

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
SPECIAL BOARD MEETING MINUTES
TUESDAY, FEBRUARY 2, 2021**

Call to Order

The Special Board Meeting of Tuesday, February 2, 2021 was called to order by Mayor Edwenna Perkins at 7:03 p.m. in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered Present: Mayor Edwenna Perkins, Trustees I. Brandon, M. Jones (via zoom), K. Wellington (via zoom), M. Lightford (via zoom) and N. Booker (via zoom). Absent: None. There being a Quorum present, the meeting was convened.

Staff Attendance:

Willie Norfleet Jr., Village Manager
Lanya Satchell, Finance Director (via zoom)
David Myers, Director of Community Development
John West, Public Works Director
Craig Bronaugh Jr., Fire Chief
LaSondra Banks, Human Resources Coordinator
Edgar Lara, Planning/Zoning Officer
Angela Smith, Business Development Coordinator
Valdimir Talley Jr., Police Chief (via zoom)
Michael Jurusik, Village Attorney (via zoom)
Lieutenant Diaz

Invocation - Trustee Brandon

Pledge of Allegiance to the Flag - Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

Approval of minutes for the Special Village Board Meetings of the Board of Trustees on Tuesday, January 19, 2021.

Motioned by Trustee Brandon and Seconded by Trustee Jones to approve the minutes of January 19, 2021.

Discussion: Trustee Wellington made corrections to page 6 of the Board packet to correct "Brooker" to "Booker" on the motion at the top of the page and to Item C on page 7 to remove "of" after Mr. Myers reported the.... In the second sentence. An amended motion follows:

Motioned by Trustee Brandon and Seconded by Trustee Jones to approve with corrections.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, K. Wellington and N. Booker

Nays: None

Abstain: Trustees A. Sanchez and M. Lightford

Absent: None

Motion Carried

Oaths, Reports, Proclamations, Announcements and Appointments -

- Mayor Perkins made announcements of public interest.
- Mr. Norfleet made announcements of public interest
- Ms. Banks reported on procedures for Village employees related to COVID-19 precautions.
- Lt. Diaz gave a report on carjacking in the Village and surrounding suburbs.

Finance Management Report(s):

- A. Approval of Village of Maywood Warrant List No. 200507 through January 28, 2021 in the amount of \$1,492,308.13.

Motioned by Trustee Booker and Seconded by Trustee Lightford to approve.

Discussion: Trustee Wellington made inquiries. Ms. Satchell responded.

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

Mayor's Report and Theme: "A shift is coming; things are changing in our favor, when the people get a mind to work".

- A. Consideration to discuss Village of Maywood staff to have a mask mandate concerning the COVID-19 virus.

Motioned by Trustee Booker and Seconded by Trustee Lightford to approve that we mandate masks being worn throughout the Village .

Discussion: Trustees Brandon and Wellington made comments related to time specifications and enforcement. Attorney Jurusik will research other areas and draft information for review at the next meeting. An amended motion:

Motioned by Trustee Booker and Seconded by Trustee Lightford to direct Attorney Jurusik to draft an Ordinance and Executive Order that would require a mask mandate for all members of the public and businesses in Maywood to comply with.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

- B. Approval to open the 200 So. 5th Avenue Building, the Village Multipurpose Building on an emergency basis, partnering with the Monroe Foundation to conduct COVID-19 testing and protective packages on a date to be set by the Maywood Village Board.

Trustee Booker made comments. Mayor Perkins responded.

Motioned by Trustee Lightford and Seconded by Trustee Brandon to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones and M. Lightford

Nays: Trustees A. Sanchez and K. Wellington

Abstain: None

Absent: None

Motion Carried

*Trustee Booker did not respond during roll call of the voting process.

- C. Consideration to direct staff to formally reach out to CCLBA (Cook County Land Bank Association) to hold property under Village of Maywood ownership located at 512 South 5th Avenue. (Odd Fellow Building – 5th & Washington).

Trustees Brandon and Booker made comments. Mayor Perkins and Ms. Smith responded to their concerns.

Motioned by Trustee Booker and Seconded by Trustee Brandon move to allow property to be sold by the Land Bank for community use and not acquired by the Village.

Discussion: None

Ayes: Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: Mayor Perkins

Abstain: None

Absent: None

Motion Carried

- D. Consideration for the Village of Maywood to hold a mask and PPE give-away with expenses not to exceed \$11,000.

Motioned by Trustee Lightford and Seconded by Trustee Brandon to approve.

Discussion: Trustee Booker made comments. Mayor Perkins responded.

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez and M. Lightford

Nays: Trustee K. Wellington

Abstain: Trustee N. Booker

Absent: None

Motion Carried

Public Comments: Comments from the Public – L. Redmond and L. Ramirez. Mr. Norfleet responded to public comments.

Village Manager's Report:

A. Discussion of 2021/2022 Annual Budget Adoption Schedule and Related Documents:

- a. Notice of Public Hearing regarding the Village of Maywood's Fiscal Year 2021/2022 Budget (May 1, 2021 through April 30, 2022).
- b. Agenda for Public Hearing Concerning the proposed Fiscal Year 2021/2022 Budget (May 1, 2021 through April 30, 2022).
- c. Ordinance approving the Fiscal Year 2021/2022 Village of Maywood Budget (May 1, 2021 through April 30, 2022).
- d. KTJ cover Memo dated January 27, 2021 (relating to Items a, b, and c above).

Information Only

- B. Discussion and consideration regarding a Contract Addendum request from Andres Medical Billing (Fire Department Vendor).

Chief Bronaugh gave a brief overview of the program and recommended the Village opt out of the program. No Action Required

- C. Discussion on the potential for the MyCivic/MyCivic 311 Application to replace the current GOV Q & A System which summarizes the differences between the programs.

Mr. Lara gave an overview of the comparison, commented it would be the Board's decision to determine what components to purchase based on what to offer to residents and Q & A is utilized for inspection reports by Code Enforcement and requests are made from residents to Public Works. Based on existing Village personnel, more manpower would be necessary to utilize Q & A and the MyCivic App to their full capacity.

Information Only

- D. Presentation by Village Manager concerning Village of Maywood Residential Development Information as of January 2021.

Mr. Norfleet gave an oral presentation.

Village Attorney Report - None

Omnibus Agenda Items:

Motioned by Trustee Booker and Seconded by Trustee Brandon to approve the Omnibus Agenda Items A – H:
A. Resolution approving and authorizing the execution of a release and hold harmless agreement between the Village of Maywood and Pace Suburban Bus (Suburban Bus Division of Regional Transportation Authority) relative to the provision of Emergency Evacuation Transportation Services by Pace during times of emergency.
B. Approval of payment to Cargill for Bulk Salt Purchase for the Village of Maywood Public Works department in the amount of \$8,231.50. **C.** Approval of payment to City of Chicago for water services provided to the Village of Maywood from June 16, 2020 to July 16, 2020 in the amount of \$317,393.20. **D.** Approval of payment to Fleet Services for retail fuel purchases provided to the Village of Maywood in the amount of \$14,229.20. **E.** Approval of payment to Hancock Engineering for engineering services rendered for the Village of Maywood Public Works Department pursuant to the 19th Avenue - Phase I Project Development Report in the amount of \$30,663.00. **F.** Approval of payment to Kane, McKenna and Associates, Inc. for services provided to the Village of Maywood pursuant to the Madison/5th & Roosevelt TIF Amendment Professional Services in the amount of \$15,687.00. **G.** Approval of payment to Municipal Employee V.E.B.A. Trust for Village of Maywood employees Health and Dental Premiums for the month of February 2021 in the amount of \$103,023.62. **H.** Approval of payment to P.J.D. Elect Sales, Inc. for the purchase of forty (40) Flag Poles for the Village of Maywood Public Works Department in the amount of \$23,440.00 with a bid waiver.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

New Business:

- A. Discussion and consideration on National League of Cities (NLC) Landlord Survey. Sponsored by: Trustee N. Booker and supported by Trustees Lightford and Sanchez.

Trustee Booker gave an overview.

Motioned by Trustee Booker and Seconded by Trustee Lightford to approve and direct staff to move forward with the survey.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

- B. Discussion and consideration for Metropolitan Mayor's Caucus support with Village of Maywood Resolution on Lead Service Lines. Sponsored by: Trustee N. Booker and supported by Trustees Lightford and Sanchez.

Motioned by Trustee Booker and Seconded by Trustee Brandon to approve the Resolution in the Boardbook packet.

Discussion: Mayor Perkins mentioned the Mayor's Caucus is currently in communication regarding this matter.

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

Old Business

- A. Discussion and consideration on Home Accessible Grant Program. This item was presented at the January 19, 2021 Board Meeting. (Trustee Booker)

Motioned by Trustee Booker and Seconded by Trustee Lightford move approval to direct staff to apply for the grant funding to benefit Maywood residents.

Discussion: Trustee Brandon made inquiries. Mr. Myers responded.

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: None

Abstain: None

Absent: None

Motion Carried

- B. Discussion and consideration on MyCivic Community Relations Management Application.

Motioned by Trustee Booker and Seconded by Trustee Lightford to approve. This item was presented at the January 19, 2021 Board Meeting. (Trustee Booker)

Discussion: Mayor Perkins, Trustees Brandon and Jones made comments regarding the similar program already in place and the shortage of personnel to implement either program effectively.

Ayes: Trustees A. Sanchez, K. Wellington, M. Lightford and N. Booker

Nays: Mayor Perkins, Trustees I. Brandon and M. Jones

Abstain: None

Absent: None

Motion Carried

Board of Trustee Comments/Information:

Mayor Perkins' mentioned Board members who choose to utilize Zoom for meeting purposes have to follow the proper protocol during discussions, roll call and other legislative procedures. Discussion ensued.

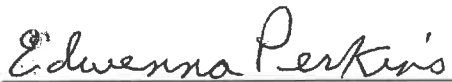
Trustees Jones and Booker complimented Mr. Norfleet's presentation regarding an update for the Village of Maywood.

Trustees Sanchez made comments regarding property values.

For Information Only - None

Closed Meeting Session – None

Adjournment - Motioned by Trustee Brandon and Seconded by Trustee Jones to adjourn the Special Board Meeting at 10:24 p.m. with a roll call by the Board.



Edwenna Perkins, Mayor



Viola Mims, Village Clerk

cc: Mayor Perkins
Board of Trustees
Village Clerk, Viola Mims
Willie Norfleet Jr, Village Manager