

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
SPECIAL BOARD MEETING MINUTES
TUESDAY, FEBRUARY 16, 2021**

Call to Order

The Special Board Meeting of Tuesday, February 16, 2021 was called to order by Mayor Edwenna Perkins at 7:03 p.m. in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered Present: Mayor Edwenna Perkins, Trustees I. Brandon, M. Jones (via zoom), A. Sanchez (via zoom), K. Wellington (via zoom) and N. Booker (via zoom at 7:07 p.m.). Absent: Trustee M. Lightford. There being a Quorum present, the meeting was convened.

Staff Attendance:

Willie Norfleet Jr., Village Manager
Lanya Satchell, Finance Director (via zoom)
John West, Public Works Director
Angela Smith, Business Development Coordinator
Valdimir Talley Jr., Police Chief
Elijah Willis, Deputy Police Chief
Michael Jurusik, Village Attorney (via zoom)

Invocation - Trustee Brandon

Pledge of Allegiance to the Flag - Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

Approval of minutes for the Special Village Board Meetings of the Board of Trustees on Tuesday, February 2, 2021.

Motioned by Trustee Brandon and Seconded by Trustee Booker to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

Oaths, Reports, Proclamations, Announcements and Appointments -

- Mayor Perkins thanked Mr. West and the Public Works Team for their efforts in snow removal
- Trustees Brandon, Sanchez and Booker made comments of public interest and/or sought clarifications

Finance Management Report(s):

A. Approval of Village of Maywood Warrant List No. 200508 through February 10, 2021 in the amount of \$484,971.02.

Motioned by Trustee Booker and Seconded by Trustee Brandon to approve.

Discussion: Trustee Wellington questioned Check Nos. 104286, 104287, 104295, 104296 and 104300. Mayor Perkins and Ms. Satchell responded.

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

B. Discussion pursuant to Village of Maywood Open Invoices Report as of February 10, 2021 in the amount of \$553,387.06.
Information Only

C. Approval of the Engagement Letter from Baker Tilly to provide Independent Accounting Services for the Village of Maywood in the performance of auditing financial statements for the year ending April 30, 2020.

Motioned by Trustee Booker and Seconded by Trustee Sanchez to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

Mayor's Report and Theme: "A shift is coming; things are changing in our favor, when the people get a mind to work". - None

Public Comments: Comments from the Public – M. Larry public comments were read by Clerk Mims. No response required.

Village Manager's Report:

A. Discussion and consideration regarding MPD Proposal No. 02 pursuant to the Traffic and Safety Commission updating the Handicap Parking Permit Application to implement the new application.

Motioned by Trustee Booker and Seconded by Trustee Sanchez to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

B. Discussion and consideration regarding Sale of Village-Owned Properties located at 1243 South 5th Avenue and 1 South 21st Avenue in Maywood. Mr. Tinajero is seeking to purchase and develop 1243 So. 5th Avenue, as a Commercial Mix-Use project on 5th Avenue frontage and 1 South 21st Avenue as a single family residential. (A. Smith, Coordinator of Business Development)

Trustee Booker questioned the plans for the surrounding areas of the sale properties. Ms. Smith responded. Mayor Perkins asked Ms. Smith to prepare responses for Trustee Booker's concerns regarding the areas outside of the agenda item.

Motioned by Trustee Booker and Seconded by Trustee Sanchez to move this item to the next Board Meeting.

Discussion: Trustee Brandon mentioned the current request is to approve the purchase of the properties and not future plans for remaining Village owned properties.

Ayes: Trustees A. Sanchez and N. Booker

Nays: Mayor Perkins, Trustees I. Brandon, M. Jones and K. Wellington

Abstain: None

Absent: Trustee M. Lightford

Motion Failed

Motioned by Trustee Brandon and Seconded by Trustee Jones to approve the two sites for redevelopment of the 21st and 5th Avenue locations.

Discussions: Trustee Sanchez questioned PIN number assignments. Trustee Booker mentioned the motion should include approval for a conditional sale. An amended motion follows:

Motioned by Trustee Brandon and Seconded by Trustee Jones to include that all documentations are provided to the Board.

Discussion: Trustee Booker questioned the amended motion. Attorney Jurusik added "to approve the sale of these two properties subject to the required Redevelopment Agreements and Development Conditions recommended by staff coming back to the Board for final approval as the motion".

Motioned by Trustee Brandon and Seconded by Trustee Sanchez to accept the recommendation to move the project along.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

C. Presentation by Village Manager pursuant to Village of Maywood Water concerns as of January 2021.

Mr. Norfleet made his presentation based on a write-up on page 66 in the Boardbook.

Village Attorney Report - None

Omnibus Agenda Items:

Motioned by Trustee Sanchez and Seconded by Trustee Brandon to approve the Omnibus Agenda Items A – O:

A. Resolution Approving and Authorizing the Execution of a Medical Billing Contract with Andres Medical Billing, Ltd. and a Business Associate Agreement with Andres Medical Billing, Ltd. to Comply with HIPAA Requirements. **B.** Statement for Legal Services for December 2020 Pertaining to General Matters, in the amount of \$2,978.50. **C.** Statement for Legal Services for December 2020 Pertaining to Employment and Labor Matters, Litigation Matters, and Economic Redevelopment Matters and Miscellaneous Matters, in the total amount of \$23,240.82. **D.** Approval of payment to Accu-tron Computer Service for computer consulting services provided to the Village of Maywood for the month of February 2021 in the amount of \$6,300.00. **E.** Approval of payment to Allied Waste Service for garbage and roll-off services for the month of December 2020 and January 2021 in the amount of \$163,936.00. **F.** Approval of payment to AT&T services provided to the Village of Maywood for phone services December 26, 2020 to January 25, 2021 in the amount of \$6,296.74. **G.** Approval of payment to City Wide of Chicago for janitorial services provided for the Village of Maywood in the amount of \$45,147.12. **H.** Approval of payment to Fleet Services for Retail Fuel Purchases provided to the Village of Maywood in the amount of \$16,306.26. **I.** Approval of payment to Hancock Engineering for engineering services rendered for the Village of Maywood Public Works Department pursuant to the Roosevelt Road Water Service Transfer Improvement project in the amount of \$79,742.92. **J.** Approval of payment to NeoGov for Subscription Fee for insight for term starting March 28, 2020 and ending March 27, 2021 in the amount of \$5,066.88. **K.** Approval of payment to Unique Plumbing Company for providing services to the Village of Maywood pursuant to the Roosevelt Road Water Service Transfer Project in the amount of \$228,197.65. **L.** Approval of payment to Wigits Truck Center for repairs/parts/labor and service to Unit 247 for the Public Works Department in the amount of \$6,166.00. **M.** Approval of payment to Village of Melrose Park for water services provided to the Village of Maywood December 21, 2020 to January 19, 2021 in the amount of \$62,787.62.

N. Approval of payment to Cleansified for the purchase of KN95 masks and sanitizing wipes in the amount of \$10,320.00 for the Village of Maywood Public Works Department with a bid waiver. **O.** Approval of payment to Hackie Cement Corporation for excavation services rendered for the Village of Maywood Public Works Department in the amount of \$30,000.00 with a bid waiver.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

New Business:

- A. Discussion and consideration regarding MPD Proposal No. 03 pursuant to the department's MPD Tactical Unit that was involved in an accident and sustained damage beyond repair for safe patrol operation. Chief Talley is requesting replacement with a 2020 Ford Explorer to be purchased from Joe Rizza Ford in Orland Park, Illinois for \$36,630.60 and to outfit the newly purchased vehicle with required police equipment for \$7,377.30. The equipment purchase and outfitting would take \$44,007.99 with a bid waiver.

Motioned by Trustee Sanchez and Seconded by Trustee Brandon to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

- B. Discussion and consideration of approval for MPD Proposal No. 04 to implement prosecution of overweight vehicle citations through Administrative Hearings.

Motioned by Trustee Booker and Seconded by Trustee Sanchez to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

Old Business

- A. A License and Release, hold Harmless and Indemnification Agreement for Non-exclusive, Temporary Use Permit for Use of Village-Owned Property (Village Property: 200 South 5th Avenue Building) (Monroe Foundation: COVID-19 Supply Distribution Event(s)), with a cover memo dated February 10, 2021 from Klein, Thorpe and Jenkins, Ltd.

Motioned by Trustee Sanchez and Seconded by Trustee Brandon to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

B. An Ordinance Authorizing and Approving Executive Order No. 2021-01 Regarding the Use of Face Coverings Issued by the Village President Under Declaration No. 2020-02: Declaration of a State of Emergency in the Village of Maywood, Cook County, Illinois (Covid-19 - June 2, 2020) and Amending Section 92.21(B) (Public Nuisances Affecting Health) of Chapter 92 (Health and Sanitation; Nuisances) to Enforce the use of Face Coverings During the Pendency of the Disaster Proclamation in the State of Illinois Related to the Covid-19 Pandemic, with a cover memo dated February 10, 2021 from Klein, Thorpe and Jenkins, Ltd.

Motioned by Trustee Brandon and Seconded by Trustee Sanchez to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

Board of Trustee Comments/Information:

- Trustees Brandon requested an update on the Bushwood property. Mr. Norfleet responded.
- Trustee Jones made comments regarding specifics for discussion at the park district combined meeting.
- Trustee Sanchez mentioned the Finance Meeting on Thursday, February 18, 2021.

For Information Only - None

Closed Meeting Session – None

Adjournment - Motioned by Trustee Brandon and Seconded by Trustee Jones to adjourn the Special Board Meeting at 9:47 p.m. with a roll call by the Board.

Edwenna Perkins

Edwenna Perkins, Mayor

Viola Mims

Viola Mims, Village Clerk



cc: Mayor Perkins
Board of Trustees
Village Clerk, Viola Mims
Willie Norfleet Jr, Village Manager