

VILLAGE OF MAYWOOD
MINUTES OF THE COMMITTEE OF THE WHOLE MEETING
OF THE BOARD OF TRUSTEES
TUESDAY, SEPTEMBER 7, 2021

Call to Order

The Committee of the Whole Meeting of Tuesday, September 7, 2021, was called to order by Mayor Nathaniel George Booker at 7:02 p.m. in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

Roll Call

Upon roll call by Gwaine Dianne Williams, Village Clerk, the following answered Present: Mayor Nathaniel George Booker, Trustees A. Sanchez (7:07 p.m.), S. Reyes-Plummer, M. Jones, M. Lightford and I. Brandon. Absent: Trustee A. Peppers. There being a Quorum present, the meeting was convened.

Staff Attendance:

Chasity Wells-Armstrong, Village Manager
Roseann Bautista, Human Resources Director
Lanya Satchell, Finance Director
John West, Public Works Director
Angela Smith, Acting Director of Community Development
Walter Duncan, Building and Code Enforcement Director
Nalini Johnson, Planning/Zoning Coordinator
LaSondra Banks, Community Engagement Director
Elijah Willis, Acting Police Chief
Craig Bronaugh Jr., Fire Chief
Michael Jurusik, Village Attorney
William Peterhansen, Village Engineer
Gwaine Dianne Williams, Village Clerk
Connie Thompkins, Administrative Clerk

Invocation: Prayer by Reverend Lorenzo Webber and Village Prayer Confession read by Mayor Booker

Pledge of Allegiance to the Flag: Everyone stood and recited the Pledge of Allegiance to the Flag of the United States of America.

Finance Management Report(s):

A. Presentation by Lanya Satchell, Director of Finance pursuant to the Village of Maywood Financial Report of month ending July 31, 2021.

Ms. Satchell gave an overview.

Approval of Minutes:

A. Approval of minutes for the Combined Committee of the Whole/Special Board Meeting Minutes of the Board of Trustees Tuesday, August 3, 2021.

Motioned by Trustee Lightford and Seconded by Trustee Brandon to approve.

Discussion: None

Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, M. Lightford and I. Brandon

Nays: None

Abstain: None

Absent: Trustee A. Peppers

Motion Carried

Public Comments: E. Perkins. Mayor Booker responded to public comments.

Village President Report Agenda Item(s):

A. Presentation from Sheila Wesonga and Family about Living Liver Donation.

Ms. Wesonga, Ms. Wendy Clark, Rev. Dr. Diana Body-Pryor made a presentation for recipient Adrian Clark.

B. Discussion on launch of Homeland Security & Public Safety.

Mr. Kendall Silas and Acting Police Chief Willis gave an overview. Consensus to move to the next meeting agenda.

C. Discussion to waive parking lot expansion fee for School District 89's Washington Dual Language Academy.

Discussion ensued for a \$300 fee waive. Consensus to move to the next meeting.

D. Discussion on The Monroe Foundation to provide 2nd Chance resources including Sealing and Expungement in partnership with the Village of Maywood. (Attachment)

Mr. Otis Monroe gave a presentation. Consensus to move to the next meeting agenda.

Village Manager Report Agenda Item(s):

A. Discussion and recommendation pursuant to upcoming capital improvements along Warren Street between 5th Avenue and 4th Avenue regarding parking in the general vicinity of the 5th Avenue business district.

Acting Director Angela Smith and Engineer Bill Peterhansen gave a presentation.

B. Introduction of new Department Heads:

Manager Chasity Wells-Armstrong introduced Walter Duncan, Director of Building and Code Enforcement, Nalini Johnson, Planning/Zoning Coordinator, and Rosann Bautista, Human Resources Director.

C. Presentation and follow-up discussion regarding Interfaith Housing and Parking.

Mr. Perry Vietti gave an overview.

D. Resources for Tourism.

Mayor Booker gave an overview regarding Pandemic Funds.

E. Resources for small businesses

Mayor Booker mentioned an info session with Berwyn Development Corporation on Tuesday, September 14th and 21st regarding Back to Business Grants. Direct questions to Erica Owens at 708-749-6577.

Village Staff / Department Head Reports:

Acting Chief Willis and Manager Wells-Armstrong made comments.

Village Attorney Report Agenda item(s):

Items listed under New Business

Trustee Committee Reports:

- A. Planning and Development (*assisted by the Community Development Department*)
- * Chair, Trustee Antonio Sanchez
 - * Co-Chair, Trustee Shabaun Reyes-Plummer
- B. Fiscal Accountability and Government Transparency (*assisted by the Finance Department*)
- * Chair, Trustee Miguel Jones
 - * Co-Chair, Trustee Isiah Brandon
- C. Community Policy and Public Safety (*assisted by the Chiefs of Police and Fire*)
- * Chair, Trustee Aaron Peppers
 - * Co-Chair, Trustee Melvin L. Lightford Sr.
- D. Engagement and Communications (*assisted by the Community Engagement Director*)
- * Chair, Trustee Isiah Brandon
 - * Co-Chair, Trustee Miguel Jones
- E. Infrastructure and Sustainability (*assisted by the Public Works and Building & Code Department*)
- * Chair, Trustee Melvin L. Lightford Sr.
 - * Co-Chair, Trustee Aaron Peppers
- F. Ordinance and Policy
- * Chair, Trustee Shabaun Reyes-Plummer (*assisted by the Village Clerk*)
 - * Co-Chair, Trustee Antonio Sanchez
- G. Discussion/recommendation of Memorandum from Klein, Thorpe and Jenkins, Ltd. dated September 1, 2021 regarding the Trustee Committee Schedule and Calendar.
- Attorney Jurusik made comments.

New Business (Discussion and Recommendation Only):

- A. Discussion and recommendation of: A Resolution Authorizing the Approval and Execution of an Independent Contractor Agreement for Electrical Inspection Services, with a cover memo from Klein, Thorpe and Jenkins, Ltd. dated September 1, 2021.
- Consensus to move this item to the September 21, 2021 Board Meeting.
- B. Discussion and recommendation of: A Memorandum from Klein, Thorpe and Jenkins, Ltd. dated September 1, 2021 regarding Proposed Mobile Merchants Regulations and Chapter 115 (Peddlers, Solicitors, Itinerant Vendors and Canvassers) of Title XI (Business Regulations) of the Maywood Village Code.
- Consensus to move this item to the Ordinance and Policy Committee for review.
- C. Discussion and recommendation of: An Ordinance Authorizing certain Amendments to the Fiscal Year 2021/2022 (May 1, 2021 through April 30, 2022) Village of Maywood Budget (Amendment No. 1), with a cover memo from Klein, Thorpe and Jenkins, Ltd. dated September 1, 2021.
- Consensus to move this item to the September 21, 2021 Board Meeting.
- D. Discussion and recommendation of: Tentative Village of Maywood Fiscal Adoption Schedule for 2021 Real Estate Tax Levy and 2022/2023 Operating Budget, dated September 1, 2021.
- Mayor Booker gave an overview.

- E. Discussion and recommendation of: SESAC Music Performance License for Municipalities (Version 2021), with a cover memo from Klein, Thorpe and Jenkins, Ltd. dated September 1, 2021.

Information Only

- F. Discussion and recommendation of: An Ordinance Amending Section 31.21 (Board of Fire and Police Commissioners) of the Maywood Village Code regarding Adopting a Lateral Hiring Program for Entry Level Police Officers, with a cover memo from Klein, Thorpe and Jenkins, Ltd. dated September 1, 2021.

Information Only

Old Business (Discussion and Recommendation Only):

- A. Discussion and recommendation of: a Resolution Authorizing and Consenting to a Cook County Class 7C Property Tax Rate Incentive Designation for the Real Property commonly known as 1215 S. 1st Avenue, Maywood, Illinois and identified as Property Index Numbers 15-14-204-001-0000 and 15-14-204-010-0000 (Little Bear Holdings, LLC), with a cover memo from Klein, Thorpe and Jenkins, Ltd. dated September 1, 2021.

Mayor Booker mentioned the item will be on the agenda for October approval.

- B. Discussion and recommendation of: a Resolution Authorizing acceptance of an invest in Cook/Connecting Cook County Grant for Fiscal Year 2021 in the amount of \$193,000, and Execution of a related Intergovernmental Agreement with Cook County for Phase II Engineering Services (Project: street improvements to 19th Avenue from Madison Street to Oak Street), with a cover memo from Klein, Thorpe and Jenkins, Ltd. dated September 1, 2021.

Engineer Bill Peterhansen made comments.

- C. Discussion and recommendation of: License and Release, Hold Harmless and Indemnification Agreement for Non-Exclusive, Temporary Use Permit for Use of Village-Owned Property (Village Property: Gym at 200 South 5th Avenue Building) (Maywood Park District and School Board of Maywood-Melrose Park-Broadview School District No. 89), with a cover memo from Klein, Thorpe and Jenkins, Ltd. dated September 1, 2021.

Information Only

- D. Discussion and response to Perry Vietti, President of Interfaith Housing Development Corporation letter dated August 11, 2021 regarding parking at Fifth Avenue Apartments.

Mr. Vietti made comments.

Other Matters: None

Committee Member Comments/Information: None

For Information Only: None

Closed Meeting Item(s): Motioned by Trustee Brandon and Seconded by Trustee Reyes-Plummer to recess into Closed Session at 9:32 p.m. for the purpose of discussing:

- A. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. (5 ILCS 120/2(c)(1)).

Discussion: None

Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones, M. Lightford and I. Brandon

Nays: None

Abstain: None

Absent: Trustee A. Peppers

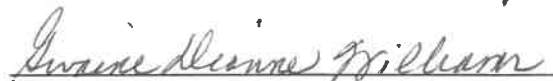
Motion Carried

Reconvene to the Committee of the Whole Meeting with a Roll call at 10:25 p.m. Present: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Jones and I. Brandon. Absent: Trustee M. Lightford and A. Peppers

Adjournment: Motioned by Trustee Brandon and Seconded by Trustee Reyes-Plummer to adjourn the Special Village Workshop Meeting at 10:32 p.m. with a roll call of the Board.



Nathaniel George Booker, Mayor



Gwaine Dianne Williams, Village Clerk

cc: Mayor Booker
Board of Trustees
Village Manager Chasity Wells-Armstrong
Village Clerk Gwaine Dianne Williams

