trustee Sanchez mentioned speed/traffic issues at 19<sup>th</sup> & Harrison and Second, Third, Fourth and Sixth Avenues and Lake Street.

**For Information Only – None**

**Closed Meeting Session:**

**Motioned by Trustee Brandon and Seconded by Trustee Sanchez to recess into Closed Session at 9:41 p.m. for the purpose of discussing:**

- A. The appointment, employment, compensation, discipline, performance or dismissal of a specific employee of the public body or legal counsel for the public body (5 ILCS 120/2(c)(1)).

**Motioned by Trustee Brandon and Seconded by Trustee Sanchez to approve.**

**Discussion:** None

**Ayes:** Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

**Nays:** None

**Abstain:** None

**Absent:** None


**Motion Carried**

**Motioned by Trustee Brandon and Seconded by Trustee Jones to close the Closed Session Meeting and Reconvene the Special Board Meeting at 10:18 p.m.**

**Motioned by Trustee Brandon and Seconded by Trustee Jones to adjourn the Special Regular Board Meeting at 10:18 p.m. with a consensus of the Board**

  
 Edwenna Perkins, Mayor



  
 Viola Mims, Village Clerk

- cc: Mayor Perkins  
 Board of Trustees  
 Village Clerk, Viola Mims  
 Willie Norfleet Jr., Village Manager