

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
SPECIAL BOARD MEETING MINUTES
TUESDAY, NOVEMBER 17, 2020**

Call to Order

The Special Board Meeting of Tuesday, November 17, 2020 was called to order by Mayor Edwenna Perkins at 7:05 p.m. in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustees I. Brandon, M. Jones (via Zoom), A. Sanchez (via Zoom), K. Wellington (via Zoom), M. Lightford and N. Booker. **Absent:** None. There being a Quorum present, the meeting was convened.

Staff Attendance:

Willie Norfleet Jr., Village Manager
David Myers, Director of Community Development
Lanya Satchell, Finance Director
Angela Smith, Business Coordinator, Community Development
John West, Public Work Director
Valdimir Talley Jr., Police Chief
Elijah Willis, Deputy Police Chief
Michael Jurusik, Village Attorney (via Zoom)
William Peterhansen, Village Engineer

Invocation - Trustee Brandon

Pledge of Allegiance to the Flag - Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

Approval of minutes for the Special Board Meeting of the Board of Trustees on Tuesday, November 4, 2020.

Motioned by Trustee Brandon and Seconded by Trustee Lightford to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: None

Abstain: Trustee M. Lightford

Absent: None

Motion Carried

Oaths, Reports, Proclamations, Announcements and Appointments - None

Finance Management Report(s):

A. Approval of Village of Maywood Warrant List No. 200502 through November 10, 2020 in the amount of \$869,672.37

Motioned by Trustee Lightford and Seconded by Trustee Booker to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, N. Booker and M. Lightford

Nays: None

Abstain: None

Absent: None

Motion Carried

Mayor's Report and Theme: "A shift is coming; things are changing in our favor, when the people get a mind to work". None

Public Comments: Comments from the Public – J. Clark. Response to Public Comments: Mr. Norfleet.

Village Manager's Report:

- A. Discussion and consideration concerning the Maywood Property Management, LLC for participation in the Façade Improvement Program located at 840 South 17th Avenue.

Ms. Smith gave an overview of the request for payment of funds (\$1,500) from the Madison Avenue TIF.

Motioned by Trustee Brandon and Seconded by Trustee Booker to approve

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

- B. Discussion and consideration concerning the Façade Program Expansion improvements and additions to enhance/streamline the process by which business apply for the program. The Façade Program is offered to commercial owners and tenants within Village TIF districts.

Trustee Brandon commented on the need for improvement to attract new businesses.

Motioned by Trustee Brandon and Seconded by Trustee Jones to approve the expansion of the Façade Program to the Business Improvement Program and for us to have further conversation on the budget particularly at a finance committee meeting. An amended motion follows:

Motioned by Trustee Brandon and Seconded by Trustee Jones to approve the expansion of the program and to have further discussion for the amount of the program at the finance committee meeting.

Discussion: Trustee Booker mentioned the need to decrease spending due to the effect COVID has had on the economy.

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones and K. Wellington

Nays: Trustees A. Sanchez, M. Lightford and N. Booker

Abstain: None

Absent: None

Motion Carried

Village Attorney Report

Attorney Jurusik gave a brief review of the JRB (Joint Review Board) meetings for Items A and B.

- A. Discuss schedule for Adoption and Approval of Amendments to the Redevelopment Project and Plan for the Madison Street – Fifth TIF District. No attachments
- a. Announce availability of the draft Amended Redevelopment Plan.
 - b. Status Report on Joint Review Board Meeting held on Friday, November 13, 2020.
 - c. Announce Public Hearing to be conducted by Village Board on Tuesday, December 15, 2020 (as part of the Village Board Meeting - 7:00 p.m.)
 - d. Announce Ordinance approving the First Amendment to Redevelopment Project and Plan to be considered at the Tuesday, December 29, 2020 Special Village Board Meeting (7:00 p.m.).

- B. Discuss updated Tentative Schedule for Adoption and Approval of Amendments to the Redevelopment Project and Plan for the Roosevelt Road TIF District dated October 28, 2020.
- Announce availability of the draft Amended Redevelopment Plan.
 - Status Report on Joint Review Board Meeting held on Friday, November 13, 2020.
 - Announce Public Hearing to be conducted by Village Board on Tuesday, December 15, 2020 (as part of the Village Board Meeting - 7:00 p.m.)
 - Announce Ordinance approving the First Amendment to Redevelopment Project and Plan to be considered at the Tuesday, December 29, 2020 Special Village Board Meeting (7:00 p.m.).

Omnibus Agenda Items:

Motioned by Trustee Lightford and Seconded by Trustee Booker for the approval of the Omnibus Agenda Items A – R

A. Approval of a payment to Accu-tron Computer Service for computer consulting services for the month of November 2020 in the amount of \$6,300.00. B. Approval of payment to Allied Waste Service for garbage service pickup for the Village of Maywood for the month of November 2020 in the amount of \$8,497.41. C. Approval of payment to Cargill, Inc. for Bulk Salt Purchase for the Village of Maywood Public Works Department in the amount of \$14,347.24 "with bid waiver". D. Approval of payment to Comcast Business for Phone Internet and Trunk Services for the Village of Maywood in the amount of \$33,149.57. E. Approval of payment to Falco CG, Inc. for services provided to the Maywood Masonic Temple Cornice Repair/Multipurpose Building (200 So. 5th Ave.) to install Eave Chimney Flashing, Sheet Metal Cornice and Metal Roof 85 and Aluminum Windows in the amount of \$94,600.00 "with bid waiver". F. Approval of payment to Fleet Services for Retail Fuel Purchases for the Village of Maywood in the amount of \$8,219.09. G. Approval of payment to H&H Electric for Streetlight Maintenance and Repair for the Village of Maywood Public Works Department in the amount of \$5,321.85. H. Approval of payment to Maywood Glass & Mirror Company for installation of three steel doors for the Village of Maywood Police Department in the amount of \$17,500.00 "with bid waiver". I. Approval of payment to Signco for new window coverings for the Village of Maywood Historical Preservation Commission in the amount of \$5,250.00. J. Approval of payment to Standard Equipment for parts, repair and labor for the Village of Maywood Public Works Department in the amount of \$18,151.83 "with bid waiver". K. Approval of payment to T.P.I. for plumbing/building inspection services for the Village of Maywood Code Enforcement Department in the amount of \$7,712.00. L. Approval of payment to Utility Service Company for the 500,000 Pedisphere St. Charles Road Tank-Quarterly in the amount of \$7,444.96. M. Approval of payment to Village of Melrose Park for water services provided to the Village of Maywood 9/21/20 - 10/19/20 from the Village of Melrose Park in the amount of \$48,178.77. N. Approval of payment to J. Nardulli Concrete for construction on the referenced 2020 Green Infrastructure Alley Improvements Project in the amount of \$351,967.96. O. Approval of payment to Unique Plumbing for the 2020 Resurfacing Water Main Improvements Project in the amount of \$333,094.33. P. Statement for Legal Services for September 2020 Pertaining to General Matters in the amount of \$6,590.50. Q. Statement for Legal Services for September 2020 pertaining to Employment and Labor Matters, Litigation Matters, and Economic Redevelopment Matters, etc. in the total amount of \$30,283.91. R. A Resolution Approving the Sale of Real Property Commonly Known As 905 South 3rd Avenue Pursuant To The Anlap Program of the Village of Maywood (Purchaser: Lamont Curry, Owner of 907 South 3rd Avenue, Maywood, Illinois).

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

New Business:

- A. A Resolution Authorizing the Approval and Execution of an Agreement between the Village of Maywood and Area Towing, Inc. for vehicle towing services with a cover memo dated November 11, 2020 from Klein, Thorpe & Jenkins, Ltd.

Motioned by Trustee Brandon and Seconded by Trustee Booker to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, N. Booker and M. Lightford

Nays: None

Abstain: None

Absent: None

Motion Carried

- B. 2020 Property Tax Levy: Resolution determining the estimated Village of Maywood Real Estate Tax Levy for Year 2020. This item was discussed after the Finance Management Report.

Ms. Satchell gave an overview of the 5% tax levy recommendation based on the essential requirements of the village and mentioned the village is currently working with a deficit. Attorney Jurusik stated the Resolution is an estimate for discussion at the Public Hearing on December 1, 2020. Trustees Brandon and Booker made comments.

Motioned by Trustee Booker and Seconded by Trustee Lightford to not approve the recommendation of 5% to the Tax Levy.

Discussion: None

Ayes: Trustee N. Booker

Nays: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and M. Lightford

Abstain: None

Absent: None

Motion Failed

Motioned by Trustee Brandon and Seconded by Trustee Jones to approve the recommendation by staff for purposes of the upcoming meeting.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones and K. Wellington

Nays: Trustees A. Sanchez, M. Lightford and N. Booker

Abstain: None

Absent: None

Motion Carried

- C. Discussion and consideration to pay \$318.66 for the Tour De Proviso Bike Ride.

This item was removed by Mr. Norfleet

Old Business

- A. A Resolution Approval a renewal of the Cook County Class 8 Property Tax Rate Designation for the Real Property commonly known as 1401 St. Charles Road, Maywood, Illinois, (Aetna Plywood, Inc.) with a cover memo dated November 10, 2020 from Klein, Thorpe and Jenkins.

Motioned by Trustee Brandon and Seconded by Trustee Booker to approve the Class 8 Tax Incentive for Aetna Plywood.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones and N. Booker

Nays: Trustees K. Wellington and M. Lightford

Abstain: None

Absent: Trustee A. Sanchez (lost connection)

Motion Carried

Board of Trustee Comments/Information - Trustees Brandon and Booker made comments regarding water accounts

For Information Only - None

Closed Meeting Session:

Motioned by Trustee Brandon and Seconded by Trustee Jones to recess into Closed Session at 9:01 p.m. for the purpose of discussing:

- A. The establishment of reserves or settlement of claims as provided in the Local Government and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self-insurance pool of which the public body is a member (5 ILCS 120/2(c)(12)).

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

Motioned by Trustee Brandon and Seconded by Trustee Booker to close the Closed Session and adjourn the Special Board Meeting at 9:30 p.m. by a roll call as:

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried



Edwenna Perkins, Mayor



Viola Mims, Village Clerk

- cc: Mayor Perkins
- Board of Trustees
- Village Clerk, Viola Mims
- Willie Norfleet Jr, Village Manager