

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
SPECIAL REGULAR BOARD MEETING AND
FY 2020/2021 BUDGET PUBLIC HEARING MINUTES
TUESDAY, APRIL 7, 2020**

Call to Order

The Special Regular Board Meeting of Tuesday, April 7, 2020 was called to order by Mayor Edwenna Perkins at 7:04 p.m. in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins (via telephone), Trustees I. Brandon, M. Jones (via telephone), A. Sanchez (via telephone), K. Wellington (via telephone) and Trustee N. Booker (via telephone). **Absent:** Trustee M. Lightford

Staff Attendance:

Willie Norfleet Jr., Village Manager
Valdimir Talley Jr., Police Chief (via telephone)
John West, Public Works Director
Michael Jurusik, Village Attorney (via telephone)

Invocation

Trustee Brandon gave the invocation.

Pledge of Allegiance to the Flag

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

Public Hearing at 7:00 p.m. regarding the Fiscal Year 2020/2021 Budget (May 1, 2020 through April 30, 2021).

Motioned by Trustee Brandon and a Seconded by Trustee Sanchez to recess into the Public Hearing at 7:16 p.m.

Roll Call

Upon roll call by the Clerk Mims, the following answered Present: Mayor Edwenna Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, and N. Booker. Absent: Trustee M. Lightford

Mr. Norfleet read the Agenda for the Public Hearing Notice including the restrictions for physical attendance and the public comment submission process due to COVID-19.

Meeting Call to Order

Acknowledgement of the Public Hearing Notice published in a local newspaper.

Mr. Norfleet read the Public Hearing Notice.

Presentation on the proposed Fiscal Year 2020/2021 Village of Maywood Budget (May 1, 2020 through April 30, 2021) by Village Manager.

- a. Discussion of an Ordinance approving the Fiscal Year 2020/2021 Village of Maywood Budget (May 1, 2020 through April 30, 2021).

Mr. Norfleet gave a PowerPoint presentation for the total budget of \$50,658,676.

Questions and Comments by Board Members

Trustees Sanchez and Booker raised concerns regarding the COVID-19 effects to the budget for future village events and activities. Trustee Brandon inquired about the Washington Boulevard Street Repair Project and mentioned a \$7,000 increase proposal from the Economic Development Commission presented to Community Development personnel. Mr. Norfleet responded, if necessary, budget reductions to address issues, COVID-19 may extend the social restrictions, and the Washington Boulevard project is progressing and on schedule.

Motioned by Trustee Brandon and Seconded by Trustee Jones to allocate an additional \$7,000 to the Economic Development Commission.

Discussion: Trustees Wellington, Sanchez and Booker questioned why a proposal is being presented at this stage of the budget, and not presented to the Board for review. An amended motion follows:

Motioned by Trustee Brandon and Seconded by Trustee Sanchez to table the motion to the next meeting.

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carries

Questions by the public and public comments - None

Final questions and comments by Board members - None

Motion to recommend approval of an Ordinance approving the Fiscal Year 2020/2021 Village of Maywood Budget (May 1, 2020 through April 30, 2021).

No Action Taken

Motioned by Trustee Sanchez and Seconded by Trustee Brandon to close the Public Hearing and convene the Special Regular Board Meeting at 8:03 p.m.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carries

Approval of minutes for the Regular Board Meeting of the Board of Trustees on Tuesday, March 17, 2020.

Motioned by Trustee Brandon and Seconded by Trustee Sanchez to approve the minutes for the Regular Board Meeting of Tuesday, March 17, 2020.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

Oaths, Reports, Proclamations, Announcements and Appointments

- Consideration and approval to appoint Mr. Martel Richardson to the Energy and Environment Commission.

No Action Taken

- Consideration and approval to appoint Ms. Annette Barker to the Beautification Commission.

No Action Taken

- Consideration for Trustee Kimyada Wellington to present Washington DC Report – March 2020.

No Action Taken

*There was a consensus of the Board via a voice vote to continue with items by the Village Manager as indicated.

Finance Management Report(s)

- A. Approval of Village of Maywood Warrant List No. 200490 through April 1, 2020 in the amount of \$1,095,507.31.

Motioned by Trustee Brandon and Seconded by Trustee Sanchez to approve Warrant List No. 200490 through April 1, 2020 in the amount of \$1,095,507.31.

Discussion: Trustee Booker mentioned Check Nos. 102219, 102220, 1022280 and 102229.

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carries

Mayor’s Report and Theme: “A shift is coming; things are changing in our favor, when the people get a mind to work.”

A. Discussion and consideration regarding proposed procedures for Trustee’s Agenda Item Placement.

- 1. In order for a Village Trustee to get an item on the agenda to be called for a vote under New Business, the following requirements needs to be met:
 - A Trustee must secure written support (email preferred) from two or more other Trustees.
 - The request must be accompanied with support pertaining to the Line Item so the Board can review prior to the meeting.
 - A limit of two (2) agenda Line Items per Trustee for any one Board of Trustee meeting.

No Action Taken

- 2. In order for a Village Trustee to get an item on the agenda for discussion only under New Business, the following requirements need to be met:
 - A trustee must secure a majority vote during Board of Trustee comments with supporting documents prior to agenda approval period.

No Action Taken

Public Comments - Comments were received via email from T. Bishop and J. Carrion and read by Clerk Mims. **Response to Public Comments** – Mr. Norfleet.

Village Manager’s Report

- A. Presentation by Alliant Mesirow Insurance pursuant to Village of Maywood Liability Insurance Renewal for the Policy Period of May 1, 2020 through May 1, 2021.

Mr. Norfleet summarized the renewal policy and advised of a 5.6% increase.

Information Only

- B. Consideration to approve Maywood Fire Department’s Annual M.A.B.A.S dues for Year 2020 in the amount of \$6,000.

Motioned by Trustee Brandon and Seconded by Trustee Sanchez to approve the annual M.A.B.A.S dues for the Year 2020 in the amount of \$6,000.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carries

- C. Discussion and consideration to review the final Village of Maywood Downtown TOD Plan and make a Motion to adopt – (Community Development).

No Action Taken

- D. Discussion and consideration to approve quote received from Atlas Bobcat for Engine Replacement for S70 Bobcat in the amount of \$7,989.19 for Public Works Department.

Motioned by Trustee Brandon and Seconded by Trustee Sanchez to approve the quote from Atlas Bobcat for Engine Replacement S70 Bobcat in the amount of \$7,989.19.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carries

- E. Discussion and approval of a COVID-19 Town Hall Meeting on April 14, 2020 from 7 p.m. to 8 p.m. in the Village Council Chambers.

Mr. Norfleet suggested participants (residents and businesses) could call-in to a designated number with 30 minutes for questions and 30 minutes for answers, but not to exceed 8 p.m.

Motioned by Trustee Sanchez and Seconded by Trustee Brandon to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carries

Village Attorneys Report: None

Omnibus Agenda Items

Motioned by Trustee Brandon and Seconded by Trustee Sanchez for the approval of the Omnibus Agenda Items A – R:

A. Approval of a payment to Allied Waste Service for garbage pickup and rollover services for February 2020 in the amount of \$150,380.00. **B.** Approval of payment to Blue Cross Blue Shield for Health Insurance Premiums for the month of March and April 2020 in the amount of \$575,479.96. **C.** Approval of payment to City of Chicago for water services provided to the Village of Maywood from January 16, 2020 to February 19, 2020 in the amount of \$360,714.09. **D.** Approval of payment to Comcast for recurring telephone/ethernet services at the Fire Department, Police Station, Multipurpose (200 Building) and Village Hall in the amount of \$21,003.24. **E.** Approval of payment to Hancock Engineering for engineering services rendered for the Village of Maywood Public Works Department for the Madison Street Traffic Signal Improvements in the amount of \$63,769.50. **F.** Approval of payment to Municipal Employee V.E.B.A. Trust for Health and Dental Insurance Premiums for the month of March 2020 in the amount of \$97,734.09. **G.** Approval of payment to Pipe-View, LLC for 2020 Sewer Cleaning and Televising Project for the Village of Maywood Public Works Department in the amount of \$34,045.49. **H.** Approval of payment to Ray O'Herron for Protective Vest for the Village of Maywood Police Department in the amount of \$53,625.00. **I.** Approval of payment to Visu-Sewer of Illinois, LLC for Warren Street Sewer Lining Project for the Village of Maywood Public Works Department in the amount of \$31,124.00. **J.** Motion to Approve Health Insurance Coverage Renewal Proposal with Blue Cross / Blue Shield for Year 2020 at a Total Premium Cost of \$3,326,110.00, as presented by CS Insurance Strategies, Inc. at the March 17, 2020 Village Board Meeting. **K.** Motion to Approve Dental Insurance Coverage Renewal Proposal with Blue Cross / Blue Shield for Year 2020 at a Total Premium Cost of \$193,841.00, as presented by CS Insurance Strategies, Inc. at the March 17, 2020 Village Board Meeting. **L.** Resolution In Support of The National League Of Cities' Leading Together Cities Agenda For The 2020 U.S. Presidential Election, from Trustee Nathaniel G. Booker. **M.** Resolution Approving And Authorizing The Execution of An Intergovernmental Agreement by and between the Illinois Department of Healthcare and Family Services and the Village Of Maywood for Village Participation in the Supplemental Reimbursement Ground Emergency Medical Transportation (GEMT) Program. **N.** Resolution Approving and Authorizing Execution of a Memorandum of Understanding (Non-Employee Deputization) between the Village of Maywood and the Cook County Sheriff's Office In Regard to Participation of one Maywood Police Officer on the Cook County High Intensity Drug Trafficking Area Task Force. **O.** Resolution Approving and Authorizing The Execution of an Agreement between the Village of Maywood and the Edwin Hancock Engineering Company for Furnishing of Preliminary Design (Phase II) Engineering Services for the Washington Boulevard Public Improvement Project and for the Appropriation and Expenditure of Certain Grant Funds Awarded to the Village Under the Cook County "Invest-In-Cook Program" to pay for the Engineering Services. **P.** Resolution Approving and Authorizing the Execution of a Local Public Agency Agreement for Federal Participation to be entered into by the Village of Maywood and the Illinois Department of Transportation ("IDOT") and for the Appropriation and Expenditure of Certain Grant Funds and Village Funds to pay for the Local Agency Share For Certain Preliminary Design (Phase II) Engineering Services Related to the Washington Boulevard Improvement Project (IDOT Project Number WQLN (497), State Job No. D-91-289-18, MFT Section No. 18-00139-00-PV). **Q.** Statement for Legal Services for February 2020 Pertaining to General Matters, in the amount of \$7,358.50. **R.** A Statement for Legal Services for February 2020 Pertaining to Employment and Labor Matters, Litigation Matters, and Economic Redevelopment Matters and Miscellaneous Matters, in the total amount of \$23,139.50.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carries

New Business

- A. Discussion and consideration to approve Special Events Commission Code Amendment as of April 7, 2020 (Trustee M. Jones).
No Action Taken
- B. Resolution Approving the content of and/or release of Certain Closed Meeting Minutes of the Board of Trustees of the Village of Maywood (2019 Full Year Review).
No Action Taken

Old Business

- A. Discussion and consideration to approve updated documents pursuant to Intergovernmental Assembly Memorandum of Understanding as of April 7, 2020. One is a red-line version and the other document is a clean version.
No Action Taken
- B. Consideration and discussion of March 31, 2020 letter and request by developer Maywood Equity Group, LLC to extend the Contingency Period to September 1, 2020 and the Closing Date to October 1, 2020 under the Redevelopment Agreement for the Commercial Development at the northwest corner of 1st Avenue and Lake Street.
No Action Taken

Board of Trustees Comments

- A. Consideration to present the Illinois Municipal League (IML) issue relating to "Internal Issues Challenging Your City Council or Village Board" of Maywood Self Evaluation Services. (Trustee Wellington).
No Action Taken
- B. Consideration to discuss the New Board Member(s) On-Boarding Checklist – (Trustee Wellington).
No Action Taken
- C. Consideration to discuss December 2020 Calendar events – (Trustee Wellington).
No Action Taken

For Information Only:

Public Hearing Fiscal Year 2020/2021 Budget Agenda:

Closed Meeting Session: Cancelled

Adjournment

Mayor Perkins and the Board of Trustees adjourned the April 7, 2020 Special Regular Board Meeting with a Motion by Trustee Brandon and a Second by Trustee Sanchez at 8:48 p.m. in the Village of Maywood Council Chambers.

The Vote was affirmed unanimously by the Board of Trustees at 8:48 p.m.

Edwenna Perkins

Edwenna Perkins, Mayor



Viola Mims

Viola Mims, Village Clerk

cc: Mayor Perkins
Board of Trustees
Village Clerk, Viola Mims
Willie Norfleet Jr, Village Manager